

SANDS OF TIME SEASIDE FESTIVAL

NOTES OF A MEETING OF THE SANDS OF TIME 2006 COMMITTEE

Tuesday 30th May 2006 at the Council Chamber

PRESENT: Cllr. D. Eldridge (Chairman), Cllr. J. Hayward.

IN ATTENDANCE: E. Benackova, S. Hardy, S. Holmes, B. Jones, J. Jones.

The meeting opened at 5.35pm.

1. WELCOME BY THE CHAIRMAN

Cllr Eldridge welcomed those present. As the meeting was not quorate it was **AGREED** to make recommendations where necessary.

2. ELECTION OF VICE-CHAIRMAN

Cllr. J. Hayward agreed to undertake this role. It was **AGREED** to recommend that this be accepted.

3. APOLOGIES FOR ABSENCE

Apologies of absence were noted as being received from Cllr. M. Chapman and Cllr. Mrs J. Warr.

4. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

The Committee noted there were no Declarations of Interest made at this point in the Meeting.

5. ADJOURNMENT FOR PUBLIC QUESTION TIME

There was no public present.

6. MATTERS ARISING FROM MINUTES

The Events Officer reported that she had not heard anything from the Town Council's insurance company regarding the decking.

7. PLANS FOR 2006 EVENT

As the Councillor present was unable to make any resolutions the Events Officer updated Members on progress of the preparations.

Copies of the programme were handed out.

It was reported that the entertainment had been organised and booked. BRTC have already had an invoice from Pip Frederick as he needs to pay the entertainers on the day.

It was reported that Cllr. D. Eldridge and Charlie Lewry from Butlins had agreed to judge the Sandcastle competition but more judges are needed. It was noted that the Ward Members are usually invited.

So far we have received 90 cavalcade entry forms and we are expecting another 12 on Friday. Therefore more plaques might need to be ordered. The Events Officer will liaise with B. and J. Jones on the cavalcade organisation. Few more volunteers are needed.

Teddy Bears Picnic is organised, posters and application forms have gone out to VIC and the Library. Billy Bear from Butlins is coming along.

There are 18 Craft Fair entrants. That is the maximum we can have. The Events Officer will have to investigate where they could park.

All is in order for the donkey rides. BRTC received a copy of the insurance certificate and the risk assessments had been done.

In regard to the mosaic workshop, posters and application forms are available from the VIC and the Library. Children are invited to draw their favourite thing from the seaside, A4 size.

The Events Officer had spoken to the Diving Group. It was hoped to offer test dives but the only suitable place on the beach would be where the fishermen are. Maybe the swimming pool at Butlins or the Leisure Centre could be used instead. The Diving Group will investigate this.

The Members were informed that Darrel Hardy will run a session for public where questions about jet skiing could be asked and where they can obtain information on how to jet-ski safely.

Bognor Film Productions will be filming around and would like to show some of their old films but a suitable venue needs to be found.

Butlins will have a display of photographs from various decades of the Bognor Regis Resort. The Members were informed that the search for the Miss Bognor Regis Carnival of 1962 had been successful. The Events Officer received a phone call from her on the day the Observer came out. There will be a follow up article as she has a number of other photographs taken about the same time.

The 'fat-lady' cut-outs for photographs will be repaired by Town Force. Erika has volunteered to take the photographs but another person is still needed. The Events Officer will pursue this.

The crabbing competition is all set up for Saturday of the Festival. Instructions will be issued on how to keep them safe. There will be a £25 prize for the winner, provided by the owner of the A1 kiosk on the seafront.

The tickets for The Old Time Musical are on sale, price £5.

The Events Officer reported that the risk assessments had been done and sent to ADC and other organisations involved.

Information pack for stewards and AWAX Security will be done. Unfortunately there is a lack of volunteers. In answer to a question, the Events Officer informed the Members that volunteers would mainly be providing information to visitors, keeping an eye open for problems and supporting where needed.

Members were advised that the coach drop off point is usually by the bandstand. The Events Officer will look into this.

8. BUDGET

Confidential budget list was circulated to those present and figures commented on. Members were informed that there are still some estimates but we are getting more confirmed now. Sponsorship had been obtained towards the cost of mosaic workshop and the programmes. About half of the programmes had already gone out to local businesses, Visitor Centres, participants etc.

The Events Officer will also do a press release that will be sent to local TV and radio stations.

It was suggested that Concessionaires could give out the programmes to people with their purchases. The Events Officer will arrange a SoT banner for Shirley Hardy. It will go up on the seafront so people could see it when they walk out the Butlins gate.

The Events Officer will draw up a plan for sunny weather and also for rainy weekend.

9. CORRESPONDENCE

There had only been some Cavalcade entry forms, couple of Craft Fair entry forms and a stall-holder entry form.

10. DATE OF NEXT MEETING

The next meeting will be held on **13th June 2006 at 5.30pm in the Council Chamber.**

The meeting ended at 6.20pm.