

MUSIC FESTIVAL

NOTES OF A MEEETING OF THE MUSIC FESTIVAL 2006 SUB-COMMITTEE

Thursday 15th June 2006 at the Council Chamber

PRESENT: Cllr. J. Hayward, Cllr. R. Gillibrand.

IN ATTENDANCE: E. Benackova, S. Holmes, A. Levtov, S. Ross.

The meeting opened at 2.05pm.

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

As the meeting was not quorate, the election could not be held. It was **AGREED** that Cllr. J. Hayward should take the Chair for this evening.

2. APOLOGIES FOR ABSENCE

Apologies of absence were noted as being received from Cllr. Mrs. J. Gillibrand.

3. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

Alexander Levtov declared a Prejudicial Interest in all business related to The Regis School of Music as its owner.

4. MATTERS ARISING FROM THE MINUTES

4th May - Min.30.1 Matters arising from the Minutes - Decking

The Events Officer reported on the email she had received from the Council's Insurance Company. If the decking was to stay down as a permanent structure, a risk assessment and management plan would have to be done.

5. GENERAL DISCUSSION

As the Councillors present were unable to make any resolutions an informal discussion took place.

So far 40 Acker Bilk tickets sold, owing to the posters being displayed for a week. As for Eliza Carthy, the contract had been received this week and therefore the publicity can start.

The Events Officer handed out the first proof of the Festival' advert that will go to the Observer Magazine under TV listings. It was **AGREED** to **RECOMMEND** that the proof be accepted. She had also spoken to Spirit FM and arranged a meeting for next week.

It was noted that the programme of the Festival will have the same format as Sands of Time programme. In answer to a question about the amount of programmes, the Events Officer advised that the cost of printing 5,000 Sands of Time programmes was £1,200 and most of them are were distributed before the event. As the Sub-Committee had previously agreed to allow £2,500 for programmes & posters in the budget, it was felt that the same amount of programmes could be made. It was also suggested to give the programme out to everyone who buyes a ticket for any event during the week.

In answer to a question about selling any advertising, the Events Officer advised that this is very time consuming and as the Festival' date is fast approaching there will not be time for this. She also reminded the Members that this year' budget is mainly for marketing purposes.

Banner advertising the Festival will go up after the Proms in the Park banner is taken down.

The Events Officer reported that Bucks Wind Ens had withdrawn from attending and now there is an hour gap on Saturday and Sunday that needs to be filled in. Alexander Levtoov will try to find a performer and let the Events Officer know.

The Theatre will probably be running an evening during the Music Festival week that relates to the Pantomime later in the year. This will give them an opportunity for advance publicity for the Pantomime. The event will probably be aimed at younger children who are not catered for so far during the Festival.

With regard to the Festival logo, the Events Officer has not had any suggestions since the last meeting. Following discussion on the matter, it was felt that now it is too late but the Members need to give it serious considerations next year. This Sub-Committee was established quite late and the event planning was therefore restricted. After the first Festival, The Sub-Committee will have a year to plan and develop the event.

It was reported that Mrs. Sue Ross had become the Chairman of Bognor Regis Concert band and would be representing them on this Sub-Committee.

6. DATE OF NEXT MEETING

The next meeting TBA.

It has now been confirmed that the next meeting will be held at Ensemble room, the Regis School of Music, Sudley Road at 7.00pm. Please arrive at 7.00pm not before as the room is being used.

The meeting closed at 2.45pm.