



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE MEETING OF BOGNOR REGIS TOWN COUNCIL

HELD ON MONDAY 2nd SEPTEMBER 2019

PRESENT:

Town Mayor: Cllr. P. Woodall; Cllrs: J. Barrett, K. Batley, J. Brooks, A. Cunard, Mrs. I. Erskine, J. Erskine, S. Goodheart, H. Jones, Ms. A. Sharples, W. Smith, M. Stanley and Mrs. J. Warr

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. S. Norman (Deputy Clerk)
Mrs. J. Davis (Civic & Office Manager)
Sergeant Sarah Masters (Sussex Police) (part of meeting)
AC Alice West (Mayor's Cadet) (part of meeting)
Major Matt Butler (Salvation Army) (part of meeting)
5 members of the public (part of meeting)
2 members of the Press (part of meeting)

Prior to the Meeting, Members received a presentation from the Bognor Regis Business Improvement District

The Mayor's Chaplain, Major Matt Butler of the Salvation Army, then led prayers

The Meeting opened at 6.37pm

81. WELCOME BY TOWN MAYOR AND APOLOGIES FOR ABSENCE

The Town Mayor welcomed all those present and dismissed the Mayor's Cadet. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence had been received from Cllr. Mrs. S. Daniells, who was on annual leave, and Cllr. Mrs. S. Staniforth, who was unwell. Cllr. Miss. C. Needs had given apologies for absence, for reasons unknown, via a fellow Councillor which were accepted by Members on this occasion. The Town Mayor reminded all Members to ensure that apologies for absence were reported through the proper channels, that being via the office.

82. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interest - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Brooks declared an Ordinary Interest in Agenda item 12, as he had personally submitted regeneration ideas for Bognor Regis to ADC's 2015 consultation. Cllr. Brooks also declared an Ordinary Interest in Agenda item 13 as the Vice-Chairman of ADC's Bognor Regis Regeneration Sub-Committee

Cllr. Cunard declared a Disclosable Pecuniary Interest in Agenda item 25, as the Tenant of the Picturedrome Cinema, and stated that he would leave the Meeting when this Agenda item was discussed

Cllr. Stanley declared an Ordinary Interest in Agenda item 13 as the Chairman of ADC's Bognor Regis Regeneration Sub-Committee

83. TO ADJOURN THE MEETING AND WELCOME A REPRESENTATIVE FROM SUSSEX POLICE TO PROVIDE A REPORT ON LOCAL POLICING (IF AVAILABLE)

Meeting adjourned at 6.41pm

The Town Mayor welcomed Sergeant Sarah Masters, from Sussex Police, to the meeting.

Sergeant Masters provided a report on local policing and of the work that the Prevention Team were currently undertaking to reduce anti-social behaviour, with 5 Community Protection Warnings having been recently issued. Partnership working continues to focus on the rough sleepers in the Town Centre, and the associated anti-social behaviour.

Social media sites, such as Bognor Regis Matters and Bognor Regis 24/7, are monitored to enable police to keep an eye on what's being reported and issues that are emerging.

The recent spate of 'roof runners' has resulted in a number of children responsible for participating being identified, and their parents spoken to by the police.

Sergeant Masters took questions from Members which included a query regarding apparent police activity around Marine Drive West on the evening of 1st September 2019. Sergeant Masters was not able to share any information in this regard but offered to investigate and report back to the Member concerned.

The Town Mayor thanked Sergeant Masters for attending the Meeting

Meeting reconvened at 6.46pm

Sergeant Masters left the Meeting

84. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 1st JULY 2019

The Minutes of the Town Council Meeting held on the 1st July 2019 were **APPROVED** by the Council as a correct record and were signed by the Town Mayor.

A Councillor drew attention to the wording of Minute 74.1 "However, no meetings attended", and pointed out that as a reserve representative he was not required to attend these meetings.

