



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE POLICY AND RESOURCES COMMITTEE MEETING

HELD ON MONDAY 29th JULY 2019

PRESENT:

Cllr. M. Stanley (Chairman); Cllrs: J. Barrett, A. Cunard,
J. Erskine, S. Goodheart, H. Jones, Mrs. J. Warr and
P. Woodall

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. J. Davis (Civic & Office Manager)
2 members of the public (part of the meeting)
1 Councillor in the public gallery: Cllr. Brooks

The Meeting opened at 6.31pm

28. WELCOME BY CHAIRMAN AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone present, read the Council's opening statement and made particular reference to procedures in the event of a fire.

Apologies for absence were received from Cllr. Mrs. Staniforth who was unwell.

29. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that

they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Cunard declared a Disclosable Pecuniary Interest in Agenda item 28, as the Tenant of the Picturedrome Cinema and advised that he would leave the room for this item

Cllr. Goodheart declared an Ordinary Interest in Agenda item 7 as Chairman of Bognor Regis Community Gardeners

Cllr. Woodall declared an Ordinary Interest in Agenda item 25 owing to his association in the matter relating to the Mayor's Consort

30. TO APPROVE THE MINUTES OF THE MEETING HELD ON 3rd JUNE 2019

The Committee **RESOLVED** to **APPROVE** the Minutes of the Meeting held on 3rd June 2019 and these were signed by the Chairman.

31. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

Meeting adjourned at 6.36pm

A Councillor seated in the public gallery spoke in support of funding for a roller track/deck on the beach, by way of funding the costs associated in levelling the beach where the track would be installed, to be discussed under Agenda item 17.

A member of the public asked if the Town Council would consider looking at the formation of a joint partnership/tourism board for event organisers in Bognor Regis. Comment was also made in relation to International Bognor Birdman.

Cllr. Cunard declared an Ordinary Interest as a sponsor of an element of the International Bognor Birdman event

Another member of the public spoke about the poor condition of the surface area in Place St Maur, asking if the Town Council could do anything about the situation.

Cllr. Stanley declared an Ordinary Interest as the Cabinet Member for Technical Services at Arun District Council

Meeting reconvened at 6.47pm

In relation to the comments made by the member of the public concerning the surface area of Place St Maur, Cllr. Stanley stated that as ADC Cabinet Member for Technical Services he would be happy to take the matter forward and place on a future agenda at ADC.

32. CLERK'S REPORT FROM PREVIOUS MINUTES

32.1 8th April 2019 - Min. 154.1 - Signposting for the Town Centre

Members were informed that there were no further updates on this issue as there had been no Board meetings for a few months, but the issue would be followed up at the next meeting.

32.2 8th April 2019 - Min. 154.3 - Olby's Clock

Officers continue to chase the building owner regarding completion of the legal agreement, but the matter is yet to be finalised.

32.3 8th April 2019 - Min. 155 - Offer of Graffiti services to the BID

A letter was sent to the Chairman of the BID on 25th June regarding this and a response is awaited.

32.4 3rd June 2019 - Min. 11 - Annual Accounts

As required, the Notice of Public Rights and Publication of Annual Governance and Accountability Return was published on 3rd June 2019, with the period of inspection ending on Monday 15th July 2019 with there being no requests to inspect the records during the published period.

32.5 3rd June 2019 - Min. 13 - Councillors' Allowance

The Town Clerk reported that the necessary forms had been submitted to the Town Council's payroll services provider with the first payment made on 24th July. Unfortunately, there had been some incorrect payments made which the Clerk is rectifying with WSCC.

32.6 3rd June 2019 - Min. 14 - Town Force Report

Following Members agreement to the planting by the Town Council of WSCC owned planters in Frith Road, the following has been received from WSCC:

"I can confirm that in taking on the planting, for however long it wishes, the Town Council won't be accepting liability for the structure which will remain with WSCC."

The planting will therefore now be renewed and after the works are completed, local groups will be contacted to see if they wish to become involved.

32.7 3rd June 2019 - Min. 18 - Billy Bulb Storage

F&G Transport have confirmed that they are happy to continue to store Billy at their facility with reciprocal sponsorship of the roundabout.

