



BOGNOR REGIS TOWN COUNCIL

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MUSIC FESTIVAL

MINUTES OF A MEETING OF THE MUSIC FESTIVAL 2007 SUB-COMMITTEE

Monday 18th December 2006 at the Town Hall

PRESENT: Cllr. J. Hayward (Chairman), Cllr. D. Eldridge, Cllr. S. McDougall, Cllr. R. Nash.

IN ATTENDANCE: P. Beckerson, E. Benackova, S. Goodheart, R. Hildreth, S. Holmes, M. Ringwood, S. Ross.

The meeting opened at 6.02 pm.

50. WELCOME BY THE CHAIRMAN

The Chairman welcomed those present.

51. APOLOGIES FOR ABSENCE

Apologies of absence were noted as being received from Cllr. Mrs. J. Warr and A. Levtoov.

52. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

Cllr. R. Nash declared a Personal Interest in all matters relating to Bognor Regis Town Football Club.

S. Goodheart and R. Hildreth declared a Personal Interest in all business related to the ROX organisation.

Mrs. S. Ross declared a Personal Interest in all matters related to The Bognor Regis Concert Band.

53. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 21st NOVEMBER 2006, PREVIOUSLY CIRCULATED

The Sub-Committee **RESOLVED** to approve the Minutes of the meeting held on 21st November 2006 as a true and correct record of the proceedings and the Chairman signed them.

54. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes.

55. CONFIRMATION OF CO-OPTED MEMBERS

The Sub-Committee and confirmed the appointments of A.Levtov, S. Goodheart, S. Ross, P. Keen, A. Cunard and M. Ringwood as co-opted non-voting members.

56. RECOMMENDATION FROM ENVIRONMENT & LEISURE COMMITTEE RE ROX PROPOSALS (MIN. 95 REFERS)

The Events Officer referred to the E&L Min. 95, a copy of which had been sent out with the Agenda. It was noted that the ROX organisation had considered the comments raised by E&L Committee and a revised proposal was presented to those present. ROX would like to run the 'Launch Day' from 12 noon to 11pm as originally proposed however the second stage would close down at 6pm. The next day performances of an 'unplugged' nature i.e. acoustic sets, choirs, orchestral music etc. could be held between 2pm and 8pm. Further it is intended to provide and manage musical as well as crafts workshops in cooperation with Bognor CAN. Additionally the organisation acknowledged the need to work closely with the SAG Group and the fact that SAG agreement to the revised proposal is crucial. It was noted that the next ROX SAG Group meeting is scheduled for 20th December and AGREED that reports would be made to this Sub-Committee on a regular basis.

With regards to the funding required, the Projects Officer clarified the position of the Sub-Committee to the E&L Committee and highlighted that there is only £8,750 in the Grants budget within the remit of E&L and as many other organisations had already applied for grants, it was unlikely that ROX would receive the £5,000 they had accounted for in the budget previously presented. He also made it clear that the budget of this Sub-Committee was fully in its remit as well as the allocation of monies to different events within the Festival. The Events officer reminded Members that when the Terms of Reference were agreed last year, there was no intention to stage performances and that the aim was to encourage organisations to set up and run events packaged under the Music Festival Programme. This would not be possible if one third of the budget is allocated to ROX. It was PROPOSED and SECONDED that an estimated budget be provided at the next meeting in order to identify the money needed for other organisations and the marketing. A Member spoke of the great opportunity to extend the Festival by involving the ROX organisation and detailed discussion followed.

57. PROPOSALS FOR WEEKEND 21st – 22nd JULY 2006 AND ROX SAG GROUP REPORT

It was reported that the Police want to see how ROX can manage a free, unticketed event with large numbers. They were concerned about the event during night-time. Events up to 6 pm are classified as family events. Further the Police were concerned about two recent incidents at Littlehampton Bonfire and in Shoreham. These events did not cause the problems but attracted individuals who did. Finally ADC had advised that db level is likely to be 70 or even 65 (National guidelines say 65).

The ROX representatives recognized the concerns and ensured the Members that they do not want to put on an unsafe event and are prepared to be fully responsible for all the paperwork, management plan, licenses, insurance, risk assessments etc.

The Sub-Committee AGREED in principle, to support the revised proposal subject to ROX convincing the SAG Group that their revised proposal is viable and complies with the SAG requirements.

58. PROPOSALS FOR MIDWEEK

The Events Officer reported that negotiations are underway with number of organisations, pubs, clubs and a positive response had been received from a local church. The Regis School of Music would organise two events, one for young amateur musicians and a performance by a professional band. Some financial support would be required for this. A query was raised as to how would the SAG Group look at performances in pubs. Members were advised of the decline in the pub trade and the relevance of the dispersal aspect. However this could be applicable to the ROX proposal as the attending public would have somewhere to go afterwards. Finally it was hoped to have responses from all approached organisations at the January meeting.

59. PROPOSALS FOR WEEKEND 28th – 29th JULY

As previously agreed, the venues would be the Hotham Park and the Theatre although M. Ringwood was still awaiting a crucial response re the PA system there. The Events Officer would help to chase up.

It was reported that artists available to perform at the Festival would be known within six weeks and the decision on who could draw the crowds would be taken then. The marketing of the Festival has been a concern as there was no penetration outside the town last year and this need to be addressed. It was AGREED that the Events Officer should meet with M. Ringwood and the ROX representatives to discuss this matter in detail.

Reference was made to setting a name for the Festival. The ROX representatives suggested that the public could be asked for ideas and perhaps design a logo too. The parameters of the Festival would be provided and deadline set for the end of February. This was AGREED.

60. BUDGET & OUTSIDE FUNDING UPDATE

The Sub-Committee noted that possible funding sources include Youth Music, WSCC Grants for the Arts and Awards for All. The Events Officer will liaise with ROX and M. Ringwood to avoid duplicate applications. Additionally the Events Officer reported on the response from Claire Williams, the Youth Enterprise Officer at SEEDA who would be interested in sponsoring the Festival if it involved successful musicians encouraging young people to embark on careers in music or interest underperforming students to engage in music as an alternative to academia. It was felt that this could be run as a long term project with local schools, perhaps for the 2008 Festival.

61. AGREED MEETING DATES

Agreed dates of 2006/07 meetings: approx. 4-weekly intervals:		
Tue 9 January	Wed 4 April	Wed 27 June
Mon 5 February	Tue 1 May	Wed 18 July
Wed 7 March	Tue 29 May	
The meetings will be held at 6pm in the Council Chamber unless otherwise advised.		

The next meeting would be held at the The Town Hall at 6pm on 9th January 2007.

The meeting closed at 7.23 pm.