



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE MEETING OF BOGNOR REGIS TOWN COUNCIL

HELD ON MONDAY 11th MARCH 2019

PRESENT:

Town Mayor: Cllr. S. Reynolds; Cllrs: K. Batley, J. Brooks, A. Cunard, Mrs. S. Daniells, P. Dillon, T. Gardiner (during Min. 206), S. Goodheart (during Min. 206), M. Stanley, Mrs. J. Warr and P. Woodall

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. S. Norman (Deputy Clerk)
Mrs. J. Davis (Civic & Office Manager)
Cllr. P. Wells (ADC Councillor) (part of meeting)
Chief Inspector Kris Ottery (Arun and Chichester District Commander) (part of meeting)
AC Jack Golding (Mayor's Cadet) (part of meeting)
4 members of the public (part of meeting)
1 member of the Press (part of meeting)

Prior to the Meeting, a minute's silence was held in memory of Alderman Mrs Sylvia Olliver, who had recently passed away, with tributes paid by several Members of the Council

The Meeting opened at 6.32pm

206. WELCOME BY TOWN MAYOR AND APOLOGIES FOR ABSENCE

The Town Mayor welcomed all those present and dismissed the Mayor's Cadet. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence had been received from Cllr. Cosgrove, who was unwell, and Cllr. Lineham who was away. No apologies for absence were received from Cllrs. Enticott, Smith and Toovey.

207. Members **RESOLVED** to vary the order of business and take the Additional item under Agenda item 16.

208. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interest - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Cunard declared a Disclosable Pecuniary Interest in Agenda items 21 and 22 (Picturedrome), as the Tenant and Director of the Picturedrome Cinema, and stated that he would leave the Meeting when the Agenda items were discussed

Cllr. Mrs. Daniells declared a Disclosable Pecuniary Interest in Agenda items 21 and 22 (Picturedrome), as an employee of the Picturedrome Cinema, and stated that she would leave the Meeting when the Agenda items were discussed

Cllr. Reynolds declared a Disclosable Pecuniary Interest in Agenda items 21 and 22, as an employee of the Picturedrome Cinema and stated that he would leave the Meeting when the Agenda items were discussed

209. TO ADJOURN THE MEETING AND WELCOME A REPRESENTATIVE FROM SUSSEX POLICE TO PROVIDE A REPORT ON LOCAL POLICING (IF AVAILABLE)

Meeting adjourned at 6.36pm

The Town Mayor welcomed Chief Inspector Kris Ottery, Arun and Chichester District Commander, to the meeting.

CI Ottery provided a report on local policing and an update was given following a knife crime incident that had taken place in the Town the previous evening. An arrest was made by Sussex Police within minutes of the incident, and CI Ottery stated that the victim and suspect were known to one another. The victim was reported as being in a stable condition.

The District Commander went on to inform those present at the meeting that issues such as tackling drugs, focusing on the exploitation of vulnerable people through county lines and cuckooing, continues to be a huge priority for the Police.

Following questions from Members, CI Ottery gave an overview as to how resources are deployed in the district including an insight into the handling of calls to the #101 number, and shared details regarding the next phase of recruitment within Sussex Police.

The Town Mayor thanked Chief Inspector Ottery for attending the Meeting

Meeting reconvened at 6.53pm

210. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 7th JANUARY 2019

The Minutes of the Town Council Meeting held on the 7th January 2019 were **APPROVED** by the Council as a correct record and were signed by the Town Mayor.

211. REPORTS FROM WSCC COUNTY AND ADC DISTRICT COUNCILLORS

Cllr. Wells stated that he had nothing to report and invited questions from Members, but none were forthcoming.

212. WRITTEN QUESTIONS FROM COUNCILLORS

Cllr. Goodheart put the following written questions to the Mayor:

QUESTION ONE - Can you confirm that you have concerns on the developing problem that's occurring in and around Bognor Regis Town Centre every day. The problem being the rough sleepers and the baggage which comes with them.

