



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE ENVIRONMENT & LEISURE COMMITTEE MEETING

HELD ON MONDAY 4th SEPTEMBER 2006

PRESENT: Cllr. Mrs. J. Warr (Chairman), Cllrs: D. Eldridge, J. Hayward, F. Oppler,
R. Probert and K. Scutt

IN ATTENDANCE: Mrs. G. Frost (Deputy Town Clerk)
Mr. P. Beckerson (Projects and IT Officer)
Mrs. S. Holmes (Events Officer)

The Meeting opened at 7.35pm

39. APOLOGIES FOR ABSENCE

Apologies had been received from Cllr. Mrs. S. Olliver.

40. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Prejudicial and Personal. These forms to be returned to the Deputy Town Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes.

The Committee noted that there were two Declarations of Interest made at this point in the Meeting.

Cllrs. Scutt and Mrs. Warr both declared a Personal Interest in Agenda item 6 - Public Conveniences.

41. TO APPROVE THE MINUTES OF THE MEETING HELD ON 17th JULY 2006

The Minutes of the Meeting held on Monday 17th July 2006 were agreed as an accurate record and were signed by the presiding Chairman.

42. ADJOURNMENT FOR PUBLIC QUESTION TIME

There were no questions.

43. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

43.1 17th July - Min. 26 Surrey and Sussex Strategic Health Authority - Creating an NHS Fit for the Future: Discussion Document

The Committee noted the letter of acknowledgement of their response to the document. An independent analyst who will produce a report highlighting the issues will collate all the feedback received and suggestions put forward. This report will be used to help develop proposals for the future direction of healthcare services. If there are proposals to make significant changes to health services there will be a full public consultation. The progress of the work in this area can be followed by visiting the website.

www.surreysussexfitforthefuture.nhs.uk

The written response from the Primary Care Trust to questions raised at the Electors meeting held on 13th July 2006 was noted copied to Councillors. This will be available for viewing on the Town Council's website in the near future at www.bognorregis.gov.uk

43.2 17th July - Min. 29 Town Force entry - Illuminated Gala

Cllr. Mrs. Warr declared a Prejudicial Interest in Bognor Regis Seafront Lights, Illuminations Gala 2006 as a member of the Seafront Lights Working Group and also as a friend/colleague of other Group members. Cllr. Mrs. Warr did not take part in the discussion on this matter.

Cllr. Oppler declared a Prejudicial Interest in Bognor Regis Seafront Lights, Illuminations Gala 2006 as a friend/colleague of Group members. Cllr. Oppler did not take part in the discussion on this matter.

The Deputy Town Clerk reported that Town Force had won 3rd prize in the Illuminated Float category and been awarded a £20 cash prize. This will be donated to the Town Mayor's Charity.

43.3 17th July - Min. 31 Accumulation of rubbish and waste in walk through between The Link and Thompson Travel Agents

The response from the Cleansing Assistant Manager at A.D.C. in connection with the Committee's request that A.D.C. investigate this problem as a matter of urgency was noted. The letter advised that A.D.C. had completed a Land Search and would be using The Clean Neighbourhoods Act 2005 to have the land cleared and possibly secured. The Committee noted that unfortunately clearance had not taken place as promised so the Town Force team had once again carried this out. The Chairman referred to a letter that she had received from the Dental practice, which is located within the walkway, expressing their grave concern about the condition of the area. The Projects Officer confirmed that Town Force had cleared this area on many occasions at the request of the Police as it is seen as a potential fire hazard and stressed that this was an ongoing problem that needed to be resolved. Following further discussion, the Committee **RESOLVED** that A.D.C. should be pursued to take action under The Clean Neighbourhoods Act 2005 to ensure the area is secured as a way of combating this recurring problem. The Projects Officer agreed to raise this again with the Leader of A.D.C. at the BRTC/ADC Liaison meeting tomorrow evening and would request that action be taken.

43.4 5th June - Min. 19.2 Various Issues including condition of direction signpost between Fitzleet House and Hothampton car park, lamppost outside Museum, CCTV camera posts around the town and missing gates at Town Cross Cemetery

The Deputy Town Clerk reported the response received from the Services Director at A.D.C. to the various issues raised:

- Direction signposts are Arun's responsibility so refurbishment/repainting will be organised.
- Lampposts are the responsibility of W.S.C.C. and details have been forwarded to them.
- CCTV posts are the responsibility of A.D.C. but maintained via a maintenance contract with Sussex Police, who have been asked to action and information has been requested about when this will be undertaken.
- Town Cross Cemetery - the gates are not closed at night so, in effect, the gates are superfluous. The remaining gate will be removed.

