



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744
E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE ANNUAL MEETING OF BOGNOR REGIS TOWN COUNCIL

HELD ON MONDAY 13th MAY 2019

PRESENT:

Mr. S. Reynolds (Town Mayor 2018/2019) (part of meeting)
Cllrs: J. Barrett, K. Batley, J. Brooks, A. Cunard (until Min. 34),
Mrs. S. Daniells, Mrs. I. Erskine, J. Erskine, S. Goodheart, H. Jones,
Miss. C. Needs, Ms. A. Sharples, W. Smith, Mrs. S. Staniforth, M. Stanley,
Mrs. J. Warr and P. Woodall

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. S. Norman (Deputy Clerk)
Mrs. J. Davis (Civic & Office Manager)
Approximately 15 members of the public (part of meeting)
3 members of the Press (part of meeting)
2 Mayor's Cadets (part of meeting)

The retiring Town Mayor, Mr. S. Reynolds, presented Ordinary Cadet Callum Birch, from the Bognor Regis Sea Cadets, with a certificate in recognition of his services as the Mayor's Cadet since May 2018. Able Cadet Alice West, from the Bognor Regis Sea Cadets, was appointed as Mayor's Cadet for 2019/2020 and presented with her badge and certificate as she begins a year of service in the role

The Meeting opened at 6.30pm

1. The retiring Town Mayor, Mr. S. Reynolds, welcomed everyone present and read the Council's opening statement. Particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Mr. Reynolds thanked Members for his time on the Town Council and was presented with a gift, by Cllr. Cunard, on behalf of fellow Councillors and was thanked for his hard work during his year in office.

Mr. Reynolds presented a small gift to the Town Clerk, thanked her for the support given to him during his time in office, and he then presented a cheque for £631.00 to his chosen charity Arun Angels.

2. ELECTION OF TOWN MAYOR FOR 2019/2020

The retiring Town Mayor called for nominations for the position of Town Mayor for 2019/2020. It was proposed and seconded that Cllr. Woodall be elected Town Mayor, in accordance with S.O. 2.6 and as recommended by the Mayoralty Selection Committee.

There being no other nominations, it was unanimously **RESOLVED** that Cllr. Woodall be elected Town Mayor for 2019/2020.

A presentation on behalf of the Council was made by the Mayor to the retiring Mayor Mr. S. Reynolds and he was thanked for his hard work during his mayoral year.

Mr. Reynolds left the Meeting

3. STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Woodall made the Statutory Declaration of Acceptance of Office and took the Chair.

4. ELECTION OF DEPUTY TOWN MAYOR FOR 2019/2020

The Town Mayor called for nominations for the position of Deputy Town Mayor for 2019/2020. It was proposed and seconded that Cllr. Goodheart be elected Deputy Town Mayor, as recommended by the Mayoralty Selection Committee (S.O. 2.6 refers).

It was unanimously **RESOLVED** that Cllr. Goodheart be elected Deputy Town Mayor for 2019/2020.

5. NON-STATUTORY DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Goodheart made the customary, non-statutory, Declaration of Acceptance of Office.

6. ACCEPTANCE SPEECH AND WELCOME BY NEWLY ELECTED TOWN MAYOR

The Town Mayor made the customary speech of acceptance and thanked Members for electing him as Town Mayor for 2019/2020. His chosen charity for his Civic Year would be SERV Sussex, the Mayor's Chaplain would be Cpt. M. Butler from the Salvation Army, and his main consort for the year would be Mr. S. Hearn.

7. REPORT FROM THE TOWN CLERK ON THE COMPLETION OF THE DECLARATION OF ACCEPTANCE BY MEMBERS, ELECTED ON 2nd MAY 2019 OR TO DECIDE WHEN ANY DECLARATIONS OF ACCEPTANCE OF OFFICE WHICH HAVE NOT BEEN RECEIVED AS PROVIDED BY LAW SHALL BE RECEIVED

The Town Clerk reported that all the Declarations of Acceptance were complete. This was **NOTED** by Members.

8. APOLOGIES FOR ABSENCE

There were none.

9. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Cunard declared a Disclosable Pecuniary Interest in Agenda items 29 & 30, as the Tenant of the Picturedrome Cinema, and stated that he would leave the Meeting when these Agenda items were discussed

Cllr. Mrs. Daniells declared a Disclosable Pecuniary Interest in Agenda items 29 & 30, as an employee of the Picturedrome Cinema, and stated that she would leave the Meeting when these Agenda items were discussed

- 10. TO RESOLVE THAT BOGNOR REGIS TOWN COUNCIL MEETS THE CONDITIONS LAID DOWN IN THE PARISH COUNCILS (GENERAL POWER OF COMPETENCE) (PRESCRIBED CONDITIONS) ORDER 2012 AND AT THIS, THE ANNUAL RELEVANT MEETING, REAFFIRMS ITS ADOPTION OF THE GENERAL POWER OF COMPETENCE - (MIN. 95 COUNCIL MEETING 5th SEPTEMBER 2016 REFERS)**

The Town Clerk's report was noted.

Members **RESOLVED** that 'Bognor Regis Town Council, being satisfied that it meets the eligibility criteria of the Localism Act 2011 s8, and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012, in that it has more than two thirds of its Councillors elected and has a suitably qualified Parish Clerk appointed, now **RESOLVES** to reaffirm its adoption of the General Power of Competence provisions of s1 of the Localism Act 2011. Furthermore, the Town Council realises that it will be required to make a further declaration of its continued eligibility at each subsequent Annual Town Council Meeting after any all-out election'.

- 11. TO NOTE THAT NO FURTHER CONSIDERATION IS REQUIRED REGARDING RECOMMENDED SANCTIONS AGAINST CLLR. ENTICOTT - (MIN. 223 COUNCIL MEETING 11th MARCH 2019 REFERS)**

The Town Clerk's report was noted.

Members **NOTED** that no further consideration is required regarding recommended sanctions against Cllr. Enticott as he had not been re-elected to the Town Council.

- 12. TO REVIEW THE COUNCIL'S TERMS OF REFERENCE, INCLUDING MAYORALTY SELECTION COMMITTEE, AND ANY DELEGATION ARRANGEMENT TO COMMITTEES AND SUB-COMMITTEES**

The Town Clerk's report was noted including the recommendation that, in the Council's Terms of Reference, the definition of quorum be amended to more accurately reflect legislation.

Members **RESOLVED** to **ADOPT** both the Council's Terms of Reference, including the recommended change, and the Mayoralty Selection Committee Terms of Reference for the 2019/2020 Municipal Year.

13. APPOINTMENT TO COMMITTEES

The Town Clerk's report was noted including the proposed Committee Membership. It was noted that in accordance with Standing Orders, the Council may appoint any number of Members to serve on each Committee provided that the total number of places on Committees fairly and accurately reflects the political composition of the Council {S.O. 20.1(iii)}. The quorum of a Committee or Sub-Committee shall not be less than three Members. ADDITIONAL NOTE: A Committee may arrange for the discharge of its functions by a sub-committee - LGA 1972 - S.101(2).

The Town Clerk reminded Members that the Town Mayor and Deputy Town Mayor would be Ex-officio to the Policy and Resources Committee only.

The Council **RESOLVED** to appoint Members to Committees as detailed in **Appendix 1**.

Cllr. Stanley was proposed and seconded as Chairman of the Policy and Resources Committee. Cllr. Cunard was also proposed as Chairman, but he declined to be considered. Following a vote, it was **RESOLVED** to appoint Cllr. Stanley as Chairman of the Policy and Resources Committee.

Cllr. Erskine was proposed and seconded as Vice-Chairman of the Policy and Resources Committee and following a vote it was **RESOLVED** to appoint Cllr. Erskine.

Cllr. Smith was proposed and seconded as Chairman of the Community Engagement and Environment Committee and following a vote it was **RESOLVED** to appoint Cllr. Smith.

Cllr. Barrett was proposed and seconded as Vice-Chairman of the Community Engagement and Environment Committee and following a vote it was **RESOLVED** to appoint Cllr. Barrett.

