



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE EXTRAORDINARY NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON TUESDAY 27th MAY 2014

PRESENT: Cllrs. Mrs. S. Daniells, P. Dillon, T. Gardiner and R. Nash

IN ATTENDANCE: Mrs. S. Green (Project & Street Scene Support Officer)

The meeting opened at 10.16am

1. TO NOTE APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN

It was noted that Cllr. Mrs. S. Daniells was elected as Chairman and that Cllr. Mrs. J. Warr was elected as Vice-Chairman of this Committee at the Annual Town Council Meeting on the 12th May 2014.

2. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

There had been no apologies given.

3. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Pecuniary and/or non-Pecuniary interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating:-

- a) The item they have an interest in
- b) Whether it is a non-Pecuniary interest and the nature of the interest
- c) Whether it is also a Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will take no part in discussion, nor vote on, the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Pecuniary and non-Pecuniary. These forms to be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Committee noted that there were no Declarations of Interest made at this point in the Meeting.

4. TO CONFIRM APPOINTMENT OF THE NEIGHBOURHOOD PLAN STEERING GROUP INCLUDING CONSIDERATION OF RECOMMENDATIONS TO COUNCIL OF CO-OPTIONS FOR RATIFICATION

Bognor Regis Neighbourhood Steering Group including consideration of recommendations to Council of co-options for ratification.

The Committee **RESOLVED** that the Neighbourhood Plan Steering Group be appointed together with its Membership.

Membership: Cllrs: Mrs. S. Daniells. P. Dillon, T. Gardiner, R. Nash and Mrs. J. Warr.

Consideration of the appointment of Chairman for the Steering Group will be undertaken at the first meeting.

Co-opted Members (not entitled to vote): The Committee **ROCOMMENDED** the following appointments.

A Representative of:

Aldwick Parish Council, Bersted Parish Council, Felpham Parish Council, Bersted Brooks, Brighter Bognor, Bognor Community Organisers, Bognor Regis Local History Society, Chamber of Commerce, Civic, Greener Bognor Network, Hotham Park Heritage Trust, St. Wilfrid's Church. (As per list appended to file Minutes.)

It was also **NOTED** that representation from Churches Together, The Police and VAAC had been deleted

The meeting closed at 10.21am

APPENDIX

Co-opted Members

Anne Rapnik – Civic & Bersted Parish Council

Glen Powell – Felpham Parish Council

Michael Warden – Aldwick Parish Council

Rev A Wadsworth

Miss T Burrington – Greener Bognor Network

Mrs Rosemary Warren – Hotham Park Heritage Trust

Mrs Jean Coles – Brighter Bognor

Jane Barnes – BR Local History Society

Val Souchet & Bobby Hewitt - Bognor Community Organisers

Wayne Jones – Bersted Brooks

Remove

Ian McDonald Churches Together, Hilary Spence VACC