



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 24th APRIL 2018

PRESENT: Cllr. Mrs. J. Warr (Chairman), Cllrs: Mrs. S. Daniells,
P. Dillon, S. Goodheart and P. Woodall

IN ATTENDANCE: Mrs. J. Davis (Civic & Office Manager)

The Meeting opened at 6.33pm

194. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and went through the evacuation procedure in the event of a fire. Apologies of absence were noted from Cllr. Reynolds who had another engagement. There were no apologies of absence received from Cllr. Batley or Enticott.

195. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) whether it is a Pecuniary or Ordinary interest
- c) the nature of the interest
- d) if it is an Ordinary interest whether they intend to leave the room for the discussion and vote
- e) if it is a Pecuniary interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned

to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

Cllrs. Mrs. Daniells and Dillon stated that, as a Members of Arun District Council's (ADC) Development Control Committee, they will be voting on the matters before them having regard only to such information as placed before the Town Council. If they should come to consider any matters again at the District Council, and further information may be available, they will consider the information available at that time and may come to a different decision

No other declarations were received

196. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 3rd APRIL 2018

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 3rd April 2018 as an accurate record of the proceedings and the Chairman signed them.

197. ADJOURNMENT FOR PUBLIC QUESTION TIME

There were no questions.

198. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

There were no matters arising.

199. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS. ALSO:

Licensing Act 2003

Premises: Dog & Duck, 71 High Street, Bognor Regis, PO21 1RZ

Licence Number: 16265

The Committee noted the Licence application received for the supply of alcohol for consumption, on and off the premises, from 11:30 to 21:30 hours Monday to Thursday, 11:30 to 22:00 hours Friday and Saturday, and 12:00 to 18:30 hours on Sunday. Further information was not available in relation to the licence, as access to ADC's Public Register was not possible.

Members **RESOLVED** to raise **NO OBJECTION** to the Premises Licence application.

200. TO RECEIVE NOTICE OF ACTIONS FOLLOWING RECEIPT OF NOTICE OF HEARING (LAR1) FROM ADC IN RELATION TO A REVIEW OF THE LICENCE FOR PREMISES LOCATED AT 41/43 HIGH STREET, BOGNOR REGIS, PO21 1RX

Cllr. Dillon stated that, as a Member of Arun District Council's Licensing Sub-Committee, he will be voting on the matters before him having regard only to such information as placed before the Town Council. If he should come to consider any matters again at the District Council, and further information may be available, he will consider the information available at that time and may come to a different decision

Cllr. Goodheart declared an Ordinary Interest as the premises licence holder is a personal friend

Members noted receipt of the Notice of Actions following receipt of the Notice of Hearing (LAR1) from ADC in relation to a review of the licence for premises located at 41/43 High Street, Bognor Regis.

Following discussion Members **AGREED** that no representative from Bognor Regis Town Council should be present at the hearing to be held on 2nd May 2018, at the Arun Civic Centre, and that the Civic & Office Manager should complete and return the Notice of Actions accordingly.

201. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 6th, 13th AND 20th APRIL 2018

201.1 The Committee noted that there were no views from Town Councillors to report.

201.2 The Committee noted that no representations had been received by the Town Council from the public or neighbouring parishes in respect of these applications.

201.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

202. TO CONSIDER COMMENTING ON ANY SIGNIFICANT PLANNING APPLICATIONS OUTSIDE THE WARDS OF BOGNOR REGIS, THAT MAY IMPACT ON THE INFRASTRUCTURE OF BOGNOR REGIS ON LISTS DATED 6th, 13th AND 20th APRIL 2018. ALSO:

WSCC/020/18/FP: Felpham Community College, Felpham Way, Felpham, Bognor Regis, West Sussex, PO22 8EL - New three storey building, extension of existing science lab building, addition of first floor to changing rooms, provision of additional hard play areas and car parking, new bike storage, and four-class temporary

accommodation for duration of build, to allow expansion of school from 8 to 10 forms of entry

Following discussion Members **RESOLVED** to raise **NO OBJECTION** to Planning Application WSCC/020/18/FP.

There were no other significant planning applications that Members wishes to raise on lists dated 6th, 13th and 20th April 2018.

203. NOTIFICATION OF ANY APPLICATIONS TO BE CONSIDERED AT THE NEXT ADC DEVELOPMENT CONTROL COMMITTEE MEETING

There were none.

204. CONSIDERATION OF DRAFT ORDER FOR PROPOSED STOPPING UP OF HIGHWAY AT UPPER BOGNOR ROAD TO FELPHAM WAY, BOGNOR REGIS, PO22 7B

Members **RESOLVED** to raise **NO OBJECTION** to the draft Order for proposed stopping up of Highway at Upper Bognor Road to Felpham Way, Bognor Regis.

205. It was **RESOLVED** to vary the order of business to take the additional agenda item next.

206. TO CONSIDER A RESPONSE TO THE NATIONAL PLANNING POLICY FRAMEWORK CONSULTATION

The Civic & Office Manager reported to Members that the Government are currently consulting on changes to the National Planning Policy Framework.