Cllr. Goodheart was proposed and seconded as Chairman of the Planning and Licensing Committee. Cllr. Mrs. Daniells was also proposed as Chairman, but she declined to be considered. Following a vote, it was **RESOLVED** to appoint Cllr. Goodheart as Chairman of the Planning and Licensing Committee.

Cllr. Mrs. Warr was proposed and seconded as Vice-Chairman of the Planning and Licensing Committee and following a vote it was **RESOLVED** to appoint Cllr. Mrs. Warr.

Nominations for Cllr. Brooks and Cllr. Batley were proposed and seconded as Chairman of the Events, Promotion and Leisure Committee. Following a vote, it was **RESOLVED** to appoint Cllr. Batley as Chairman of the Events, Promotion and Leisure Committee.

Nominations for Cllr. Brooks and Cllr. Mrs. Erskine were proposed and seconded as Vice-Chairman of the Events, Promotion and Leisure Committee. Following a vote, it was **RESOLVED** to appoint Cllr. Mrs. Erskine as Vice-Chairman of the Events, Promotion and Leisure Committee.

Membership of the Allotments Sub-Committee would comprise all Events, Promotion and Leisure Committee Members (Chairman to be appointed at the first meeting of the Sub-Committee). Membership of the Bognor Regis in Bloom Working Group would be considered by the Community Engagement and Environment Committee.

Cllr. Smith left the Meeting

14. TO APPOINT REPRESENTATIVES TO OTHER 'OUTSIDE' BODIES

The Town Clerk's report was noted.

A Member questioned the need for a representative to be appointed for Arun Arts Ltd. as they were no longer in receipt of any funding from the Town Council. It was **AGREED** that Arun Arts Ltd. would be removed from the list of 'Outside' Bodies.

Cllr. Smith returned to the Meeting

Nominations for Cllr. Brooks and Cllr. Erskine were proposed and seconded as representative to the Bognor Regis Regeneration Board. Following a vote, it was **RESOLVED** that Cllr. Erskine be appointed as the representative and Cllr. Brooks appointed as the reserve.

Nominations for Cllr. Mrs. Erskine and Cllr. Miss. Needs were proposed and seconded as representative to Bognor Regis Seafront Lights. Following a vote, it was **RESOLVED** that Cllr. Mrs. Erskine be appointed as the representative to Bognor Regis Seafront Lights.

Cllr. Brooks declared a Disclosable Pecuniary Interest as a supplier to Armed Forces Day and the Southdowns Folk Festival. Cllr. Brooks also declared an Ordinary Interest as a Board Member for International Bognor Birdman

Cllr. Cunard declared an Ordinary Interest as Chairman of the Chamber of Commerce, and an Ordinary Interest as a sponsor of the International Bognor Birdman

Cllr. Smith declared a Disclosable Pecuniary Interest as a supplier to Armed Forces Day

The Council **RESOLVED** to appoint representatives as detailed in attached **Appendix 2**. Cllrs. Brooks and Smith abstained from voting for the representative to the Armed Forces Day Committee as suppliers to the event. Cllr. Brooks abstained from voting for the representative to International Bognor Birdman as a Board Member. Cllr. Cunard abstained from voting for the representative to the Chamber of Commerce as Chairman of the Chamber.

It was **RESOLVED** that representatives to the Bognor & Bersted United Charities, the Parish Liaison Meetings and the Rural Transport Partnership for Arun District would be appointed at the July Council Meeting to allow for further information to be sought.

Furthermore, Members **RESOLVED** to appoint the remaining vacancies for reserves to the Bognor Regis Heritage Partnership at the Council Meeting in July.

No appointment for representative to the Bognor Regis Old Town was made as this group is not currently in existence, but it was **AGREED** that the matter may be revisited if the group is reformed in the future.

15. TO CONFIRM BANK SIGNATORIES

The Town Clerk's report was noted and Members were verbally updated that two Councillors had provided written notice expressing a wish not to be a signatory.

