



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE MEETING OF BOGNOR REGIS TOWN COUNCIL

HELD ON MONDAY 12th MARCH 2018

PRESENT:

Town Mayor: Cllr. P. Woodall; Cllrs: K. Batley (during Min. 163), J. Brooks, J. Cosgrove, A. Cunard, Mrs. S. Daniells, P. Dillon, D. Enticott, T. Gardiner, S. Goodheart, M. Lineham, M. Smith, M. Stanley, S. Reynolds, and Mrs. J. Warr

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. J. Davis (Civic & Office Manager)
Mrs. S. Norman (Assistant Clerk)
2 members of the Press (part of meeting)
Cpt. J. Rouffet (part of meeting)
OC Golding (part of meeting)
Cllr. F. Oppler (WSCC Councillor and ADC Councillor) (part of meeting)
Cllr. P. Wells (ADC Councillor) (part of meeting)

The Mayor's Chaplain, Cpt. Jonathan Rouffet from the Salvation Army, led prayers prior to the meeting

The Meeting opened at 6.37pm

159. WELCOME BY TOWN MAYOR AND APOLOGIES FOR ABSENCE

The Town Mayor welcomed all those present, in particular the newly elected Town Councillors Enticott and Stanley and dismissed the Mayor's Cadet. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

The Town Mayor gave apologies for Cllr. Batley who would be late to the meeting. There were no apologies for absence.

160. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating: -

- a) The item they have an interest in
- b) Whether it is an Ordinary Interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary Interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

Cllr. Brooks declared a Disclosable Pecuniary Interest in Agenda item 9.4 as a supplier to the Kite Festival and advised that he would leave the meeting if there was any discussion

Cllr. Cunard declared a Disclosable Pecuniary Interest in Agenda items 24 and 25 (Picturedrome), as the Tenant and Director of the Picturedrome Cinema

Cllr. Mrs. Daniells declared a Disclosable Pecuniary Interest in Agenda items 24 and 25 (Picturedrome), as an employee of the Picturedrome Cinema

Cllr. Goodheart declared an Ordinary Interest in any matters arising regarding Rox, as a Trustee

Cllr. Stanley declared an Ordinary Interest in any matters arising regarding Stonepillow, as a Fundraiser

161. REPORT FROM THE TOWN CLERK ON THE COMPLETION OF THE DECLARATION OF ACCEPTANCE BY MEMBERS, ELECTED AT THE BY-ELECTION ON 22nd FEBRUARY 2018 OR TO DECIDE WHEN ANY DECLARATIONS OF ACCEPTANCE OF OFFICE WHICH HAVE NOT BEEN RECEIVED AS PROVIDED BY LAW SHALL BE RECEIVED

The Town Clerk reported that the Declarations of Acceptance had been completed by the newly elected Members, Cllrs. Enticott and Stanley, and had been received by her as the Council's Proper Officer.

162. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 8th JANUARY 2018

The Minutes of the Meeting held on the 8th January 2018 were **APPROVED** by the Council as a correct record and were signed by the Town Mayor.

163. REPORTS FROM WSCC COUNTY AND ADC DISTRICT COUNCILLORS

West Sussex and Arun District Councillor, Francis Oppler, reported that ADC had confirmed that the bandstand would not be relocated. Regarding the proposed Linear Park for the Hothampton site, Cllr. Oppler stated that neither he, nor Cllr. Wells, had voted in favour of ADC's proposal and added that he felt there was strong opinion amongst local residents who are also opposed to the plans.

Cllr. Oppler went on to speak regarding his desire to keep Political Parity across Committees, having noted that the matter would be discussed under Agenda item 13. He explained that, although it was not a statutory requirement for Town Councils, in his opinion, Political Parity was best practice, to avoid any abuse of power by one political party.

Cllr. Wells stated that he had nothing to add to Cllr. Oppler's report from the District Council and invited questions from Members, but none were forthcoming.

