



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Kate Gill, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744 Fax: 01243 865744

E-mail - bognortc@bognorregis.gov.uk

MINUTES OF THE ENVIRONMENT & LEISURE COMMITTEE MEETING

HELD ON MONDAY 17th JULY 2006

PRESENT: Cllr. Mrs. J. Warr (Chairman), Cllrs: D. Eldridge, J. Hayward, Mrs. S. Olliver,
R. Probert and K. Scutt

IN ATTENDANCE: Mrs. G. Frost (Deputy Town Clerk)
Mr. P. Beckerson (Projects and IT Officer)
1 Councillor in the Public Gallery
1 member of the Public

The Meeting opened at 7.32pm

21. APOLOGIES FOR ABSENCE

Apologies had been received from the Events Officer, Mrs. S. Holmes.

22. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

In accordance with good practice, individual forms had been handed to those Councillors present in order that they can personally record their interests - both Prejudicial and Personal. At the end of the meeting, these forms should be returned to the Deputy Town Clerk to enable all declarations of interest to be accurately recorded in the Minutes.

The Committee noted that there were three Declarations of Interest made at this point in the Meeting.

Cllrs. K. Scutt and Mrs. J. Warr declared a Personal Interest in Agenda item 7 - Public Conveniences

Cllr. D. Eldridge declared a Personal Interest in Agenda item 8 - request from Chichester Christian Fellowship

23. TO APPROVE THE MINUTES OF THE MEETING HELD ON 5th JUNE 2006

The Minutes of the Meeting held on Monday 5th June 2006 were agreed as an accurate record and were signed by the presiding Chairman.

24. ADJOURNMENT FOR PUBLIC QUESTION TIME

The Meeting was adjourned at 7.34pm to enable the public to ask questions.

Mr. J. Brooks expressed an interest in being co-opted to the Public Conveniences Working Group and requested that the Committee give this consideration. It was AGREED that this would be considered later in the Meeting.

All questions being dealt with, the Meeting was reconvened at 7.37pm.

25. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

25.1 5th June - Min. 6.2 Decking on Seafront

The Projects Officer advised that the Insurance Company had now confirmed the position with regard to the insurance implications for the permanent positioning of the decking on the seafront. An application for planning permission would now be put in hand.

25.2 5th June - Min. 12 Provision of Bognor Regis Boundary Sign

A Councillor spoke of her disappointment that the Committee had agreed at the previous meeting in her absence, not to proceed with the provision of a Bognor Regis boundary sign on West Meads Drive, particularly as this had been fully supported by members present at the April meeting when the issue was first raised. The provision of a simple sign just saying Bognor Regis to identify the boundary was all that was being suggested. It was noted that as the Committee had previously resolved not to proceed, the six-month rule would therefore apply (SO 14.1).

26. SURREY AND SUSSEX STRATEGIC HEALTH AUTHORITY - CREATING AN NHS FIT FOR THE FUTURE: DISCUSSION DOCUMENT - CONSIDERATION OF RESPONSE - SUMMARY DOCUMENT COPIED TO COUNCILLORS

The Deputy Town Clerk reported that any response to the Creating an NHS Fit for the Future: Discussion Document needed to be submitted prior to the 21st July deadline. All of the feedback would be collated by an independent analyst and summarised. More detailed proposals would then be published for public consultation.

Members discussed their concerns regarding the future of St. Richard's Hospital in some detail and spoke of their fears at the possible loss of services. Concern was also expressed that the Royal West Sussex Hospital had already been lost and the EMI block at Bognor Hospital had also now been closed.

Councillors commented on the remarkable response that had been demonstrated by members of the public last Thursday by taking part in the organised March and attending the Town Meeting of Electors in support of saving St. Richard's. The coverage by the media and press had been excellent and everyone had pulled together. The Chairman reiterated the comment that had been made by Nick Gibb, MP at the meeting last week, that this was not a party political issue.