- *The negative effects this is having on the Town Centre for the businesses, residents and tourists has become a problem that needs to be resolved.*
- *I ask you on behalf of the Town's voters to use the office of the Mayor to invite all the agencies within ADC and WSCC to work towards clearing the streets and doorways.*
- *The government has its Cobra for major problems, which brings together all agencies, could you not propose something like this to resolve this problem which many towns around West Sussex suffer from?*
- *Could you give your views on setting up a dedicated location, within the Town Centre for the homeless to deposit their possessions and setting up a location for accommodation units to give the homeless a place of their own?*
- *Please give your views on the use of containers which have been converted, this method is being used in many towns around the country.*
- *Do you agree that a district authority public car park could be used?*

The Town Mayor replied that he, like many people, had been saddened to see the increase in the number of homeless people in and around the Town Centre and agreed that the current situation was not favourable to the Town both for the residents all year round but also for visitors whose spending supports so many of our local businesses. The Mayor went on to say that he believed that work was already underway, through a group comprising of all three tiers of local government, the BID as well as charitable and community organisations, to try and tackle the issues before them. With regard to the suggestion regarding storage for belongings the Mayor confirmed that he would support anything that could improve the situation he hoped that both District and County Councils could work together to bring about a positive outcome for the Town.

QUESTION TWO - Does the Mayor agree that the problem with street beggars needs to be removed from Bognor Regis? A beggar in the Town Centre was exposing himself and wasn't arrested! If you agree could you use your office to find out why the police are not using the Vagrancy Act, to remove them from the streets of Bognor Regis?

The Town Mayor stated that he had been advised by the Town Clerk that the Sussex Association of Local Councils will be having its biannual meeting with the Chief Constable of Sussex Police in May and that he would ask that this specific issue is raised at that time. In the meantime, the Mayor confirmed that he would ask that the subject is raised at the meeting to be held involving all levels of local government as referred to in his response to question one.

QUESTION THREE - Does the Mayor agree that citizens should be encouraged to carry out citizen's arrest and then report it to the police, who then have to respond to the call, unlike situations that are being reported now with no response from the police? The outcome of this would be the individual would then be arrested and would be given a sentence by the court. If the court order was broken the individual, if found begging again, would be re-arrested and given another sentence. It would include an opportunity to have treatment for addictions, so giving a change of lifestyle. If still homeless they could be given support by homeless agencies, who accept people who don't abuse the no drugs and drinking alcohol! Removing the need to be on the streets.

The Town Mayor replied that, whilst he fully appreciated the frustration around current police response times, he would not wish to urge any action to be taken that could result in a member of the public becoming injured. In the current times of high knife crime, members of the public must always make their own safety their highest priority. The Town Mayor concluded by saying that carrying out a citizen's arrest may also have legal implications for the person carrying out the arrest.

213. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

Meeting adjourned at 7.02pm

A member of the public extended an invitation to attend an event to be held at The Regis Centre at 7.15pm on Wednesday 20th March at which major new regeneration plans for the Town would be announced. Members of the public are encouraged to attend with organisers welcoming any feedback.

Another member of the public present in the public gallery asked that the Town Council write a letter to ADC and ask that any future planning application for the corner of Waterloo Square, Bognor Regis, must be in keeping with the area and should emulate the style of buildings that were once there. It was noted that the Planning and Licensing Committee were already addressing this matter.

A Councillor, in light of the minute's silence held prior to the start of the meeting for Alderman Mrs Sylvia Olliver, asked whether a Committee might consider ways in which a permanent memorial to Alderman Mrs Olliver could be arranged. The Town Clerk informed Members that upon liaising with Alderman Mrs Olliver's family, their wishes would be taken into consideration before determining how the Town Council might proceed. It was **AGREED** that a donation would be made by the Town Council to an appropriate charitable organisation of the family's choosing.