33. TO REVIEW TERMS OF REFERENCE AND MAKE ANY RECOMMENDATIONS ON PROPOSED CHANGES TO THE TOWN COUNCIL INCLUDING: -

- **Events, Promotion and Leisure Committee**
- **Allotments Sub-Committee**

The Deputy Clerk's report, including the recommended amendments to the Terms of Reference for the Allotments Sub-Committee as referred from the Events, Promotion and Leisure Committee, was **NOTED**.

The Committee reviewed the Terms of Reference for the Events, Promotion and Leisure Committee.

It was **RESOLVED** to **RECOMMEND** to Council that the Terms of Reference for the Events, Promotion and Leisure Committee be adopted.

It was suggested that in light of the comments made by a member of the public during Public Question Time and Statements, regarding the formation of a joint partnership/tourism board for event organisers, the Projects Officer be asked to liaise with the member of public and more information be provided to allow for the item to be put on the Agenda for the Events, Promotion and Leisure Committee to consider at the meeting to be held on 5th August 2019. This was **AGREED**.

The Committee reviewed the Terms of Reference for the Allotments Sub-Committee including the recommended amendments from the Events, Promotion and Leisure Committee.

Members **AGREED** to **RECOMMEND** to the Events, Promotion and Leisure Committee the following additional amendments to the Terms of Reference for the above, with amendments/additions shown below in bold italics:

Point 1. Functions of Sub-Committee: To maintain ***good*** liaison between the Council and Allotments Tenants

Point 3. Functions of Sub-Committee: To promote the use of Allotments by young people ***who live*** within the 5 Wards of Bognor Regis

Members **AGREED** to **REFER** these recommendations to the Events, Promotion and Leisure Committee, inviting them to **RATIFY** and then **RESOLVE** to **RECOMMEND** to Council that the Terms of Reference for the Allotments Sub-Committee be adopted.

34. TO RECEIVE THE TOWN FORCE REPORT

The Town Force Manager's report was **NOTED**.

Members **NOTED** the reinstallation of the refurbished Seafront Beacon. With regard to the additional charge of £250 plus VAT (to be ratified later in the meeting) arising from ADC's late notification of a new concession opening around the Beacon location, it was **AGREED** that ADC be approached to reimburse the Town Council for the full cost of the additional charge levied arising as a result of the late notification.

35. TO CONSIDER CURRENT LEVEL OF FIDELITY GUARANTEE INSURANCE HELD BY THE TOWN COUNCIL AND WHETHER ANY INCREASE IS REQUIRED

The Deputy Clerk's report was noted.

Members **AGREED** to **APPROVE** the current level of Fidelity Guarantee Insurance held at £50,000 and confirmed that this level of cover remains appropriate for the Council's requirements given the financial controls that the Council has in place.

36. TO RECEIVE THE NOTES OF THE HERITAGE PARTNERSHIP BOARD MEETINGS HELD 5th JUNE AND 17th JULY 2019

The Deputy Clerk's report, including the Notes of the Meetings of the Heritage Partnership Board held on 5th June and 17th July 2019, were **NOTED**.

Furthermore, Members **RATIFIED** the **RECOMMENDATION** from the most recent meeting that the Heritage Trail Sub-Group should be disbanded.

37. TO RECONSIDER THE DATE FOR AN EXTRAORDINARY POLICY AND RESOURCES COMMITTEE MEETING TO REVIEW THE GRANT AID 2020 APPLICATIONS - MIN. 17.3 REFERS

The Deputy Clerk's report, including notification that an evening Extraordinary Meeting on Monday 18th November would not be possible owing to a meeting of another Committee already scheduled to be held that evening, was **NOTED**.

Following discussion, Members **AGREED** that the Extraordinary Policy and Resources Committee Meeting for the consideration of Grant Aid 2020 should be held on the evening of Monday 11th November 2019.

38. TO CONSIDER THE POSSIBLE ACQUISITION BY THE TOWN COUNCIL OF BOGNOR REGIS LIMITED

The Town Clerk's report was **NOTED**.

Members discussed the perceived benefit in acquiring the name Bognor Regis Ltd. and **RESOLVED** to **RECOMMEND** to Council that the acquisition, if possible, proceed.

Discussion also included a suggestion that the name Bognor Regis CIC be registered by the Town Council. Members **RESOLVED** to **AGREE** that the matter be placed on the Agenda at a future Policy and Resources Committee Meeting, to allow time for the costs to be investigated.