The Committee **RESOLVED** to adjourn the Meeting to allow Cllr. White to speak. The benefits to residents that could be achieved by increasing the opening hours of the Bognor Hospital into the evening and over the weekend were stressed. It was requested that reference

to this point be included in the Committee's response to the document. The Meeting was then reconvened.

The Deputy Town Clerk detailed the resolution that had been unanimously agreed at the Town meeting of Electors. The Committee was also briefed on the report and recommended response to the document that had been prepared for consideration by the District Council's Cabinet at their meeting on 17th July 2006. These were noted by the Committee and fully supported by Councillors present.

Following further discussion, it was **RESOLVED** that a letter should be sent to the Surrey and Sussex SHA in response to the document and this should include the following points:

1. Full support for the resolution made at the Town meeting of Electors on 13th July 2006 - 'This Town Meeting deplores the proposals in the Surrey and Sussex Strategic Health Authority discussion document "Creating and NHS *fit for the future*" that affect St. Richard's Hospital in Chichester. The Town Meeting is seriously concerned at the possible detrimental impact of closing down or downsizing A&E Services. We therefore call on the Strategic Health Authority to build on the major success of St. Richard's Hospital and ensure that the necessary infrastructure is in place to cope with the increased population in the future.'
2. Full support for the District Council's recommended response to the consultation prepared for the Cabinet meeting on 17th July 2006.
3. Suggesting the benefits to residents that could be achieved by increasing the opening hours of the Bognor Hospital into the evening and over the weekend, enabling more non trauma A&E cases to be dealt with locally, thus relieving the pressures on the A&E department at St. Richard's. However, this would **NOT** be supported as an option if the provision of such a facility was in any way detrimental to the current level of service provided at the A&E department of St. Richard's.
4. Querying the future plans for the EMI block at the Bognor Hospital, built only a few years ago, which has now closed.

A vote of thanks was expressed to Cllrs. Mrs. Warr and P. Wells for their part in the organisation of the March and the meeting. The Town Council staff and all the volunteers were also thanked for their hard work towards the event.

27. PUBLIC CONVENIENCES - APPOINTMENT OF ADDITIONAL COUNCILLORS TO WORKING GROUP - MIN. 10 REFERS

27.1 *Cllrs. Scutt and Mrs. Warr both declared a Personal Interest in this matter as members of the A.D.C. Public Conveniences Working Party.*

27.2 The Committee noted that it had been agreed at the previous meeting that a small number of Councillors should be appointed to a Working Group to look at the options for the future in connection with the Public Conveniences. Cllr. Probert had confirmed at that meeting that he would be happy to be appointed to the Working Group and consideration of further appointments had been referred to the last Town Council meeting. It was noted that to date no further appointments had been made.

The Chairman referred to Mr. Brook's kind offer earlier in the meeting to join the Working Group if the Committee were in agreement for him to be co-opted. Following some discussion, this was **RESOLVED**. The need for further Councillors to be appointed to this Working Group was

stressed, this would therefore be referred back to the next Town Council meeting for consideration.

28. LETTER FROM CHICHESTER CHRISTIAN FELLOWSHIP REQUESTING THE TOWN COUNCIL INVITE HM THE QUEEN TO BOGNOR REGIS - COPIED TO COUNCILLORS

28.1 *Cllr. Eldridge declared a Personal Interest in this matter, as he knows the lady who had written to the Town Council making the request. Cllr. Eldridge is also a member of the Chichester Christian Fellowship.*

28.2 The letter from Chichester Christian Fellowship requesting the Town Council invite HM The Queen to Bognor Regis was noted copied to Councillors. The Committee discussed this request in some detail and although Councillors were in agreement that an invitation should be extended, it was felt that it was unlikely that The Queen would accept this invitation unless a specific reason could be given for the request. It was suggested that an invitation could be extended to HM The Queen to visit Bognor Regis in 2009 to commemorate 80 years of Regis. Comment was made that this timescale would hopefully coincide with parts of the new major redevelopment of the Regis Centre and Hothampton sites nearing completion and The Queen could be invited to carry out an opening ceremony or lay a foundation stone as part of her visit. It was **RESOLVED** that this should be investigated further.