Meeting reconvened at 7.10pm

214. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS

There were none.

215. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)

216. Policy and Resources Committee Meeting of 4th February 2019

The Chairman of Committee, Cllr. Cunard, reported.

216.1 Min. 137.1 - To note recommendation of approval to reconfirm the appointment of Auditing Solutions Ltd. as the Town Council's Internal Auditor for 2019/2020

Members **RESOLVED** to approve the reconfirmation of the appointment of Auditing Solutions Ltd. as the Town Council's Internal Auditor for 2019/2020.

216.2 Min. 137.2 - To note recommendation of approval of the Audit Plan for 2019/2020

Members **RESOLVED** to approve the Audit Plan for 2019/2020.

216.3 Min. 139 - Recommendation that the Overall Summary and Action Plan of the Annual Assessment/Review of Risks for 2018/2019 be referred to the Town Council for approval

Members **RESOLVED** to approve the Overall Summary and Action Plan of the Annual Assessment/Review of Risks for 2018/2019. The Action Plan will now be signed by the Town Mayor, as Chairman of the Council and Town Clerk.

217. Community Engagement and Environment Committee Meeting of 21st January 2019

In the absence of the Chairman, Cllr. Smith, the Vice-Chairman of the Committee, Cllr. Goodheart, reported.

217.1 Min. 96 - Recommendation that Arun District Council be asked to initiate an independent inquiry into ADC owned assets

Members **NOTED** the recommendation from the Community Engagement and Environment Committee that Bognor Regis Town Council should ask Arun District Council to initiate an independent inquiry into this matter.

Following a vote, Members **RESOLVED** to **AGREE** that a letter be sent to Arun District Council asking them to initiate an independent inquiry into ADC owned properties.

218. Planning and Licensing Committee Meetings of 8th and 29th January, Extraordinary Meeting of 4th February, Meeting of 19th February, and Extraordinary Meeting of 25th February 2019

The Chairman of Committee, Cllr. Mrs. Warr, reported.

218.1 Min. 200 - 19th February 2019 - Review of Premises Licence 6513: The Unicorn, 76 High Street, Bognor Regis, PO21 1RZ

A Member noted that whilst the escalation in anti-social behaviour had been widespread, and that business owners must be responsible, it was also the duty of the Council and Police to support these businesses with improvements to street lighting and the use of CCTV in the area of The Unicorn.

218.2 Min. 210 - 25th February 2019 - Recommendation that Full Council support the actions of the Planning and Licensing Committee, as agreed at the Extraordinary Committee Meeting held on 25th February 2019

Members **NOTED** the recommendation from the Planning and Licensing Committee that Bognor Regis Town Council should support the actions of the Planning and Licensing Committee, as agreed at the Extraordinary Committee Meeting held on 25th February 2019.

Following a vote, Members **RESOLVED** to **AGREE** to **SUPPORT** the actions of the Planning and Licensing Committee, as agreed at the Extraordinary Committee Meeting held on 25th February 2019.

219. Events, Promotion and Leisure Committee Extraordinary Meeting of 30th January, and Meeting of 11th February 2019

The Chairman of Committee, Cllr. Mrs. Daniells, reported.

219.1 Min. 88 - 11th February 2019 - Recommendation that the proposal by Cllr. Goodheart to support making enquiries into the acquisition of the old Esplanade Theatre site should be included within the review of the Corporate Strategy when undertaken by the new Administration

Members **NOTED** the recommendation from the Events, Promotion and Leisure Committee that the proposal by Cllr. Goodheart to support making enquiries into the acquisition of the old Esplanade Theatre site should be included within the review of the Corporate Strategy when undertaken by the new Administration.

Following a vote, Members **RESOLVED** unanimously to **AGREE** that this proposal should be included within the review of the Corporate Strategy when undertaken by the new Administration.