43.5 24th April - Min. 163 New dog bin and litter bin in Marshall Avenue

It was noted a supply of new bins had now been received by A.D.C. and the order had been placed with Arun Works Services for the installation of the new bins to be carried out at the above location. Owing to the level of jobs outstanding, A.D.C. is unable to confirm exactly when this will take place.

44. PUBLIC CONVENIENCES - UPDATE AND RATIFICATION OF FIRST PAYMENT TO A.D.C. OF 2006/2007 PARTNERSHIP CONTRIBUTION (REVENUE) AS AGREED IN SERVICE LEVEL AGREEMENT

44.1 *Cllrs. Scutt and Mrs. Warr both declared a Personal Interest in this matter as members of the A.D.C. Public Conveniences Working Party.*

44.2 The Committee noted that Cllrs. McDougall and Nash had both agreed at the last Town Council meeting to be appointed to the Public Conveniences Working Group. The Deputy Town Clerk had written to A.D.C. to enquire whether there had been any further developments in connection with the London Road and other public conveniences within Bognor Regis and whether A.D.C. were now in a position to take discussions forward so that a suitably agreeable meeting date could be arranged. A reply was awaited.

44.3 The Committee **RESOLVED** to approve the payment of £20,000 to A.D.C. being the first payment of the 2006/2007 revenue partnership contribution for the public conveniences.

45. REQUEST FROM RESIDENT FOR INSTALLATION OF DOG BIN IN ANNANDALE AVENUE - CLLR. OPPLER TO REPORT

45.1 The Deputy Town Clerk advised on the balance remaining in the Environmental Projects budget which is used to fund bins and public seats etc. As the bins in Marshall Avenue had not been installed yet an invoice for payment had not been received from the District Council. An allowance therefore needed to be made for this in the budget remaining.

45.2 The Deputy Town Clerk reminded Councillors that when the bins had been requested for Marshall Avenue, two litter bins had been asked for. The Committee had decided at that time to provide one dog bin and one litter bin and look at the provision of a further litter bin at a later date. This was still to be considered.

- 45.3 It was noted that an Earmarked Reserve was also available if required.
- 45.4 Cllr. Oppler reported on the concern that had been raised with him by a resident in Annandale Avenue at the level of dog fouling that was occurring outside her property and not being removed by the dog owners. He spoke of the number of pedestrians that use this road and requested that the Committee consider the installation of one or two dog bins in this area. Comment was made that Hillsboro Road was another area that suffered from this problem, which was also used by a large number of pedestrians. Following further discussion, the Committee **RESOLVED** to proceed with the purchase of two dog bins at a cost of £224 each excluding VAT plus £32 per bin fitting charge, one to be installed in Annandale Avenue and one in Hillsboro Road. Following some discussion regarding the installation of dog bins outside residential properties, Cllr. Oppler agreed to contact the resident in Annandale Avenue who had raised this matter with him to ascertain if she would be in agreement for a dog bin to be installed in this location. Investigation into the best location for the bin in Hillsboro Road would also be undertaken by Cllr. Oppler with Cllrs. Eldridge and Probert and once a suitable site had been identified they would advise the Deputy Town Clerk accordingly.
- 45.5 The Deputy Town Clerk was asked to make enquiries with the District Council as to how frequently the dog bins are emptied around the town.

46. **CONSIDERATION OF PROVISION OF LITTER BINS IN THE QUEENSWAY - CHAIRMAN TO REPORT**

The Chairman reported that this matter had been brought to her attention by the Town Force team who were concerned at the level of litter that accumulates in this area, which is made worse by the lack of litter bins. It was felt that this does not give a good impression to residents and visitors alike particularly in view of the proposals currently being considered to regenerate Bognor Regis. The public should surely be encouraged to dispose of litter in a responsible manner, in litter bins that should be available for their use or risk receiving a fine for dropping litter under The Clean Neighbourhood Act 2005. Comment was made that as there were take-away food establishments in this area some provision should be made by the District Council to accommodate the volume of litter that this generates. Alternatively the proprietors of such businesses should be asked to contribute towards the cost of installing a litter bin. Members agreed that a minimum of two bins should be installed, one in the vicinity of the Kebab Shop and one on the other side of the road near the Pie and Mash shop or Gordon House. Following further debate, it was **RESOLVED** that an approach should be made to the District Council to request that they provide at least two bins in this area in an effort to reduce the volume of litter, which it was felt can only help to enhance this location.