29. RATIFICATION OF TOWN FORCE ENTRY INTO ILLUMINATED GALA ON SUNDAY 27th AUGUST 2006 - THE THEME FOR THE GALA THIS YEAR IS TELEVISION

29.1 *Cllr. Mrs. Warr declared a Prejudicial Interest in Bognor Regis Seafront Lights, Illuminations Gala 2006 as a member of the Seafront Lights Working Group and also as a friend/colleague of other Group members. Cllr. Mrs. Warr did not take part in the discussion or voting on this matter.*

29.2 Following a short discussion, it was **RESOLVED** to ratify the entry into the Illuminations Gala again this year by the Town Force team.

30. METEOROLOGICAL SITE SECURITY - REPORT FROM PROJECTS OFFICER

The Projects Officer reported that the Meteorological Officer had expressed some concerns in connection with security at the site now the new railings had been installed and the razor wire had been removed. The Projects Officer suggested that the Committee could consider two possible options, the reinstatement of the razor wire or the installation of a security camera, particularly if this could be linked to the Police system. The Projects Officer agreed to investigate this as a possibility. Members spoke in favour of the installation of a security camera at the site as the preferred option in view of the amount of work that had been undertaken to improve the site's appearance. However, one Councillor queried the effectiveness of identifying offenders on camera. Following further discussion, the Projects Officer was asked to obtain the costs for both options in time for further consideration at the next meeting.

31. CONSIDERATION OF EMAIL FROM LOCAL RESIDENT IN CONNECTION WITH AN ACCUMULATION OF RUBBISH AND WASTE IN AREAS AT THE BACK OF RETAIL PREMISES IN THE TOWN - COPIED TO COUNCILLORS

The Committee noted that the area in question was the walk through between The Link and Thompson Travel Agents that runs from the pedestrianised area to the car park and access area to the rear of Boots and WH Smith. It was stated this was in an appalling condition with waste and rubbish strewn all around the area. There were signs that this location was also being used as a toilet and this can only give a bad impression to the many thousands of people who visit the town. The Projects Officer advised that the District Council has the powers under the Clean Neighbourhoods Act to issue notices to offenders who fail to dispose of trade waste in the appropriate manner. He confirmed that clearance work had been undertaken by Town Force in this area on previous occasions at the request of the Police, especially when the amount of rubbish dumped becomes excessive and becomes a potential fire hazard. It was stressed that this was an ongoing problem which the District Council have the powers to deal with. Comment was made that this area also suffers from graffiti and it was suggested that this be investigated by Town Force. The possibility of screening off the waste bins was suggested as a way forward to reduce the visual impact.

The Chairman commented on the access gate from the Boots car park to the walk through and queried whether this could be closed off. The Projects Officer confirmed that Town Force undertake quarterly clearance of rubbish from Boots car park but the walk through is not believed to be in their ownership. Investigation into who is responsible for the gate and the area immediately behind the retail premises would need to be undertaken. Members agreed that action needed to be taken and suggested that an approach should be made to A.D.C., Boots and the other retailers in this area to get this problem resolved as a matter of urgency. The Projects Officer confirmed that he would also raise this issue at the next BRTC/ADC Liaison meeting.

32. REPORT FROM EVENTS OFFICER ON FORTHCOMING EVENTS

- 32.1** The Report from the Events Officer was noted, circulated to Councillors - **Appendix '1'**
- 32.2** **Christmas Illuminations Switch-on Entertainment Continental Market** - a meeting with the organiser to discuss whether this would be viable had now been arranged for 27th July 2006.
- 32.3** **Clowns** - It was agreed that Cllrs. Mrs Olliver and Mrs. Warr would attend the meeting at Butlins on Monday 24th July with the Events Officer and Deputy Town Clerk.
- 32.4** A vote of thanks was extended to the Events Officer, Projects Officer and other members of staff for all their hard work and involvement in the events held so far this year.

