



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,

Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744 Fax: 01243 865744

E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING

HELD ON MONDAY 28th APRIL 2014

PRESENT: Cllr. Mrs. J. Warr, P. Dillon and T. Gardiner.

IN ATTENDANCE: Mrs. S. Green (Project & Street Scene Support Officer)

The meeting opened at 6.32pm

In the absence of the Chairman, the Vice Chairman, Cllr Mrs. J. Warr took the meeting.

84. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

Apologies had been received from Cllrs. Mrs. S. Daniells (Chairman) AND Mrs. H. Knight

85. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Pecuniary and/or non-Pecuniary interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating:-

- a) The item they have an interest in
- b) Whether it is a non-Pecuniary interest and the nature of the interest
- c) Whether it is also a Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will take no part in discussion, nor vote on, the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Pecuniary and non-Pecuniary. These forms to be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Committee noted that there were no Declarations of Interest made at this point in the Meeting.

86. TO APPROVE THE MINUTES OF THE NEIGHBOURHOOD PLAN COMMITTEE MEETING HELD ON TUESDAY 25th MARCH 2014

The Committee **RESOLVED** to agree and approve the Minutes of the Meeting held on 25TH March 2014 as an accurate record of the proceedings and the presiding Chairman signed them.

87. ADJOURNMENT FOR PUBLIC QUESTION TIME

There were no members of the public present.

88. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

- 88.1** Min 79 refers 25/3/14 - To note the Pre-submission plans of neighbouring parishes including: Bersted-Reg 14 6 week consultation period 19th February – 2nd April 2014 can be viewed at www.bersted-pc.gov.uk and Pagham – Reg 14 6 week consultation period 27th February to 10th April 2014 can be viewed at www.paghamparishcouncil.gov.uk

The Committee thanked Cllrs Mrs. J Warr and P Dillon for reviewing the pre-submission plans and **NOTED** that the PSSSO would take any comments or suggestions that have been highlighted to the appointed policy writer for inclusion in our own Neighbourhood Plan if relevant.

89. NEIGHBOURHOOD PLAN STEERING GROUP – CONSIDERATION OF THE RESOLUTIONS, RECOMMENDATIONS AND REPORTS IN THE NOTES OF THE NEIGHBOURHOOD PLAN STEERING GROUP MEETING HELD ON THE 22nd APRIL 2014

As all the Members had been present at the Steering Group Meeting the PSSSO tabled a brief report of the Notes.

The Committee **RESOLVED** to **APPROVE** the Resolutions, Recommendations and Reports of the Minutes held on the 22nd April 2014. (Appended to these Minutes as **Appendix 1**)

90. CONSIDERATION OF PROPOSAL TO CHALLENGE ADC'S DECISION NOT TO INCLUDE DEVELOPMENT AT THE ST MODWEN SITE WITHIN THE HOUSING ALLOCATION NUMBERS

The PSSSO reported that the Planning Aid Officer who is assisting with the Neighbourhood Plan had advised that she felt the decision not to include development at the St. Modwens site within the housing allocation numbers should be challenged with Arun District Council. Considering a new planning proposal was to be submitted she felt this was a genuine reason to object. The Committee **AGREED** with this and asked the PSSSO to raise the issue with the Arun District Council Neighbourhood Development Plan Officer, in the first instance.

91. TO NOTE THE REPORT OF THE NOTES FROM THE ALDWICK PARISH COUNCIL INFORMAL MEETING OF THE 24TH MARCH 2014

The Committee **NOTED** this item.

92. ITEMS FOR FUTURE CONSIDERATION

A Member asked for the state of the buildings opposite the Crazy Golf in Waterloo Square to be looked at however, another Member confirmed that this issue was already being addressed by other authorities.

93. TO NOTE DATE OF NEXT MEETING –2nd JUNE 2014

Noted.

94. CORRESPONDENCE

The Committee noted receipt of the correspondence as detailed. (Appended to these Minutes as **Appendix 2**)

The Meeting closed at 6.57pm

APPENDIX 2

NEIGHBOURHOOD PLAN COMMITTEE CORRESPONDENCE
28th APRIL 2014

1. Arun District council – News Release – support scheme to help flooding victims
2. Noel James – Director of Historic Towns Forum – April Newsletter
3. UpFront Neighbourhood Planning News – March 2014
4. Donna Moles - Neighbourhood Development Plan Officer – Arundel Neighbourhood Plan Referendum results
5. HTF Events Historic Built Environment Seminar June 3rd