85. REPORTS FROM WSCC COUNTY AND ADC DISTRICT COUNCILLORS

There were no reports from WSCC County or ADC District Councillors.

86. WRITTEN QUESTIONS FROM COUNCILLORS

None were received.

87. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

Meeting adjourned at 6.47pm

A seafront resident expressed their concerns in relation to people feeding birds on the Promenade, which causes a disturbance to caterers, encourages vermin, and causes pigeons to nest on the balconies of properties along The Esplanade. The resident requested that the Town Council contact Arun District Council to request that notices be displayed on the Promenade, to discourage the feeding of birds.

Another member of the public queried whether the Town Council, following on from a request made at the Annual Town Meeting of Electors held on 18th March 2019 (Min. 11 refers), had made any progress in considering declaring a climate emergency. It was confirmed by the Town Clerk that this matter would be on the Agenda for the next Community Engagement and Environment Committee Meeting.

Meeting reconvened at 6.50pm

In relation to the comments made by the member of the public concerning the feeding of birds on the Promenade, Members **AGREED** to **REFER** this issue to the Community Engagement and Environment Committee.

88. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS

There were none.

89. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)

90. Policy and Resources Committee Meeting of 29th July 2019

The Chairman of the Committee, Cllr. Stanley, reported.

90.1 Min. 33 - Recommendation that the Terms of Reference for the Events, Promotion and Leisure Committee be adopted

Members **RESOLVED** to **APPROVE** the recommendation that the Terms of Reference for the Events, Promotion and Leisure Committee be adopted by the Town Council.

90.2 Min. 38 - Recommendation to proceed with the possible acquisition by the Town Council of Bognor Regis Limited

Members **RESOLVED** to **APPROVE** the recommendation to proceed with the possible acquisition by the Town Council of Bognor Regis Ltd and instructed the Clerk to progress this.

90.3 Min. 43 - To identify a budget for the purchase of lights to illuminate the Billy Bulb mascot

A Member commented that Billy had looked brilliant at the recent Illuminations Gala, and asked that his congratulations be passed on to all those involved. The Councillor went on to remind Members that the Council had already purchased lamps, rigging, generator etc, currently held in storage by the Member, and asked what was to happen with this equipment. It was **AGREED** that the issue should be referred to the Events, Promotion and Leisure Committee as an Agenda item at the next meeting.

90.4 Min. 44 - Funding in the current financial year of £3,000 to purchase a roller track/deck for the beach

A Member asked for clarification of the decision for up to £3,000 to be made available from General Reserves. With the project having been postponed until next year, the Member was advised that the matter would be on the Agenda for the next Policy and Resources Committee Meeting to discuss how Members wished to go forward. Cllr. Brooks stated that his comment regarding DDA compliancy, as recorded in the Minutes, had been misunderstood and that any such beach access ramp would need to meet these regulations.

91. Community Engagement and Environment Committee Meeting of 15th July 2019

The Chairman of the Committee, Cllr. Smith, reported.

91.1 Min. 25.3 - Update on Old Town Area

A Member asked whether there had been any update. The Deputy Clerk advised that they were not aware of any update, but that this would be reported back to the Community Engagement and Environment Committee as soon as an update was received.

91.2 Min. 33.1 - Recommendation that Mr Earl is Co-opted onto the Bognor Regis in Bloom Working Group

Members **RESOLVED** to **APPROVE** the recommendation for the appointment of Mr Earl as a Co-opted member to the Bognor Regis in Bloom Working Group.

92. Planning and Licensing Committee Meetings of 16th July, 6th and 27th August 2019

92.1 Cllr. Mrs. Warr presented the Minutes of the Meeting held 16th July as acting Chairman for that meeting.

- 92.2** Cllr. Ms. Sharples presented the Minutes of the Meeting held 6th August as acting Chairman for that meeting.