164. WRITTEN QUESTIONS FROM COUNCILLORS

Cllr. Cosgrove put the following written questions to the Mayor:

QUESTION ONE - I am shocked by the results of the Freedom of Information request I made to Arun re their refusal to allow the Kite Festival 2018 to be held over August Bank Holiday, as it was so successfully last year because two Arun Cllrs intervened to allege there were problems but where Arun has admitted they made no investigations, & the Cllrs did not make Declarations of Interest. Will the Mayor please read the article in the BR Herald especially the FoI (link: <https://medium.com/@jancosgrove1945/bognor-regis-herald-arun-gives-answers-4472aa4af7b6>) prior to the Meeting and answer at the Meeting whether he has or not? Does he find Arun's handling of this issue convincing and accountable?

Cllr. Brooks redeclared his Disclosable Pecuniary Interest and left the meeting during the discussion on this item

The Town Mayor confirmed that he had read the article and responded that, as this issue had already been fully discussed by the Events, Promotion and Leisure Committee, and has also been the subject of a previous Mayor's Question, he felt that there was nothing that he could add further as the issue had now been fully resolved and a new venue secured.

Cllr. Brooks returned to the meeting

QUESTION TWO - Will the Mayor please read the Freedom of Information I made to Arun re Estimates for Income from its proposed regeneration of the Regis Centre and Hothampton sites

(link: https://www.whatdotheyknow.com/request/estimates_for_income_bognor_regi?nocache=incoming-1110873#incoming-1110873) and having read it does he agree that it seems very short on detail and thus not very convincing?

The Town Mayor replied that he could not comment on whether the response was short on detail and had to respect the decision to class some information as commercially sensitive. The Town Mayor reminded the Member that if they were dissatisfied with the responses received then he is, as stated in the reply, free to request a review from ADC initially and ultimately to take the matter up with the ICO.

QUESTION THREE - Does the Mayor agree that in the event the Government Inspector finds in favour of the Sir Richard Hotham project planning appeal, Arun Council should meet with SRH to map a way forward for the Regeneration? And does he agree that the SRH project needs to find a realistic settlement with Arun Arts which will preserve an active community theatre on that site at least as good as the current one but without the drawbacks of the current venue?

The Town Mayor stated that as the Town Council is neither the landowner, applicant or planning authority, as Mayor he would not be commenting on future actions should the Appeal be successful. The Town Mayor informed Members that the Town Council continues to support Arun Arts Ltd and their fantastic work at the Alexandra Theatre and he hoped that this support would continue, regardless of the regeneration plans.

165. ADJOURNMENT FOR PUBLIC QUESTION TIME

There were no questions.

166. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS

There were none.

167. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)**168. Policy and Resources Committee Meeting of 5th February 2018**

The Chairman of Committee, Cllr. Cunard, reported.

168.1 Min. 145.1 - Correspondence re: Wifi and CCTV

A Member asked whether a response had been received from ADC for the financial details. The Assistant Clerk confirmed that no response had been received despite Officers having chased ADC.

168.2 Min. 145.3 - Tablets

Cllr. Mrs. Warr thanked the Civic & Office Manager for recently conducting a home visit and successfully resolving the issues with her hardware.

168.3 Min. 148 - Recommendation that the Council should not adopt the revised Arun District Council Code of Conduct; a fourth appendix relating to Planning be attached to the Town Council's existing Code of Conduct; a training refresher on the application of the Code and the ethical framework should be offered to all Councillors

Members **RESOLVED** that the Town Council would not adopt the revised Arun District Council Code of Conduct. Furthermore, Members **AGREED** that a fourth appendix relating to Planning be attached to the Town Council's existing Code of Conduct and that a training refresher on the application of the Code and the ethical framework should be offered to all.

168.4 Min. 154.1 - Recommendation to approve the reconfirmation of the appointment of Auditing Solutions Ltd. as the Town Council's Internal Auditor for 2018/2019

Members **RESOLVED** to approve the reconfirmation of the appointment of Auditing Solutions Ltd. as the Town Council's Internal Auditor for 2018/2019.

168.5 Min. 154.2 - Recommendation that the Annual Audit Plan for 2018/2019 be approved

Members **RESOLVED** to approve the Annual Audit Plan for 2018/2019.

