



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE

HELD ON TUESDAY 7th JULY 2020

PRESENT ONLINE: Cllr. S. Goodheart (Chairman), Cllrs: J. Barrett,
Ms. A Sharples and Mrs. J. Warr

IN ATTENDANCE ONLINE: Mrs. J. Davis (Civic & Office Manager)
Mrs. G. Frost (Town Clerk)
Mrs. S. Norman (Deputy Clerk)

The Meeting opened at 6.30pm

243. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council, streamed live on Facebook and may also be recorded or filmed by any member of the public.

The Chairman advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the meeting would stand adjourned at the point of loss of connection to be reconvened and continued at a publicised time in the future.

Finally, Members were reminded of the protocol for the Online Meeting, details of which had been circulated to all previously.

Apologies for absence were received from Cllr. Mrs. Daniells who had a prior engagement, Cllr. Smith due to personal reasons and Cllr. Erskine due to work commitments.

244. DECLARATIONS OF INTEREST

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members were informed that should they be required to temporarily leave the Meeting for any Interest, they would be contacted by telephone and invited to re-join the meeting at the appropriate time.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

245. TO APPROVE THE MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 16th JUNE 2020

Members were asked if there were any objections to the Minutes of the last Online Committee Meeting, held on the 16th June 2020. It was noted that the Minutes had been forwarded to the Chairman and once agreed and duly signed, would be returned to the Town Clerk.

There being no objections, the Committee **APPROVED** the Minutes of the Online Meeting held on 16th June 2020 as an accurate record of the proceedings and the Chairman duly signed them.

246. ADJOURNMENT FOR THE CHAIRMAN TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS

There were no public questions or statements.

247. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 12th, 19th AND 26th JUNE 2020

247.1 The Committee noted that there were no views from other Town Councillors to report.

247.2 The Committee noted that no representations had been received from members of the public, or from neighbouring parishes, in respect of these applications.

247.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

248. TO CONSIDER PREMISES LICENCE APPLICATIONS, INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

The Civic & Office Manager's report was **NOTED**.

248.1 Licensing Act 2003

Premises: The William Hardwicke, 12 High Street, Bognor Regis, PO21 1SR

Licence Number: 6543

The Committee noted the Licence application received for Variation of a Premises Licence, with the variations being as set out in the Notice attached to the Civic & Office Manager's report as Appendices 1 and 2.

Members **RESOLVED** to raise **NO OBJECTION** to the Variation of a Premises Licence being granted, subject to the satisfaction of the Licensing Authority with an emphasis that Arun District Council, as the Licensing Authority, should be proactive in monitoring the impact of the changes to ensure that the licensing objective "Prevention of Public Nuisance" is adhered to.

248.2 Licensing Act 2003

Premises: Bognor Pier, The Esplanade, Bognor Regis, PO21 1SY

Licence Number: 9528

The Committee noted the Licence application received for Variation of a Premises Licence, with the variations being as set out in the Notice attached to the Civic & Office Manager's report as Appendices 3 and 4.

Members **RESOLVED** to **OBJECT** to the Variation of a Premises Licence being granted, on the grounds that there were concerns in regard to the Licensing Objective "Prevention of Public Nuisance" whereby to allow for

alcohol to be supplied from the Fish & Chip shop and Ice Cream shop would encourage street drinking.

Concerns were also raised in relation to "Prevention of Crime and Disorder" whereby allowing for the supply of alcohol from these locations could, in turn, create undue pressure on local Police in managing anti-social behaviour that could arise.

Furthermore, Members were concerned with regards to "Protection of Children from Harm" with the potential that young persons may witness the purchasing of alcohol from these vendors and any associated anti-social behaviour that may result.

249. CORRESPONDENCE

Members **NOTED** the correspondence as previously circulated.

The Meeting closed at 7.16pm

APPENDIX 1
ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 7th JULY 2020
REPRESENTATIONS ON PLANNING APPLICATIONS ON LIST DATED 12th, 19th AND 26th JUNE 2020

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

BR/115/20/HH 6 Highcroft Crescent Bognor Regis PO22 8DH	Single storey rear extension	NO OBJECTION
BR/120/20/HH 32 Victoria Road Bognor Regis PO21 2JF	Demolition of existing garage and addition of a proposed granny annex	NO OBJECTION
BR/132/20/T Sabey Court Albert Road Bognor Regis PO21 1LU	Reduce crown of 1 No. Lime (T1) to height 16m and spread 9.5m and crown lift to 4m. Reduce crown of 1 No. Sycamore (T2) to height 16m and spread 8m	NO OBJECTION
BR/126/20/HH 119 Chichester Road Bognor Regis PO21 5AE	Rear extension and rear dormer with roof lights to front (Permitted Development)	NO OBJECTION