



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE MEETING OF BOGNOR REGIS TOWN COUNCIL

HELD ON MONDAY 7th JANUARY 2019

PRESENT:

Town Mayor: Cllr. S. Reynolds; Cllrs: J. Brooks, J. Cosgrove, A. Cunard (until Min. 194), Mrs. S. Daniells, P. Dillon (until Min. 185), T. Gardiner (during Min. 194), S. Goodheart, M. Stanley, W. Toovey and Mrs. J. Warr

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. S. Norman (Deputy Clerk)
Mrs. J. Davis (Civic & Office Manager)
2 members of the Press (part of meeting)
Cllr. F. Oppler (WSCC Councillor and ADC Councillor) (part of meeting)
Cllr. P. Wells (ADC Councillor) (part of meeting)
PCSO Katie Harsley & PCSO Natalie Shrimpton (part of meeting)
17 members of the public (part of meeting)

The Meeting opened at 6.33pm

166. WELCOME BY TOWN MAYOR AND APOLOGIES FOR ABSENCE

The Town Mayor welcomed all those present and read the Council's opening statement with particular attention drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence had been received from Cllr. Batley for personal reasons, Cllr. Lineham for family commitments, Cllr. Smith, who was working, and Cllr. Woodall who was unwell. Furthermore, in line with the report given at the November Town Council Meeting, Cllr. Enticott was also absent.

As the Deputy Mayor, Cllr. Woodall, was absent for the meeting, Members **AGREED** that Cllr. Mrs. Warr should act as Vice-Chairman for this meeting.

Cllr. Dillon informed Members that he would need to leave the meeting at 8.15pm.

167. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interest - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Cunard declared a Disclosable Pecuniary Interest in Agenda items 28 and 29 (Picturedrome), as the Tenant and Director of the Picturedrome Cinema, and stated that he would leave the Meeting when the Agenda items were discussed

Cllr. Mrs. Daniells declared a Disclosable Pecuniary Interest in Agenda items 28 and 29 (Picturedrome), as an employee of the Picturedrome Cinema, and stated that she would leave the Meeting when the Agenda items were discussed

Cllr. Dillon declared an Ordinary Interest in Agenda item 13 as a Member of Arun Arts

Cllr. Goodheart declared an Ordinary Interest in Agenda item 21 as a volunteer with the 4BR group

Cllr. Reynolds declared a Disclosable Pecuniary Interest in Agenda items 28 and 29, as an employee of the Picturedrome Cinema and stated that he would leave the Meeting when the Agenda items were discussed

168. TO ADJOURN THE MEETING AND WELCOME PCSO KATIE HARSLEY TO PROVIDE A REPORT ON LOCAL POLICING

The meeting was adjourned from 6.38pm until 6.52pm for this item.

The Town Mayor welcomed PCSO Katie Harsley, and her colleague PCSO Natalie Shrimpton, to the meeting.

PCSO Harsley reported on the local policing measures currently in place to tackle an apparent rise in anti-social behaviour within the Town. Sussex Police are working with a number of agencies and parents of children suspected of anti-social behaviour to address the issue. Foot patrols have increased and both the Shopwatch and Pubwatch systems are being used well.

PCSO Harsley stated that an element of the rise in anti-social behaviour figures was as a result of people reporting crime correctly. Members of the public are encouraged to continue working with the police, and to keep on reporting by email, speaking to the front desk at Bognor Regis Police Station (using the yellow phone located at the front of the building when closed) and the usual 101 telephone number. All information is relevant but it's significantly helpful to include a description of the clothing worn by a suspect when reporting concerns to the police.

The Town Mayor thanked PCSO Harsley and PCSO Shrimpton for attending and they left the Meeting

169. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 5th NOVEMBER 2018 AND THE EXTRAORDINARY TOWN COUNCIL MEETING HELD ON 14th NOVEMBER 2018

The Minutes of the Town Council Meeting held on the 5th November 2018 and the Extraordinary Town Council Meeting held on 14th November 2018 were **APPROVED** by the Council as a correct record and were signed by the Town Mayor.