220. TO FORMALLY RECEIVE THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY

The Council **RESOLVED**, 'to formally receive the reports, Minutes and recommendations of the Committees, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

221. TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN NOVEMBER, DECEMBER AND JANUARY AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS (FEBRUARY NOT YET AVAILABLE)

The report detailing the reasons that the income and expenditure, and financial reports, for November and December 2018 had been combined was noted.

The Council **RESOLVED** 'to note the payments and transfers made in November, December and January and to note the balances, bank reconciliations and financial reports'.

222. ANNUAL REVIEW OF THE COUNCIL'S INTERNAL CONTROL PROCEDURES AND PRACTICES

The Civic & Office Manager's report was noted.

Members **RESOLVED** that the Town Council's internal control procedures and practices are adequate and operating effectively.

223. TO RECEIVE A REPORT AND CONSIDER ANY ACTIONS REGARDING THE SANCTIONS RECOMMENDED BY ARUN DISTRICT COUNCIL, FOLLOWING A HEARING HELD BEFORE AN ASSESSMENT PANEL ON 17th OCTOBER 2018 - MIN. 196 REFERS

The Town Clerk's report was noted.

A Member expressed concern that some of the sanctions, recommended for a minimum period of six months, would carry over into the new Administration in May 2019 and could see the Town Council accused of interfering with the democratic process.

Whilst some Members agreed with these concerns it was also felt that, considering the complaints made against Cllr. Enticott, the Town Council must be seen to act in this matter or else it would send out the wrong message.

It was proposed that the Assessment Panel’s recommendations should be agreed en bloc on the proviso that the Town Clerk seek advice from SSALC regarding the concerns as a result of the forthcoming local elections.

A recorded vote was requested, the results of which were as follows:

FOR	AGAINST	ABSTENTION
Cllr. Batley		
Cllr. Brooks		
Cllr. Cunard		
Cllr. Mrs. Daniells		
Cllr. Dillon		
Cllr. Gardiner		
Cllr. Goodheart		
Cllr. Reynolds		
Cllr. Stanley		
Cllr. Mrs. Warr		
Cllr. Woodall		

Members therefore **RESOLVED** to **AGREE** the following, subject to the Town Clerk seeking advice from SSALC on the concerns raised: -

Members **RESOLVED** that Cllr. Enticott should be publicly reprimanded for his failure to abide by the Code of Conduct.

Members **RESOLVED** that Cllr. Enticott should be publicly reminded of the undertaking he signed following his election to observe the requirements of the Code of Conduct to comply with the Localism Act 2011.

Members **RESOLVED** that the decision of the Assessment Panel, in relation to Complaint 1, 2 and 3, should be published to the Bognor Regis Town Council’s website.

Members **RESOLVED** to suspend Cllr. Enticott from all Committees and Sub-Committees of the Council for a minimum period of six months.

Members **RESOLVED** to remove Cllr. Enticott from all outside appointments to which he has been appointed for a minimum period of six months.

Members **RESOLVED** to withdraw Cllr. Enticott’s proximity pass for a minimum period of six months so he is only able to access the public areas of Bognor Regis Town Hall within the building’s opening times.

Members **NOTED** that a training session has been arranged for the new Administration and steps will be taken to personalise a section of this for Cllr. Enticott, subject to his re-election to this Council.

224. TO APPROVE CHANGES TO COMMITTEE APPOINTMENTS IN LIGHT OF CHANGE TO POLITICAL PARTY MEMBERSHIPS AND COMMITTEE MEMBERSHIP RESIGNATION REFERRED FROM LAST MEETING - MIN. 188 REFERS

The Town Clerk's report was noted. The Group Leader for the Independents, Cllr. Brooks, informed Members that Cllr. Lineham had not indicated that he wished to occupy one of the Independent seats on any of the Committees.

224.1 It was **RESOLVED** that Cllrs. Cosgrove and Goodheart would retain their appointed Independent seats to the Policy and Resources Committee for the remainder of this Administration.