Min. 66 - ADC's Street Naming Consultation

A Member expressed disappointment that, when considering comments to submit in response to the consultation, that no objection was made pertaining to ADC's current street naming policy whereby there is no mention of the Town/Parish Councils having to be consulted. The Member drew attention to the consultation flyer in which it was stated that Developers would have the final say in choosing names for new streets.

Members felt that Town/Parish Councils should have a greater input in the decision-making process for street naming, with the suggestion that street names to be considered should be made an annual Agenda item of the Planning and Licensing Committee. It was **AGREED** that the issue of the Town Council having greater input into street naming, within the Wards of Bognor Regis, would be placed on the Agenda for the next Planning and Licensing Committee Meeting.

- 92.3** Cllr. Goodheart presented the Minutes of the Meeting held 27th August as the Chairman of the Committee.

93. Events, Promotion and Leisure Committee Meeting of 5th August 2019

The Chairman of the Committee, Cllr. Batley, reported.

93.1 Min. 20.1 - Town map being produced by the BID

A Member requested an update on the map and the Chairman of the Committee confirmed that the map was in circulation with copies available from outlets including the Town Hall.

93.2 Min. 21.4 - Funshine Days

A Member commented that the Funshine Days had appeared to be really successful with good participation, particularly at the Sandcastle Competition. The Member felt that organising many of the Funshine Day events on the Bandstand had been a really good use of the structure. A Member suggested that ADC should consider the installation of wind screens, at full height, as part of the restoration works to the Bandstand.

93.3 Min. 23 - Potential sites for event publicity

A Member asked whether there had been any updates and the Chairman of the Committee reported that letters had been sent to the relevant persons to which responses had yet to be received.

93.4 Min. 24.2 - Recommendation to a change in the agreed schedule of meetings to accommodate a change to Monday evenings for the Allotment Sub-Committee Meetings

Members **RESOLVED** to **APPROVE** the recommendation to a change in the agreed schedule of meetings to accommodate a change to Monday evenings for the Allotment Sub-Committee Meetings.

93.5 Min. 24.3 - Recommendation that the Terms of Reference for the Allotments Sub-Committee be adopted

Members **RESOLVED** to **APPROVE** the recommendation that the Terms of Reference for Allotments Sub-Committee be adopted by the Town Council.

94. TO FORMALLY RECEIVE THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY

The Council **RESOLVED** to 'formally receive the reports, Minutes and recommendations of the Committees, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

95. TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN JUNE AND JULY AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS (AUGUST NOT YET AVAILABLE)

The Council **RESOLVED** 'to note the payments and transfers made in June and July and to note the balances, bank reconciliations and financial reports'.

96. TO FURTHER CONSIDER THE MOTION BY CLLR. SMITH REFERRED FROM THE COUNCIL MEETING HELD 1st JULY 2019 (MIN. 63 REFERS)

"To consider a presentation from the Sir Richard Hotham Project, regarding regeneration in Bognor Regis at a future Town Council meeting."

The Town Clerk's report was **NOTED**. As the Proposer, Cllr. Smith spoke to the Motion.

Members noted the decision of Arun District Council, taken at the Cabinet Meeting held on 8th July 2019, to shelve their Linear/Pavilion Park plans for the Hothampton site.

Cllr. Stanley declared an Ordinary Interest as Cabinet Member for Technical Services at Arun District Council

Cllr. Brooks declared on Ordinary Interest as a Reserve Member on ADC's Development Control Committee and stated that he would not vote

Discussions followed about receiving a presentation from the Sir Richard Hotham Project and concern was expressed by some Members about the Town Council looking to favour one regeneration proposal over another. With this in mind, it was suggested that all those that had previously submitted proposals for regeneration in the Town, and had responded to the Town Council's Regeneration exercise in 2018 confirming that they would like to be involved, be invited to make a presentation to the Town Council.

Comment was made that it must be made clear in the invitation that, whilst the regeneration of Bognor Regis as a whole was important, for the time being Arun's focus was on the Sunken Gardens and play area on the Hothamton site. It was also deemed necessary for the letter to make clear that the Town Council are consultees in the regeneration of Bognor Regis, and not the owner of the land by whom the decisions are taken.