170. REPORTS FROM WSCC COUNTY AND ADC DISTRICT COUNCILLORS

170.1 West Sussex and Arun District Councillor, Francis Oppler, reported that he was dismayed by WSCC's decision to press ahead with major cuts to Housing Related Support and Local Assistance Network (LAN) funding in 2019 and similar concerns were expressed about proposed funding cuts to other services in West Sussex.

170.2 Arun District Councillor, Paul Wells, reported that he had recently attended a meeting with residents of Glenwood Estate, Bognor Regis, concerning a nearby field closure that had historically been used by members of the public. Contact had been made with the owner of the field who reported misuse of the field with dog fouling being a problem, and that there had been safety concerns, resulting from vandalism, regarding the footbridge across to the field.

Cllr. Wells has raised the community's concerns about anti-social behaviour in the Town with the Sussex Police and Crime Commissioner, Mrs Katy Bourne. He urged members of the public to continue reporting matters to the police.

171. WRITTEN QUESTIONS FROM COUNCILLORS

Cllr. Goodheart put the following written question to the Mayor:

Does the Mayor agree that the BRTC is actively looking to acquire & create more public assets within the Town?

Will the Mayor consider referring the subject of acquiring the lease of The old Esplanade Theatre site including the Rock Gardens play area & car park from ADC.

To initiate a discussion regarding this Council's desire to open areas & venues to create more public asset opportunities for the residents & tourists to enjoy.

Which could include permanent or temporary activities on The Old Esplanade Theatre site for a wider public use.

Could the Mayor refer this subject to the EP&L Committee to be discussed & make recommendations to the council to be considered when the review of the Corporate Strategy is undertaken when the new administration comes in after May.

The Town Mayor responded by saying that, as Cllr. Goodheart had rightly highlighted, the current Council's Corporate Strategy does include an objective of striving to acquire and develop more community assets and in particular a suitable community space.

The Mayor confirmed that whilst the area of the Old Esplanade Theatre is not specifically referred to within the Strategy, it would seem sensible for the Events, Promotion and Leisure Committee to discuss whether this is a site to be pursued as part of any future review of the Corporate Strategy and therefore requested that the Clerk include this on the next suitable agenda, with the matter being raised at a BRTC/ADC Liaison Meeting thereafter.

172. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

The Town Mayor adjourned the meeting from 7.05pm to 7.07pm for this item. A member of the public spoke of anti-social behaviour being highlighted in the media, the rise in the number of people reporting such matters, and the need to keep everything in proportion.

173. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS

There were none.

174. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)

175. Policy and Resources Committee Extraordinary Meeting of 19th November, and the Meetings of 26th November and 3rd December 2018

The Chairman of Committee, Cllr. Cunard, reported.

Extraordinary Meeting of 19th November 2018 - Min. 91 - Consideration of Grant Aid Funding 2019

With regard to the recommendation from the Policy and Resources Extraordinary Committee Meeting, concerning unused Grant Aid 2019 budget, Members **NOTED** that this issue had been reported on at the subsequent Policy and Resources Committee Meeting held on 26th November 2018 (Min. 96.4 refers) and as a result **RESOLVED** to **AGREE** that the recommendation be deferred and now be considered by the Committee at their meeting in June 2019 when a review of Grant Aid is carried out, if felt to be appropriate.

176. Community Engagement and Environment Committee Meeting of 12th November 2018

In the absence of the Chairman, Cllr. Smith, Cllr. Goodheart presented the Minutes of the meeting held on 12th November 2018 as Vice-Chairman.

176.1 Min. 72 - Further consideration of proposal regarding the Government's announcement to withdraw housing support countrywide

A Councillor asked for an update on the arrangements of the agreed meeting with a local stakeholder, who would be affected by the proposals, and a suitable organisation. The Deputy Clerk advised that such a meeting had not taken place, but that a report would be given at the next Community Engagement and Environment Committee Meeting.

176.2 Min. 74.1 - Consideration of proposals from the public question time of the meeting held on the 17th September 2018

Members **NOTED** the recommendation from the Community Engagement and Environment Committee that Bognor Regis Town Council should support the proposal of the concept for a multi-purpose pavilion incorporating a short-term flexible ice rink facility for the winter duration that would switch to facilitate various other uses during the rest of the year. The location to be considered at a later date.