33. MUSIC FESTIVAL 2006 SUB-COMMITTEE - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING THAT WAS NOT QUORATE HELD ON 15th JUNE 2006 AND THE MINUTES OF THE MEETINGS HELD ON 26th JUNE AND 10th JULY 2006

33.1 The Projects Officer advised on difficulties that had arisen with the booking of tickets for events being held at the Theatre during the Music Festival.

33.2 The Committee noted that ticket sales for Acker Bilk were going well. However, ticket sales for Eliza Carthy and Joseph were slow.

33.3 The Committee **RESOLVED** to accept the Resolutions, Recommendations and Reports in the Notes of the meeting that was not quorate held on 15th June 2006 and in the Minutes of the meetings held on 26th June and 10th July 2006.

34. IN BLOOM WORKING PARTY - CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETINGS HELD ON 8th AND 29th JUNE 2006

34.1 The Projects Officer reported on the judging that had taken place on 10th July for South East in Bloom. Initial responses from the Judges had been a good job was being done around the town, keep it up. The judging for Britain in Bloom would be held on 10th August. Both portfolios had been completed and submitted on time.

34.2 The High Street planters had now been installed and the one outside Albert Terrace was being watered and maintained by two of the residents from this address. A request had also been received from Unique Promotions to sponsor the planter by Abbey National in London Road, which had been approved by the Working Party. Two new planters had also now been installed in York Road.

34.3 At the entrances to the town the material banners are being replaced with new aluminium signs. The posts are also able to accommodate hanging baskets and this is being investigated. It was noted the Barrier baskets on the seafront were now in position and the new Aldwick Road and Durban Road planters will be built by Town Force during the summer.

34.4 The Projects Officer advised that the work to improve Rock Gardens had been completed. The work on the up-lighters outside Mountbatten Court had also been finished, although it is clear that more up-lighters are needed to have the desired impact. This will be investigated and the possibility of provision being made in next year's budget to cover additional up-lighters will be considered.

34.5 The Committee **RESOLVED** to accept the Resolutions, Recommendations and Reports from the Notes of the meetings held on 8th and 29th June 2006 - **Appendix '2'**

34.6 The Projects Officer was thanked for all his hard work in connection with In Bloom.

35. CHRISTMAS ILLUMINATIONS SUB-COMMITTEE - CONSIDERATION OF THE RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING THAT WAS NOT QUORATE HELD ON 7th JUNE 2006

- 35.1 The Chairman spoke of her disappointment in connection with the choice of colours (blue and white) that were being proposed for the new displays and commented that this might be a mistake as “Christmas is not blue”.
- 35.2 The Committee **RESOLVED** to accept the Resolutions, Recommendations and Reports from the Notes of the meeting that was not quorate held on 7th June 2006.

36. **ALLOTMENTS SUB-COMMITTEE - CONSIDERATION OF THE RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING THAT WAS NOT QUORATE HELD ON 20th JUNE 2006**

- 36.1 The Deputy Town Clerk apologised for the delay in Councillors receipt of the Notes of this meeting, which were circulated at the meeting this evening.
- 36.2 Councillor Mrs. Olliver confirmed that judging for the Roy Gristwood Shield had now been undertaken with Mrs. Gristwood. Councillors present who were members of the Allotments Sub-Committee were reminded that judging for the Best Kept Plot award now needed to be undertaken as a matter of urgency before tenants started picking their produce.
- 36.3 The Committee **RESOLVED** to accept the Resolutions, Recommendations and Reports from the Notes of the meeting that was not quorate held on 20th June 2006.

37. **REPORTS**

37.1 **Financial Reports**

The Committee noted the financial reports, which had been previously circulated.

