



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE EXTRAORDINARY

POLICY AND RESOURCES COMMITTEE MEETING

HELD ON MONDAY 11th NOVEMBER 2019

PRESENT:

Cllr. M. Stanley (Chairman); Cllrs: J. Barrett, A. Cunard, J. Erskine, Mrs. S. Staniforth, Mrs. J. Warr and P. Woodall

IN ATTENDANCE:

Mrs. J. Davis (Civic & Office Manager)
3 members of the public (part of the meeting)
2 Councillors in the public gallery: Cllrs. Brooks and Mrs. Daniells

The Meeting opened at 6.34pm

86. WELCOME BY CHAIRMAN AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone present, read the Council's opening statement and made particular reference to procedures in the event of a fire.

Apologies for absence were received from Cllr. Jones who was working. No apologies for absence had been received from Cllr. Goodheart.

87. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that

they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Cunard declared an Ordinary Interest as a member of Arun Arts Ltd and as a member of the Twinning Association. Cllr. Cunard also declared an Ordinary Interest as a sponsor of Pride Bognor Regis and International Bognor Birdman

Cllr. Erskine declared an Ordinary Interest in Bognor Regis Local History Society, Bognor Regis Seafront Lights, The Regis School of Music and West Sussex Guitar Club as a result of personal connections

Cllr. Mrs. Staniforth declared an Ordinary Interest as a stallholder at an EcoSwap event. Cllr. Mrs. Staniforth also declared an Ordinary Interest in Family Support Work as a result of personal connections

Cllr. Stanley declared an Ordinary Interest as a fundraiser for EcoSwap, My Sisters' House, Radio Respect and Stonepillow

Cllr. Mrs. Warr declared an Ordinary Interest as a member of the Bognor Regis Seafront Lights Committee

Cllr. Woodall declared an Ordinary Interest as a member of Bognor Regis Carnival Association and of the Twinning Association. Cllr. Woodall also declared an Ordinary Interest as a Patron of Stonepillow

Cllr. Brooks, seated in the public gallery, declared an Ordinary Interest as a member of Arun Arts Ltd. Cllr. Brooks declared a Disclosable Pecuniary Interest in Armed Forces Day, Bognor Regis Kite Festival, Pride Bognor Regis and Southdowns Folk Festival as a supplier to these events

88. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no questions or statements.

89. CONSIDERATION OF GRANT AID FUNDING 2020

The Committee Clerk asked Members to note that the International Bognor Birdman event was included in the summary of applications, tabled at the meeting, purely for information purposes. The Grant Aid 2019 funds awarded to them last year had been returned to the Town Council and, as previously agreed, earmarked for the Birdman event in 2020 subject to meeting all relevant criteria (Min. 52 refers).

The Chairman made comment on the large number of Grant Aid requests received by the Town Council which, combined, amounted to more than double the budget available. As a result, some difficult decisions were to be made by Members when awarding grant funding. Nonetheless, the Chairman found it encouraging that new applicants had come forward this year in applying for Town Council Grant Aid funding.

Members considered each application for Grant Aid, with regard given to the criteria set and the document checklist, which detailed what documents had been supplied with each application.

Some applications were not successful due to Members being minded that alternative funding was available for certain organisations, that often also had a large amount of unrestricted reserves, from grants offered by larger councils and nationally funded initiatives, whereas small community events/organisations had fewer pathways to grant funding available to them.

Cllr. Cunard redeclared an Ordinary Interest in Pride Bognor Regis and stated that he would not take part in any vote in relation to their Grant Aid application

Members were keen, in some instances, to award monies where an event/project was a new initiative, with an interest in seeing what an applicant could achieve with the support of a Town Council grant. There was also support from some Members where an application was reflective of the Town Council's recent decision to declare a Climate Emergency.

The popularity of events such as the Bognor Regis Carnival and Illuminations Gala was acknowledged by Members and it was agreed that these events, as well as Bognor Regis Museum, bring many visitors to the Town and should, therefore, be supported by the Town Council.

Cllr. Stanley redeclared an Ordinary Interest in Stonepillow and stated that he would not take part in any vote in relation to their Grant Aid application

The applications from The Regis School of Music, West Sussex Guitar Club and 60 Minutes of Classical Music were well received by the Committee.