Following a vote, Members **RESOLVED** to **AGREE** to support the proposal of the concept and **REFER** the matter to the Events, Promotion and Leisure Committee for further consideration.

176.3 Min. 76.1 - Beach Access Topic Team

Members spoke about the progress so far and it was noted that a full report will be provided at the next Committee Meeting.

177. Planning and Licensing Committee Meetings of 20th November, 4th and 18th December 2018

The Chairman of Committee, Cllr. Mrs. Warr, reported.

177.1 Min. 138 - 20th November 2018 - Tree Preservation Orders at Sunken Gardens, Bognor Regis

Having been requested for an update, the Civic & Office Manager stated that ADC had confirmed that there are no current TPO's at this location. Furthermore, the member of the public who had originally highlighted the issue, was yet to respond to the Town Council's request in identifying the particular trees to which they were referring.

177.2 Min. 159 - 18th December 2018 - Unicorn Pub

A Member commented that anti-social behaviour was not isolated to the Unicorn Pub but was a wider problem. Another Member queried whether the Old Town Committee would meet again as this could influence this area. It was noted that the Town Council is simply invited to attend these meetings, but investigations would be undertaken with regard to future dates and a report made to the Policy and Resources Committee in due course through the Projects Officers report.

178. Events, Promotion and Leisure Committee Meeting of 10th December 2018

The Chairman of Committee, Cllr. Mrs. Daniells, reported.

Min. 62.3 - Proposal to hold a Commemoration Event to mark Holocaust Day in January 2019

A Councillor expressed their disappointment at the decision taken by the Committee to postpone this event as there had only been one respondent from the invited attendees. It was subsequently proposed that those present at the Full Council Meeting should take a moment of reflection by

observing a minute's silence and Members **RESOLVED** to **AGREE** that this be carried out.

The Meeting was adjourned at 7.48pm to observe a minute's silence

The Meeting reconvened at 7.49pm

A Member informed those present that he intended to organise a gathering at the War Memorial on Holocaust Memorial Day, Sunday 27th January 2019, to mark the day and all were welcome to attend.

- 179. TO FORMALLY RECEIVE THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY**

The Council **RESOLVED**, 'to formally receive the reports, Minutes and recommendations of the Committees, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

- 180. TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN OCTOBER AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS (NOVEMBER AND DECEMBER NOT YET AVAILABLE)**

The Council **RESOLVED** 'to note the payments and transfers made in October and to note the balances, bank reconciliation and financial reports'.

- 181.** Members **RESOLVED** to vary the order of business and take Agenda item 23 next.

Cllr. Gardiner left the Meeting

- 182. CONSIDERATION OF RESOLUTION MADE AT THE TOWN MEETING OF ELECTORS HELD 21st NOVEMBER 2018**

Cllr. Gardiner returned to the Meeting

The Deputy Clerk gave a verbal report to Members, stating the Resolution from the Town Meeting of Electors. An update was also provided regarding Planning Application BR/254/18/A, that had formed part of the Resolution, with those present advised that the Local Planning Authority had since made a decision, approving the application, and therefore this specific part could not be progressed further.

Cllr. Dillon declared an Ordinary Interest, as a Member of Arun District Council's Development Control Committee, and left the Meeting

Cllr. Brooks declared an Ordinary Interest, as a Member of Arun District Council’s Development Control Committee, and stated that he would leave the Meeting should it become necessary

A Member referred to the claims made at the Town Meeting of Electors regarding used needles and reported that his own investigations had shown that no needles had been found in the Sunken Gardens.

Another Member then spoke about ADC’s regeneration plans for the whole Town, specifically referencing the Minutes of ADC’s Bognor Regis Regeneration Sub-Committee.

Cllr. Gardiner left the Meeting

Members considered the Resolution passed at the Town Meeting of Electors and discussed the issue of public consultation being carried out prior to Arun District Council submitting a planning application for their Linear Park proposals.

Cllr. Stanley proposed the following Resolution, and this was seconded by Cllr. Goodheart.