It was further **RESOLVED** that in the event of A.D.C. being unwilling to fund two bins, the Committee would agree to work in partnership with the District Council to improve this area and fund one of the bins from their Environmental Projects budget at a cost of £290 excluding VAT plus the £48 fitting charge.

It was **AGREED** that funds would be transferred from the Earmarked Reserve to cover any overspend of the budget if required.

47. **CONSIDERATION OF DRAFT BYELAWS WITH RESPECT TO NAVIGATION OF SAILBOARDS - COPIED TO COUNCILLORS**

The copy of the draft Byelaws regulating the use of sailboards was noted as being received, copied to all Councillors. Members spoke in support of the need for Byelaws to protect bathers from danger and **RESOLVED** to raise **NO OBJECTION** to their implementation.

48. METEOROLOGICAL SITE SECURITY - REPORT FROM PROJECTS OFFICER (IF FURTHER INFORMATION AVAILABLE) - MIN. 30 REFERS

The Projects Officer reported that he was still awaiting details of the cost to install a security camera at the site and was seeking clarification as to whether it would be possible to link this to the Police system. He estimated the cost could be in the region of £3,000. Once he had this information he would obtain the cost to reinstate the razor wire and bring this information to the next meeting for the Committee to consider the two options. A Councillor commented that vandalism had been an issue since the Town Council took over the site and spoke of his sadness that this level of security had to be put in place in an effort to combat the problem. Although £3,000 was a large sum of money, if it allowed the site to be used properly then this in the long run could be money well spent. The Projects Officer advised that it might be possible to link a security camera to a computer in the Town Council offices and he would investigate this further. The Committee noted an information board with details about the Meteorological Station was currently being prepared for installation at the site.

49. CONSIDERATION OF SUPPORT FOR THE PROVISION OF LIFEGUARDS IN BOGNOR REGIS BY A.D.C. RAISED AT TOWN COUNCIL MEETING 31st JULY 2006

The Deputy Town Clerk advised that this matter had been raised at the last Town Council meeting when it was reported that there are currently eight lifeguards and three foreshore staff in Littlehampton compared with three foreshore staff and no lifeguards in Bognor Regis. Members spoke in support of seeking the provision by the District Council of lifeguards in Bognor Regis and **RESOLVED** that a letter should be sent requesting that they be provided. Enquiries should also be made about why there is currently no provision of lifeguards in Bognor Regis and whether the District Council think that this is not necessary? A Councillor commented on the effort being made to increase the awareness of tourism through the A.D.C. Sussex by the Sea Visitor Strategy and stressed the importance of lifeguard support for the tourism industry.

50. REQUEST BY A MEMBER OF THE PUBLIC THAT THE TOWN COUNCIL WRITE TO ROYAL MAIL IN CONNECTION WITH THEIR ERRATIC DELIVERY SERVICE - CHAIRMAN TO REPORT

The Chairman spoke of concerns that had been raised in connection with the erratic delivery service and suggested that a letter should be sent to Royal Mail to raise this issue and enquire what their policy is for deliveries. A Councillor queried whether specific areas were to be pinpointed or whether it was a general enquiry as improvements had been made to the delivery service in the area where he lived. Comment was made that a lot of changes had taken place recently, the Post Office had ceased the second delivery, postal rounds had been altered and all of these changes have had an impact. Following further discussion, it was **AGREED** to write to Royal Mail to establish the facts.

