



BOGNOR REGIS TOWN COUNCIL

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SANDS OF TIME SEASIDE FESTIVAL

MINUTES OF A MEETING OF THE SANDS OF TIME 2007 COMMITTEE

Wednesday 15th November 2006 at the Council Chamber

PRESENT: Cllr. D. Eldridge (Chairman), Cllr. J. Hayward, Cllr. Mrs. S. Daniells.
IN ATTENDANCE: E. Benackova, S. Holmes, S. Hardy.

The meeting opened at 6.05pm.

1. WELCOME BY THE CHAIRMAN

Cllr Eldridge welcomed those present.

2. APOLOGIES FOR ABSENCE

It was noted that Barry & Jenny Jones had resigned from this Committee. Thanks were expressed for their contribution in the past. The Events Officer explained their roles on the day. Following some discussion, it was **AGREED** that Tim Bell and Peter Wells would be approached whether they would be interested. Additionally, Janet Perkins could be contacted re this.

3. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

The Committee noted there were no Declarations of Interest made at this point in the Meeting.

4. ADJOURNMENT FOR PUBLIC QUESTION TIME

There were no questions from the public.

5. RATIFY THE NOTES OF THE NON-QUORATE MEETINGS HELD ON 11th & 28th APRIL, 16th & 30th MAY, 13th JUNE AND 5th JULY 2006, PREVIOUSLY CIRCULATED

The Committee noted that there had not been a quorum present for the meetings scheduled to be held on 11th & 28th April, 16th & 30th May, 13th June and 5th July 2006. It was **RESOLVED** to ratify the Notes.

6. CONSIDERATION OF CO-OPTED MEMBERS FOR 2007

Members discussed the matter and **AGREED** to invite Emma Holmes and Paul Wells representatives from RNH & Butlins to sit on the Committee.

The Committee also confirmed appointments of S. Hardy, S. Endacott, P. Frederick, PC Mark Stevens, and A. White as co-opted non-voting members. The Events Officer informed the Committee that she would continue liaising with Sylvia Endacott and Pip Frederick, who were unable to commit to attending meetings.

7. DATE FOR 2007 EVENT

It was noted that the Events Working Party had agreed to set the date to 23rd / 24th June 2007 when the low tides are at 12.09pm on Saturday and at 13.04pm on Sunday.

8. CONSIDERATION OF POSSIBLE VENUES

It was suggested that instead of holding events inside, the Committee should look into having marquees or gazebos in Waterloo Square and keep the Theatre as a back up. This was **AGREED**. The Events Officer will investigate the cost and report back at the next meeting.

9. INITIAL PROPOSALS FOR THE 2007 EVENT

The Committee discussed a food fair; exhibitions about sea creatures, endangered species and marine life; involving fishermen with their boats & the Yacht Club; R.N.L.I. input.

Consideration will need to be given to having a funfair, as the road closure would be required on both days and the expenditure would increase.

9.1 Overall programme – theme

The Committee **AGREED** setting a seaside theme for the Festival such as historical theme if the bathing machine is displayed. Various ideas were proposed and these will be considered in greater details at the next meeting.

The Members **AGREED** the basic frame of Entertainment, Sandcastle competition, Classic Vehicle Cavalcade, Teddy Bears' Picnic, History Exhibition, Craft Fair or alternative, Arts & Crafts, Donkey Rides, Bathing Machine (possibly) and other activities.

10. BUDGET OUTTURN 2006 AND DRAFT BUDGET 2007 (SUBJECT TO COUNCIL APPROVAL)

Confidential budget list was circulated to those present and the Events Officer commented on the figures. It was noted that the budget is likely to stay the same for the 2007 Festival. The Committee **RESOLVED** to accept the final budget.

11. PUBLICITY AND MARKETING

The Events Officer pointed out that an email distribution list was put together including hotels, B&Bs, media and other organizations in the district to increase the publicity of our events. The Events officer agreed to pursue the idea of advertising our events to some of the non-English speaking groups by liaison with the CVS who are doing work with these communities.

S. Hardy reported on a concessionaires' meeting where a request was made that ADC events officer is present at events. The Committee discussed this matter and agreed that there should be an officer on duty who could be contacted via phone for an advice as ADC is the licensing authority.

Comment was made about the Sandcastle competition rules and it was suggested these are revised. The Events Officer will look into this. Reference was also made to celebrity judges and it was **AGREED** that Cllr. Daniells would arrange this.

12. CORRESPONDENCE

The Committee acknowledged the letter of resignation from Mr & Mrs Jones.

13. DATE OF NEXT MEETING

The next meeting will be held on **13th December 2006 at 6pm in the Council Chamber.**

The meeting ended at 6.59pm