168.6 Min. 155 - Recommendation that the Action Plan and Overall Summary of the Annual Assessment/Review of Risks for 2017/2018 be referred to the Town Council for approval

Members **RESOLVED** to approve the Action Plan and Overall Summary of the Annual Assessment/Review of Risks for 2017/2018. The Action Plan will now be signed by the Town Mayor, as Chairman of the Council and Town Clerk.

169. Community Engagement and Environment Committee Meeting of 22nd January 2018

The Chairman of Committee, Cllr. Smith, reported.

169.1 Min. 84.3 - Update on the Youth Services Provision Review

Having attended the JWAAC Meeting held in February, a Member reported that, in his opinion, it would have been the perfect opportunity to showcase the Town Council's relevant projects and that it would be advantageous to do so at the JWAAC Meeting to be held in June. The Town Clerk referred Members back to Min. 84.3, of the Community Engagement and

Environment Committee Meeting held on 22nd January 2018, under which it was stated that it may be possible to have a stand prior to the June JWAAC Meeting and Officers are progressing this. Cllr. Cunard, as the Vice Chairman of the JWAAC Committee, reported that there had been a misunderstanding at a pre-meeting session, as it had originally been thought that the Town Council wished to make a presentation during the meeting, rather than having a stand prior.

169.2 Min. 85 - Update on Community Forums and Councillor Surgeries including; recommendations for the 2018 programme, an invitation to attend an engagement session at Grandad's Front Room and consideration of a Member's proposal to invite the Government Minister for Housing and Planning to visit Bognor Regis

A Member asked for an update regarding the engagement with South Bersted Community School, as referred to in the Minutes. The Mayor informed Members that himself, Cllr. Smith as Chairman of the Community Engagement and Environment Committee, Cllr. Mrs. Daniells, and the Projects Officer had recently attended a forum with the school children and a report on the visit would be made at the next Committee Meeting.

169.3 Min. 86 - Consideration of a Member's proposal for a new Topic Team project

Comment was made by a Member that the agreed proposal for a new Topic Team project to develop a Playing Out Scheme for the Town was an excellent way to engage with the community and encourage people to play an active part. The Chairman of the Committee reported that the workshop he had attended in Bristol, with the Projects Officer, had been really insightful and that a full report would be given to the Community Engagement and Environment Committee at their next meeting.

169.4 Min. 87 - Youth Services Provision Review including update from the Youth Worker Steering Group Meeting held on the 9th January 2018

A Member suggested that the Council look into the facilities available to young people at The Phoenix Centre, Westloats Lane, Bognor Regis. The Chairman of the Committee advised that the subject had been discussed at the recent Youth Worker Steering Group Meeting, and that discussions are ongoing.

169.5 Min. 88 - Consideration of the criteria, procedures and name for the Grant Aid Discretionary Fund - Policy and Resources Committee 4th December 2017 Min. 138 refers

A Member asked for an update on the re-draft of the existing criteria in a less rigid format. The Assistant Clerk reported that the matter was the Agenda item to be considered at the Extraordinary Community Engagement and Environment Committee Meeting to be held on 14th March 2018.

170. Planning and Licensing Committee Meetings of 9th and 30th January, and 20th February 2018

The Chairman of Committee, Cllr. Mrs. Warr, reported.

A Member asked whether there had been any further update following the pre-meeting briefing that took place prior to the Planning and Licensing Committee Meeting held on 9th January 2018. The Civic & Office Manager advised that no further update was available but that Cllr. Lanzer had agreed to share with the Town Council the findings of the data collection study carried out on The Esplanade, Bognor Regis, once they were available.

171. Events, Promotion and Leisure Committee Meeting of 12th February 2018

The Chairman of Committee, Cllr. Brooks, reported.

171.1 Min. 112 - To receive the notes of the Bognor Regis Brand Task & Finish Group Meeting held on 14th December 2017

A Member enquired whether there was any update on the Branding exercise being carried out by ADC. The Chairman of the Committee informed that he had met with Hemingway Design, who are working with ADC on the place branding of the Town, and that there is the possibility that any agreed strapline could be used on the Town Council's posters and banners.