39. TO RECEIVE A REPORT FROM THE NEWLY REFORMED JOINT ACTION GROUP (JAG) MEETINGS HELD ON 17th MAY, 13th JUNE AND 19th JULY 2019

The Projects Officer's report, including confirmation that the notes and action plans from these meetings were available to Members in the Town Council offices, was **NOTED**.

40. TO NOTE CONFIRMED DATE OF 14th AUGUST FOR THE CORPORATE STRATEGY REVIEW MEETING - MIN. 20 REFERS

The Deputy Clerk's report was **NOTED**.

All Members were urged to attend this important meeting as it will determine the focus for the Council during this Administration.

Members **NOTED** the date of 14th August and start time of 6.30pm, and that Mr. Chambers from EQH Ltd would be in attendance.

41. TO RECEIVE ANY RESPONSE FROM THE CHIEF EXECUTIVE OF ARUN DISTRICT COUNCIL REGARDING THE REPARISHING OF THE WIDER BOGNOR REGIS URBAN AREA AND AGREE ANY FURTHER ACTION - MIN. 21 REFERS

The Deputy Clerk's report was **NOTED**.

Members further **NOTED** that a response from Arun District Council (ADC) is still awaited. However, the Town Clerk advised Members that at the request of ADC, a meeting had been held with the Town Clerk, and Officers from ADC, to ascertain the background and objectives of the proposal to assist the Council in considering the issue and in the drafting of a formal response.

Members also noted the correspondence received from Aldwick Parish Council, Bersted Parish Council, Felpham Parish Council and Pagham Parish Council, having received copies of these at the meeting.

The reaction of the surrounding parishes was regrettable, and Members were keen to repair relations with these parishes. It was highlighted that the Committee, when considering this item at their meeting held on 3rd June 2019, had not instructed that the parishes be written to or copied into the letter sent to Arun District Council (ADC). However, some Members felt that, in hindsight, their instructions should have been to do so.

A Councillor reminded Members that the action of writing to Arun had arisen at the request of a member of the public in attendance at the Annual Town Council Meeting held in May 2019. A fellow Councillor added that Town Councillors were elected to represent the people living within the Wards of Bognor Regis and that the Committee had democratically asked for reparationing to be considered by the District Council.

Cllr. Woodall declared an Ordinary Interest as a Member of Bersted Parish Council

Discussion then followed regarding the higher precept amount paid by Bognor Regis residents, compared to residents in the surrounding parishes, and the feeling amongst some locals that this is unfair. The Town Council is committed to delivering events and services for the benefit of the Town, but the costs associated with this provision are consequently reflected in the precept rate. A Councillor stated that many of the people from the surrounding parishes also benefit from these events and services but, although welcome to share in the provisions made by the Town Council, do not contribute to the running of them by way of their precept.

Cllr. Mrs. Warr left the Meeting

A Councillor reminded Members that the spending commitments, and precept setting, was in the power of this Council and that if the precept for the community was an issue then the Town Council needed to look at reducing its services. In response to this, a Member suggested that rather than cut services, surrounding parishes could be asked for contributions towards events, or an entrance fee charged to attendees.

Cllr. Woodall left the Meeting

Cllr. Mrs. Warr returned to the Meeting

Cllr. Woodall returned to the Meeting

Reparationing, according to a Councillor, had not been looked at since the 1970's. It was not about abolishing parishes but may be the case that parishes are reclustered whereby two parishes, perhaps, are unified. The Councillor suggested that looking at the parish boundaries could allow for fairer precept contributions across the wider Bognor Regis urban area.

Following full debate, Members **RESOLVED** to **AGREE** that upon receiving a response from ADC, this would first be discussed at the next Policy and Resources Committee Meeting with a copy of the response then being sent to the surrounding parishes.

Members further **RESOLVED** to **AGREE** that, whilst awaiting a response from ADC, a letter be sent to the surrounding parishes to acknowledge the issues raised by them and to confirm that the Town Council will update them following receipt of a response.

42. TO RECEIVE THE NOTES OF THE MEETING OF THE ARUN DISTRICT ASSOCIATION OF LOCAL COUNCILS ON WEDNESDAY 17th JULY 2019 INCORPORATING THE AGM (IF AVAILABLE)

The Deputy Clerk's report, including an update on attendance at the ADALC Meeting incorporating the AGM held 17th July 2019, was **NOTED**.