Members **RESOLVED** that:

All Councillors would continue to be bank signatories, unless individual written notice expressing a wish not to be a signatory had been received previously by the Town Clerk;

The signatories for the Town Mayor's Charity account will be amended to reflect the newly elected Town Mayor and Deputy Town Mayor as signatories for their year in office (subject to their agreement at being signatories);

That the Resolutions as detailed in the report will continue to apply for all Town Council accounts.

16. TO NOTE THE CALENDAR OF MEETINGS 2019/2020 INCLUDING AMENDMENT TO THE DATE OF THE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE MEETING IN SEPTEMBER 2019

This was noted and **APPROVED** as detailed in the report.

17. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON MONDAY 11th MARCH 2019

The Minutes of the Meetings held on the 11th March 2019 were **APPROVED** by the Council as a correct record and were signed by the Town Mayor.

18. WRITTEN QUESTIONS FROM COUNCILLORS

None were received.

19. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS INCLUDING REPORT FROM BOGNOR REGIS NEIGHBOURHOOD POLICING TEAM (IF AVAILABLE)

Meeting adjourned at 7.18pm

There was no representative from the Bognor Regis Neighbourhood Policing Team available to provide a report.

A member of the public congratulated all those that had been elected to the position of Town Councillor. The Town Mayor was asked to ensure that the Town Council formally observe Holocaust Memorial Day on 27th January 2020. It was also suggested by the member of the public that Members might like to consider donating their Councillor Allowances into Ward Allocation budgets.

In the event that the new Administration at Arun District Council reconsider the plans for the Linear (Pavilion) Park, the member of the public asked that the Town Council arrange a meeting with the Sir Richard Hotham Project to talk about their proposals for the site.

Finally, the member of the public spoke about the parish boundaries for the six Town/Parish Councils in the local urban area and the idea of a single Town Council

Meeting reconvened at 7.26pm

Following the suggestion from the member of the public, it was **AGREED** that the issue of changes to parish boundaries should be referred to the Policy and Resources Committee as an Agenda item at a future meeting.

20. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS

The Town Clerk reported that written dispensation forms had been received from all Councillors who may be in receipt of the Basic Parish Allowance.

Members **RESOLVED** to **GRANT APPROVAL** of the written dispensation requests received by the Town Clerk for Cllrs: J. Barrett, K. Batley, J. Brooks, A. Cunard, Mrs. S. Daniells, Mrs. I. Erskine, J. Erskine, S. Goodheart, H. Jones, Miss. C. Needs, Ms. A. Sharples, W. Smith, Mrs. S. Staniforth, M. Stanley, Mrs. J. Warr and P. Woodall, as without the dispensation the number of persons unable to participate in the transaction of business in relation to the Basic Parish Allowance would be so great as to impede the transaction of the business. Members noted that the dispensations are to take effect immediately and cover the Councillors current term of office, which will cease in May 2023.

21. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)

22. Policy and Resources Committee Meeting of 8th April 2019

The former Chairman of the Committee, Cllr. Cunard, reported.

22.1 Min. 158 - Recommendation that the use of ".gov.uk" email addresses together with a Members Area of the Town Council website be implemented

Members **RESOLVED** to **APPROVE** the recommendation that the use of ".gov.uk" email addresses together with a Members Area of the Town Council website be implemented.

Cllr. Cunard left the Meeting

23. Community Engagement and Environment Committee Meeting of 25th March 2019

The former Vice-Chairman of the Committee, Cllr. Goodheart, reported.

23.1 Min. 116 - Recommendation that the information collated by the Community Space Audit Task and Finish Group be published on the Town Council website and made available to the public as a downloadable PDF

Members **RESOLVED** to **APPROVE** the recommendation that the information collated by the Community Space Audit Task and Finish Group be published on the Town Council website and made available to the public as a downloadable PDF.

23.2 Min. 116 - Recommendation that hard copies of the information collated be available on collection from the office and any written request to be accompanied by a stamped addressed envelope

Members **RESOLVED** to **APPROVE** the recommendation that hard copies of the information collated be available on collection from the office and any written request to be accompanied by a stamped addressed envelope.

Cllr. Cunard returned to the Meeting

23.3 Min. 116 - Recommendation that Neighbouring Parish Councils be invited to share the information on their websites

Members **RESOLVED** to **APPROVE** the recommendation that Neighbouring Parish Councils be invited to share the information on their websites.