A Member suggested that Arun District Council should also be involved with the opportunity, and be invited to attend any presentations.

Following a vote, Members **RESOLVED** to **AGREE** that a letter be sent to interested parties that had previously expressed an interest in talking to the Town Council, and invite them to give a presentation of their regeneration proposals to Members. Cllr. Brooks abstained from voting.

Furthermore, it was **AGREED** that, once the letters had been sent, any responses would be emailed to Councillors and the matter be brought back to the Council Meeting to be held on 5th November 2019.

97. TO CONSIDER THE MOTION BY CLLR. CUNARD REFERRED FROM THE COUNCIL MEETING HELD 1st JULY 2019 (MIN. 66 REFERS)

"To request that Bognor Regis Town Council has a seat at ADC's Bognor Regis Regeneration Sub-Committee, separate to any seat taken by a dual-hatted Councillor."

The Town Clerk's report was **NOTED**. As the Proposer, Cllr. Cunard spoke to the Motion.

Cllr. Stanley redeclared an Ordinary Interest as a Member of Arun District Council and a Member of the Cabinet

Members spoke about the perceived benefit in the Town Council having a seat at ADC's Bognor Regis Regeneration Sub-Committee, separate to any seat taken by a dual-hatted Councillor, albeit a non-voting position. A Councillor mentioned that there were presently three Town Councillors, sitting as District Councillors, on the Sub-Committee and that, therefore, the Town Council were, to a degree, already represented with there being no obvious barriers to the free flow of information between Arun District Council and Bognor Regis Town Council.

It was highlighted that members of the public can attend to observe meetings of ADC's Bognor Regis Regeneration Sub-Committee with mention made that, with the Sub-Committee looking at making changes, there may be provision for public question time during these meetings in the future.

Following a vote, Members **RESOLVED** to **AGREE** that a request would not be made to Arun District Council for the Town Council to have a seat on their Bognor Regis Regeneration Sub-Committee, separate to any seat taken by a dual-hatted Councillor. Cllr. Brooks abstained from voting due to his interest.

98. TO CONSIDER THE MOTION BY CLLR. STANLEY REFERRED FROM THE COUNCIL MEETING HELD 1st JULY 2019 (MIN. 67 REFERS)

"This Council acknowledges the established tradition of Deputy Mayor transitioning to Town Mayor the following year as laid down in Standing Order 2.6. However this Council believes all Councillors should get the opportunity to speak-on the selection of Deputy Mayor and therefore this Council request that the Mayoralty Selection Committee is dissolved and the selection of the Deputy Mayor takes place in the final Full Council meeting of the municipal year."

The Town Clerk's report was **NOTED**. As the Proposer, Cllr. Stanley spoke to the Motion. He stated that, presently, nominations are fed through Group Leaders sitting on the Mayoralty Selection Committee but, with some Members not represented by a Group, it would be better for Council to discuss nominations.

Discussion took place about the benefit of considering nominations for the Deputy Mayor prior to the selection of the role being decided upon at the Annual Town Council Meeting. A Member suggested that doing so allowed for preliminary discussions around the requirements of the role, and suitability of a nominee, to be had. It was felt that to not do so beforehand would see the matter on the selection of Deputy Mayor being a long, drawn-out process at the Annual Town Council Meeting. It was noted that the actual appointments cannot be ratified by Council until the Annual Town Council Meeting.

A vote was taken, and Members **RESOLVED** to **AGREE** that the Mayoralty Selection Committee be **DISSOLVED** with nominations for

Deputy Mayor being discussed at the March Council Meeting, enabling a recommendation for the candidate to be made to the Annual Town Council Meeting in May.

