



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE MEETING OF THE COMMUNITY ENGAGEMENT AND ENVIRONMENT COMMITTEE HELD ON MONDAY 17th SEPTEMBER 2018

PRESENT: Cllr. M. Smith (Chairman); J. Cosgrove, P. Dillon,
S. Goodheart and Mrs. J. Warr.

IN ATTENDANCE: Mrs. S. Hodgson (Projects Officer)
1 Councillor in the public gallery
7 members of the public

The Meeting opened at 6.32pm

44. CHAIRMAN'S ANNOUNCEMENT AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and read the Council's opening statement. No apologies had been received.

45. DECLARATIONS OF INTEREST:

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this Agenda

- a) the item they have an interest in
- b) whether it is a Disclosable Pecuniary or Ordinary interest
- c) the nature of the interest
- d) if it is an Ordinary interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the

Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their interests as any arise or again at the relative point in the meeting if they have already.

There were no Declarations of Interest

46. TO APPROVE THE MINUTES OF THE MEETING HELD ON THE 16th JULY 2018

The Minutes of the Meeting held on the 16th July 2018 were approved by the Committee as a correct record and were signed by the Chairman.

47. ADJOURNMENT FOR PUBLIC QUESTION TIME EXTENDED TO A MAXIMUM OF 60 MINUTES IN ACCORDANCE WITH STANDING ORDERS (S.O. 31.8)

The Chairman adjourned the Meeting at 6.36pm

The Projects Officer read out the following statement:

During this time members of the public will be allowed to direct questions to the Committee or comment on any appropriate topic. Please note, during this session Councillors will not be able to make any decisions on any of the topics discussed and no Minutes will be documented. However, brief notes will be taken and any item that the Committee would like to debate or requires a decision will be made an agenda item for the following Community Engagement and Environment Meeting.

A written statement had been received by a member of the public and this was read out by the Projects Officer. The statement raised concerns regarding litter, broken glass and general waste in the area by the Unicorn Pub. It also referred to the lack of Police and PCSO presence in the Town.

Members asked for this to be an agenda item for the next meeting.

The following items were raised from members of the public in the gallery:

In response to the written statement, a Cllr. in the gallery mentioned that "The Old Town Working Group" that monitored that area, had not met for over 18 months and asked for the group to meet again.

The possibility of the Covers Site being proposed as a major development area for homes.

Following Arun District Council's recent rejection of a proposal for a permanent ice rink - would the Community Engagement and Environment

Committee acknowledge the level of support within the community and back the petition?

To expand further on the previous proposal - for BRTC to consider the inclusion within the proposal to include a multi-purpose hall – as an investment and community asset.

Members asked for the above two proposals to be agenda items for the next meeting. The members of the public who made the suggestions were invited to provide the Projects Officer with any background information that she could incorporate into her report.

A Councillor in the Public Gallery asked to speak on Agenda Item 13 and asked for it to be noted that the report from ADC, mentioned in the notes for the Beach Access Topic Team meeting on the 11th September and since circulated, was incomplete.

The Meeting was reconvened at 7.02pm

48. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

Min. 30.2. refers - 16th July 2018 - Consideration of item referred from public question time regarding the Foreshore Office and toilets on the promenade

The Projects Officer read out the response from the ADC Director of Services regarding the Foreshore Office's First Aid Facilities. The letter assured Councillors that the new Foreshore Office is equipped with the same resources as the previous facility and the Foreshore staff continue to provide the same standard of First Aid provision as in previous years.

49. TO NOTE AND DETERMINE ANY APPLICATIONS RECEIVED FOR THE FLEXIBLE COMMUNITY FUND

There were no applications for consideration.

50. REPORT ON COUNCILLOR SURGERIES AND OPEN FORUMS INCLUDING REVIEW OF COMMENTS AND SUGGESTIONS RECEIVED FROM THE PUBLIC AND CONSIDERATION OF HOW THE TOWN COUNCIL CAN ASSIST WITH PROMOTING AND SUPPORTING THE THUMBS-UP CAMPAIGN

The Projects Officer's report was noted.