37.2 **Any Other Reports**

- a. Councillor Mrs. Olliver updated the Committee on the position with the sun sculpture and gave a detailed description of the revised design that she had been able to view as a model at the Arts and Regeneration meeting that she had attended last week.
- b. In answer to a query, the Projects Officer confirmed that the Policy and Resources Committee, at their last meeting had discussed and agreed in principle with Town Force assisting with the laying of the concrete foundations and installation of lighting for the new sculpture in London Road. Specifications for the project were now awaited so that detailed costs could be produced for further consideration by the Committee.
- c. A Councillor queried whether there was to be an official opening of the Meteorological site. The Projects Officer advised that this would be held once the security issues had been resolved.

38. **CORRESPONDENCE**

The Committee noted receipt of the correspondence as detailed - Appendix ‘3’.

The Meeting closed at 9.36pm.

BOGNOR REGIS TOWN COUNCIL

Events Officer's report to the E & L Committee, 17 July 2006

Music Festival

Minutes of meeting of Music Festival Committee on 10th July will be circulated.

Proms in the Park

This was a very successful evening and we estimate that about 1500 people attended. People started arriving in the park from about 5 to get a good spot.

We printed about 800 programmes but this was not enough and in future we will probably need to do about 1200 or so (depending on weather forecast). We also distributed a programme for our Sunday afternoon performances. We collected £469.88, which was less than for the previous year (£731.17). This was due to a number of things. Last year was just after the bombing in London and patriotic feelings were very high; we had fewer flags this year (I did not realise that we had supplied them last year), as these bring in a lot of donations. We also needed to have extra collectors a bit earlier.

Generally, people seemed to enjoy the concert, although I have received one or two comments that the music needed to be a bit more stirring, with better known pieces.

Hotham Park Entertainment Programme

The first of the Sunday afternoon concerts started on Sunday and was attended by about 100 people. This was partly due to the weather, as it was very unsettled. Also, we need to have more publicity on the concerts and I am arranging a banner to go up over the bandstand, advertising that Sunday afternoon concerts are taking place.

This event is organised in conjunction with the Hotham Park Heritage Trust and there have been a few problems booking performers this year. We have booked 3 of the performances so far, at a cost of £550. However, we have had a number of performers drop out after initially saying they were available and this has caused some minor problems in trying to find replacements.

International Bognor Birdman

Paul and I continue to meet with the Trust. I have organised a Safety Advisory Group meeting on 20th July, which will be attended by members of the Trust, the emergency services and Awax Security. I am in the process of updating the risk assessment and management plan.

French Market

The appropriate documents for this have been completed and forwarded to Arun. We will begin the publicity at the end of August, a month before the market is due to take place.

Switch-on of Christmas Illuminations

I am still waiting to hear from the organiser as to whether a Continental market would be viable in London Road. Once this has been decided, I can look at other entertainment.

Clowns

We have now heard from Clowns International that they have reached agreement with Butlins on attending next year. I understand from Butlins that there had been a few problems with this and there has been a lot of negotiating going on to sort out the differences.

The meeting has been arranged for 2.45 pm on Monday 24th July. I will need a Councillor to attend.

NOTES AND RECOMMENDATIONS

BOGNOR REGIS TOWN COUNCIL **SOUTH EAST IN BLOOM WORKING PARTY** **(COASTAL RESORT A)** **Thursday 8th June 2006**

PRESENT: Cllr. John Hayward, Paul Beckerson (BRTC Projects Officer), Erika Benackova (Clerical Assistant), Margaret Huntingdon, Veronica Kendon (ADC Parks & Greenspaces Officer), Phil Mortimer.

The Meeting opened at 2.08pm.

It was noted that the meeting was not quorate and that any decisions would need to be made as recommendations to the Environment & Leisure Committee.

1. Apologies for Absence

Apologies of absence were noted as being received from Cllr. Mrs. Sylvia Olliver and Cllr. Ken Scutt.

