



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744

E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE

HELD ON TUESDAY 26th MAY 2020

PRESENT ONLINE:

Cllr. S. Goodheart (Chairman), Cllrs: J. Barrett,
Mrs. S. Daniells, Ms. A Sharples, W. Smith and
Mrs. J. Warr

IN ATTENDANCE ONLINE:

Mrs. J. Davis (Civic & Office Manager)
Mrs. G. Frost (Town Clerk)
Mrs. S. Norman (Deputy Clerk)
1 member of the public

The Meeting opened at 2.30pm

230. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council and may also be recorded or filmed by any member of the public.

The Chairman advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the meeting would stand adjourned at the point of loss of connection to be reconvened and continued at a publicised time in the future.

No apologies for absence had been received from Cllr. Erskine.

231. DECLARATIONS OF INTEREST

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members were informed that should they be required to temporarily leave the Meeting for any Interest, they would be contacted by telephone and invited to re-join the meeting at the appropriate time.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

232. TO APPROVE THE MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 6th MAY 2020

Members were asked if there were any objections to the Minutes of the last Online Committee Meeting, held on the 6th May 2020. It was noted that the Minutes had been forwarded to the Chairman and once agreed and duly signed, would be returned to the Town Clerk.

There being no objections, the Committee **APPROVED** the Minutes of the Online Meeting held on 6th May 2020 as an accurate record of the proceedings and the Chairman duly signed them.

233. ADJOURNMENT FOR THE CHAIRMAN TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS

There were no public questions or statements.

234. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 1st, 8th AND 15th MAY 2020

- 234.1** The Committee noted that Cllr. Stanley had made a representation in relation to application BR/55/20/PL. There were no views from other Town Councillors to report.

234.2 The Committee noted that no representations had been received from members of the public, or from neighbouring parishes, in respect of these applications.

234.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

235. CORRESPONDENCE

Members **NOTED** the correspondence as previously circulated.

The Meeting closed at 3.08pm

APPENDIX 1
ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 26th MAY 2020
REPRESENTATIONS ON PLANNING APPLICATIONS ON LIST DATED 1st, 8th AND 15th MAY 2020

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p>BR/55/20/PL Abbots Lawn Sylvan Way Bognor Regis PO21 2RS</p>	<p>Proposed first and second floor extensions</p>	<p>OBJECTION The plans result in an overdevelopment of the site and would have an adverse effect on the area due to the increase in noise, traffic, and pressure on parking.</p>
<p>BR/64/20/PL Newman House Flat 8 21 Sturges Road Bognor Regis PO21 2AH</p>	<p>Proposed living room window</p>	<p>NO OBJECTION</p>
<p>BR/83/20/PL 25 Sudley Road Bognor Regis PO21 1EW</p>	<p>New 2 storey extension on first floor with loft floor and 8 No (4 No front & 4 No rear) dormer windows, first floor rear extension (mansard floor) with 8 No roof windows, alterations to ground floor shopfront & new access to upper floor for 12 No residential units (10 No. 1 bed & 2 No. 2 bed). This application may affect the setting of a Listed Building</p>	<p>NO OBJECTION</p>
<p>BR/86/20/PL Aldwick House Care Home 41-45 Nyewood Lane Bognor Regis PO21 2SJ <i>BR/86/20/PL (cont.)</i></p>	<p>Part change of use from a 32-bed nursing home (C2 Residential Institutions) to a 38-bedsit House in Multiple Occupation (sui generis) comprising 24 No single person & 14 No two-person bedsits along with separate shower rooms & wcs, demolition of rear conservatory & store & erection of single storey rear extension</p>	<p>Members noted that this application is being re-advertised as amended plans have been submitted to include 4 roof lights and a dormer window. Members had unanimously OBJECTED to the original proposals (excluding the roof lights and dormer) at the meeting held</p>

<p><i>Aldwick House Care Home</i> <i>41-45 Nyewood Lane</i> <i>Bognor Regis</i> <i>PO21 2SJ</i></p>	<p>& with minor external alterations to side elevations & insertion of 4 No roof lights on rear elevation & insertion of dormer window serving Room 38 (as detailed in amended plans dated 30 April 2020)</p>	<p>6th May and that therefore, the Town Council will not reconsider this application and continue to OBJECT.</p>
<p>BR/88/20/HH 74 Hook Lane Bognor Regis PO22 8AR</p>	<p>Two bedroom detached garden annex</p>	<p>NO OBJECTION</p>
<p>BR/87/20/PL 56 High Street Bognor Regis PO21 1SP</p>	<p>Installation of security shutters to front elevation</p>	<p>NO OBJECTION</p>
<p>BR/99/20/PL 23 Mead Lane Bognor Regis PO22 8AP</p>	<p>Change of use from Student Accommodation to 3 No. dwellings, comprising 1 No. 1 bed apartment, 1 No. 2 bedroom house & 1 No. 3 bedroom house. This application affects the character & appearance of the Upper Bognor Road & Mead Lane Conservation Area & may affect the setting of a Listed Building</p>	<p>NO OBJECTION</p>
<p>BR/106/20/PO Flat 1 Anglesea Court 11 Victoria Road South Bognor Regis PO21 2NA</p>	<p>Application to modify Planning Obligation dated 06/04/87 under Planning Reference BR/517/85 relating to age restriction</p>	<p>NO OBJECTION</p>
<p>BR/105/20/CLE Regal Fish and Chips 231 Chichester Road Bognor Regis PO21 5AQ</p>	<p>Lawful development certificate for an existing use as a Hot Food Takeaway (A5 Use)</p>	<p>NO OBJECTION</p>