



# **BOGNOR REGIS TOWN COUNCIL**

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## **MINUTES OF THE MEETING OF BOGNOR REGIS TOWN COUNCIL**

**HELD ON MONDAY 1<sup>st</sup> JULY 2019**

### **PRESENT:**

Town Mayor: Cllr. P. Woodall; Cllrs: J. Barrett, K. Batley, J. Brooks, A. Cunard, Mrs. S. Daniells, Mrs. I. Erskine, J. Erskine, S. Goodheart, H. Jones, Ms. A. Sharples, W. Smith, Mrs. S. Staniforth and M. Stanley

### **IN ATTENDANCE:**

Mrs. G. Frost (Town Clerk)  
Mrs. S. Norman (Deputy Clerk)  
Mrs. J. Davis (Civic & Office Manager)  
Inspector Steve Turner & Sergeant Paul Coles (Sussex Police)(part of meeting)  
AC Alice West (Mayor's Cadet) (part of meeting)  
Mrs. J. Smith (Town Crier) (part of meeting)  
4 members of the public (part of meeting)  
3 members of the Press (part of meeting)

***The Meeting opened at 6.32pm***

### **47. WELCOME BY TOWN MAYOR AND APOLOGIES FOR ABSENCE**

The Town Mayor welcomed all those present and dismissed the Mayor's Cadet. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence had been received from Cllr. Mrs. J. Warr due to family commitments and Cllr. Miss. Needs who was unwell. Apologies for absence had also been received from the Mayor's Chaplain, Major Matt Butler, who had a prior commitment.

### **48. DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest

- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interest - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

***Cllr. Brooks declared an Ordinary Interest in Agenda item 14, as a Member of Arun District Council, and Agenda item 16 as a Member of Arun District Council's Bognor Regis Regeneration Sub-Committee***

***Cllr. Cunard declared a Disclosable Pecuniary Interest in Agenda items 26 & 27, as the Tenant of the Picturedrome Cinema, and stated that he would leave the Meeting when these Agenda items were discussed***

***Cllr. Mrs. Daniells declared a Disclosable Pecuniary Interest in Agenda items 26 & 27, as an employee of the Picturedrome Cinema, and stated that she would leave the Meeting when these Agenda items were discussed***

***Cllr. Stanley declared an Ordinary Interest in Agenda items 14, 16, 18 & 20 as a Member of Arun District Council, Chairman of ADC's Bognor Regis Regeneration Sub-Committee and his position as Cabinet Member for Technical Services***

**49. TO ADJOURN THE MEETING AND WELCOME A REPRESENTATIVE FROM SUSSEX POLICE TO PROVIDE A REPORT ON LOCAL POLICING (IF AVAILABLE)**

***Meeting adjourned at 6.36pm***

The Town Mayor welcomed Inspector Steve Turner and Sergeant Paul Coles, from Sussex Police, to the meeting.

Inspector Turner provided a report on local policing and an update was given, courtesy of Arun District Council (ADC), regarding rough sleepers in the Town Centre. Weekly outreach visits take place, with any new rough sleepers identified and offered support. The authorised removal of items left on highways by rough sleepers has improved the look of the Town and Health & Safety standards also.

The Inspector advised that Sussex Police resources had recently been deployed to occasions including the State Visit by US President Donald Trump, a European Biker's Convention, the Butlin's murder investigation, and the utilisation of anti-social behaviour legislation by issuing Orders.

Recent local issues have included:

- vehicle crime, which has seen an increase that is typical in the summer
- significant criminal damage at a local school
- roof running, which happens randomly making it difficult for the police to be in the right place, at the right time. However, six young people, previously unknown to the police, have been referred to Youth Referrals for their part in this
- low level fires have been deliberately set following a sporadic pattern, at random times and locations. There is a common pattern of the youths thought to be involved and police have focused their attention on certain evenings of the week in dealing with this issue
- cuckooing continues to be a focus and regular police disruption is making it more difficult for drug dealers to carry out their business.