2. Approval of the Notes of the Meeting held on 11th May 2006

The Notes were agreed as a correct record.

3. Timeline & Programme for 2006

The Projects Officer reported that the S.E. in Bloom portfolio needs to be submitted by 16th June and he would liaise with Veronica Kendon on A.D.C.'s involvement. Members were reminded that the judges commented on the lack of spot planting last year and the Projects Officer advised that this had been addressed.

In response to a query about the possibility of using a train to take the S.E. in Bloom judges around the Hotham Park, the Projects Officer advised that we would have to be careful with the timing. The S.E. in Bloom judging route will include the Home Zone and owing to this, the judging will be advertised in the local newsletter with the view of making the resident aware. The judging route to be agreed on at the next meeting.

4. Progress on environmental and conservation projects (possible biodiversity theme)

The Projects Officer continues conversation with Carol Fullick. Members felt that there would be nothing for the S.E. in Bloom judges to see and agreed that an informative sign shall be put up by the land. The Projects Officer had done a plan of the layout and the children at South Bersted School will be asked to think how they would design it.

5. SRB Planting Projects

The Projects Officer reported that the the work on up-lighters is complete and the colour filters had been delivered. Switch on will be arranged shortly. It is hoped to build the Aldwick Road planters before the Britain in Bloom judging but the judging date is not yet known. The barrier baskets had been obtained and they will be put on the seafront in due course.

6. Guides competition

The planting had been arranged for 15th June and the winners along with the press will be invited to an afternoon ceremony. Some refreshments will be provided and all winners will get a T-shirt promoting the Bognor in Bloom competition. For next year's contest, guidelines will be provided in order to help the children with putting together proper planting plans. Veronica Kendon agreed to prepare.

7. Sponsorship of Planter by Abbey National in London Road

The Working party was informed that Paul Wells would like to sponsor this planter. After some discussion, it was **AGREED TO RECOMMEND** that this be accepted.

8. Approval of expenditure for Scouts planting on square about

The Projects Officer advised that the expenditure would be about £80. It was **AGREED TO RECOMMEND** that this be accepted.

9. Approval of extra grass cutting by Town Force between Orchard Way and Chichester Road

The Projects Officer advised that for purpose of enhancing this area, Town Force would cut the grass instead of relying on irregular mowing by W.S.C.C.. This would initially take about 5 hours. It was **AGREED TO RECOMMEND** that this be accepted.

10. Consideration of wooden planters to be placed in front of Albert Terrace

The Projects Officer reported on the email he had received from BR Seafront Lights. He advised the Working Party that the posts could be left in front of the property and a planter placed in between. One wooden planter would cost about £100. The residents would maintain and water it for period of two years. It was **AGREED TO RECOMMEND** that this be accepted.

11. Any other matters for consideration not included on the agenda

The Working party noted that Veronica Kendon had managed to negotiate some hanging baskets for the Town Hall and therefore one of B.R.T.C.'s baskets from Queensway will be added to the lamppost in front of the Memorial.

List of headings for the S.E. in Bloom portfolio were handed out and the Members commented on each one.

The Working party was informed that a letter about the state of footpaths in Bognor Regis had been sent to the paper.

It was reported that Town Flowers had agreed to dress the Library window for free and the display was going in on Monday.

Concern was expressed about the Britain in Bloom banner being one sided and facing the shorter side of London Road. The Projects Officer will arrange for it to be turned around. It was noted that we should receive a banner from R.H.S. promoting the competition.

12. Date of next meeting

In the Council Chamber on 29th June 2006 at 2pm.

The Meeting closed at 3.55pm.

NOTES AND RECOMMENDATIONS

BOGNOR REGIS TOWN COUNCIL
SOUTH EAST IN BLOOM WORKING PARTY
(COASTAL RESORT A)
Thursday 29th June 2006

PRESENT: Cllr. Mrs. Sylvia Olliver, Paul Beckerson (BRTC Projects Officer), Erika Benackova (Clerical Assistant), Margaret Huntingdon, Veronica Kendon (ADC Parks & Greenspaces Officer).

