



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road

Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744

E-mail - bognortc@bognorregis.gov.uk

MINUTES OF THE EXTRAORDINARY MEETING OF THE EVENTS, PROMOTION AND PUBLICITY COMMITTEE

HELD ON WEDNESDAY 26TH NOVEMBER 2014

PRESENT: Cllrs: J. Brooks (Chairman), Mrs. S. Daniells, P. Dillon, R. Nash and P. Wells

IN ATTENDANCE: Mrs. S. Holmes (Head of Street Scene and Leisure Services)

The Meeting opened at 6.10 p.m.

42. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present. Apologies had been received from Cllrs. Mrs. E. Anderson and Mrs. J. Warr.

43. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary interests that they may have in relation to items on this Agenda

Members and Officers should declare an interest by stating:-

- a) The item they have an interest in
- b) Whether it is an Ordinary interest and the nature of the interest
- c) Whether it is also a Disclosable Pecuniary interest

They then need to re-declare their interest and the nature of the interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their interests - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

There were no declarations of interest made at this point of the Meeting.

44. CARNIVAL 2015 – CONSIDERATION OF APPLICATION FROM AN OUTSIDE ORGANISATION TO RUN THIS EVENT

One application had been received from an outside organisation for Grant Aid funding to run the Carnival in 2015. It was **NOTED** that a copy of the Constitution had not been forwarded and this will be requested.

Following consideration Members **RESOLVED** to support the Grant Aid application and award the sum of £6,000 subject to the following conditions:

- In line with the Council's current policy, a non-participating representative, or their reserve, will be appointed to act as observer and entitled to attend all meetings of the organisation, for the purpose of reporting back to the Town Council.
- As the group is a newly formed organisation, the Council will require confirmation that it has met with and received the support of the local Safety Advisory Group.
- The Council will also require confirmation that a Management Plan and full Risk Assessment has been forwarded to the Licensing Authority (Arun District Council).
- Should the proposed event not proceed, then the Grant Aid must be returned to the Council.

The Meeting closed at 6.17 p.m.