Members were further advised that the Notes of this Meeting had not yet been received and this item would therefore be **DEFERRED** until they became available.

43. TO IDENTIFY A BUDGET FOR THE PURCHASE OF LIGHTS TO ILLUMINATE THE BILLY BULB MASCOT FOR THE ILLUMINATIONS GALA TO BE DISCUSSED AT THE EVENTS, PROMOTION AND LEISURE COMMITTEE MEETING ON 5th AUGUST 2019

The Deputy Clerk's report was **NOTED**.

Members **RESOLVED** to **AGREE** that Cllr. Brooks be allowed to speak on this item from the public gallery.

Following discussion, Members **AGREED** that a budget of £200 be allocated for the purchase of lighting for the Billy Bulb mascot in the Illuminations Gala 2019 and **NOTED** that this budget would need to be funded by General Reserves. Furthermore, Members **AGREED** that a budget for ongoing maintenance should be reallocated going forward which should be considered as part of the budget setting process.

44. TO RECEIVE AND CONSIDER THE RECOMMENDATION FROM THE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE FOR FUNDING IN THE CURRENT FINANCIAL YEAR OF £3,000 TO PURCHASE A ROLLER TRACK/DECK FOR THE BEACH AS DISCUSSED AT THE COMMITTEE MEETING HELD 15th JULY (CE&E MIN. 27 REFERS)

The Deputy Clerk's report was **NOTED**.

The Town Clerk informed Members that, to date, nothing has been received in writing to confirm the agreement made by Mr. Nigel Lynn for Arun District Council (ADC) to fund the capital expenditure required in relation to a roller track/deck for Bognor Regis beach. Additionally, Members were advised that the Town Clerk had spoken with ADC's Director of Services, Ms. Philippa Dart, regarding this initiative who had indicated further information would be needed.

Members **RESOLVED** to **AGREE** that Cllr. Brooks, seated in the public gallery, be permitted to take part in discussions on this matter due to his involvement.

Cllr. Brooks was keen to point out that it was his fellow District Councillor, Cllr. Mrs. Worne, that had requested a meeting with Nigel Lynn to discuss beach access, to which he had been invited.

Attention was drawn to the Deputy Clerk's report. Cllr. Brooks advised Members that the Beach Access Topic Team's proposal to the Community Engagement and Environment Committee had been based on a quotation to hire a roller track/deck, and not to purchase as suggested in the title of the report. Cllr. Brooks also went on to inform Members that, as highlighted in the report, the quote on which the Topic Team had based their proposal was given without a site visit having taken place. Upon such a visit being carried out, the supplier of the roller track/deck informed the Town Council that the equipment originally requested, and on which the original quote had been based, was no longer deemed suitable. However, Cllr. Brooks had received a revised quotation which he handed to the Town Clerk moments before the meeting began, which had also been forwarded to ADC, whilst apologising for not having done so sooner.

Members discussed the capital expenditure funding apparently being offered by ADC for the equipment rental, whilst noting that liability would fall to ADC. The costs to level the stones on the beach that the Town Council were being asked to contribute towards were also discussed. It is understood that the stones must continue to provide for sea defence and that if a suitable gradient for the roller track/deck to be utilised cannot be achieved then ADC would not be prepared to proceed. It was noted that a meeting was being arranged with the appropriate officer at ADC and Cllr. Brooks to discuss this in more detail.

The importance of having a beach that is accessible to all was agreed and Members were keen for the Town Council to be proactive in doing so. Whilst the offer from ADC to achieve easier access down onto the beach was well received by Members, it was requested that, should the project be successful, a longer-term commitment be made by ADC/BRTC to repeat the project over the next 3 years whilst works on a more permanent solution are being progressed.

In respect of DDA compliancy, Cllr. Brooks informed Members that temporary ramp systems do not need to meet these specifications.

Following discussion, Members **RESOLVED** to **AGREE** for funding in the current financial year of up to £3,000 be made available from General Reserves. This would facilitate with the temporary installation of a roller track/deck for Bognor Regis beach by way of funding the costs for an operative to level the area of the beach where the temporary track would be laid. This is subject to written confirmation from ADC that they will fund the capital expenditure for, and will lead on, the project and on the proviso that a suitable gradient can be achieved to the satisfaction of ADC.

