



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744
E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 3rd APRIL 2018

PRESENT: Cllr. Mrs. J. Warr (Chairman), Cllrs: Mrs. S. Daniells,
P. Dillon, D. Enticott, S. Goodheart, S. Reynolds, and
P. Woodall

IN ATTENDANCE: Mrs. J. Davis (Civic & Office Manager)

The Meeting opened at 6.33pm

184. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and went through the evacuation procedure in the event of a fire. Apologies of absence were noted from Cllr. Batley who had a prior engagement.

185. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) Whether it is an Ordinary Interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary Interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item. In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

Cllrs. Mrs. Daniells and Dillon stated that, as a Members of Arun District Council's Development Control Committee, they will be voting on the matters before them having regard only to such information as placed before the Town Council. If they should come to consider any matters again at the District Council, and further information may be available, they will consider the information available at that time and may come to a different decision

186. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 13th MARCH 2018

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 13th March 2018 as an accurate record of the proceedings and the Chairman signed them.

187. ADJOURNMENT FOR PUBLIC QUESTION TIME

There were no questions.

188. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

There were no matters arising.

189. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS. ALSO PREMISES LICENCE 16236: THE MEZZE, 3 THE ARCADE, HIGH STREET, BOGNOR REGIS

Licensing Act 2003

Premises: The Mezze, 3 The Arcade, High Street, Bognor Regis

Licence Number: 16236

The Committee noted the Licence application received for the supply of alcohol consumption on the premises Sunday to Thursday from 11:00 until 23:00 hours, Friday to Saturday from 11:00 until 00:00 hours. A question was asked regarding the shutters installed at either end of The Arcade in relation to the proposed hours of business for the premises.

Members **RESOLVED** to raise **NO OBJECTION** to the Premises Licence application.

The Civic & Office Manager advised Committee Members that it had come to her attention, whilst reviewing ADC's website, that Arun District Council had received an application for a Premises Licence Review, under Section 51 of the Licensing Act 2003, as follows;

Licensing Act 2003

Premises: TAO – Sladebars Ltd, 41/43 High Street, Bognor Regis

Reference Number: 14603

The grounds of the review are that the Licensing Objectives of: - The Prevention of Crime & Disorder; Public Safety have been seriously undermined.

Members expressed their disappointment at not being advised of this review at the time by Arun District Council and felt that the review was a major matter that they should have been made aware of by ADC out of courtesy. The Civic & Office Manager informed Members that an email had been sent to the Licensing Department at ADC asking if it would possible to advise the Town Council of this in future.

Following discussion, Members felt that without further details into the cause of the review it was not possible to make any comment at this time. It was **AGREED** that the Civic & Office Manager would contact the Licensing Team at ADC and report back to the Committee in due course.

190. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 16th, 23rd and 30th MARCH 2018

190.1 The Committee noted that there were no views from Town Councillors to report.

190.2 The Committee noted that no representations had been received by the Town Council from the public or neighbouring parishes in respect of these applications.

190.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

191. TO CONSIDER COMMENTING ON ANY SIGNIFICANT PLANNING APPLICATIONS OUTSIDE THE WARDS OF BOGNOR REGIS, THAT MAY IMPACT ON THE INFRASTRUCTURE OF BOGNOR REGIS ON LISTS DATED 16th, 23rd and 30th MARCH 2018. ALSO:

P/134/16/OUT: Land North of Sefter Road & 80 Rose Green Road, Pagham - Outline application for the development of up to 280 dwellings (including affordable homes), land for a replacement scout hut, land for an Ambulance Community Response Post Facility and land for either a 1FE primary school or care home. Provision of a primary vehicular access from Sefter Road and demolition of No. 80 Rose Green Road and creation of a pedestrian and emergency only access. Provision of Public Open Spaces including associated children's play areas, landscaping, drainage and earthworks - Departure from the Development Plan. This application also falls within the parish of Aldwick

Following a lengthy debate Members **RESOLVED** to **OBJECT** to Planning Application P/134/16/OUT on the grounds that it will impact significantly on

the infrastructure of Bognor Regis and exacerbate problems regarding the weight of traffic. The Town Council continues to support Pagham Parish Council in their objection to this planning application.

192. NOTIFICATION OF ANY APPLICATIONS TO BE CONSIDERED AT THE NEXT ADC DEVELOPMENT CONTROL COMMITTEE MEETING

There were none.

193. CORRESPONDENCE

The Committee noted receipt of correspondence previously circulated.

The Meeting closed at 7.31pm

APPENDIX 1**PLANNING AND LICENSING COMMITTEE MEETING HELD ON 3rd APRIL 2018****REPRESENTATIONS ON LISTS DATED 16th, 23rd and 30th MARCH 2018**

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

BR/42/18/PL 86 Annandale Avenue Bognor Regis PO21 2EX	2 No. 2 bedroom flats, one on first floor & one on second floor over existing single storey flat	NO OBJECTION although Members expressed a desire that as many trees as possible be preserved on the site
BR/64/18/HH 14 Brooksmead Bognor Regis PO22 8AS	Single storey rear flat roof extension	NO OBJECTION
BR/67/18/HH 111 Highcroft Crescent Bognor Regis PO22 8DT	Rear & side single storey extension	NO OBJECTION
BR/69/18/HH 30 Mansfield Road Bognor Regis PO22 9EY	New roof with first floor accommodation, dormer to side elevation, porch to side elevation & single storey rear extension (revision to previously approved BR/305/17/HH)	NO OBJECTION

BR/62/18/HH 58 Hillsboro Road Bognor Regis PO21 2DY	Demolition of existing rear extension & construction of single storey rear extension	NO OBJECTION
BR/65/18/PL The Claremont Scott Street Bognor Regis PO21 1UH	First floor extension. This application affects the character & appearance of The Steyne, Bognor Conservation Area	NO OBJECTION
BR/63/18/PL 77 Aldwick Road Bognor Regis PO21 2NW	First & second floor rear extension to create 3 No. studio apartments	NO OBJECTION
BR/71/18/HH 168 Aldwick Road Bognor Regis PO21 2YQ	Single & two storey side extension	NO OBJECTION