Inspector Turner informed those present that the Joint Action Group (JAG) had been reinstated with agencies working in partnership to address public issues in the Arun District, with a local action team specifically focusing on Bognor Regis.

It was reported that action taken under four warrants relating to the supply of illegal drugs, resulted in the seizure of drugs equivalent to approx. £1.2m in street value.

Inspector Turner took questions from Members including issues such as reporting of incidents/crimes, the effect of poor lighting on crime numbers, perception of crime and how Bognor Regis compared to similar seaside Towns. Furthermore, Inspector Turner detailed the statistical data that can be found on the police.co.uk website. With regard to reporting, it

was stressed how important it is that crime is reported either by telephoning #101, #999 in an emergency or online. Assurance was given that all incidents reported online or via #101 are reviewed daily, with identified hotspots having additional resources applied.

***The Town Mayor thanked Inspector Turner and Sergeant Coles for attending the Meeting***

***Meeting reconvened at 7.08pm***

***Inspector Turner and Sergeant Coles left the Meeting***

**50. TO APPROVE THE MINUTES OF THE ANNUAL TOWN COUNCIL MEETING HELD ON 13<sup>th</sup> MAY 2019 AND SPECIAL COUNCIL MEETING HELD ON 3<sup>rd</sup> JUNE 2019**

The Minutes of the Annual Town Council Meeting held on the 13<sup>th</sup> May 2019 and Special Council Meeting held on 3<sup>rd</sup> June 2019 were **APPROVED** by the Council as a correct record and were signed by the Town Mayor.

**51. REPORTS FROM WSCC COUNTY AND ADC DISTRICT COUNCILLORS**

There were no reports from WSCC County or ADC District Councillors.

**52. WRITTEN QUESTIONS FROM COUNCILLORS**

None were received.

**53. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS**

***Meeting adjourned at 7.09pm***

A member of the public spoke about reparishing, regeneration, the cost implications of the transfer of community assets and the Motion regarding the Mayoralty Selection Committee.

***Meeting reconvened at 7.14pm***

**54. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS**

There were none.

**55. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)**

**56. Policy and Resources Committee Meeting of 3<sup>rd</sup> June 2019**

The Chairman of the Committee, Cllr. Stanley, reported.

**56.1 Min. 8 - Adoption of Terms of Reference for the Policy and Resources Committee; Joint Consultative Sub-Committee (Staffing); Bognor Regis Heritage Partnership Board; Community Engagement and Environment Committee; Bognor Regis in Bloom Working Group; Youth Worker Steering Group; Beach Access Topic Team; and Planning and Licensing Committee**

Members **RESOLVED** to **APPROVE** the recommendation that the Terms of Reference for the Policy and Resources Committee, Joint Consultative Sub-Committee (Staffing), Bognor Regis Heritage Partnership Board, the Community Engagement and Environment Committee, Bognor Regis in Bloom Working Group, Youth Worker Steering Group, Beach Access Topic Team and Planning and Licensing Committee be adopted by the Town Council.

**56.2 Min. 13.1 - Recommendation to continue payment of the Basic Parish Allowance for all elected Members that wish to receive the allowance during this Administration, ceasing in May 2023**

Members **RESOLVED** to **APPROVE** the recommendation to continue payment of the Basic Parish Allowance for all elected Members that wish to receive the allowance during this Administration, ceasing in May 2023.

**56.3 Min. 13.2 - Recommendation of an increase to the Town Councillors' annual allowance to the limit of £548.10 per annum in line with the recommendation by the District Independent Panel noting that this will result in a budget overspend until the budget can be amended in 2020/21**

Discussion on this item included the need to ensure that financial mobility was not a barrier to people becoming Parish Councillors and the impact that the increase, although not having been increased for a number of years, would have on the budget.

Following a tied vote, the Mayor used his second, and casting, vote (S.O. 6.5(i)) and it was **RESOLVED** to **APPROVE** the recommendation of an increase to the Town Councillors' annual allowance to the limit of £548.10 per annum in line with the recommendation by the District Independent Panel **NOTING** that this will result in a budget overspend until the budget can be amended in 2020/21.