224.2 It was **RESOLVED** that Cllrs. Cosgrove and Goodheart would retain their appointed Independent seats to the Community Engagement and Environment Committee for the remainder of this Administration.

There were no nominations to fill the Conservative vacancy or the Liberal Democrats vacancy on the Community Engagement and Environment Committee.

224.3 It was **RESOLVED** that Cllrs. Cosgrove and Goodheart would retain their appointed Independent seats to the Planning and Licensing Committee for the remainder of this Administration.

There were no nominations to fill the Liberal Democrats vacancy on the Planning and Licensing Committee.

224.4 It was **RESOLVED** that Cllrs. Brooks and Goodheart would retain their appointed Independent seats to the Events, Promotion and Leisure Committee for the remainder of this Administration.

225. TO CONSIDER THE RESPONSES RECEIVED REGARDING REGENERATION QUESTIONNAIRE AND ARUN DISTRICT COUNCIL'S RESPONSE TO BRTC "OPEN" LETTER REGARDING THE (LINEAR PARK) PAVILION PARK DEMANDING A PROPER PUBLIC CONSULTATION PRIOR TO SUBMISSION OF ANY PLANNING APPLICATION - MIN. 182 AND MIN. 194 REFERS

The Deputy Clerk's report was noted.

The Town Clerk informed Members that a total of 255 responses to the Town Council's Regeneration questionnaire had been received which was representative of approximately 1% of Bognor Regis residents. The majority of these responses expressed dissatisfaction with ADC's consultation process on the (Linear Park) Pavilion Park.

Members considered the questionnaire to have been a good exercise with the responses providing really important, valid information on the public's views regarding regeneration in Bognor Regis.

Following discussion, Members **RATIFIED** the decision taken at the previous meeting (Min. 194 refers) that the results from the regeneration questionnaire would be forwarded to ADC in readiness for their Full Council Meeting to be held 13th March 2019.

It was proposed, and seconded, that a letter be written to the Design Consultants employed by ADC for their (Linear Park) Pavilion Park proposal, to include the results of the questionnaire and a request that they hold a public meeting to exhibit their planned designs and allow for members of the public to be properly consulted.

Members **RESOLVED** to **AGREE** that a letter be sent to ADC's Design Consultants, with the results of the questionnaire and a request for future public consultation as outlined.

Members, having received a copy of the Town Clerk's letter to the Chief Executive of Arun District Council requesting a proper public consultation regarding the Linear Park, noted the response received.

226. REGENERATION INCLUDING TO NOTE THE PREVIOUSLY CIRCULATED BRIEFING NOTES FROM THE BOGNOR REGIS REGENERATION BOARD MEETING HELD ON 30th JANUARY 2019

The Briefing Notes of the Regeneration Board Meeting held on 30th January 2019 were noted.

227. CONSIDERATION OF LETTER OF SUPPORT FOR FUTURE HIGH STREETS FUND: BOGNOR REGIS APPLICATION

The Deputy Clerk's report was noted.

Members were delighted to learn that ADC had chosen Bognor Regis as the focus for their one permitted bid for Future High Streets funding. It was hoped that ADC would consult the Town Council and allow them to be involved in how the project takes shape.

Following discussion, Members **RESOLVED** unanimously to **AGREE** that a letter should be sent to ADC in support of their application to The Future High Streets Fund.

228. TOWN MAYOR'S REPORT AND DUTIES UNDERTAKEN

The list was noted.

229. TOWN CRIER'S REPORT AND DUTIES UNDERTAKEN

The list was noted.

230. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS

The Town Clerk reported that reports had been received from the following Representatives to other organisations, and had been emailed to all Councillors: -

- 230.1 Cllr. Mrs. Daniells** - Bognor Regis Twinning Association; Bognor Birdman.
230.2 Cllr. Gardiner - Arun District Association Local Councils; Bognor & Bersted United Charities; VAAC Executive Board; West Sussex ALC Ltd.
230.3 Cllr. Woodall - Arun Arts Ltd.
 Verbal Reports:
230.4 Cllr. Dillon - Bognor Regis Seafront Lights.