23.4 Min. 116 - Recommendation that the information be checked and updated bi-annually but any new venues to be added immediately

Members **RESOLVED** to **APPROVE** the recommendation that the information be checked and updated bi-annually but any new venues to be added immediately.

23.5 Min. 116 - Recommendation that a nominal budget, to a maximum of £30.00, be identified to cover any printing costs

Members **RESOLVED** to **APPROVE** the recommendation that a nominal budget, to a maximum of £30.00, be identified to cover any printing costs.

NOTE: This will need to be funded from General Reserves in this current year and a specific budget created for 2020/21.

23.6 Min. 118 - Proposal to tackle beach litter including production of posters

A Member expressed disappointment regarding the small size and the roadside positioning of the posters and asked that the Committee look into the matter.

24. Planning and Licensing Committee Meetings of 12th March, 2nd and 23rd April 2019

The former Chairman of the Committee, Cllr. Mrs. Warr, reported.

A Member spoke of their understanding that paper plans were no longer being provided by Arun District Council for the benefit of the Town Council's Planning and Licensing Committee when considering planning applications. The Committee Clerk explained the administrative changes regarding paper plans for applications and that only certain types of plans would not have paper copies provided. However, in these circumstances

the Officers would give consideration as to whether it would be necessary to print copies for the meetings.

25. Events, Promotion and Leisure Committee Meeting of 15th April 2019

The former Chairman of the Committee, Cllr. Mrs. Daniells, reported.

26. Mayoralty Selection Committee Meeting of 15th October 2018

26.1 Min. 4 - Recommendation that Cllr. S. Goodheart be appointed as the Deputy Town Mayor for the 2019/20 term

The recommendation for Deputy Town Mayor was noted having been already dealt with at the commencement of business.

26.2 Min. 4 - Recommendation that the Deputy Mayor elect attends SSALC Chairmanship Training within their year of office

Members **RESOLVED** to **APPROVE** the recommendation that the Deputy Mayor elect attends SSALC Chairmanship Training within their year of office.

27. TO FORMALLY ADOPT THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY

The Council **RESOLVED** to 'formally adopt the reports, Minutes and recommendations of the Committees, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

28. TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN FEBRUARY AND MARCH AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS PREVIOUSLY COPIED TO COUNCILLORS (APRIL NOT YET AVAILABLE)

The Council **RESOLVED** 'to note the payments and transfers made in February and March and to note the balances, bank reconciliations and financial reports'.

29. ARUN DISTRICT ASSOCIATION OF LOCAL COUNCILS: TO CONSIDER THE NOTES OF THE MEETING HELD ON 27th MARCH 2019

The Town Clerk's report was noted, which included the Notes of the meeting held on 27th March 2019.

30. TO NOTE TRAINING SESSION FOR ALL COUNCILLORS ON TUESDAY 21st MAY 2019

The Town Clerk's report was noted.

The Town Clerk urged all Members to attend the training session and asked that any absences be made known to her.

Cllr. Batley gave his apologies for the training session owing to his work commitments.

31. TO NOTE OUTGOING TOWN MAYOR'S REPORT AND DUTIES UNDERTAKEN

The list was noted.

32. TOWN CRIER'S REPORT AND DUTIES UNDERTAKEN

The list was noted.

33. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS

The Town Clerk reported that reports had been received from the following representatives to other organisations, and had been emailed to all Councillors:

33.1 Ex-Cllr. Cosgrove - Bognor Regis Heritage Partnership; Parish Liaison Meetings; West Sussex ALC Ltd; IPEH Arun Hub - Partnership Advisory Board

33.2 Ex-Cllr. Gardiner - Arun District Association Local Councils; Arun Housing/Homeless Forum; Bognor & Bersted United Charities; VAAC Executive Board; West Sussex ALC Ltd.

33.3 Cllr. Woodall - Arun Arts Ltd.

Verbal Reports:

There were none.

34. CORRESPONDENCE

The Committee noted receipt of correspondence as detailed in the lists.

