



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE MEETING OF THE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE

HELD ON MONDAY 21st JANUARY 2019

PRESENT:

Cllr. S. Goodheart (Vice-Chairman): Cllrs: J. Cosgrove,
Mrs. S. Daniells, P Dillon (until Min. 95) and
Mrs. J. Warr

IN ATTENDANCE:

Mrs. S. Hodgson (Projects Officer)
3 Councillors in the public gallery: Cllrs: J. Brooks,
M. Stanley and P. Woodall
7 members of the public

The Meeting opened at 6.33pm

82. CHAIRMAN'S ANNOUNCEMENT AND APOLOGIES FOR ABSENCE

In the absence of the Chairman, the Vice-Chairman, Cllr. Goodheart took the Chair. Members **AGREED** that Cllr. Mrs. Warr would act as Vice-Chairman for the meeting.

The Chairman welcomed those present and read the Council's opening statement. Apologies had been received from Cllr. Smith who was working. In line with the report given at the November Town Council Meeting, Cllr. Enticott was also absent.

83. DECLARATIONS OF INTEREST:

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

84. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 12th NOVEMBER 2018

The Minutes of the Meeting held on the 12th November 2018 were approved by the Committee as a correct record and were signed by the Chairman.

85. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS EXTENDED TO A MAXIMUM OF 60 MINUTES IN ACCORDANCE WITH STANDING ORDERS (S.O. 31.8)

The Projects Officer read out the following statement:

During this time members of the public will be allowed to direct questions to the Committee or comment on any appropriate topic. Please note, during this session Councillors will not be able to make any decisions on any of the topics discussed and no Minutes will be documented. However, brief notes will be taken and any item that the Committee would like to debate or requires a decision will be made an agenda item for the following Community Engagement and Environment Meeting.

The Chairman adjourned the Meeting at 6.40pm

The following items were raised:

A member of the public spoke about an issue regarding planning applications with particular reference to an application for Victoria Drive. It was felt that the Planning Notices had not been properly displayed and that residents in the area were unaware of the application in time to lodge an objection. It was also felt the cycle of the Town Council's Planning and Licensing Committee Meetings also present the same problem.

Members asked for this issue to be referred to the Planning and Licensing Committee for further consideration.

A member of the public spoke in reference to the Town Council's questionnaire regarding the Linear Park and asked if a separate online

questionnaire could be sent to neighbouring parishes for a wider opinion. It was also asked what weight, if any, the questionnaire will hold.

The Committee was asked if there was anything in place for parishes to work together.

A Councillor in the public gallery spoke on Agenda item 15 and whilst the demolition notice for the property of 2-4 Waterloo Square had been served, he hoped Councillors would support putting that right by ensuring the architecture of any new property was in keeping with the original building.

A member of the public spoke on Agenda item 6 and his proposal to produce a street sheet for the Bognor Regis area. A Councillor in the public gallery also commented that WSCC had taken a huge amount of support and resources out of homeless services, and therefore anything that the Town Council could do would be useful and important.

The Chairman reconvened the Meeting at 7.23pm

86. CLERK'S REPORT FROM PREVIOUS MINUTES

86.1 Min. 68 - 12th November 2018 - Audit of Community Spaces as referred from Council Meeting held 3rd September 2018

Unfortunately, no Members had attended the Task and Finish Group Meeting arranged for the 12th December at which the information gathered from the meeting on the 15th November was to be collated, with Members also to determine how it should be used. As a result of this it had not been possible to report the findings to Full Council in January. Members asked for another meeting to be arranged.

86.2 Min. 72 - 12th November 2018 - Further Consideration of Proposal by Cllr. Enticott regarding the Government's announcement to withdraw housing support countrywide

Previously, Members had agreed to hold an Extraordinary Meeting and therefore this had been provisionally booked for Tuesday 27th November 2018. Members were informed that as this was an Extraordinary Meeting and in the absence of the Chairman, as per Standing Orders, it would require 3 other Committee Members to sign the Agenda. Unfortunately, there had been no response from any Committee Members, which meant the Agenda could not be published and subsequently the meeting could not go ahead. The deadline to respond to WSCC had therefore been missed and no further action could now be taken.