The Meeting opened at 2.10pm.

It was noted that the meeting was not quorate and that any decisions would need to be made as recommendations to the Environment & Leisure Committee.

1. Apologies for Absence

Apologies of absence were noted as being received from Cllr. John Hayward, Cllr. Ken Scutt and Phil Mortimer.

2. Approval of the Notes of the Meeting held on 8th June 2006

Item no.3 - Timeline & Programme for 2006: It was noted that the train would take the S.E. in Bloom judges along the seafront, not Hotham Park.

The Notes were then agreed as a correct record.

3. Timeline & Programme for 2006

No great changes to the timeline. The Projects Officer reported that the Britain in Bloom portfolio needs to be submitted by 10th July with judging taking place on 10th August.

4. Progress on environmental and conservation projects (possible biodiversity theme)

It was reported that the South Bersted School had agreed to meet the SE in Bloom judges on 10th July and the Projects Officer would try to get some children for Britain in Bloom judging in August.

5. SRB Planting Projects

It was noted that 28 barrier baskets will be put on the railings by the Pier next week ready for the SE in Bloom judging. The High Street planters should be delivered on 6th July and would be placed there straight away. Some Aldwick Road planters might be done before Britain in Bloom judging.

6. Guides competition

The ceremony had taken its course and the Members agreed that it was well attended by parents and relatives. All winners had been given T-shirts promoting Bognor in Bloom.

7. Approval of expenditure for the lunch with SE in Bloom & Britain in Bloom judges

Members were advised by the Projects Officer that the lunch came to £160 last year. Some discussion took place and it was then **AGREED TO RECOMMEND** that £180 is accepted. Invitations will be sent out in due course.

8. Approval of expenditure for people carrier

The Working party was informed that the hire cost would be about £60 for each judging. It was **AGREED TO RECOMMEND** that this be approved.

9. To note the expenditure for the High Street and York Road planters

It was noted that the expenditure for 4 new planters was £870. Two planters inc. water reservoirs would be placed in York Road, one planter would be placed at the bottom of London Road where the sculpture is going and the last planter would go outside Albert Terrace.

10. Approval of judging route

Sheets detailing the route were handed out and some discussion took place. The members were informed that the route has got the same format as last year but there are more people scheduled to talk to the judges this year. Looking at the route, it was felt that there would be no time for the train trip on the seafront. However Cllr. Mrs. S. Olliver suggested incorporating the train journey to the end of the route where the judges could be taken to Waterloo Square instead of walking this distance. The members agreed that it was a great idea and the judging route was then amended (Appendix 1). The Projects Officer will contact Shirley Hardy.

11. SE in Bloom and Britain in Bloom portfolios

Copies of submitted SE in Bloom portfolio were handed out and a discussion took place.

The Projects Officer informed the Working Party that he was working on Britain in Bloom portfolio and reported on its sections.

12. Any other matters for consideration not included on the agenda

In answer to a question re photos for Sylvia Endacott's article, The Projects Officer advised that his is still ongoing.

13. Date of next meeting

In the Council Chamber on 3rd August 2006 at 2pm.

The Meeting closed at 3.20pm.