**56.4 Min. 13.3 - Recommendation to continue payment of travel and subsistence allowance to Members representing the Town Council on approved duties outside of the Town with all such approved duties being agreed at the appropriate Committee**

Members **RESOLVED** to **APPROVE** the recommendation to continue payment of travel and subsistence allowance to Members representing the Town Council on approved duties outside of the Town with all such approved duties being agreed at the appropriate Committee.

**57. Community Engagement and Environment Committee Meeting of 20<sup>th</sup> May 2019**

The Chairman of the Committee, Cllr. Smith, reported.

**57.1 Min. 4.1 - Recommendation to appoint the following Co-opted members to the Bognor Regis in Bloom Working Group: Mr. S. Hearn, Mrs. M. Huntingdon, Mr. B. Jackson, Mrs. J. Jackson, Mrs. P. Keane, Mr. D. Meagher and a representative from Arun District Council**

Members **RESOLVED** to **APPROVE** the recommendation for the appointment of the Co-opted members to the Bognor Regis in Bloom Working Group.

**58. Planning and Licensing Committee Meetings of 14<sup>th</sup> May, 4<sup>th</sup> June and 25<sup>th</sup> June 2019**

The Chairman of the Committee, Cllr. Goodheart, reported.

**59. Events, Promotion and Leisure Committee Meeting of 10<sup>th</sup> June 2019**

The Chairman of the Committee, Cllr. Batley, reported.

**59.1 Min. 7 - Recommendation to appoint the following Co-opted members to the Allotments Sub-Committee: Mr. G. Delurey, Mr. J. Yeomans, Mrs. L. Russell and Ms. S. Trodd (Allotment Tenant Representatives)**

Members **RESOLVED** to **APPROVE** the recommendations for the appointment of the Co-opted members to the Allotments Sub-Committee.

**60. TO FORMALLY ADOPT THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY**

The Council **RESOLVED** to 'formally adopt the reports, Minutes and recommendations of the Committees, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

**61. TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN APRIL AND MAY AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS (JUNE NOT YET AVAILABLE)**

The Council **RESOLVED** 'to note the payments and transfers made in April and May and to note the balances, bank reconciliations and financial reports'.

**62. TO FURTHER CONSIDER APPOINTMENTS TO; PLANNING AND LICENSING COMMITTEE (TWO LIBERAL DEMOCRAT VACANCIES) – MIN. 13 REFERS; REPRESENTATIVES TO OTHER “OUTSIDE” BODIES - MIN. 14 REFERS**

The Town Clerk’s report was **NOTED**.

There were no nominations from the Liberal Democrats to fill the two vacancies on the Planning and Licensing Committee. Furthermore, no nominations were received from other Members to fill these places and therefore two vacancies on this Committee would remain.

It was **RESOLVED** that Cllr. Mrs. Staniforth be appointed as the representative to Bognor & Bersted United Charities.

It was **RESOLVED** that Cllrs. Goodheart and Ms. Sharples be appointed as the representatives to the Parish Liaison Meetings and Cllrs. Brooks and Mrs. Daniells appointed as the reserves.

***Cllrs. Smith and Mrs. Staniforth left the Meeting***

Members **AGREED** that the Rural Transport Partnership for Arun District should be removed from the list as meetings no longer seemed to take place. However, in the event that the Council is approached again in the future, the appointment of representatives can then be reconsidered.

It was **RESOLVED** that Cllr. Ms. Sharples be appointed as a reserve to the Bognor Regis Heritage Partnership Board and it was **NOTED** that there would remain two further reserve vacancies still to be filled.

***Cllr. Smith returned to the Meeting***

**63. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. W. SMITH**

*“To consider a presentation from the Sir Richard Hotham Project, regarding regeneration in Bognor Regis at a future Town Council meeting.”*

***Cllr. Mrs. Staniforth returned to the Meeting***

The Town Clerk’s report was **NOTED**. As the Proposer, Cllr. Smith spoke to the Motion. Following the Motion being moved and seconded by Cllr. Barrett, the Mayor **AGREED** that the Motion be discussed immediately as the subject of Regeneration is a standard Agenda item at Full Council Meetings.