That in light of the Resolution taken at the Town Meeting of Electors on 21st November 2018, Bognor Regis Town Council write an open letter to Arun District Council, with copies to Rt. Hon. Nick Gibb MP (Elected Conservative MP for Bognor Regis and Littlehampton) and Cllr. Louise Goldsmith (Leader of WSCC) demanding a proper, public consultation on the Linear Park plans prior to the submission of any planning application

A recorded vote was requested, the results of which were as follows:

FOR	AGAINST	ABSTENTION
Cllr. Brooks		
Cllr. Cosgrove		
Cllr. Cunard		
Cllr. Mrs. Daniells		
Cllr. Goodheart		
Cllr. Reynolds		
Cllr. Stanley		
Cllr. Toovey		
Cllr. Mrs. Warr		

The Motion was **CARRIED**.

183. Members **RESOLVED** to vary the order of business and take Agenda item 13 next.

184. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. COSGROVE

"This Council supports the Sir Richard Hotham Project (SRHP) for the Regis Centre, Hothamton and Esplanade Theatre sites as the most realistic prospect for the Town Centre's Regeneration and calls on Arun District

Council as owner of the land to cooperate and work with SRHP to implement the proposals which have gained planning consent and which are funded."

The Town Clerk's report was noted however, further to the publication of the report, Cllr. Cosgrove had submitted to the Clerk an amendment to the Resolution as follows: -

"This Council believes Arun as custodian of public land must consider the Sir Richard Hotham Project (SRHP) for the Regis Centre, Hothamton and Esplanade Theatre sites, in the wake of the Planning Inspector's decision to grant planning consent re the Town Centre's Regeneration and calls on Arun District Council as owner of the land to cooperate and work with SRHP to this effect. This should also apply to other schemes submitted and which obtain planning consent and can demonstrate financial support."

Cllr. Cosgrove put his amended Motion and Cllr. Toovey seconded this.

Cllr. Brooks redeclared an Ordinary Interest, as a Member of Arun District Council's Development Control Committee, and left the Meeting

Cllr. Cosgrove spoke to his Motion and, having done so, informed Members that as proposer he now wished to **WITHDRAW** the Motion.

Cllrs. Brooks, Dillon and Gardiner returned to the Meeting

Cllr. Dillon left the Meeting

185. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. COSGROVE

"This Council expresses deep concern at the persistent, long-term neglect of properties owned by Arun District Council, viz The Beach Hotel site, 2-4 and 6-8 Waterloo Square, and calls on Arun to initiate an Independent Inquiry into this matter and that the subsequent Report be published in the public domain thereafter."

The Town Clerk's report was noted.

Cllr. Cosgrove spoke in favour of the Motion and Cllr. Stanley seconded the Motion.

Cllr. Mrs. Daniells left the Meeting

The Mayor did not deem the issue before Members to be urgent enough to require immediate debate but was of the opinion that it should stand **REFERRED** without discussion to the relevant Committee, in this case the Community Engagement and Environment Committee, in view of the action already being taken relating to this matter and in accordance with S.O. 9.5.

Cllr. Mrs. Daniells returned to the Meeting

186. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. COSGROVE

"This Council calls on West Sussex Education Authority, and The Regis School to work together to enable The Phoenix Centre to be accessed as originally conceived and publicly funded by all local young people and not just a limited number as at present and pledges this Council's help in achieving this goal."

The Town Clerk's report was noted.

Cllr. Cosgrove spoke in favour of the Motion and Cllr. Brooks seconded the Motion.

The Mayor did not deem the issue before Members to be urgent enough to require immediate debate but was of the opinion that it should stand **REFERRED** without discussion to the relevant Committee, in this case the Community Engagement and Environment Committee, in accordance with S.O. 9.5.

187. ARUN DISTRICT ASSOCIATION OF LOCAL COUNCILS: TO CONSIDER THE NOTES OF THE MEETING HELD ON 19th DECEMBER 2018 (IF AVAILABLE)

The notes of the meeting were not yet available. A Member who had attended the meeting reported that it had been agreed that a sub-committee of the Parish/Town Councils would meet in January to discuss future arrangements for ADALC, with the appropriate report back to this Council in due course.