The Deputy Clerk was asked to recirculate the Lords report, regarding Seaside Towns, to Members.

Cllrs. Cunard and Mrs. Daniells redeclared their Disclosable Pecuniary Interests and left the Meeting

35. PICTUREDROME SITE UPDATE DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION

The previously circulated Director's Report was noted, and actions taken as detailed were ratified. It was noted that an element of the report would need to be discussed under Confidential Business.

In relation to repairs to the tower windows, a Member queried the type of equipment that would be used to work at height. The Town Clerk confirmed that scaffolding would be erected to the outside of the building to allow for the repair work to be carried out.

35.1 TO CONFIRM BANK SIGNATORIES AS THE COMPANY DIRECTOR PLUS ANY TWO SIGNATORIES FROM THE TOWN COUNCIL ACCOUNTS WITH THE EXCEPTION OF ANY COUNCILLORS HAVING A DISCLOSABLE PECUNIARY INTEREST IN THE PICTUREDROME CINEMA

Members **CONFIRMED** that the signatories to The Bognor Pier Company Ltd. accounts are the Company Director plus any two signatories from the Town Council accounts with the exception of any Councillors who may have a Disclosable Pecuniary Interest in the Picturedrome cinema.

35.2 TO NOTE RECEIPT OF THE £11,250 MANAGEMENT FEE FROM THE BOGNOR PIER COMPANY LTD. (FIRST QUARTER)

Members **NOTED** receipt of the £11,250 Management Fee received from The Bognor Pier Company Ltd (first quarter payment).

36. The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw (S.O. 31.1) - Agenda items 29, 30 and 31 (contractual).

37. PICTUREDROME UPDATE DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION

Members received and noted the confidential, verbal report from the Town Clerk in relation to 1b Linden Road.

38. REDEVELOPMENT OF THE PICTUREDROME CINEMA - RISK REPORT

Members received and noted the confidential report from the Town Clerk as circulated at the meeting.

For the benefit of newly elected Town Councillors, the Town Clerk gave a brief, verbal report on the background relating to the item.

Cllr. Erskine left the Meeting

Cllr. Smith left the Meeting

A Member raised several issues relating to the site.

Cllr. Erskine returned to the Meeting

It was, however, noted that this was not the appropriate time to discuss these issues and the Member was requested to liaise directly with the Town Clerk to address the matters raised.

Cllr. Smith returned to the Meeting

Another Member suggested that all Councillors be copied into these queries, and the Member raising these matters agreed to do so whilst noting that no correspondence on this matter should be sent to any Councillors having a Disclosable Pecuniary Interest.

Discussion then turned to disabled access to the Picturedrome cinema and the challenges faced by wheelchair users, in particular, and whether an extra-long, portable ramp could be provided by the tenant. The Town Clerk informed Members that this will be raised with the tenant and the response relayed in due course.

Cllr. Mrs. Daniells returned to the Meeting

39. TO RECEIVE AN UPDATE REGARDING POTENTIAL PROPERTY PURCHASE AND TO AGREE ANY FURTHER ACTIONS REQUIRED (SUBJECT TO FURTHER INFORMATION BEING AVAILABLE)

Members received and noted the confidential, verbal report from the Town Clerk.

40. The Council **RESOLVED that having concluded the confidential business, the public and press be invited to return to the meeting.**

41. NOTIFICATION OF BUSINESS TRANSFER FROM LOCAL COMMUNITY SOLUTIONS LTD. TO EQH LTD. TRADING AS LOCAL COMMUNITY SOLUTIONS

The Town Clerk's report, including details in the company arrangements for Local Community Solutions Ltd., was noted and Members **AGREED** to a continuing working relationship with EQH Ltd. trading as Local Community Solutions.