51. EVENTS WORKING PARTY - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE MINUTES OF THE MEETING HELD ON 21st AUGUST 2006

- 51.1** The Events Officer referred to her Report that she had prepared for the Events Working Party and various items that had been discussed at the meeting. Publicity is an issue that had been highlighted as needing to be addressed and the need for sufficient budgets to be put in place to publicise the various events staged by the Town Council had been stressed. The Events Officer would be working on the media databases that she had inherited from Mr. Bell over the winter months to ensure that these were up to date. Members noted that the Working Party had agreed in principle that all events should again be held in 2007.
- 51.2** The Committee **RESOLVED** to accept the Resolutions, Recommendations and Reports from the Minutes of the meeting held on 21st August 2006.

52. UPDATE ON POSITION WITH CLOWNS PARADE FOR 2007 FOLLOWING MEETING WITH CLOWNS INTERNATIONAL AND BUTLINS ON 24th JULY 2006 - EVENTS OFFICER TO REPORT

The Events Officer reported on the meeting with Clowns International and Butlins to discuss the way forward for next year. Various issues between the Clowns and Butlins now appeared to have been resolved and they were happy to proceed. The Clowns are keen to extend the route for the Parade next year. This will need to be looked at in some detail as it will involve more road closures and therefore increase the costs of stewarding and probably require additional road signage at increased expense. The Events Officer would be meeting with Chris Stark, Local Traffic Engineer for W.S.C.C. and Mark Stephens, Sussex Police West Downs Planning Officer to see whether this would be feasible. The importance of keeping the traffic moving was stressed. Investigations with Butlins into the possibility of providing a buffet reception for a set cost rather than a per head figure were being undertaken. As the budget had been set at the same figure as last year and the expenditure could be increased due to the larger road closure area there would not be the same level of funding available next year to spend on a reception. The possibility of using a smaller band for the Parade was also being suggested. It was hoped that the Clowns would be able to do more in the town this time. There appeared to be some reluctance on the part of the Clowns to this idea, as they felt that Butlins was their main sponsor and they should be spending their time there. However, Butlins seemed to be quite happy for the Clowns to come into the town, providing they were available for the main activities at Butlins.

A Councillor commented on the best use of the budget and stressed the importance of being mindful that the event was being funded by public money. Although he had no problem with providing a reception for the Clowns, he was in favour of limiting the budget to a figure in the region of £1,500 with the remainder of the budget being used for the Parade and Clown activity within the town on the Saturday. Comment was made that maybe Butlins would be prepared to assist with the cost of the reception as a joint venture and that some form of entertainment should be investigated for the evening. A Councillor expressed concern at the time of year that the event is held. It was pointed out that the event had always been held in March, as this was a quiet time for the Clowns many of whom have other commitments later in the season. It was also a good start to the year when there was nothing else happening in Bognor Regis. The Events Officer confirmed that it was also a quiet time of year for Butlins so they had been happy to launch their Circus, Circus weekend last year with the Clowns,

which had proved very successful. The Committee AGREED that they would await further details from the Events Officer at the next meeting before finalising the details of how the budget should be allocated.

53. IN BLOOM WORKING PARTY - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING HELD ON 3rd AUGUST 2006

- 53.1** The Projects Officer reported that the Bognor in Bloom Presentation evening would be held on 2nd October. The South East in Bloom Awards ceremony was being held this Wednesday in Chichester and the Britain in Bloom Awards ceremony was to be held later this month in Perth. The Projects Officer and the Town Force Horticulturalist would both be attending the Britain in Bloom event. As this is the first year that Bognor Regis has entered Britain in Bloom, the Working Party will need to evaluate whether it is worth attending the ceremony in future at their next meeting on 5th October.
- 53.2** The Committee noted that the cost of the buffets for the South East in Bloom and Britain in Bloom Judges had exceeded the estimated expenditure and this additional cost would be ratified at the next meeting of the Working Party.
- 53.3** The Projects Officer and the Town Force team were congratulated on the excellent floral displays that had been produced and maintained again this year around the town.
- 53.4** The Committee **RESOLVED** to accept the Resolutions, Recommendations and Reports from the Notes of the meeting held on 3rd August 2006 - **Appendix '1'**

54. CHRISTMAS ILLUMINATIONS SUB-COMMITTEE - CONSIDERATION OF THE RECOMMENDATIONS AND REPORTS IN THE MINUTES OF THE MEETINGS HELD ON 19th JULY AND 9th AUGUST 2006