171.2 Min. 113 - Consideration of website stats from BRTC and partners websites - Report from the Chairman - Min. 93 refers

Following a request for an update from a Member, the Chairman of the Committee advised that he was still awaiting some statistics from the Sussex by the Sea website administrator.

172. TO FORMALLY RECEIVE THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY

The Council **RESOLVED**, 'to formally receive the reports, Minutes and recommendations of the Committees, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

173. TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN DECEMBER AND JANUARY AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS (FEBRUARY NOT YET AVAILABLE)

The Council **RESOLVED** 'to note the payments and transfers made in December and January and to note the balances, bank reconciliation and financial reports'.

174. LOCALISM ACT 2011 SECTION 28(2) MAINTAINING HIGH STANDARDS OF CONDUCT IN LOCAL GOVERNMENT: THE COUNCIL'S DUTY TO MAINTAIN A HIGH STANDARD OF CONDUCT BY MEMBERS

The Town Clerk's report was noted. Cllr. Dillon recommended that all Members retain a copy of the report, and refer to its contents often, as it contained valuable information for Councillors.

175. TO RECEIVE AN UPDATE FROM GROUP LEADERS REGARDING REMOVAL OF FUTURE REQUIREMENT FOR POLITICAL PARITY ACROSS COMMITTEES (S. O. 20.1 (III) REFERS); TO CONSIDER ANY REQUIRED AMENDMENTS TO THE STANDING ORDERS (REFERRED FROM COUNCIL MEETING ON 8th JANUARY 2018, MIN. 135.3 REFERS); TO AGREE WHETHER CHANGES TO COMMITTEE MEMBERSHIP SHOULD BE IMPLEMENTED IMMEDIATELY OR AT THE ANNUAL TOWN COUNCIL MEETING AND, IF CHANGES ARE TO BE IMPLEMENTED IMMEDIATELY, TO AGREE COMMITTEE MEMBERSHIPS FOR THE REMAINDER OF THE MUNICIPAL YEAR

The Assistant Clerk's report was noted. Group Leaders reported back on the outcome of discussions within their Group and Members went on to discuss the future requirement for Political Parity across Committees.

Following the debate, Members **RESOLVED** not to remove S.O. 20.1 (iii) regarding Committee Political Parity from the Standing Orders.

Cllr. Lineham asked that his abstention be noted

Cllr. Cosgrove stated that, following the election of Cllr. Enticott to the Town Council, the Labour Party should now be recognised as a Group with Cllr. Cosgrove appointed as Group Leader for the next three months.

Since Members were minded not to remove Political Parity from the Standing Orders, and in order to retain Political Parity following the formation of the Labour Group, Members considered whether to defer any changes in membership until the Annual Town Council Meeting or agree to amend the membership of each Committee for the final meeting cycle of the year. Following discussion Members **RESOLVED** to **AGREE** to the following changes in membership: -

- Cllr. Enticott to take the Labour seat as a Member of the Planning and Licensing Committee for the final meeting cycle of the year
- Cllr. Enticott to take the Labour seat, in place of Cllr. Cosgrove, as a Member of the Community Engagement and Environment Committee for the final cycle of the year. Whilst it is standard procedure for the Chairman and Vice-Chairman of Committees to be appointed by Council, due to the timing of this change in Membership, a new Vice-Chairman will need to be appointed at the next Community Engagement and Environment Committee Meeting to be held on 26th

March 2018 for that meeting only, to replace Cllr. Cosgrove who had held the position.

- Changes to the Membership of the Events, Promotion and Leisure Committee will be deferred until the Annual Town Council Meeting when all Committee Membership is again reviewed and appointed. In the meantime, the Chairman of the Committee, Cllr. Brooks, invited Cllr. Enticott to become a Member of the Bognor Regis Brand Task and Finish Group. Cllr. Enticott accepted this offer.

176. ANNUAL REVIEW OF THE COUNCIL'S INTERNAL CONTROL PROCEDURES AND PRACTICES

The Town Clerk's report was noted.

Members **RESOLVED** that the Town Council's internal control procedures and practices are adequate and operating effectively.