The Meeting closed at 8.14pm

TOWN COUNCIL COMMITTEES

POLICY AND RESOURCES COMMITTEE

Mayor	Phil Woodall (ANO)
Deputy Mayor	Steve Goodheart (Ind Grp)
	John Barrett (LD)
	Adam Cunard (Ind Grp)
Vice Chairman	John Erskine (LD)
	Henry Jones (LD)
	Samantha Staniforth (LD)
Chairman	Matt Stanley (LD)
	Jeanette Warr (LD)

COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE

Vice Chairman	John Barrett (LD)
	Jim Brooks (Ind Grp)
	Adam Cunard (Ind Grp)
	Inna Erskine (LD)
	Henry Jones (LD)
	Claire Needs (LD)
	Alison Sharples (ANO)
Chairman	Wayne Smith (LD)
	Samantha Staniforth (LD)

PLANNING AND LICENSING COMMITTEE

	John Barrett (LD)
	Sandra Daniells (Ind Grp)
	John Erskine (LD)
Chairman	Steve Goodheart (Ind Grp)
	Alison Sharples (ANO)
	Wayne Smith (LD)
Vice Chairman	Jeanette Warr (LD)
Vacancy (LD)	
Vacancy (LD)	

EVENTS, PROMOTION AND LEISURE COMMITTEE

Chairman	Kenton Batley (LD)
	Jim Brooks (Ind Grp)
	Sandra Daniells (Ind Grp)
Vice Chairman	Inna Erskine (LD)
(using an A.N. Other place)	Steve Goodheart (Ind Grp)
	Claire Needs (LD)
	Wayne Smith (LD)
	Samantha Staniforth (LD)
	Matt Stanley (LD)

**TOWN COUNCIL REPRESENTATIVES TO EXISTING
'OUTSIDE BODIES' MAY 2019**

Arun Partnership Advisory Board IPEH	Representative	Cllr. S. Goodheart
Armed Forces Day Committee	Representative Officer	Cllr. P. Woodall
Arun District Association Local Councils (ADALC)	Representative Representative	Cllr. Mrs. S. Daniells Cllr. S. Goodheart
Arun Housing/Homeless Forum (Contact by email only)	Representative	Cllr. W. Smith
Bognor & Bersted United Charities	Ex officio Trustee, whilst a Town Council Member until the end of present administration	tbc
Bognor Regis BID Board	Officer	
Bognor Regis Concert Band	Mayor as President	Town Mayor
Bognor Regis Heritage Partnership	Representative Representative Representative Representative	Cllr. Mrs. S. Daniells Cllr. Goodheart Cllr. Stanley Cllr. Smith
	Reserve Reserve Reserve Reserve	Cllr. Cunard Vacant Vacant Vacant
Bognor Regis Regeneration Board	Representative Reserve Officer	Cllr. J. Erksine Cllr. J. Brooks
Bognor Regis Seafront Lights	Representative	Cllr. Mrs. I. Erskine
Bognor Regis Twinning Association	Representative	Cllr. Mrs. S. Daniells
BRTC/ADC Liaison Meetings	Representative Representative Representative Representative Representative Representative	Cllr. P. Woodall Cllr. M. Stanley Cllr. A. Cunard Chairman of E,P&L Chairman of P&R Chairman of CE&E
Chamber of Commerce	Representative Reserve	Cllr. Mrs. Daniells Cllr. J. Brooks

Grant Aid Recipients with conditions:-

- International Bognor Birdman	Representative	Cllr. Mrs. S. Daniells
- Southdowns Folk Festival	Representative	Cllr. S. Goodheart
- ROX Music & Arts	Representative	Cllr. A. Cunard
- The Base Skate Park	Representative	Cllr. W. Smith
Joint Action Group	Officer	
Joint Western Arun Area Committee (JWAAC)	Representative Reserve	Cllr. S. Goodheart Cllr. J. Brooks
(JWAAC) Highways & Transport Sub-Group	Representative Reserve	Cllr. S. Goodheart Cllr. J. Brooks
Parish Liaison Meetings	Representative Representative Reserve Reserve	tbc tbc tbc tbc
Rural Transport Partnership for Arun District	Representative	tbc
Stonepillow (Christian Care Association)	Patron	Town Mayor
VAAC Executive Board	Representative	Cllr. Mrs. S. Daniells
West Sussex ALC Ltd	Representative Representative	Cllr. Mrs. S. Daniells Cllr. S. Goodheart