The Campaign to Protect Rural England (CPRE) have particular concerns about Chapter 2 'Achieving Sustainable Development'. In an email sent by CPRE to Parish/Town Councils they state:

"While CPRE welcomes protection for Neighbourhood Plans, Footnote 9 proposes that this protection extends for only two years after referendum. Neighbourhood Plans are supposed to cover a 15-20 year planning period. It will be impossible for a town or parish to review and update its Neighbourhood Plan every 2 years. Every 5 years would be much more realistic. We think that the 2-year period specified in footnote 9 should therefore be increased to 5 years in line with proposals for Local Plan Reviews.

If you agree, it would be very helpful if your Council (or if insufficient time its Chair) would make an appropriate response to the MHCLG consultation, which ends on 10 May 2018.

To respond, please complete Question 4 of the attached document stating that footnote 9 should give protection for Neighbourhood Plans for 5 years from referendum..."

Having considered the matter, and following discussion, Members **RESOLVED** to **AGREE** in supporting CPRE's concerns and instructed the Civic & Office Manager to complete Question 4 of the consultation response document, stating that footnote 9 should give protection for Neighbourhood Plans for 5 years from referendum.

Furthermore, Members **RESOLVED** that a letter be sent to Mr Nick Gibb MP sharing the view of the Town Council with regard to the above.

207. CORRESPONDENCE

The Committee noted receipt of correspondence previously circulated and the following was brought to Members attention:

Additional correspondence included:-

- 207.1** Housing Communities and Local Government Committee - Publication of report - Pre-legislative scrutiny of the draft Non-Domestic Rating (Property in Common Occupation) Bill.
- 207.2** WSCC - Planned roadworks in West Sussex 18th April-2nd May 2018 - Forwarded to Members.
- 207.3** WSCC - Early Warning Notice - Temporary Traffic Regulation Order - Chichester Road, Bognor Regis - Proposed start date 12/07/2018.

The Meeting closed at 7.39pm

APPENDIX 1**PLANNING AND LICENSING COMMITTEE MEETING HELD ON 24th APRIL 2018****REPRESENTATIONS ON LISTS DATED 6th, 13th AND 20th APRIL 2018**

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

BR/18/18/PL Bruce Dixon South Bersted Garage Shripney Road Bognor Regis PO22 9LN	Change of use from garage & vehicle hire company to vehicle hire branch including the demolition of existing building to replace with modular unit. This application may affect the setting of a listed building	NO OBJECTION
BR/70/18/A 91 Hawthorn Road Bognor Regis PO21 2BE	1 No. internally illuminated fascia sign & 1 No. internally illuminated projecting sign on front elevation	NO OBJECTION
BR/81/18/A Yeomans Nissan Unit 1 Arun Business Park Shripney Road Bognor Regis PO22 9SX	5 No. internally illuminated fascia signs, 1 No. internally illuminated pylon & 1 No. non-illuminated directional sign on various elevations	NO OBJECTION
BR/83/18/HH 8 Sandymount Avenue Bognor Regis PO22 9ES	First Floor extension	NO OBJECTION

<p>BR/52/18/PL Bradlaw House 5 Sudley Road Bognor Regis PO21 1EJ</p>	<p>Change of use from mixed use development consisting of Dental Surgery (D1 Non-Residential Institutions), night club (Sui Generis) & part residential (2 No. units existing) (C3 Dwellinghouse) to conversion to 8 No. flats with associated services (6 No. new units). This application may affect the setting of a listed building</p>	<p>NO OBJECTION Members expressed regret at losing a leisure venue in the Town, although the facility has been inactive for some time</p>
<p>BR/55/18/PL 2 Lennox Street Bognor Regis PO21 1LZ</p>	<p>Change of use from shop (A1 Shops) to (A3 Food & Drink/A4 Drinking Establishment. This application may affect the setting of a listed building & affects the character & appearance of The Steyne, Bognor Conservation Area</p>	<p>NO OBJECTION</p>
<p>BR/90/18/PL Formerly Westside Supplies Unit West of 17 & 18 Durban Road Bognor Regis PO22 9QT</p>	<p>Demolition of two storey building & erection of three storey block of 8 No. one bedroom flats & 6 No. two bedroom flats with access from Durban Road (resubmission following BR/87/16/PL)</p>	<p>NO OBJECTION</p>
<p>BR/80/18/A 22 London Road Bognor Regis PO21 1PY</p>	<p>1 No. internally illuminated fascia sign & 1 No. internally illuminated hanging sign to the front elevation</p>	<p>NO OBJECTION</p>

BR/79/18/PL 22 London Road Bognor Regis PO21 1PY	2 No. outdoor AC condenser units to rear flat roof	NO OBJECTION
BR/95/18/PL 65 High Street Bognor Regis PO21 1RY	Change of use from vacant shop (A2 Financial & Professional Services) to restaurant/cafe (A4 Restaurant & Cafe). This application affects the setting of a listed building & affects the character & appearance of The Steyne, Bognor Regis Conservation Area	NO OBJECTION