45. Members **RESOLVED** to **APPROVE** an extension to the Meeting of 30 minutes, whilst noting that the number of urgent items still to be considered could not be concluded within the usual extension of time as per S.O. 1.2.

46. **TO RATIFY RELEASE OF YOUTH/YOUNG PERSONS 2019-2020 FUNDING OF £10,000 AS AGREED AS PART OF BUDGET**

The Deputy Clerk's report, including notification that CREATE had successfully secured £10,000 grant funding from the National Lottery "Awards for All" Community Fund, was **NOTED**.

Members therefore went on to **RATIFY** the release of the 2019-2020 Match Funding of £10,000 for the Youth/Young Persons initiative, as agreed as part of the Town Council's budget provision for the current financial year.

47. **TO FURTHER DISCUSS THE POTENTIAL CONTRIBUTION TO, AND PARTNERSHIP WITH, ADC ON PLANTING AT STEYNE GARDENS FOLLOWING REFERRAL TO THE BOGNOR REGIS IN BLOOM WORKING GROUP - MIN. 160 REFERS**

Owing to time constraints, Members **RESOLVED** to **AGREE** that this item, and the following two, be **DEFERRED** for consideration at the next Policy and Resources Committee Meeting in September.

48. **TO CONSIDER THE MOTION BY CLLR. CUNARD REFERRED FROM THE COUNCIL MEETING HELD 1st JULY 2019 (MIN. 65 REFERS): TO REQUEST THAT ADC RESTORE THE GRAFFITI PARTNERSHIP AGREEMENT**

Members **RESOLVED** to **AGREE** that this item be **DEFERRED** for consideration at the next Policy and Resources Committee Meeting.

49. **TO CONSIDER THE MOTION BY CLLR. MRS. DANIELLS REFERRED FROM THE COUNCIL MEETING HELD 1st JULY 2019 (MIN. 69 REFERS): THAT WE RECORD ATTENDANCE AT WORKING PARTIES AND OUTSIDE BODIES, AS WELL AS FORMAL MEETINGS, AND PRESENT THIS AT THE ANNUAL ELECTORS MEETING ALONG WITH THE OTHER ATTENDANCE RECORDS**

Members **RESOLVED** to **AGREE** that this item be **DEFERRED** for consideration at the next Policy and Resources Committee Meeting.

50. **TO NOTE THE OFFER FROM THE BID BOARD OF A PRESENTATION TO COUNCIL ON THE BID AND ITS ACTIVITIES AND TO CONSIDER IF ANY PRESENTATION SHOULD TAKE PLACE AT A MEMBERS' BRIEFING PRIOR TO, OR AS PART OF, THE FORMAL AGENDA FOR THE COUNCIL MEETING ON 2nd SEPTEMBER 2019**

The Deputy Clerk's report, including the offer from the BID Chairman for a presentation, was **NOTED**.

Following discussion, Members **AGREED** that a presentation from the BID would be extremely helpful. Furthermore, it was **AGREED** that this should be held as a Members Briefing prior to the Council Meeting scheduled for 2nd September 2019, at 6.00pm, without the public present.

The Town Clerk was therefore asked to write to the BID Chairman thanking him for the offer and to make the necessary arrangements.

51. **TO CONSIDER THE CONTINUED SUPPORT AND FUNDING OF THE PARKING DISC SCHEME TOGETHER WITH THE TERMS OF ANY FUTURE PARTNERSHIP ARRANGEMENT**

The Deputy Clerk's report was **NOTED**.

Following discussion, Members **AGREED** to **RECOMMEND** that the Council continue to financially contribute to the parking scheme.

Furthermore, Members **AGREED** to support the BID's request to ADC for a longer-term agreement, suggesting that this should run to the end of the current Administration, and instructed the Town Clerk to write to the Chief Executive of ADC in this regard. It was further **AGREED** that ADC should also be requested to consider the possibility of incorporating more car parks within the scheme.

52. **TO CONSIDER THE REQUEST FROM THE ORGANISERS OF BOGNOR BIRDMAN TO RETAIN THEIR 2019 GRANT AID AWARD FOR USE TOWARDS THE 2020 EVENT**

The Deputy Clerk's report was **NOTED**.