177. NOTICE OF MOTION (S. O. 9.0) PROPOSED BY CLLR. J. COSGROVE, SECONDED BY CLLR. D. ENTICOTT

"The Council asks the P&R Committee, in consultation with the CE&E Committee to consider approaches that the Council might take, including in consultation with other local parishes, community groups etc concerning the issue of homelessness in the area, and to report and make recommendations accordingly."

The Town Clerk's report was noted.

Cllr. Cosgrove spoke in favour of the Motion and, following a brief discussion, Cllr. Cunard proposed that with the agreement of Cllr. Enticott as seconder to the Motion, the Motion be withdrawn, and the item placed on a future Agenda of the Policy and Resources Committee Meeting. It was noted that as Cllr. Enticott does not sit on the Policy and Resources Committee, the Motion would immediately fall without a member of the Committee to second the Motion. Cllr. Cunard agreed to fulfil this requirement and therefore, with the agreement of Cllrs. Cosgrove and Enticott, the Motion was withdrawn and will be included on the agenda for the June meeting of the Policy and Resources Committee.

178. ARUN DISTRICT ASSOCIATION OF LOCAL COUNCILS: TO CONSIDER THE NOTES OF THE MEETING HELD ON 22nd NOVEMBER 2017

The Town Clerk's report was noted, which included the Notes of the meeting held on 22nd November 2017.

179. TO RECEIVE THE CIVIC & OFFICE MANAGER'S REPORT ON LOCAL RAIL MATTERS - MIN. 137 REFERS

The Civic & Office Manager's report was noted and Cllr. Gardiner spoke briefly on the matter and suggested that no further action be taken by the Town Council.

180. UPDATE ON THE TOWN COUNCIL NEWSLETTER FOR 2018 - REPORT BY CIVIC & OFFICE MANAGER

The Civic & Office Manager's report was noted, and discussions included requests from Members that consideration be given to visually impaired readers of the newsletter, and that the breakdown of the Town Council Budget be accurately presented. It was **AGREED** by Members that the phrase 'Our Town' would be used in place of 'Your Town' in the 2018 newsletter. The matter of offering advertising space in the newsletter was also addressed. Members spoke for and against this and it was suggested that this was something that could be discussed for next year's newsletter.

Members **RESOLVED** to **AGREE** that the suggestions for editorial, numbered 1-12 in the report, be included in the 2018 newsletter.

Members **RESOLVED** to **AGREE** that the 2018 newsletter be produced as an A4, 8-page, publication in a matte finish.

Subsequent to the decision made above, Members **RESOLVED** to **AGREE** that Company A be chosen to design and produce the 2018 newsletter at a cost of £1187 plus VAT. It was also noted that, when taking into account the cost of £1375 plus VAT for distribution to the six Wards, the total cost would be £2562 plus VAT, slightly in excess of the £2500 budget. Members therefore **RESOLVED** that the additional expenditure should be funded through General Reserves.

Finally, a Member referred to the use of the strapline "Back to the Best of Bognor" and asked that consideration be given to the removal of this from Town Council documents and its replacement with a more forward-looking slogan. No decision was taken on this proposal.

181. REGENERATION

Cllrs. Brooks, Dillon and Reynolds left the meeting as Members of either ADC's Planning Committee or Regeneration Sub-Committee should any pertinent issues be discussed

Members discussed at length their concerns over the plans for the Regeneration of the Town and challenged that the proposals were redevelopment rather than regeneration. Members debated at length the public consultations carried out regarding current regeneration proposals with questions raised concerning the statistical validity in the number of people that responded to the consultation. Questions were also asked by a

Member concerned as to whether ADC had allowed for competition of preferred developer status amongst developers tendering for proposed regeneration sites. Finally, a suggestion was made that the Town Council should facilitate an opportunity for Members and the public to hear directly from ADC about their Linear Park plans and to enable the community to raise questions.

Cllrs. Brooks, Dillon and Reynolds returned to the meeting

A vote was taken, and Members **RESOLVED** that the Town Clerk write to the Chief Executive of ADC seeking clarification on the preferred developer status and confirmation of the competitive tendering process.

