



# BOGNOR REGIS TOWN COUNCIL

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## MUSIC FESTIVAL

### MINUTES OF A MEETING OF THE MUSIC FESTIVAL 2007 COMMITTEE

Wednesday 18<sup>th</sup> July 2007 at the Town Hall

**PRESENT:** Cllr. Mrs. Jeanette Warr (Vice-Chairman), Cllr. D. Eldridge (during Min. 34), Cllr. A. Cunard (until Min. 34), Cllr. S. Kerrigan, Cllr. Mrs. J. Walker.

**IN ATTENDANCE:** E. Benackova, S. Holmes, R. Parker, A. Levtov and M. Ringwood.

*The meeting opened at 7.00pm.*

#### 29. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

In the absence of the Chairman, the Vice-Chairman took the chair for this meeting. Apologies of absence were noted as being received from Cllr. Mrs. J. Gillibrand (Chairman), Cllr. J. Brooks, S. Goodheart and S. Ross.

#### 30. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of personal and/or prejudicial interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

*Cllr. A. Cunard declared a Prejudicial Interest in the Hotham Arts Centre and the Picturedrome.*

*Cllr. Mrs. J. Walker declared a Personal Interest in all business related to the Hotham Arts Centre.*

*R. Parker declared a Prejudicial Interest in Agenda item no.11 as NRG Marketing designed and printed the programmes. He also declared a Personal Interest in all matters related to the ROX organisation.*

*A. Levtov declared a Prejudicial Interest in all business related to The Regis School of Music.*

*Mrs. S. Ross declared a Personal Interest in all matters related to The Bognor Regis Concert Band.*

#### 31. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 27<sup>th</sup> JUNE 2007, PREVIOUSLY CIRCULATED

The Committee **RESOLVED** to approve the Minutes of the meeting held on 27<sup>th</sup> June 2007 as a true and correct record of the proceedings and the Chairman signed them.

#### 32. MATTERS ARISING FROM THE MINUTES

There were none.

**33. WEEKEND 21<sup>st</sup> – 22<sup>nd</sup> JULY 2006 AND ROX ELEMENT**

It was noted that all was in place for the weekend and building of the main stage has started yesterday. There will be a final meeting with ADC on Saturday morning.

**34. PROGRAMME FOR MIDWEEK**

The Events Officer reported that everything was in hand for the midweek as well as the last weekend.

*Cllr. D. Eldridge offered his apologies and joined the meeting at 7.04pm.*

Concern was expressed about the lack of ticket sales despite the extensive marketing of the Festival.

*S. Levtoff offered his apologies and joined the meeting at 7.08pm.*

A detailed discussion took place about elements affecting the sales. It was pointed out that this was only the second year of the Festival and it needed to be established. It was thought that there was a potential to develop the event further. S. Levtoff reported positively on the ticket sales for performances planned at the Regis School of Music.

The Events Officer stated that posters advertising Mountainside and Warsaw Village Band had been translated into Polish, Lithuanian and Russian and distributed within the employment agencies, churches as well as nursing homes. Article about the bands had also been included in the Eastern European Newsletter.

The Committee also considered provision of complimentary tickets.

*Cllr. A. Cunard offered his apologies and left the meeting at 7.20pm.*

**35. PROGRAMME FOR WEEKEND 28<sup>th</sup> – 29<sup>th</sup> JULY**

The item has already been discussed.

**36. BUDGET & APPROVAL OF EXPENDITURE**

The confidential budget list was circulated. The Committee noted that the ticket sales figure has been reduced.

It was **RESOLVED** to approve the budget.

**37. THE MUSIC FESTIVAL SAFETY ADVISORY GROUP REPORT**

There had not been a meeting.

**38. THE MARKETING GROUP (TO BE TABLED AT THE MEETING)**

There had not been a meeting however all were liaising through emails. The Events Officer and the Vice-Chairman will do a live interview on Spirit FM. Outside broadcast has been arranged for Saturday afternoon and the Events Officer will invite partners involved in the Festival to come along and promote their element of the event.

It was suggested that the overseas artists could be welcomed by the Mayor and presented with memorabilia. This was **AGREED**.

**39. UPDATE ON TICKETS SALE**

This has already been discussed.

**40. DATE OF NEXT MEETING**

The next meeting would be held at the The Town Hall at **7pm on 7<sup>th</sup> August 2007**.

*The meeting closed at 7.30pm.*