188. TO NOTE THE CHANGE IN POLITICAL PARTY AFFILIATION FOR CLLR. LINEHAM TOGETHER WITH COMMITTEE APPOINTMENTS FOLLOWING RESIGNATION OF CLLR. BATLEY FROM THE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE

The Town Clerk's report was noted.

The Independent Group Leader, Cllr. Brooks, confirmed the Group's agreement that Cllr. Lineham be aligned to the Independent Group for the remainder of this Administration, following his change in political party affiliation to an Independent.

As a result of this change in political party affiliation, Members **RESOLVED** to **AGREE** that the issue of Committee Allocations be **REFERRED** to the March Council Meeting.

Following the withdrawal of Cllr. Batley from the Community Engagement and Environment Committee, there were no other nominations to fill the Liberal Democrats vacancy. This would therefore be referred to the next meeting in March.

189. TO CONSIDER THE BOGNOR REGIS TOWN COUNCIL BUDGET FOR 2019-2020

The Town Clerk's report, recommendations from the Policy and Resources Committee and Budget Summaries were noted. The Chairman of the Policy and Resources Committee provided a statement to Members regarding the budget highlighting the various points.

Members **RESOLVED** to **APPROVE** formal adoption of the Income and Expenditure Budget for 2019-2020.

Thanks were recorded to the Chairman of the Policy and Resources Committee, Accountant and staff for their hard work in achieving a balanced budget.

190. TO DECIDE THE AMOUNT FOR THE PRECEPT TO BE ISSUED FOR 2019-2020

The Town Clerk's report was noted.

Members **RESOLVED** to set the precept amount for 2019-2020 at £916,001 resulting in a 2.93% or £3.56 increase per annum per Band D property thus rising from £121.63 to £125.19 a year.

191. Members **RESOLVED to **APPROVE** an extension to the Meeting of 15 minutes as per S.O. 1.2.**

192. TO CONSIDER INSTALLATION OF ROYAL BRITISH LEGION POPPIES ON LAMPPOSTS ALONG BOGNOR REGIS SEAFRONT FOR REMEMBRANCE 2019

The Civic & Office Manager's report was noted.

Members **RESOLVED** to **AGREE** that poppies should be installed on 20 lamp posts along the promenade in Bognor Regis at a cost of £60.00 excl. VAT and **REFERRED** this issue to the Policy and Resources Committee to identify an appropriate budget for the funding.

193. TO RECEIVE AND, IF ACCEPTABLE, APPROVE THE DRAFT OF THE 2019 TOWN NEWSLETTER

The Civic & Office Manager's report was noted, and a draft layout for the Newsletter was presented to Councillors.

Members **RESOLVED** to **AGREE** to **APPROVE** the draft version of the 2019 Town Newsletter.

194. REGENERATION INCLUDING TO NOTE THE PREVIOUSLY CIRCULATED BRIEFING NOTES FROM THE BOGNOR REGIS REGENERATION BOARD MEETING HELD ON 30th OCTOBER 2018 AND TO RECEIVE THE NOTES AND RECOMMENDATIONS ARISING FROM THE BOGNOR REGIS REGENERATION CONSULTATION WORKING GROUP MEETINGS HELD ON 26th NOVEMBER 2018 AND 3rd JANUARY 2019

The Town Clerk's report together with the Briefing Notes of the Regeneration Board Meeting held on 30th October 2018 were noted.

The notes of the Bognor Regis Regeneration Consultation Working Group Meetings held on 26th November 2018 and 3rd January 2019 were also noted as being received.

Cllr. Cunard left the Meeting

Members **RESOLVED** to **AGREE** the recommendations from the Bognor Regis Regeneration Consultation Working Group Meeting held 26th November as follows:

- a) A letter be written to the Clinical Commissioning Group (CCG) asking for their comment on the regeneration at the Hothampton site and information on their own plans for the future
- b) The previous decision taken at the Council Meeting held 2nd July 2018 (Min. 63 refers) regarding the objective of the Regeneration Consultation Working Group be **RESCINDED**
- c) That a different consultation be undertaken by way of the issue of an A4 flyer to every dwelling within the six wards of Bognor Regis to include information and questionnaire
- d) That funding be identified by Council for the cost of the design, print and distribution of the flyer
- e) That Council consider all suitable return methods for the questionnaire
- f) That the responses be considered by this Council at the March meeting prior to presentation to Arun District Council at their meeting later that month.