Members considered the request received from the Bognor Birdman organisers to retain the Grant Aid 2019 Award of £7,500. Comment was made that the decisions noted on the report for Members consideration were unclear.

The Clerk therefore suggested that a vote could be taken initially to establish whether Members were in agreement for the organisers to retain the grant for their 2020 event, or whether the funds should be returned to the Town Council.

Following a full debate, a recorded vote was requested, the results of which were as follows:

Members **FOR** retention of the grant by the organisers included Cllr. Cunard, Cllr. Goodheart and Cllr. Woodall.

Members **AGAINST** retention of the grant by the organisers, and therefore in favour of the grant being returned to the Town Council, included Cllr. Erskine, Cllr. Jones, Cllr. Stanley and Cllr. Mrs. Warr.

Members **ABSTENTIONS** included Cllr. Barrett.

It was therefore **RESOLVED** that the 2019 Grant Aid Award for Bognor Birdman of £7,500 should be returned to the Town Council by the organisers in line with Grant Aid guidelines/criteria as the event had not taken place.

Having agreed that the funding should be returned, Members were asked to consider whether the returned funds of £7,500 should be Earmarked with prior approval for Grant Aid 2020 to Bognor Birdman of an identical amount, or whether the funds would be returned to General Reserves resulting in a fresh application needing to be made for Grant Aid 2020 for next years event.

Following further debate, a recorded vote was requested, the results of which were as follows:

Members **FOR** the returned funds of £7,500 being Earmarked with prior approval for Grant Aid 2020 to Bognor Birdman of an identical amount included Cllr. Barrett, Cllr. Cunard, Cllr. Goodheart, Cllr. Mrs. Warr and Cllr. Woodall.

Members **AGAINST** the returned funds of £7,500 being Earmarked with prior approval for Grant Aid 2020 to Bognor Birdman of an identical amount and therefore in favour of the grant being returned to General Reserves included Cllr. Erskine, Cllr. Jones and Cllr. Stanley.

Members **ABSTENTIONS** - there were no abstentions.

As a result of the vote taken, it was **RESOLVED** to **AGREE** that the 2019 Grant Aid Award of £7,500 once returned to the Town Council would be Earmarked with prior approval for Grant Aid 2020 to Bognor Birdman of an identical amount subject to confirmation at that time of the event going ahead in 2020.

53. ROLLING CAPITAL PROGRAMME - TO RATIFY EXPENDITURE OF:

The Deputy Clerk's report was **NOTED**.

53.1 £540 plus VAT for a replacement APC UPS battery server back up
Members **RATIFIED** the expenditure.

53.2 £141.98 plus VAT plus carriage for a retaining chain for the Consorts chain
Members **RATIFIED** the expenditure.

53.3 £250 plus VAT for the additional crane charges for the Seafront Beacon reinstallation
Members **RATIFIED** the expenditure.

54. FINANCIAL REPORTS INCLUDING:-

a. To note Committee I&E Reports for the month of June 2019 - previously copied to Councillors
Members **NOTED** receipt of the financial reports for the month of June 2019.

b. To note verification of bank reconciliations with the Town Council's Current account, Public Sector Reserve account and Mayor's Charity account for the months of May and June 2019, undertaken by the Chairman of the Policy and Resources Committee in line with the Council's Financial Regulations

The verification of bank reconciliations as detailed was **NOTED**.

55. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence as detailed in the lists.

Cllr. Cunard redeclared his Disclosable Pecuniary Interest in the following item and left the Meeting

56. PICTUREDROME SITE UPDATE - DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION

The previously circulated Director's report was **NOTED**, and actions taken, as detailed, were **RATIFIED**. Members were informed that a further report would be given under confidential business.

57. TO RESOLVE TO MOVE TO CONFIDENTIAL BUSINESS (SO. 31.1) - (CONTRACTUAL)

The Committee **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw (S.O.31.1) - Agenda item 28 and 30 (contractual).

58. PICTUREDROME SITE UPDATE - DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION

Members received and **NOTED** the Director's confidential, verbal, report in relation to 1b Linden Road and actions taken as reported were **RATIFIED**.

59. TOWN FORCE: NOTE OF OUTSTANDING DEBTORS

The Committee **NOTED** the list (confidential).

The Meeting closed at 9.05pm