A Community Engagement Event has been scheduled for the 16th October 2018 at the Regis Centre to be held between 2.00pm and 5.00pm. Councillors from Town, District, and neighbouring Parishes will be invited to attend, along with community groups and organisations. Members were asked to promote the event as much as possible and if they knew of any organisations that it would like to attend, could they please ask them to

contact the Projects Officer. More detail would be circulated to Councillors nearer to the date.

At the last meeting during public question time Members agreed to support the Thumbs-Up campaign and were asked to formally consider how they would like to implement this.

Following discussion, Members **AGREED** to promote the Thumbs-Up campaign on all the Town Council's social media platforms. They would also like to display some information on the Town Council's Town Hall noticeboard and would like it to be mentioned in the next issue of the Newsletter.

51. **CONSIDERATION OF A PROPOSAL FROM A MEMBER OF THE PUBLIC REGARDING AN IDEA FOR TACKLING LITTER ON THE BEACH**

A young member of the public had asked the Committee to consider an idea he had seen on holiday that was aimed at raising awareness of sea pollution and the consequences to the environment when items entered the sea. The proposal was to produce a simple poster, showing a picture of various items and the biodegradable time for each item. The poster would be displayed in a number of different languages.

Members unanimously supported the idea and thanked the young man for bringing the idea to their attention. They also expressed their congratulations to the parents for their support and encouragement. Members all agreed that young people are the future of the Town and have a right to be listened to.

Members **AGREED** that the costs associated with producing an information poster/board in line with those suggested be investigated and for officers to report back to the next Committee Meeting.

It is understood that the idea will also be presented by the young person to his school and Members asked Officers to liaise with the parents to see if any future collaborative work with the school could be undertaken.

52. **SAMMY COMMUNITY TRANSPORT TO RECEIVE AN UPDATE ON THEIR POSITION FOLLOWING THE PRESENTATION 16th JULY 2018 - MIN. 29 REFERS**

Members noted the Projects Officer's report and expressed their concerns regarding the absence of the service Sammy Community Transport had previously provided.

53. BOGNOR REGIS IN BLOOM WORKING GROUP - CONSIDERATION OF THE RESOLUTIONS RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE MEETING HELD ON 22nd AUGUST 2018

The Committee **RESOLVED** to **ACCEPT** the Resolutions, Recommendations and Reports in the Notes of the Meeting held on 22nd August 2018.

Members **RESOLVED** to **APPROVE** estimated costs of £300, up to a limit of £350, be taken from the BRiB Fundraising Budget for catering arrangements for the Awards evening.

Members **RESOLVED** to **APPROVE** the cost of 8 shaped planter signs for competition winners at a cost of £144 +VAT to be paid from the current year Competition Expenses Budget.

Members **RESOLVED** to **APPROVE** 8 plaques for the Guides Competition at a cost of £18.75 to come from the Earmarked Reserves Competition Expenses Budget.

54. YOUTH SERVICES PROVISION REVIEW INCLUDING UPDATE ON MEETING HELD ON 4th SEPTEMBER 2018 AT ALDWICK COMMUNITY HALL AND TO RECEIVE THE NOTES OF THE YOUTH WORKER STEERING GROUP MEETINGS HELD ON 8th AUGUST 2018 AND THE 12th SEPTEMBER 2018

The Projects Officer's report was noted. The Notes of the Youth Worker Steering Group Meeting held on 8th August and 12th September 2018 were also noted as being received.

A Member who attended the meeting on the 4th September at Aldwick Parish Council Offices, reported that he felt the meeting was very positive and was encouraged by the responses of the neighbouring parishes who attended.

It was acknowledged that the provision for the Youth Workers time is a major obstacle in driving the project forward and one of the Members felt that as there is evidence of the Parish's working together this should now be taken back to JWAAC for West Sussex County Councillors to be made aware of the problems surrounding adequate youth provision services.

The Project Officer reported that the aim for CREATE to become independent is gaining momentum, however they are still reliant on Sussex Clubs for Young People and the Youth Worker Steering Group are still of the opinion that not enough management support is being afforded to the Youth Worker. They are disappointed that the letter previously sent to SCYP by this Committee voicing these concerns, had not received any acknowledgement or response.

