



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744
E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING **HELD ON MONDAY 3rd NOVEMBER 2014**

PRESENT: Cllrs. Mrs. S. Daniells (Chairman), P. Dillon, and Mrs. J. Warr.

IN ATTENDANCE: Mrs. S. Green (Project & Street Scene Support Officer)
Mrs. H. Knight (Civic & Support Services Manager)
1 Member of the public

The meeting opened at 6.30 pm

61. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

No apologies had been received.

62. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating:-

- a) The item they have an interest in
- b) Whether it is an Ordinary interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Committee noted that there were no Declarations of Interest made at this point in the Meeting.

63. TO APPROVE THE MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON 30th SEPTEMBER 2014

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 30th September 2014 as an accurate record of the proceedings and the presiding Chairman signed them.

64. ADJOURNMENT FOR PUBLIC QUESTION TIME

There was one member of the public in the gallery but no questions were asked.

65. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

65.1 Min. 56 Refers 30/9/14: Update of the draft Neighbourhood Plan including the consideration for the Regis and Hothamton sites following the withdrawal of St Modwens

The PSSSO updated Members that the Steering Group had discussed this with the Planning Aid Officer at their meeting on 21st October 2014. The policies of the Neighbourhood Plan would include a brief for greater liaison and participation for any future development. It was thought there was not enough time before Regulation 14 for any site plans to be submitted by the Steering Group.

66. NEIGHBOURHOOD PLAN STEERING GROUP – CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE NEIGHBOURHOOD PLAN STEERING GROUP MEETING HELD ON 30th SEPTEMBER 2014, 21st OCTOBER AND 28th OCTOBER 2014

The Committee **RESOLVED** to **APPROVE** the Resolutions, Recommendations and Reports of the Notes of the meeting held on 30th September 2014 and 21st October 2014. It was noted that the 28th October meeting was an informal 'focus group' meeting without agenda /notes and the Chairman reported back verbally on this.

(Appended to these Minutes as **Appendix 1 and Appendix 2**)

67. RATIFICATION OF EXPENDITURE OF £8265.00 TO IMAGINE PLACES FOR DRAFTING AND RESEARCHING “BOGNOR TODAY” AND INITIAL DRAFTING OF THE NEIGHBOURHOOD PLAN POLICIES

The Committee **RESOLVED** to **RATIFY** this expenditure.

68. TO APPROVE THE EXPENDITURE OF £932.00 TO IMAGINE PLACES FOR AMENDMENTS TO THE NEIGHBOURHOOD PLAN AND RE-DRAFTING VERSION 2 AND TRAVEL COSTS 23rd & 24th SEPTEMBER AND 17th OCTOBER 2014

The Committee **RESOLVED** to **APPROVE** this expenditure.

69. TO CONSIDER THE ARUN DISTRICT COUNCIL LOCAL PLAN 2011-2031 OCTOBER 2014 AND TO REPORT ANY COMMENTS TO THE PLANNING COMMITTEE

Members were asked to consider the revised Local Plan and to report any comments to the Planning Committee via the PSSSO prior to the next Planning meeting on the 25th November 2014.

70. TO NOTE THE APPLICATION FOR OPINION AS TO WHETHER AN ENVIRONMENTAL ASSESSMENT IS REQUIRED (SEA ASSESSMENT) HAS BEEN SUBMITTED TO ARUN DISTRICT COUNCIL

Noted.

71. TO NOTE THAT AN APPLICATION FOR FURTHER SUPPORT FOM LOCALITY HAS BEEN SUBMITTED

Noted

72. TO NOTE THE OBJECTION SUBMITTED TO ADC PLANNING REGARDING THE PLANNING APPLICATION RELATING TO BELLE VUE BR/225/14/PL

It was noted that the PSSO had submitted an objection on behalf of the Steering Group.

73. TO APPROVE THAT THE STEERING GROUP AT THEIR MEETING ON THE 4th NOVEMBER 2014 WILL FINALISE THE DRAFT NEIGHBOURHOOD PLAN PRIOR TO REG.14 CONSULTATION

As there were still some amendments and changes to be made to the final draft of the Neighbourhood Plan and the fact that following these changes there would not be enough time pre Reg.14 to hold another meeting; the Committee was asked to **APPROVE** that they would be happy for the Steering Group to finalise the final draft of the plan. It was noted that the three Committee Members present are also members of the Steering Group and would be attending the meeting.

The Committee **RESOLVED** to **APPROVE** that the Steering Group would finalize the draft of the Neighbourhood Plan pre Reg.14.

74. TO NOTE THE DATE FOR REG.14 SIX WEEK PUBLIC CONSULTATION PERIOD FOR DRAFT NEIGHBOURHOOD PLAN AS 12th NOVEMBER 2014

Noted.

75. ITEMS FOR FUTURE CONSIDERATION

There were no items for future considerations.

76. TO NOTE THE DATE OF THE NEXT MEETING

The next meeting is scheduled for 9th December 2014.

77. CORRESPONDENCE

The Committee noted receipt of the correspondence as detailed.
(Appended to these Minutes as **Appendix 4**)

The meeting closed at 6.55pm