



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE MEETING OF THE EVENTS, PROMOTION AND LEISURE COMMITTEE HELD ON 15th APRIL 2019

PRESENT:

Cllr. Mrs. S. Daniells (Chairman); Cllrs: J. Brooks, P. Dillon,
S. Goodheart (from Min. 100) and Mrs. J. Warr

IN ATTENDANCE:

Mrs. S. Hodgson (Projects Officer)
1 member of the public

The Meeting opened at 6.30pm

94. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and read the Council's opening statement. Apologies had been received from Cllr. Cunard who was unwell and Cllr. Smith who was working. No apologies had been received from Cllr. Batley.

The Projects Officer read the following statement:

"Members are invited to note that no apologies have been received from Cllr. Enticott. At the Full Council Meeting held on 11th March 2019, having received recommendations from an Assessment Panel Hearing into complaints made against Cllr. Enticott, Members resolved to suspend Cllr. Enticott from all Committees and Sub-Committees of the Council for the remainder of the term of this Administration. This will be reviewed again at the Annual Town Council Meeting."

In the absence of the Vice-Chairman, Cllr. Enticott, Members **AGREED** that Cllr. Mrs. J. Warr would act as Vice-Chairman for the Meeting.

The Chairman noted that this was the final Events, Promotion and Leisure Committee Meeting of the current Administration and asked Members to join her in thanking the Events and Projects Officers for their work over the last four years.

95. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item. In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllrs. Brooks declared a Disclosable Pecuniary Interest in Agenda item 12 as he was a supplier to the Armed Forces Day event and would leave the room if required

Cllr. Dillon declared an Ordinary Interest in Agenda item 12 due to his involvement with the Armed Forces Day Committee

96. TO APPROVE THE MINUTES OF THE MEETING HELD ON 11th FEBRUARY 2019

It was **RESOLVED** that the Minutes of the Meeting held on 11th February 2019 be **APPROVED** by the Committee as a correct record and they were signed by the Chairman.

97. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

The Chairman adjourned the Meeting at 6.33pm

A member of the public asked Members if there was going to be a funfair on the Promenade over the Easter weekend. A Member confirmed that this was the case.

The Chairman reconvened the Meeting at 6.36pm

98. CLERK'S REPORT FROM PREVIOUS MINUTES**11th February 2019 - Min. 91 - Consideration of a request to the Policy and Resources Committee for the identification of any budget for promotion for this Committee's use**

At the February meeting of the Events, Promotion and Leisure Committee, Members agreed to recommend to the Policy and Resources Committee that a Promotions Budget of £8,000 be identified for the 2019/20 financial year for specifically identified use by this Committee. At the Policy and Resources Committee Meeting on the 8th April 2019, Members rejected this proposal. However, the Committee did agree that the issue be referred back to this Committee for a more detailed analysis to be prepared of the costs and benefits of the proposed specified activities. Therefore, this will be an agenda item for the June meeting.

99. UPDATE ON EVENTS PROGRAMME FOR 2019 INCLUDING RATIFICATION OF ANY DECISION WHERE REQUIRED

The Events Officer's report, including the request for consideration of increased budgets for 2020/21, was **NOTED**.

The Chairman asked for an update on the sourcing of suitable accommodation for the Twinning Bands when they visit for the Proms Event in September, and the Projects Officer confirmed that information had been sent to them.

Cllr. Goodheart joined the Meeting

100. CONSIDERATION OF A PROPOSAL TO ASK ADC TO ALLOW EVENTS TO BE PROVISIONALLY BOOKED UP TO 3 YEARS IN ADVANCE

The Projects Officer's report was **NOTED**.

Members were advised that outside event organisers have reported that the current ADC event booking system does not allow for provisional bookings more than 12 months in advance, which can make it difficult for organisers when seeking sponsorship and funding opportunities. Following discussion, Members **AGREED** for a letter to be sent to ADC requesting that the facility to provisionally book event space up to three years in advance, be incorporated within ADC's new event strategy.

101. CONSIDERATION OF RECOMMENDATION FROM THE PLANNING AND LICENSING COMMITTEE MEETING 29th JANUARY 2019 (MIN. 189 REFERS) TO PROMOTE THE OLD TOWN AREA

The Projects Officer's report was **NOTED**.

Following discussion, Members **AGREED** that the Community Engagement and Environment Committee should maintain their watching brief on this matter and continue to receive and record regular updates on any activities

regarding the Old Town area. Members further **RECOMMENDED** that a Councillor Drop-in Surgery be held in the Old Town vicinity.

102. TO NOTE THE 2019 EVENTS LEAFLET

Members received a copy of the 2019 Events leaflet and were pleased with the design. It was noted that the distribution of these to the previously identified locations would begin shortly.

103. UPDATE ON POSITION REGARDING OUTSTANDING ISSUES WITH THE FORMER CHRISTMAS LIGHTING CONTRACTOR

The Projects Officer's report was **NOTED**, including the update on the situation with the decorative lighting in the Old Town.

The Projects Officer confirmed that she is continuing to chase SSE for a reply and is doing everything possible to rectify the situation and to get the lights working once again.

104. CONSIDERATION OF OFFER FROM THE NEW CHRISTMAS LIGHTING CONTRACTOR FOR A YOUTUBE PRESENTATION OF THE LIGHTS FOR BOGNOR REGIS 2019

The Projects Officer's report was **NOTED**.

Following discussion, Members **AGREED** to accept the offer from the new contractor to create a YouTube presentation of the 2019 Bognor Regis Christmas Lights display.

105. TO RATIFY THE RELEASE OF THE £1,000 CONTRIBUTION TO THE ARMED FORCES DAY EVENT - MIN. 50.1 REFERS

*Whilst Cllrs. Brooks and Dillon had declared Interests in this item, as the matter before them was ratification of a previous Council decision, it was **AGREED** that they need not leave the room*

Members **RATIFIED** the £1,000 contribution to the Armed Forces Day Event, previously agreed by Council as part of the 2019/20 Budget.

106. UPDATE ON RESPONSE FROM THE ADC CHIEF EXECUTIVE REGARDING INCLUSION OF AN INDOOR FACILITY WITHIN THE REGENERATION PLANS FOR THE REGIS SITE AND FOR THE TOWN COUNCIL TO BE INCLUDED IN THE DESIGN PROCESS - MIN. 89 REFERS

The Projects Officer's report, including the previously circulated reply from the ADC Chief Executive in response to the Committee's letter of 25th February 2019, was **NOTED**.

Following discussion, Members felt that the response did not satisfactorily address all their questions and asked for another letter to be sent to seek

further details about the form the large useable area to which he referred in his letter would take. Furthermore, the letter should seek confirmation of assurances that the Town Council will be involved in the design process.

Members asked for Officers to draw up the letter and circulate before sending.

107. TO NOTE CORRESPONDENCE

The Committee **NOTED** receipt of the correspondence list, previously circulated.

108. DATE OF NEXT MEETING

Monday 10th June 2019.

The Meeting closed at 7.20pm