Bognor Regis Judging Route – Monday 10th July 2006

Place	Section	Time
Town Hall – Council Chamber Judges Arrive		09.30 a.m.
Coffee / WC / Chat with working party Town Hall – Balcony <ul style="list-style-type: none"> View Girl Guide competition 	A, D, E	09.45 09.50
Town Hall – Foyer <ul style="list-style-type: none"> View display boards 	D, E	09.55
Town Hall – War Memorial <ul style="list-style-type: none"> View Guides Planting 	E	
Drive to Gloucester Road (south) and slow down <ul style="list-style-type: none"> View wall planting Regis Lodge and Jubilee B&B's – Bognor in Bloom entrants B 	A A, E	10.00
Drive to Hotham - Lodge car park Meet Rosemary Warren & Mary Stanley (Hotham Heritage Trust) <ul style="list-style-type: none"> Play area Lottery Bid Heritage Trust work 	E B, D, E E	10.10
Drive to Squareabout <ul style="list-style-type: none"> View Boat displays – Local Advertising 	A	10.25
Drive round Tesco Roundabout – pull into Highfield Road <ul style="list-style-type: none"> View planters – Local Advertising / Revenue Show planting along central reservation 	A, E B	10.30
Drive to South Bersted School Meet Sandy Osman (Community Liaison) <ul style="list-style-type: none"> Look at Bio – Diversity Garden 	B, C, E	10.35
Drive to Westloats Lane , then around Hampshire Avenue Recreation Ground <ul style="list-style-type: none"> View future Community Garden Meet POCAG (Pevensey Orchard 	A, B, D D, E	10.50

Community Action Group) chairman Ron Black & Carol Fullick (Pevensey Project)		
Linden Road - Victoria Drive - Ellasdale Road, to Aldwick Road		11.00
<ul style="list-style-type: none"> Royal Bay Nursing Home – BIB entrant Brick, street planters 	A, E A	
Drive to Rock Gardens		11.10
<ul style="list-style-type: none"> Meet Michael Rowland (ADC Landscapes Officer) 	B, D	
Drive to West Street		11.15
<ul style="list-style-type: none"> Meet Wendy Elsdon – BIB entrant 	A, E	
Train to Waterloo Square		11.20
<ul style="list-style-type: none"> Shingle planting project Crazy Golf concession – Paul Tiernan Weathervane garden Pergola garden 	B, C, E A, B, E A, B B, D	
Walk past High St. Rockery, Queensway planters Drop off - walk through High Street		11.30
<ul style="list-style-type: none"> Look at improvements and new planters Arcade hanging baskets William Hardwicke Public House New Planter Sponsor – Jason Passingham & Greg Burt 	A, D A, E A, E A, D	
Walk to The Esplanade		11.45
<ul style="list-style-type: none"> Dry garden, Meet Danny Willmott (Contract Manager, ISS Waterers) & Thomas Jenner (Student Landscape) Mounds bedding Uplighters in front of Mountbatten Court 	B,C A B, D	
Pick up and drive to Royal Hotel for lunch Hotel planting carried out by Town Force Press Opportunity	A E	12.00
End of Tour		12.15

GENERAL CORRESPONDENCE FOR ENVIRONMENT AND LEISURE COMMITTEE
MEETING 17th JULY 2006

1. Meteorological Officer Report - June 2006 copied to Councillors
2. Copies of correspondence between A.D.C. and two local residents in connection with the Bumper Car Rides on Bognor Regis Seafront - copied to Committee
3. Pevensey Project - letter of appreciation for funding for the Pevensey Festival and email inviting organisations to take part
4. Hotham Park Heritage Trust - letter of appreciation for funding from the Environmental Projects Budget
5. Railfuture - Railwatch Magazine, Issue No. 108, July 2006, listing of Who's Who 2006/2007 and copy of Railondon, Issue 92, June 2006
6. Neighbourhood Watch - Briefing Sheet, Issue No. 40, July/August 2006
7. Action in rural Sussex - copy of 'Celebrating 75 years of service to Sussex', copy of Consultation on DEFRA Social Inclusion Programme and copy of Newsletter, Issue No. 3, June 2006
8. Blastreat - introduction to company who undertake hot zinc spraying to refurbish street furniture etc.
9. ODPM - Press Release to advise that the Housing, Planning, Local Government and the Regions Committee would be hearing evidence for its inquiry into Coastal Towns on 27th June and 11th July
10. Excel Arien Ltd. - product information
11. West Sussex Economic Partnership - Insight Magazine, Issue No. 24, July 2006
12. W.S.C.C. - email with further information on boundary sign costs