- 54.1** The Events Officer reported that she had contacted the Continental Market organisers with a view to booking the market for next year. Unfortunately, although they had confirmed that Bognor Regis would be a viable location to stage a market they hoped to be in the same position next year as they are this year, which is fully booked up for the same venues. The Events Officer had been investigating other options and although it may be possible to get a French market she was trying to find something different. There may be an option to borrow stalls from Bognor Hospital and hold a special one off Farmers' market. The Events Officer was currently contacting some of the organisations listed in the 'Taste of Sussex' brochure to see if they would be willing to take part. The Committee noted that Mr. and Mrs. Martin, organisers of the monthly Farmers' market had advised that they would be unable to continue bringing the market to Bognor Regis owing to the rising costs. Comment was made that this outcome had been inevitable as successful markets are held at Arundel and Chichester and the Bognor event had been sandwiched between the two and could not compete. Members were supportive of staging a one off Christmas special and felt that this sort of event will hopefully bring people into the town.
- 54.2** The Projects Officer updated the Committee on progress with the new projects, which included new displays in the Queensway, Station Road and High Street. Some of the permissions had been returned from the owners to fix the new displays to their premises. Approval had been received for the Queensway but a response was still awaited from the Brewery in connection with The Station Public House. Unfortunately the owner of the premises opposite this location had refused permission so an alternative location would need to be considered by the Sub-Committee at their

next meeting. In the High Street, permission was still awaited from Bon Marche but permission had been received from the owner of The Worx hairdressers. Costs were still awaited for the new electricity supplies for these projects and it is hoped that these will be received in time for consideration at the next meeting so that the projects can move forward.

54.3 The Committee **RESOLVED** to accept the Resolutions, Recommendations and Reports from the Minutes of the meetings held on 19th July and 9th August 2006.

55. **ALLOTMENTS SUB-COMMITTEE - CONSIDERATION OF THE RECOMMENDATIONS AND REPORTS IN THE MINUTES OF THE MEETING HELD ON 29th AUGUST 2006 (IF AVAILABLE)**

55.1 *Cllr. Oppler declared a Personal Interest in this matter, as his wife is an allotment holder.*

55.2 Cllr. Eldridge (Vice-Chairman of the Sub-Committee) reported.

55.3 A Councillor expressed some concern at the increases that had been agreed and advised that the Town Council's allotments per plot were more expensive than those run by the Bognor Allotment Association. Free use of equipment was also available at this site giving tenants a better service for their money. He was aware that there were insurance restrictions, which would not allow free use of gardening equipment under the Town Council's insurance owing to the Public Liability implications, but he suggested that the Sub-Committee should maybe consider installing a toilet at the site for tenants use. The Vice-Chairman commented that this had been considered before and the tenants had made it clear at that time that they did not require a toilet at the site. The Vice-Chairman also confirmed that the matter of the nominal rent increases had been debated at some length at the recent Sub-Committee meeting and the decision to make the small increases was reached with agreement of the tenant representatives present.

55.4 The Committee **RESOLVED** to accept the Resolutions, Recommendations and Reports from the Minutes of the meeting held on 29th August 2006.

56. **REPORTS**

56.1 **Financial Reports**

The Committee noted the financial reports, which had been previously circulated.

56.2 **Any Other Reports**

There was nothing to report.

57. **CORRESPONDENCE**

The Committee noted receipt of the correspondence as detailed - **Appendix '2'**.

The Meeting closed at 8.58pm.

NOTES AND RECOMMENDATIONS

BOGNOR REGIS TOWN COUNCIL

SOUTH EAST IN BLOOM WORKING PARTY
(COASTAL RESORT A)
Thursday 3rd August 2006

PRESENT: Cllr. John Hayward, Cllr. Ken Scutt, Paul Beckerson (BRTC Projects Officer), Erika Benackova (Clerical Assistant), Margaret Huntingdon, Veronica Kendon (ADC Parks & Greenspaces Officer).

The Meeting opened at 2.06pm.

It was noted that the meeting was not quorate and that any decisions would need to be made as recommendations to the Environment & Leisure Committee.

1. Apologies for Absence

Apologies of absence were noted as being received from Cllr. Mrs. Sylvia Olliver.

2. Approval of the Notes of the Meeting held on 29th June 2006

The Notes were agreed as a correct record.

3. Timeline & Programme for 2006

There have been no changes to the timeline.