99. BOGNOR REGIS LTD - TO CONSIDER FUTURE BANKING ARRANGEMENTS

The Town Clerk’s report was **NOTED**. Following the decision agreed by Members, under Minute 89.2, to proceed with the possible acquisition by the Town Council of Bognor Regis Ltd, Members were asked to consider future banking arrangements for the company.

Cllr. Cunard left the Meeting

Cllr. Stanley declared a Disclosable Pecuniary Interest as he is an employee of a building society

Members **RESOLVED** to **AGREE** to retain the existing Bognor Regis Ltd. bank account currently held with HSBC by completion of the necessary paperwork.

100. FURTHER CONSIDERATION OF THE REPARISHING OF THE WIDER BOGNOR REGIS AREA MOST RECENTLY DISCUSSED AT THE POLICY AND RESOURCES COMMITTEE MEETING HELD 29th JULY 2019 (MIN. 41 REFERS)

The Town Clerk’s report was **NOTED**.

Following a response from Arun District Council, including the guidance on the required process and criteria, and feedback from the neighbouring Parish Councils, it was proposed and seconded that no further action should be taken with regard to the issue of reparing of the wider Bognor Regis area.

A recorded vote was requested, the results of which were as follows:

FOR	AGAINST	ABSTENTION
Cllr. Barrett	Cllr. Ms. Sharples	
Cllr. Batley		
Cllr. Brooks		
Cllr. Mrs. Erskine		
Cllr. Erskine		
Cllr. Goodheart		
Cllr. Jones		
Cllr. Smith		
Cllr. Stanley		
Cllr. Mrs. Warr		
Cllr. Woodall		

Members, therefore **RESOLVED** to **AGREE** that no further action should be taken with regard to the issue of reparishing of the wider Bognor Regis area.

101. TO RECEIVE THE NOTES OF THE MEETING OF THE ARUN DISTRICT ASSOCIATION OF LOCAL COUNCILS ON 17th JULY 2019 INCORPORATING THE AGM, NOTING THAT APOLOGIES FOR ABSENCE FOR BRTC REPRESENTATIVES HAD BEEN GIVEN, AND TO CONSIDER ADALC MEMBERSHIP, INCLUDING COSTS, GOING FORWARD

The Town Clerk's report was **NOTED**.

The Notes of the ADALC Meeting incorporating the AGM held 17th July 2019 were **NOTED** and Members **RESOLVED** to **AGREE** that the Council respond to the Chairman of ADALC and confirm the Town Council's continued membership of ADALC at a cost of £15.00 per annum.

102. CHANGES TO REPRESENTATIVES TO OUTSIDE BODIES: TO APPOINT A REPLACEMENT RESERVE REPRESENTATIVE TO THE BOGNOR REGIS REGENERATION BOARD, AND TO NOTE THAT A REPRESENTATIVE WILL NO LONGER BE APPOINTED TO VAAC WITH IMMEDIATE EFFECT

The Town Clerk's report was **NOTED**.

A nomination for Cllr. Mrs. Warr was proposed and seconded as reserve representative to the Bognor Regis Regeneration Board for the remainder of the 2019/20 municipal year. Following a vote, it was **RESOLVED** that Cllr. Mrs. Warr be appointed as the reserve representative.

In light of the decision taken by the Trustees of the VAAC Executive Board to reduce the number of observers to Officers only, Members **NOTED** that Cllr. Mrs. Daniells would no longer be the Town Council's appointed representative and would, therefore, be removed from the list of 'Outside' Bodies.

103. REGENERATION INCLUDING TO NOTE THE PREVIOUSLY CIRCULATED BRIEFING NOTES FROM THE BOGNOR REGIS REGENERATION BOARD MEETING HELD ON 22nd JULY 2019 (IF AVAILABLE)

The Briefing Notes of Bognor Regis Regeneration Board Meeting held on 22nd July 2019 were not yet available and would be circulated once received.

104. TOWN MAYOR'S REPORT AND DUTIES UNDERTAKEN

The list was **NOTED**.

