



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE

HELD ON TUESDAY 16th JUNE 2020

PRESENT ONLINE:

Cllr. S. Goodheart (Chairman) (from Min. 238),
Cllrs: J. Barrett, Mrs. S. Daniells, Ms. A. Sharples,
W. Smith and Mrs. J. Warr

IN ATTENDANCE ONLINE:

Mrs. J. Davis (Civic & Office Manager)
Mrs. G. Frost (Town Clerk)
Mrs. S. Norman (Deputy Clerk)
1 member of the public

The Meeting opened at 2.45pm

236. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

At the opening of the Meeting, with the Chairman not in attendance and the Vice-Chairman, Cllr. Mrs. Warr, having technical difficulties and initially unable to join the meeting audibly, Members **AGREED** that Cllr. Ms. Sharples should act as Chair until either the Chairman or Vice-Chairman were available.

On behalf of the Chairman, the Civic & Office Manager read the opening statement, welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council and may also be recorded or filmed by any member of the public.

Members were also advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the meeting would stand adjourned at the point of loss of connection to be reconvened and continued at a publicised time in the future.

No apologies for absence had been received from Cllr. Erskine.

237. DECLARATIONS OF INTEREST

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary

and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members were informed that should they be required to temporarily leave the Meeting for any Interest, they would be contacted by telephone and invited to re-join the meeting at the appropriate time.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

238. TO APPROVE THE MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 26th MAY 2020

Meeting adjourned at 2.51pm to allow Cllr. Goodheart to join the Meeting and take over as the Chairman

Meeting reconvened at 2.52pm

The Chairman thanked Cllr. Ms. Sharples for taking the Chair in his absence.

Members were asked if there were any objections to the Minutes of the last Online Committee Meeting, held on the 26th May 2020. It was noted that the Minutes had been forwarded to the Chairman and once agreed and duly signed, would be returned to the Town Clerk.

There being no objections, the Committee **APPROVED** the Minutes of the Online Meeting held on 26th May 2020 as an accurate record of the proceedings and the Chairman duly signed them.

239. ADJOURNMENT FOR THE CHAIRMAN TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS

There were no public questions or statements.

240. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 22nd, 29th MAY AND 5th JUNE 2020

240.1 The Committee noted that there were no views from other Town Councillors to report.

240.2 The Committee noted that no representations had been received from members of the public, or from neighbouring parishes, in respect of these applications.

240.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

241. TO RECEIVE CONSULTATION INFORMATION REGARDING A PROPOSED UPGRADE TO THE EXISTING TELECOMMUNICATIONS INSTALLATION LOCATED AT VICTORIA ROAD/CHICHESTER ROAD, BOGNOR REGIS, PO22 9LQ AND TO CONSIDER MAKING COMMENT

The Civic & Office Manager's report was **NOTED**.

Members discussed the issues, and concern was raised about the health implications of 5G and also the impact of the proposed installation on the location, especially due to its size. However, the need for 5G service for businesses etc. was also raised as a consideration.

The Civic & Office Manager highlighted that the matter before Members at this meeting was not a planning application but a consultation by Clarke Telecom Ltd and, if the proposals progress, the usual process would result in an appropriate planning application coming before the Committee in due course, at which time Members would vote whether to object or not.

Having debated the matter fully, Members firstly considered whether any comments should be submitted to Clarke Telecom Ltd on the proposals. Following a vote, a majority **AGREED** that comments should be submitted.

Members subsequently reviewed the comments made during the debate and following a vote, a majority **AGREED** that the letter to Clarke Telecom Ltd should refer to:

- i) Concerns about scientific research and the impact of 5G on public health; and
- ii) The impact of the installation due to its location and size of the mast and whether alternative locations could be considered.

242. CORRESPONDENCE

Members **NOTED** the correspondence as previously circulated.

The Meeting closed at 3.23pm

APPENDIX 1
ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 16th JUNE 2020
REPRESENTATIONS ON PLANNING APPLICATIONS ON LIST DATED 22nd, 29th MAY AND 5th JUNE 2020

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p>BR/108/20/PL 74 London Road Bognor Regis PO21 1DD</p>	<p>Construction of 1 No. new second floor 2 bedroom flat over existing two storey building, additional bedroom to first floor flat, division of ground floor retail unit into 2 No units & change of use of ground floor retail space to form new access to second floor flat. This application may affect the setting of a listed building</p>	<p>NO OBJECTION</p>
<p>BR/109/20/PL The William Hardwicke 12 High Street Bognor Regis PO21 1SR</p>	<p>Change of use of part of the existing car park to pub garden, erection of 4 no. semi enclosed covered seating huts, addition of servery to form external bar and reduce height of existing shelter by 0.6m and associated works.</p>	<p>NO OBJECTION</p>
<p>BR/107/20/L The William Hardwicke 12 High Street Bognor Regis PO21 1SR</p>	<p>Listed building consent for the change of use of part of the existing car park to pub garden, erection of 4 no. semi enclosed covered seating huts, addition of servery to form external bar and reduce height of existing shelter by 0.6m and associated works</p>	<p>NO OBJECTION</p>
<p>BR/114/20/PL 13-17 Abbeyfield Richmond Avenue Bognor Regis PO21 2YE</p>	<p>Conversion of existing vacant residential care home into 10no. flats</p>	<p>NO OBJECTION</p>

<p>BR/112/20/PL 14a Canada Grove Bognor Regis PO21 1DN</p>	<p>Single storey rear extension</p>	<p>NO OBJECTION</p>
<p>BR/93/20/PL Mordington Cottage 6 Mead Lane Bognor Regis PO21 1HR</p>	<p>Change of Use from office (B1(a)) to 1 No. dwelling & the provision of new garden boundary wall to the South of property. This application affects the setting of a Listed Building & affects the character & appearance of the Upper Bognor road & Mead Lane Conservation Area</p>	<p>NO OBJECTION</p>
<p>BR/116/20/HH 3 Gordon Avenue West Bognor Regis PO22 9LQ</p>	<p>Erection of single storey extension</p>	<p>NO OBJECTION</p>