



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744
E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE ONLINE MEETING OF BOGNOR REGIS TOWN COUNCIL

HELD ON MONDAY 29th JUNE 2020

PRESENT:

Town Mayor: Cllr. P. Woodall; Cllrs: J. Barrett, K. Batley, J. Brooks, J. Erskine, S. Goodheart, H. Jones, Miss. C. Needs, W. Smith, M. Stanley and Mrs. J. Warr

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. S. Norman (Deputy Clerk)
Mrs. J. Davis (Civic & Office Manager)
2 members of the public (part of meeting)

The Meeting opened at 6.36pm

231. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Town Mayor welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council and may also be recorded or filmed by any member of the public.

The Mayor advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the meeting would stand adjourned at the point of loss of connection, to be reconvened and continued at a publicised time in the future.

Finally, Members were reminded of the protocol for the Online Meeting, details of which had been circulated to all the previously.

Apologies for absence were received from Cllrs. A. Cunard and Mrs. S. Daniells due to their Disclosable Pecuniary Interest in items 6, 8 & 9 on the Agenda; Cllr. Mrs. I. Erskine due to family commitments; Cllr. Ms. A. Sharples who was unwell and Cllr. Mrs. S. Staniforth due to family commitments.

232. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interest - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Batley declared an Ordinary Interest in Agenda item 8 as a personal acquaintance of the previous tenant of 1b Linden Road and stated that he would leave the Meeting

233. TO APPROVE THE MINUTES OF THE ONLINE MEETING OF BOGNOR REGIS TOWN COUNCIL HELD ON 8th JUNE 2020

The Minutes of the Online Meeting of Bognor Regis Town Council held on 8th June 2020 were **APPROVED** by the Council as a correct record and were signed by the Town Mayor.

234. ADJOURNMENT FOR THE MAYOR TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS

Members **NOTED** that there were no questions or statements from the public.

The Meeting was adjourned at 6.42pm

Questions had been received from Cllrs. Brooks, Goodheart and Stanley and the Chairman therefore adjourned the meeting to read these to Members and provided responses. Furthermore, the Chairman reminded Members that as per Standing Orders there would be no discussion on these points and, if applicable, he would reply directly to the Members concerned.

The Meeting reconvened at 6.48pm

Members noted that the Mayor had attended an event in Chichester in support of the "Save Spirit FM" campaign and therefore would liaise with the Town Clerk regarding an appropriate letter.

235. TO RECEIVE CORRESPONDENCE AND NOTE CIRCULATION BY EMAIL OF LIST UP TO 22nd JUNE 2020

The Committee **NOTED** receipt of correspondence as detailed in the lists.

236. PICTUREDROME SITE UPDATE - DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION INCLUDING:- TO CONFIRM BANK SIGNATORIES AS THE COMPANY DIRECTOR PLUS ANY TWO SIGNATORIES FROM THE TOWN COUNCIL ACCOUNTS WITH THE EXCEPTION OF ANY COUNCILLORS HAVING A DISCLOSABLE PECUNIARY INTEREST IN THE PICTUREDROME CINEMA

The previously circulated Director's Report was **NOTED**, and actions taken as detailed were **RATIFIED**.

- 236.1** Members discussed the potential installation of railings and it was noted that ADC do have plans to declutter that area and these plans need to be taken into account before a decision is taken. The Town Clerk referred to the Council's previous decision to obtain quotations for a feasibility study for the installation, and updated Members that despite several enquiries she had only been able to source one quotation. However, further enquiries had been made recently and it was hoped that at least two quotations for the proposed feasibility study would be presented to Members shortly.

236.2 Members **NOTED** the plans for the disabled ramp, as appended to the Agenda, and unanimously **AGREED** that these should now be submitted to the Planning Authority for consideration. Members thanked Cllr. Miss. Needs for championing this addition to the building.

236.3 Members **CONFIRMED** that the signatories to The Bognor Pier Company Ltd. accounts are the Company Director plus any two signatories from the Town Council accounts with the exception of any Councillors who may have a Disclosable Pecuniary Interest in the Picturedrome cinema.

237. TO RESOLVE TO MOVE TO CONFIDENTIAL BUSINESS (S.O. 3.D) - (CONTRACTUAL)

The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw, with broadcasting live to Zoom and social media streaming also terminated (S.O. 3.d) - Agenda items 8 & 9(contractual).

238. PICTUREDROME SITE UPDATE - DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION INCLUDING: - TO CONSIDER MATTERS OF A CONTRACTUAL NATURE IN RELATION TO THE SITE

238.1 Before the Chairman opened the debate the Town Clerk suggested, and Members **AGREED**, that the report which references the previous tenant of 1b Linden Road be deferred and taken after Agenda item 9. This would allow Cllr. Batley to redeclare his interest and leave the Meeting without having to return as this would then be the last item for consideration.

238.2 The previously circulated confidential Director's Report was **NOTED**, and actions taken as detailed were **RATIFIED**.

238.3 With regard to the Landlord's Consent for alterations to the building as detailed in the confidential report, with no objections having been received to the email consultation, Members **NOTED** and **AGREED** to **RATIFY** granting of Consent.

238.4 Members **NOTED** the report on the additional terrorism cover and **AGREED** that the costs should be apportioned between the tenants.

239. REDEVELOPMENT OF THE PICTUREDROME CINEMA - RISK REPORT

Members received and **NOTED** that the matter had now been concluded as detailed in the confidential report from the Town Clerk, as circulated prior to the meeting, and **RATIFIED** the actions taken.

Cllr. Batley redeclared his Ordinary Interest in the next item and left the Meeting

240. PICTUREDROME SITE UPDATE - DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION INCLUDING: - TO CONSIDER MATTERS OF A CONTRACTUAL NATURE IN RELATION TO THE SITE

Members received and **NOTED** the confidential report regarding 1b Linden Road, circulated prior to the Meeting, and **RATIFIED** the actions taken.

The Meeting closed at 7.20pm