***Cllr. Brooks declared an Ordinary Interest as he had personally submitted regeneration ideas for Bognor Regis to ADC’s 2015 consultation***

Discussion included the option for the Town Council to consider presentations from all groups interested in the regeneration of Bognor Regis rather than Sir Richard Hotham Project exclusively. It was noted that Arun District Council's future plans for the Pavilion Park were, as yet, unknown with a decision due at a Cabinet Meeting to take place on 8<sup>th</sup> July 2019. It was therefore suggested that any further consideration on this item be deferred until after the Cabinet Meeting had taken place and clearer indication of ADC's intentions are known.

Members **AGREED** to await the outcome of the ADC Cabinet Meeting and to then bring the Motion back to a future Council Meeting for further consideration.

#### **64. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. A. CUNARD**

*"To consider a formal request to Arun District Council for the transfer of community assets, at a nominal fee of £1, including Bognor Regis Town Hall (including old Fire Station annex and associated parking), Hotham Park and the Sir Richard Hotham portrait currently housed in the Town Hall, together with transfer of services including Concessions and Parking and furthermore, request that in view of the scheduled ADC/BRTC Liaison Meeting on 9th July 2019, the Motion be considered as urgent by the Town Mayor and discussed immediately."*

The Town Clerk's report was **NOTED**. As the Proposer, Cllr. Cunard spoke to the Motion. Following the Motion being moved and seconded by Cllr. Mrs. Daniells, the Mayor **AGREED** that the Motion be discussed immediately to enable any referral to the BRTC/ADC Liaison Meeting taking place on 9<sup>th</sup> July 2019.

***Cllr. Smith left the Meeting***

***Cllr. Stanley redeclared an Ordinary Interest as a Member of Arun District Council and a Member of the Cabinet***

***Cllr. Smith returned to the Meeting***

Members debated the potential acquisition of assets and services with reference made to maintenance costs in relation to both the Town Hall and Hotham Park; the important heritage and asset value of both; the future suitability and size of the Town Hall and Council Chamber should reparation be undertaken; the need to understand the impact in the precept of any additional responsibilities; the benefit to be gained by the Town Council being responsible for Hotham Park rather than ADC; and that this should be seen as the opening of a dialogue with no commitments at the current time.

Cllr. Stanley proposed that the Motion be amended as dialogue was already underway at ADC regarding the potential transfer of assets such as the Town Hall but could not see any benefit of the Town Council



running Hotham Park as he was not aware of any complaints about its management or maintenance. However, Cllr. Cunard considered that the amendment, as suggested, would substantially change the intention of the Motion and as proposer, rejected the amendment.

The Town Clerk suggested that preliminary discussions with Arun be opened at the Liaison Meeting on 9<sup>th</sup> July, before Council agree to anything that materially affects the Precept, with full public consultation carried out before any decisions are made.

Following debate, three amendments were proposed and accepted by Cllr. Cunard, who had tabled the Motion with the final, amended Motion reading:-

*"To consider opening dialogue with Arun District Council for the transfer of community assets, at a nominal fee of £1, including (but not limited to) Bognor Regis Town Hall (including old Fire Station annex and associated parking), Hotham Park and the Sir Richard Hotham portrait currently housed in the Town Hall, together with transfer of services including Concessions, the Promenade and Parking and furthermore, request that in view of the scheduled ADC/BRTC Liaison Meeting on 9<sup>th</sup> July 2019, the Motion be considered as urgent by the Town Mayor and discussed immediately."*

The amended Motion was **CARRIED**, and it was **AGREED** that the matter be referred to the forthcoming BRTC/ADC Liaison Meeting.

**65. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. A. CUNARD**

*"To request that ADC restore the graffiti partnership agreement."*

The Town Clerk's report was **NOTED**. Following the Motion being moved and seconded by Cllr. Goodheart, the Mayor did not deem the issue as urgent. Members **RESOLVED** to instruct that the issue be placed on the agenda for the next Policy and Resources Committee Meeting, in accordance with S.O. 9.5.