Following discussion, Members **AGREED** to send another letter to SCYP and for the Town Council to give CREATE its full support and assist with managing its transition to an independent body.

55. REVIEW OF PLAYING OUT TOPIC TEAM - MIN. 38 REFERS

Following discussion, Members **AGREED** to disband the Playing Out Topic Team but with the provision to re-engage should a future need arise.

56. TO RECEIVE AN UPDATE ON BEACH ACCESS TOPIC TEAM AND TO RECEIVE THE NOTES OF THE MEETING 11th SEPTEMBER 2018 AND TO DETERMINE THE TERMS OF REFERENCE FOR RECOMMENDATION TO THE POLICY AND RESOURCES COMMITTEE - MIN. 41 REFERS

The Committee **RESOLVED** to **ACCEPT** the Notes of the Meeting held on the 11th September 2018 and further **AGREED** to recommend to the Policy and Resources Committee, the Terms of Reference as proposed by the Beach Access Topic Team.

57. WARD ALLOCATION ENVIRONMENTAL PROJECTS BUDGET INCLUDING UPDATE ON ANY EXPENDITURE AND REMAINING BUDGET FOR 2018/19 AND TO RECEIVE THE REPORT FROM BOGNORCAN REGARDING THE PLAY DAY SCHEME

The Projects Officer's report was noted, and Members were delighted with the success of the Play Day Scheme.

A Member would like to replicate a similar scheme for the October half-term as he felt it is a much-needed provision. It was proposed that BognorCAN, who facilitated the scheme on behalf of the Town Council, be encouraged to apply to the Flexible Community Fund for some funding as soon as possible. The Member will action this. The Member would also like to investigate the possibility of factoring the cost for future summer Play Day events outside of the Ward Allocation Budget.

58. TO CONSIDER A PROPOSAL BY CLLR. ENTICOTT TO ADDRESS ANTI-SOCIAL STREET BEGGING IN THE TOWN DEFERRED FROM MEETING 16th JULY 2018 - MIN. 40 REFERS

Members noted the proposal from Cllr. Enticott.

A Members thought that one of the individuals in question was being monitored by the Business Warden and following discussion Members asked for Officers to raise their concerns with the Business Warden direct.

59. CONSIDERATION OF A PROPOSAL BY CLLR. ENTICOTT REGARDING THE GOVERNMENT'S ANNOUNCEMENT TO WITHDRAW HOUSING SUPPORT COUNTRYWIDE

It was noted that Cllr. Enticott was not in attendance to address the Committee on his proposal and the topic should therefore be deferred. However, following discussion and to avoid delay, Members **AGREED** to write a letter to a number of Government agencies, Cabinet Members and Councillors expressing their objections to the announcement.

60. AUDIT OF COMMUNITY SPACES AS REFERRED FROM COUNCIL MEETING 3rd SEPTEMBER 2018 - MIN. 107 REFERS

A Member spoke on his proposal that there was a lack of community space available within Bognor Regis and that it would be useful for members of the public to have available information regarding where local community spaces can be found both in Bognor Regis and the wider area.

Following discussion Members **AGREED** to appoint a Task and Finish Groups to hold 2 meetings with the following criteria:

Meeting 1 - to be held during November to determine how the information should be gathered and what information would be required.

Meeting 2 - to be held during December to collate the information and determine how it should be used.

Following the two meetings, a report will be taken to Full Council in January for consideration on how to proceed.

Cllrs. J. Cosgrove, S. Goodheart and Mrs. J. Warr were appointed to sit on the Task and Finish Group, however, an invitation would be extended to all other Councillors to attend the meetings. Officers will make the necessary arrangements.

61. REPORTS:

a. To note financial reports, previously circulated

The reports were noted.

b. Any further reports

There were no further reports.

62. CORRESPONDENCE

The Committee noted receipt of the correspondence list, previously circulated.

The Meeting closed at 8.02pm