105. TOWN CRIER'S REPORT AND DUTIES UNDERTAKEN

The list was **NOTED**.

106. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS

The Town Clerk reported that reports had been received from the following representatives to other organisations, and had been emailed to all Councillors:

106.1 Cllr. Mrs. Daniells - Arun District Association Local Councils (ADALC).

106.2 Cllr. Mrs. Erskine - Bognor Regis Seafront Lights.

106.3 Cllr. Ms. Sharples - Bognor Regis Heritage Partnership; Parish Liaison Meetings.

106.4 Cllr. Woodall - BRTC/ADC Liaison Meetings.

Verbal Reports:

106.5 Cllr. Ms. Sharples reported that the intention of the Informal Parish Liaison Meetings was to share information and communicate with one another, with plans for meetings to take place every 3 months.

106.6 Cllr. Mrs. Erskine reported that the Illuminations Gala had been a success and that further fundraising events were being looked at. A request for the seafront lights to be left on for the Christmas period was made and Cllr. Mrs. Erskine stated that this had been fed back to the Committee.

106.7 Cllr. Goodheart informed Members that there was an urgent need for Members to become 'Friends of Hotham Park', in time for Hotham Park Heritage Trust's AGM, to ensure the park's future. An update on the South Downs Folk Festival was given.

106.8 Cllr. Erskine reported that he had attended the most recent Bognor Regis Regeneration Board Meeting.

107. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence as detailed in the lists including the items highlighted by the Town Clerk.

108. TO RECEIVE AN UPDATE ON FUTURE OFFICE PROVISION

The Town Clerk's report was **NOTED**.

109. PICTUREDROME SITE UPDATE - DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION

The previously circulated Director's Report was **NOTED**, and actions taken as detailed were **RATIFIED** including: -

- To note receipt of the £13,250 Management Fee from The Bognor Pier Company Ltd. (second quarter)

It was noted that an element of the report would need to be discussed under Confidential Business.

The Town Clerk gave a verbal update to Members, informing them that an email had been received by the Clerk from the Tenant who had apologised for the miscommunication surrounding the recent planning application that had been submitted. The Tenant had subsequently telephoned the Town Clerk to advise that the Agent had been in touch with Arun District Council to withdraw the current planning application with a view to re-submitting the forms correctly. It was understood that the Tenant would be making pre-application enquiries and would then write officially, laying out the proposed plans and seeking Landlord's consent.

During discussion on the item, it was suggested that any future planning application might include the possibility of a disabled access ramp to the front of the Picturedrome cinema. A Member referred to the need for the installation of railings along the pavement outside the building. The Town Clerk advised that this had been raised with County Highways some years back without success. There was a brief discussion regarding the level of fees paid to Arun District Council, by the Agent, when submitting the planning application.

A Member asked whether signage could be displayed in the window of 1a Linden Road, as the corner of the building currently looks unused. The Town Clerk advised that liaison would be undertaken with the Tenant to seek their support in this.

- 110.** Members **RESOLVED** to **APPROVE** an extension to the Meeting of 15 minutes as per S.O. 1.2.
- 111.** The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw (S.O. 31.1) - Agenda item 25 (contractual).
- 112.** **PICTUREDROME UPDATE DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION**

Cllr. Brooks declared an Ordinary Interest as supplier of the light in the Picturedrome tower

Members received and **NOTED** the confidential, verbal report from the Town Clerk in relation to various contractual matters concerning the Picturedrome and an update on 1b Linden Road.

- 113.** Members **RESOLVED** to **APPROVE** a further extension to the Meeting of 15 minutes, as per S.O. 1.2, if required.

Cllrs. Jones and Goodheart left the Meeting

- 114.** Following discussion, Members **AGREED** that the Town Council should investigate the potential for a disabled ramp to the front exterior of the building **NOTING** that the cost for such works would have to be funded by the Town Council.

The Meeting closed at 8.49pm