86.3 Min. 74.1 - 12th November 2018 - For the Council to support a permanent ice rink with the inclusion of a multi-purpose community hall

Members referred this item to Full Council and at the meeting of 7th January 2019, Members referred it to the Events, Promotions and Leisure Committee for further consideration.

86.4 Min. 80 - 12th November 2018 - Reports

Members had previously agreed that Officers would attend the meeting on the Southern Water Bathing Enhancement Programme which was held on 21st November 2018 and it was noted that copies of the presentation and the Minutes would be available from the office.

87. CONSIDERATION OF A PROPOSAL FROM A MEMBER OF PUBLIC TO PRODUCE A HOMELESS STREET SHEET FOR THE BOGNOR REGIS AREA

The Projects Officer's report was noted.

After discussion, Members **AGREED** to produce a Street Sheet leaflet for the Bognor Regis Area that would include information for all vulnerable groups.

Members further **AGREED** to support some Officer time to help with the co-ordination and production of the leaflet. It was also suggested that the member of the public who proposed the idea be encouraged to apply for funding from the Town Council's Flexible Community Fund.

88. REPORT ON COUNCILLOR SURGERIES AND OPEN FORUMS INCLUDING UPDATE ON DROP-IN SURGERY 11th DECEMBER 2018

The Projects Officer's report was noted.

A spreadsheet giving a breakdown of discussion topics from the Surgeries for 2018 was circulated. All Members agreed that the Drop-in Surgeries had been a success and a worthwhile exercise to continue. A final Drop-in Surgery for this Administration will be held in February. It was also suggested that during this Surgery the opportunity be taken to ask members of the public for their feedback on what direction they would like to see the new Administration take going forward, which Members **AGREED**. The Projects Officer will make arrangements for an event to be held in February and respectfully reminded Councillors that the Surgery would not be a platform for canvassing for the forthcoming elections in May.

89. BOGNOR REGIS IN BLOOM WORKING GROUP - CONSIDERATION OF THE RESOLUTIONS RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING HELD ON 9th JANUARY 2019

The Committee **RESOLVED** to **ACCEPT** the Resolutions, Recommendations and Reports in the Notes of the Meeting held on 9th January 2019.

The Chairman asked if a permanent piece of land could be found solely for the use of the Guides or Brownies. The In Bloom Working Group will be asked to consider this proposal at their next meeting.

90. YOUTH SERVICES PROVISION REVIEW INCLUDING REPORT BY THE PROJECTS OFFICER ON A MEETING HELD BY SUSSEX CLUBS FOR YOUNG PEOPLE ON 11th DECEMBER 2018 AND A TERM REPORT ON CREATE FROM THE YOUTH WORKER

The Projects Officer's report and the Youth Worker's term report were noted.

Cllr. Cosgrove asked for it to be noted that he was very disappointed that the Youth Worker had not responded to his requests to get in touch with him or acknowledge his offer of help.

91. TO NOTE AND DETERMINE ANY APPLICATIONS RECEIVED FOR THE FLEXIBLE COMMUNITY FUND

Following discussion Members **AGREED** to **APPROVE** the application from the Bognor Regis Bike Community C.I.C. for £660.00.

92. CONSIDERATION OF THE NOTES FROM THE PUBLIC QUESTION AND STATEMENTS TIME OF THE MEETING HELD ON THE 12th NOVEMBER 2018 - MIN. 67 REFERS

There were no further items on the list, that were not already an Agenda item, that Members wished to discuss further.

93. FURTHER CONSIDERATION OF THE PROPOSAL TO TACKLE BEACH LITTER - MIN. 75 REFERS

The Projects Officer's report was noted.

Following discussion, it was **AGREED** that Members would approach the Councillor for Marine North Ward to see if he would be willing to allow the un-utilised Ward Allocation budget to be allocated to this project. As there are now insufficient funds for a re-design, costing for the production of posters based on the original design will be investigated and reported back to the next meeting.