4. Progress on environmental and conservation projects (possible biodiversity theme)

This is still ongoing however the planning has almost been completed. In answer to a query about showing Britain in Bloom judges the plans, the Projects Officer advised that he would contact Carol Fullick.

5. SRB Planting Projects

The Working Party was informed that there had been a delay in building the Aldwick Road planters, the work is now scheduled to commence next week. The Esplanade barrier baskets caused some concerns. The Projects Officer explained that it was assumed the landlord had been informed when the SRB bid was put together.

In answer to a question, Veronica Kendon advised that the suitable time to plant shingle is in autumn and all is in hand to enhance it this year.

It was noted that the outstanding SRB planting projects are as follows: Planters at Durban Road Business Park, Felpham Way planters and a planter at the top of London Road.

A Member reported on an article in the Observer regarding vandalism and concerns were expressed about the worsening situation.

6. Entry into the 2007 Entente Florale

The Projects Officer reported on the competition and pointed out that entrants are usually the winners of Britain in Bloom. Following some discussion, it was agreed that this competition is of high standard which would be difficult to achieve owing to the budget limits.

7. Approval of baskets in the High Street and Butlins Roundabout

The Members were informed of the cost of 12 baskets with water reservoirs totalling £120. These have been hired for the season however purchasing will be looked into for next year. It was **AGREED TO RECOMMEND** that this be approved.

Questions were raised concerning the baskets inserts in London Road and Veronica Kendon advised that there are no plans for these to be removed although she would ask they are straightened up.

Concern was expressed about the importance of Christmas Illuminations banner in comparison with the Britain in Bloom banner. The Members were also reminded that the promised banner from RHS has never arrived.

8. Britain in Bloom judging

Sheets detailing the route of similar format as SE in Bloom were handed out (Appendix 1). The Projects Officer reported that the judges would be staying overnight at Royal Norfolk Hotel and walk to the Town Hall in the morning. He also reported on the issue with hire of a people carrier and commented on the eventual hire of a taxi costing £48. Comment was made that this would be cheaper than hire of a people carrier and the Members **AGREED TO RECOMMEND** that this be accepted.

9. Any other matters for consideration not included on the agenda

Veronica Kendon reported that ADC is looking into using de chlorinated water for their plants.

The Projects Officer proposed changing the judging of Bognor in Bloom competition and setting up the same categories as there are in SE in Bloom campaign. The Working Party then considered the date of the Bognor in Bloom presentation ceremony and it was agreed to hold the event in the Council Chamber on 27th September at 7.30pm. All entrants would be informed by a letter. It was also **AGREED TO RECOMMEND** that expenditure of up to £200 for this event be approved.

10. Date of next meeting

In the Council Chamber on 5th October 2006 at 2pm.

The Meeting closed at 3.06pm.

GENERAL CORRESPONDENCE FOR ENVIRONMENT AND LEISURE COMMITTEE
MEETING 4th SEPTEMBER 2006

1. Meteorological Officer Report - July 2006 previously copied to Councillors
2. A.D.C. - Seawater Quality in Arun District up to and including 7th August 06 - copied to Councillors
3. National Piers Society - Piers Journal, Issue No. 80, Summer 2006
4. W.S.C.C. - brochures on West Sussex Water Festival 13th August 2006 and copies of Harbour Views Vol. 8, No. 2, Summer 2006 Newsletter of Pagham Harbour Local Nature Reserve
5. W.S.C.C. - Programme for West Sussex Food and Drink Festival 2006 from 9th September to 8th October
6. W.S.C.C. - details of Marine Madness at Pagham Harbour on Sunday 13th August 2006
7. 2M City Design Ltd. - product information
8. Glasdon Manufacturing Ltd. - details of seating collection
9. Playground Services - product information
10. Playworld Systems Europe - product information
11. Sutcliffe Play - new catalogue
12. A.D.C. - Seawater Quality in Arun District up to and including 14th August 06 - copied to Committee
13. Littlehampton Bonfire Society Ltd. - letter advising that Saturday 16th September is the closing date for entries for the Bonfire Night Procession on 28th October 2006. The Committee noted that the Town Force team had entered two years ago, but owing to the pressure of work had been unable to enter last year. It was AGREED that there would be no Town Council entry again this year.