**66. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. A. CUNARD**

*"To request that Bognor Regis Town Council has a seat at ADC's Bognor Regis Regeneration Sub-Committee, separate to any seat taken by a dual hatted councillor."*

The Town Clerk's report was **NOTED**. Following the Motion being moved and seconded by Cllr. Ms. Sharples, the Mayor did not deem the issue as urgent. Members **RESOLVED** to instruct that the issue be placed on the agenda for the next Council Meeting, in accordance with S.O. 9.5.

**67. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. M. STANLEY**

*"This Council acknowledges the established tradition of Deputy Mayor transitioning to Town Mayor the following year as laid down in Standing Order 2.6. However this Council believes all Councillors should get the opportunity to speak-on the selection of Deputy Mayor and therefore this Council request that the Mayoralty Selection Committee is dissolved and the selection of the Deputy Mayor takes place in the final Full Council meeting of the municipal year."*

The Town Clerk's report was **NOTED**. Following the Motion being moved and seconded by Cllr. Erskine, the Mayor did not deem the issue as urgent. Members **RESOLVED** to instruct that the issue be placed on the agenda for the next Council Meeting, in accordance with S.O. 9.5.

**68. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. MRS. S. DANIELLS**

*"We approach Arun District Council and request that we might be allowed to purchase a parking permit annually for the Mayor, whosoever they may be, for use in ADC car parks, or even be given one as a gesture of goodwill."*

The Town Clerk's report was **NOTED**. Following the Motion being moved and seconded by Cllr. Brooks, the Mayor **AGREED** that the Motion be discussed immediately as it required a simple vote with little discussion.

The Motion was moved and following a vote the Motion was **CARRIED**.

**69. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. MRS. S. DANIELLS**

*"That we record attendance at working parties and outside bodies, as well as formal meetings, and present this at the annual electors meeting along with the other attendance records."*

The Town Clerk's report was **NOTED**. Following the Motion being moved and seconded by Cllr. Brooks, the Mayor did not deem the issue as urgent. Members **RESOLVED** to instruct that the issue be placed on the agenda for the next Policy and Resources Committee Meeting, in accordance with S.O. 9.5.

**70. CONSIDERATION OF ANY RESOLUTIONS MADE AT THE ANNUAL TOWN MEETING OF ELECTORS ON 18<sup>th</sup> MARCH 2019**

The Town Clerk's report was **NOTED** including confirmation of the Resolutions agreed at the Annual Town Meeting of Electors on 18<sup>th</sup> March 2019 as follows:

**70.1 *This Annual Meeting of Electors : Thanks, the Town Council for conducting the survey of views concerning the proposed Linear Park and the Sunken Gardens; Confirms the need for residents in the wider Bognor Regis Urban Area (6 parishes) to have a final say on which Regeneration Scheme goes forward and demands that Arun District Council facilitate this choice, laying out the viable schemes that are extant, with relevant status details; Failing this, requests the Town Council to further consider this matter to enable residents to make their views known; Reminds Arun District Council as landowner of the Regis Centre and Hothampton sites that it acts for the public interest, not as a private landowner.***

Members **NOTED** the Resolution and, in light of the recent changes at Arun District Council, **RESOLVED** to **AGREE** that no further action be taken.

**70.2 *This Annual Meeting of Electors : Supports the call for an Independent Inquiry into the neglect of properties in Waterloo Square, owned by Arun District Council, and urges the Town Council to do its utmost to secure this. Requests the Town Clerk write to the Secretary of State, James Brokenshire MP, to convey this meeting's position on this matter.***

Members **NOTED** that this was being progressed by the Planning and Licensing Committee and that the submission of a formal complaint to Arun District Council into the handling of planning application BR/191/18/PL regarding 2-4 Waterloo Square, Bognor Regis, was still in progress and had not yet been completed. In light of this, Members **RESOLVED** to **AGREE** to take no additional action regarding the Resolution as the matter was already in hand.