Cllr. Mrs. Warr redeclared an Ordinary Interest in Bognor Regis Seafront Lights and stated that she would not take part in any vote in relation to their Grant Aid application

Credit was given to those applicants who go to great lengths in trying to raise funds themselves through bake sales, raffles, quiz nights etc.

Cllr. Mrs. Staniforth left the Meeting

The Committee then reviewed their initial suggestions in relation to the amounts awarded, if any, to each application and, in the process, further considered the number of people in the five Wards of Bognor Regis that might benefit from a particular event/service proposed in the application.

Cllr. Mrs. Staniforth returned to the Meeting

Members fully considered the individual applications for Grant Aid 2020 and the list of decisions as **RESOLVED** is attached to the Minutes as **Appendix 1**. Specific conditions were imposed for some grants as detailed (appended to file Minutes).

N.B. In line with the Council's current policy, as a condition of funding the Council may appoint a non-participating observer as a representative to any organisations receiving Grant Aid at the Committee's discretion. These appointments will be considered at the Annual Town Council Meeting in May

Members **AGREED** to **RECOMMEND** to Council that any unspent monies from the Grant Aid 2020 Budget goes into General Reserves towards the funding of the Town's Christmas Lights.

The Meeting closed at 8.27pm

	Amount requested for Grant Aid 2020	P&R Decision from Grant Aid 2019	Committee Decision for Grant Aid 2020	Comments
Arun Arts Co Ltd	£10,000.00	<i>Refuse</i>	£5,000.00	Conditional
ROX Music and Art	£10,000.00	<i>£7,500.00</i>	£5,000.00	Conditional
Southdowns Folk Festival	£10,000.00	<i>£7,500.00</i>	£5,000.00	Conditional
Pride Bognor Regis	£8,000.00	<i>N/A</i>	£4,000.00	
Eco Swap CIC	£5,760.00	<i>N/A</i>	£3,500.00	Conditional
Bognor Regis Shopmobility	£5,000.00	<i>£500.00</i>	£500.00	
Making Theatre, Gaining Skills	£5,000.00	<i>N/A</i>	£0.00	
Bognor Regis Carnival Association	£4,500.00	<i>£4,500.00</i>	£4,500.00	
Stonepillow	£4,262.00	<i>N/A</i>	£0.00	
My Sister's House Women's Centre	£3,732.00	<i>N/A</i>	£0.00	
60 Minutes of Classical Music Trust	£3,100.00	<i>£1,000.00</i>	£1,500.00	
Citizens Advice Arun and Chichester	£3,000.00	<i>£1,500.00</i>	£1,500.00	
Bognor Regis Seafront Lights	£2,500.00	<i>£1,500.00</i>	£2,500.00	
Bognor Regis Amateur Boxing Club	£2,245.61	<i>N/A</i>	£900.00	
The Regis School of Music	£2,000.00	<i>£1,700.00</i>	£1,500.00	
Livability Ashley Place	£1,791.15	<i>N/A</i>	£0.00	
Bognor Regis Kite Festival	£1,600.00	<i>£1,800.00</i>	£1,600.00	
Armed Forces Day Committee	£1,500.00	<i>N/A</i>	£1,500.00	
Bognor Regis Local History Society	£1,500.00	<i>£1,500.00</i>	£1,500.00	
4Sight Vision Support	£1,260.00	<i>Refuse</i>	£500.00	
Radio Respect	£1,116.99	<i>N/A</i>	£1,000.00	
Family Support Work	£1,070.00	<i>Refuse</i>	£0.00	
Homestart Arun, Worthing & Adur	£1,000.00	<i>Refuse</i>	£0.00	
West Sussex Guitar Club	£1,000.00	<i>N/A</i>	£1,000.00	
Arctic Fox Explorer Scout Unit	£900.00	<i>£250.00</i>	£250.00	
Tsunami Explorer Scout Unit	£895.71	<i>£250.00</i>	£250.00	
Bognor Regis Twinning Association	£700.00	<i>£700.00</i>	£500.00	
West Sussex Mediation Service	£250.00	<i>Refuse</i>	£0.00	
	£93,683.46		£43,500.00	
			£2,500.00	