Cllrs. Brooks, Dillon and Reynolds asked that their abstention be noted

Members further **RESOLVED** that a letter be sent to an appropriate Officer at ADC inviting them to attend a meeting of the Town Council in July to speak regarding the Linear Park plans and to hear comments from Members and the public regarding the proposals.

Cllrs. Brooks, Dillon and Reynolds asked that their abstention be noted

182. TOWN MAYOR'S REPORT AND DUTIES UNDERTAKEN

The list was noted.

183. TOWN CRIER'S REPORT AND DUTIES UNDERTAKEN

The list was noted.

184. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS INCLUDING A WRITTEN REPORT FROM CLLR. GARDINER REGARDING HIS ATTENDANCE AT THE NALC LARGER COUNCILS CONFERENCE IN DECEMBER 2017

It was noted that reports had been received from the following Representatives to other organisations, and had been emailed to all Councillors: -

- 184.1 Cllr. Mrs. Daniells** - ADALC and Bognor Regis Twinning Association
- 184.2 Cllr. Gardiner** - ADALC, Arun Housing/Homeless Forum, NALC Larger Councils, Parish Liaison Meetings, VAAC Executive Board, WSALC, and Bognor & Bersted United Charities
- 184.3 Cllr. Goodheart** - Bognor Regis Heritage Partnership, JWAAC Highways & Transport Sub Group, and WSCC A27 Working Group
- 184.4 Cllr. Toovey** - Southdowns Folk Festival
- 184.5 Cllr. Woodall** - Arun Arts Ltd, Bognor Regis Concert Band, LSP/AWHP, and Stonepillow

185. CORRESPONDENCE

The Clerk reminded Members to complete their electronic contact permissions form and return these to Officers this evening.

The Committee noted receipt of correspondence as detailed in the lists.

Cllrs. Cunard and Mrs. Daniells redeclared their Disclosable Pecuniary Interest and left the meeting during the discussion on the Picturedrome cinema

186. PICTUREDROME SITE UPDATE INCLUDING: -

Director's Report, any urgent actions taken for ratification

The Director's Report was received, and actions taken as detailed were ratified. It was noted that an element of the update would require discussion under Confidential Business.

186.1 A.G.M. of The Bognor Pier Company Ltd. - to adopt the accounts year ended 31st December 2017 and to note the Director's Report

Members **RESOLVED** to **ADOPT** the accounts year ended 31st December 2017, of Bognor Pier Company Ltd, as circulated to Members and noted the Director's Report.

186.2 To note receipt of the £25k Management Fee from The Bognor Regis Pier Company

Members noted receipt of the £25k Management Fee from the Bognor Pier Company Ltd.

187. REDEVELOPMENT OF THE PICTUREDROME CINEMA PROCUREMENT UPDATE

The Town Clerk's Report was noted, and Members were informed that an element of the report would need to be discussed under Confidential Business.

A Member suggested that the Council should start thinking about arrangements for an Opening Ceremony, to which the Town Clerk responded that the matter could be considered at the Annual Town Council Meeting on 14th May.

188. TO RESOLVE TO MOVE TO CONFIDENTIAL BUSINESS (SO. 31.1) - (CONTRACTUAL)

The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw (SO.31.1) - Agenda items 24, 25 and 26 (contractual).

189. PICTUREDROME SITE UPDATE

Members received and noted the confidential, verbal report from the Town Clerk in relation to 1a Linden Road.

190. REDEVELOPMENT OF THE PICTUREDROME CINEMA PROCUREMENT UPDATE

Members received and noted the confidential, verbal report from the Town Clerk.

Cllrs. Cunard and Mrs. Daniells returned to the meeting

191. PRESERVING THE HERITAGE OF BOGNOR REGIS - PRE-FEASIBILITY STUDY FOR THE ACQUISITION OF A HISTORIC BUILDING

Members received and noted the confidential, verbal report from the Town Clerk.

Following discussion, Members **RESOLVED** that a pre-feasibility study be carried out subject to agreement of the costs for the study to be agreed by the Chairman, and Vice-Chairman, of the Policy and Resources Committee together with Group Leaders.

The Meeting closed at 9.28pm