**70.3 *This Annual Meeting of Electors : Reminds Arun District Council that regeneration without leisure is simply redevelopment for profit and insists that regeneration plans for Bognor Regis MUST include the installation of a beach ramp over the stones to access the sands for families and the disabled, AND an indoor space suitable for large visitor attractions, exhibitions and entertainment events, to be funded by contributions from Arun District Council and developers.***

Members **AGREED** that the Resolution be **REFERRED** to the forthcoming BRTC/ADC Liaison Meeting.

**70.4** A Member referred to the issue of Climate Change Emergency which had been raised by an Elector at the Meeting. Whilst no formal Resolution had followed, Members **AGREED** that this issue should be referred to the Community Engagement and Environment Committee.

**71. REGENERATION INCLUDING TO NOTE THE PREVIOUSLY CIRCULATED BRIEFING NOTES FROM THE BOGNOR REGIS REGENERATION BOARD MEETING HELD ON 17<sup>th</sup> APRIL 2019**

Members **NOTED** receipt of the Briefing Notes of Bognor Regis Regeneration Board Meeting held on 17<sup>th</sup> April 2019 that had been previously circulated to all Members.

**72. TOWN MAYOR'S REPORT AND DUTIES UNDERTAKEN**

The list was **NOTED**.

**73. TOWN CRIER'S REPORT AND DUTIES UNDERTAKEN**

The list was **NOTED**.

**74. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS**

The Town Clerk reported that reports had been received from the following representatives to other organisations, and had been emailed to all Councillors:

**74.1 Cllr. Brooks** - Bognor Regis Regeneration Board; Chamber of Commerce; Joint Western Arun Area Committee (JWAAC); JWAAC Highways & Transport Sub-Group as reserve representative. However, no meetings attended.

**Cllr. Mrs. Daniells** - Arun District Association Local Councils (ADALC); Bognor Regis Heritage Partnership Board; Bognor Regis Twinning Association; Chamber of Commerce; International Bognor Birdman; VAAC Executive Board; WSALC Ltd as representative with an update given on the Bognor Regis Twinning Associations activities.

Verbal Reports:

Cllr. Mrs. Daniells also reminded Members of the forthcoming Twinning Reception and encouraged all Councillors to attend.

**75. CORRESPONDENCE**

The Committee **NOTED** receipt of correspondence as detailed in the lists. The Town Clerk highlighted the ADALC Meeting that was scheduled to take place on 17<sup>th</sup> July 2019. However, it was noted that there is also a Full Council Meeting at Arun District Council on the same date. The Deputy Clerk advised that this clash of dates would be relayed back to ADALC.

***Cllrs. Cunard and Mrs. Daniells redeclared their Disclosable Pecuniary Interests and left the Meeting***

**76. PICTUREDROME SITE UPDATE - DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION**

The previously circulated Director's Report was **NOTED**, and actions taken as detailed were **RATIFIED**. It was noted that an element of the report would need to be discussed under Confidential Business.

***Cllr. Brooks declared an Interest as the owner of light in the Picturedrome tower***

Cllr. Brooks informed Members that the light had been on loan to showcase the Picturedrome tower and the intention is that it be returned to him, in liaison with the Town Clerk.

- 77.** The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw (S.O. 31.1) - Agenda items 26 and 27 (contractual).

***Meeting adjourned at 8.27pm to enable Press and public to leave the room***

***Meeting reconvened at 8.31pm***

- 78.** Members **RESOLVED** to **APPROVE** an extension to the Meeting of 15 minutes as per S.O. 1.2.

**79. PICTUREDROME UPDATE DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION**

Members received and **NOTED** the confidential, verbal report from the Town Clerk in relation to 1b Linden Road.

***Cllr. Mrs. Erskine left the Meeting***

**80. REDEVELOPMENT OF THE PICTUREDROME CINEMA - RISK REPORT**

Members received and **NOTED** the confidential report from the Town Clerk as circulated at the meeting.

***Cllr. Mrs. Erskine returned to the Meeting***

***The Meeting closed at 8.41pm***