94. TO RECEIVE AN UPDATE ON BEACH ACCESS TOPIC TEAM - MIN. 76 REFERS

The Projects Officer's report was noted, and Members were advised that the next meeting of the Beach Access Topic Team had been scheduled for the 30th January 2019 by which time it was hoped a response from ADC regarding exposing one of the ramps will have been received.

Cllr. Dillon left the Meeting

95. WARD ALLOCATION ENVIRONMENTAL PROJECTS BUDGET INCLUDING UPDATE ON ANY EXPENDITURE AND REMAINING BUDGET FOR 2018/19 AND THE VICTORIA ROAD CAR PARK PROJECT

Members **AGREED** to **RATIFY** the sum of £375.00 to be donated to Radio Respect from the Marine Ward 2018/19 Ward Allocation budget.

The Projects Officer gave an update on the Victoria Road Car Park project and reminded Members that it would be pertinent to try and complete this project before the new Administration is appointed in May.

Members were shown an example of a design to be displayed in the area. It was **AGREED** to remove the wording "Shoppers Car Park" and produce the sign following approval from West Sussex County Council. Members further **AGREED** the associated costs of £262.00 for the sign and estimated installation costs of £50.00.

96. CONSIDERATION OF THE MOTION PROPOSED BY CLLR. COSGROVE, REFERRED FROM THE COUNCIL MEETING HELD ON 7th JANUARY 2019 REGARDING ADC OWNED PROPERTIES. ALSO, CE&E MIN. 79 REFERS

The Projects Officer's report was noted including the response received from ADC to the Town Council's initial letter in which they requested that any specific questions that Members may have in relation to ADC owned assets are provided to them in writing to enable a response to be provided.

Cllr. Cosgrove spoke on his proposal and following a lengthy debate Members **AGREED** to **RECOMMEND** to Council that Arun District Council be asked to initiate an independent inquiry into this matter.

97. CONSIDERATION OF THE MOTION PROPOSED BY CLLR. COSGROVE, REFERRED FROM THE COUNCIL MEETING HELD ON 7th JANUARY 2019 REGARDING THE PHOENIX CENTRE

The Projects Officer's report was noted.

Cllr. Cosgrove spoke on his Motion as referred from the Council Meeting as follows:

This Council calls on West Sussex Education Authority, and the Regis School to work together to enable the Phoenix Centre to be accessed as originally conceived and publicly funded by all local young people and not just a limited number as at present and pledges this Council's help in achieving this goal

Following debate, Cllr. Cosgrove moved to amend his final Motion as follows:

That this Council wish to explore the possibility of working with WSCC and the Regis School to enable the Phoenix Centre to be accessed, as originally conceived and publicly funded, by all local young people and not just a limited number as at present and pledges the Council's help in achieving this goal

After further discussion Members **AGREED** that the amended Motion, as seconded by Cllr. Mrs. Warr, be referred to the Policy and Resources Committee with the **RECOMMENDATION** to implement a policy reflecting the proposal. Members also asked the Projects Officer to collate as much information as possible regarding the current use of the Phoenix Centre to assist with the formation of the policy.

98. Members **RESOLVED** to vary the order of business and take Agenda items 19 and 20 at this point.

99. REPORTS:

a. To note financial reports, previously circulated

The reports were noted.

b. Any further reports

There were no further reports.

100. CORRESPONDENCE

The Committee noted receipt of the correspondence list, previously circulated.

101. TO RESOLVE TO MOVE TO CONFIDENTIAL BUSINESS (S.O. 31.1)

The Committee **RESOLVED** that due to the requirement to keep the recipient of the award confidential at this time, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw.

102. TO CONSIDER NOMINATIONS FOR THE MAYOR'S GOOD CITIZEN AWARD

Members **RESOLVED** to **AGREE** the nomination for the Mayor's Good Citizen Award.

103. TO CONSIDER NOMINATIONS FOR THE MAYOR'S CITIZEN AWARD FOR YOUNG PEOPLE

Members **RESOLVED** to **AGREE** the nomination for the Mayor's Citizen Award for Young People.

Meeting closed at 8.48pm