231. CORRESPONDENCE

The Committee noted receipt of correspondence as detailed in the lists. Cllr. Goodheart requested a copy of the correspondence as detailed from Nick Gibb MP.

Cllr. Cunard redeclared his Disclosable Pecuniary Interest in Agenda items 21 and 22, as tenant of the Picturedrome Cinema, and left the Meeting

Cllrs. Mrs. Daniells and Reynolds redeclared their Disclosable Pecuniary Interests in Agenda items 21 and 22, as employees of the Picturedrome Cinema, and left the Meeting

In the absence of the Chairman, Cllr. Reynolds, the Vice-Chairman Cllr. Woodall took the chair

Chief Inspector Kris Ottery left the Meeting

232. PICTUREDROME SITE UPDATE INCLUDING: -**Director's Report, any urgent actions taken for ratification**

The previously circulated Director's Report was noted and actions taken as detailed were ratified. It was noted that a relating matter would need to be reported under confidential business.

Members discussed ideas for ways in which the Town Council's involvement with, and investment in, the Picturedrome cinema could be promoted.

Cllr. Dillon left the Meeting

It was proposed, and seconded, that the Town Clerk contact the tenant of the Picturedrome about the possibility of a promotional trailer, crediting the Town Council's involvement with the building, being screened at the cinema.

Members **RESOLVED** to **AGREE** that the Town Clerk should liaise with the tenant with a report back to Members at a future Council Meeting.

Cllr. Dillon returned to the Meeting

232.1 Members **RESOLVED** to **APPROVE** an extension to the Meeting of 15 minutes as per S.O. 1.2.

232.2 A.G.M. of The Bognor Pier Company Ltd.- to adopt the accounts year ended 31st December 2018 and to note the Director's Report

Members **RESOLVED** to **ADOPT** the accounts year ended 31st December 2018, of The Bognor Pier Company Ltd, as circulated to Members and noted the Director's Report.

232.3 To note receipt of the £18k Management Fee from The Bognor Pier Company Ltd

Members **NOTED** receipt of the £18k Management Fee from The Bognor Pier Company Ltd.

233. REDEVELOPMENT OF THE PICTUREDROME CINEMA PROCUREMENT UPDATE

Members received the Town Clerk's report that had been previously circulated, and it was noted that a relating matter would need to be reported under confidential business.

Following a vote, Members **RESOLVED** to **AGREE** the expenditure of £4,020 plus VAT for the rerouting of an internal rain water pipe at the Picturedrome cinema to allow the reinstatement of a valuable seat within the screen 4 auditorium. It was noted this would be funded from the original Schedule of Works budget.

234. The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (SO.31.1) - Agenda items 21, 22 and 23 (contractual).

Cllr. Dillon gave his apologies and left the Meeting

235. PICTUREDROME SITE UPDATE

Members received and **NOTED** the confidential Director's report and actions taken as detailed were ratified. The proposed monthly budget for 2019, as circulated to those present, was also noted.

236. REDEVELOPMENT OF THE PICTUREDROME CINEMA PROCUREMENT UPDATE

Members received and noted the confidential report from the Town Clerk.

Cllrs. Cunard, Mrs. Daniells and Reynolds returned to the Meeting

Cllr. Reynolds retook the chair

237. Members **RESOLVED** to **APPROVE** a further extension to the Meeting of 15 minutes as per S.O. 1.2.

238. TO RECEIVE AN UPDATE REGARDING POTENTIAL PROPERTY PURCHASE AND TO AGREE ANY FURTHER ACTIONS REQUIRED

Members received and noted the confidential, verbal report from the Town Clerk. The actions taken by the Town Clerk, in line with the authority previously delegated to her, were noted.

The Meeting closed at 8.55pm