Cllr. Gardiner left the Meeting

Following a lengthy debate about the content of the questionnaire, and whether any further questions should be added to the draft as circulated with the agenda, Members subsequently **RESOLVED** to **AGREE** the final content of the questionnaire, with no changes from the circulated draft, and that the required expenditure for the exercise should be funded from General Reserves.

195. Members **RESOLVED to **APPROVE** a further extension to the Meeting of 15 minutes as per S.O. 1.2.**

196. TO RECEIVE THE DECISION NOTICES PUBLISHED BY ARUN DISTRICT COUNCIL FOLLOWING A HEARING HELD BEFORE AN ASSESSMENT PANEL ON 17th OCTOBER 2018 AND TO NOTE THE PRESENTATION OF A FURTHER REPORT AT THE MARCH 2019 COUNCIL MEETING REGARDING SANCTIONS RECOMMENDED BY THE PANEL

The Town Clerk's report and the presentation of a further report at the March Council Meeting, to enable Members to decide how the Council wishes to proceed, was **NOTED**.

197. TOWN MAYOR'S REPORT AND DUTIES UNDERTAKEN

The list was noted.

198. TOWN CRIER'S REPORT AND DUTIES UNDERTAKEN

The list was noted.

199. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS

The Town Clerk reported that reports had been received from the following Representatives to other organisations, and had been emailed to all Councillors:-

- 199.1 Cllr. Cosgrove** - BRTC/ADC Liaison Meeting; IPEH Arun Hub Partnership Advisory Board.
- 199.2 Cllr. Gardiner** - Arun District Association Local Councils; Bognor & Bersted United Charities; VAAC Executive Board; West Sussex ALC Ltd.
- 199.3 Cllr. Woodall** - Arun Arts Ltd.

200. CORRESPONDENCE

The Committee noted receipt of correspondence as detailed in the lists. The following items were highlighted: -

- 200.1** Letter from ADC Chief Executive regarding the Town Council offering help with maintenance of Steyne Gardens. Members agreed that this would be referred to the Policy and Resources Committee.
- 200.2** Arun District Council - Members' Allowances Review. It was noted that following the review the matter will be referred to Members for further consideration.

Cllrs. Mrs. Daniells and Reynolds redeclared their Disclosable Pecuniary Interests in Agenda items 28 and 29, as employees of the Picturedrome Cinema, and left the Meeting

In the absence of the Chairman, Cllr. Reynolds, the Vice-Chairman Cllr. Mrs. Warr took the chair

201. REDEVELOPMENT OF THE PICTUREDROME CINEMA PROCUREMENT UPDATE

Members received the Town Clerk's report that had been previously circulated, and it was noted that a relating matter would need to be reported under confidential business.

202. PICTUREDROME SITE UPDATE INCLUDING: -

Director's Report, any urgent actions taken for ratification

The previously circulated Director's Report was noted, and actions taken as detailed were ratified. Two Members suggested that ways in which opportunities at the cinema, to promote the Town Council's involvement with, and investment in, the Picturedrome Cinema should be investigated.

203. The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (SO.31.1) - Agenda items 28 and 30 (contractual).

204. REDEVELOPMENT OF THE PICTUREDROME CINEMA PROCUREMENT UPDATE

Members received and noted the confidential, verbal report from the Town Clerk.

Cllrs. Mrs. Daniells and Reynolds returned to the Meeting

Cllr. Reynolds retook the chair

205. TO RECEIVE THE CONFIDENTIAL NOTES FROM THE MEMBERS BRIEFING HELD 14th NOVEMBER 2018, ATTENDED BY THE SUPPORT OFFICER FROM ARCHITECTURAL HERITAGE FUND, AND AGREE ANY ACTION ARISING

The Deputy Clerk's confidential report and confidential notes from the Members Briefing were noted. Members **RESOLVED** to **AGREE** that the matter should be **DEFERRED** for the new Administration to make a decision at an appropriate meeting.

The Meeting closed at 9.10pm