



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK: Glenna Frost, The Town Hall, Clarence Road
Bognor Regis, West Sussex PO21 1LD

Telephone: 01243 867744 Fax: 01243 865744

E-mail - bognortc@bognorregis.gov.uk

MINUTES OF THE CHRISTMAS ILLUMINATIONS SUB-COMMITTEE MEETING

HELD ON TUESDAY 6TH MAY 2014

PRESENT: Cllrs: Mrs. J. Warr (Chairman), J. Brooks and P. Dillon

IN ATTENDANCE: Mrs. S. Holmes (Head of Street Scene and Leisure Services)
Mr. I. Harding (Bognor Regis District Chamber of Commerce)
Mr. J. Tyson (Lighting Contractor)

The meeting opened at 6.38 p.m.

39. CHAIRMAN'S ANNOUNCEMENTS & APOLOGIES FOR ABSENCE

The Chairman welcomed those present. Apologies for absence had been received from Cllr. Mrs. S. Daniells.

40. DECLARATIONS OF INTEREST

Members and Officers were reminded to make any declarations of pecuniary and/or non-pecuniary interests that they may have in relation to items on this agenda.

Notice should be given at this part of the meeting of any intended declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent.

You should declare your interest by stating:

- a) The item you have the interest in
- b) Whether it is a non-pecuniary interest and the nature of the interest
- c) Whether it is also a pecuniary interest

The Clerk advised that, in accordance with good practice, individual forms were available to those Councillors present in order that they can personally record their interests – both Pecuniary and Non-Pecuniary. These forms should then be returned to the Clerk to enable all declarations of interest to be accurately recorded in the Minutes.

There were no Declarations of Interest at this point in the Meeting.

41. TO APPROVE THE MINUTES OF THE MEETING HELD ON 22ND APRIL 2014

The Minutes of the Meeting held on Tuesday 22nd April 2014 were **AGREED** as an accurate record and were signed by the presiding Chairman.

42. MATTERS ARISING FROM THE MINUTES WHICH ARE NOT SEPARATE AGENDA ITEMS

There were no matters arising.

43. **FURTHER CONSIDERATION OF THE WAY FORWARD FOR 2014 LIGHTING DISPLAYS**

The Lighting Contractor had produced a suggested scheme based on green garland swags, as agreed at the last meeting, and photographs showing how this would look were circulated to Members. The swags are three-dimensional and include animated twinkling lights. These were shown as warm white (which look gold) but other colours are available. The lights are modular so if there are any problems only one section will go out.

Each garland is 3.6m long and there will be 2 swags per wire. Star or snowflake motifs can be hung in the centre and at either side. These are either 1.5m or 0.5m. Therefore two swags with a large snowflake (or star) in the middle and two smaller ones at either side would measure 9.7m, giving a much wider decoration than previously. On crossings where the wires are lower, then the smaller motifs can be used. Each garland uses 51watts.

The garland product is more expensive, as it is German manufacture. The Contractor has been able to put together a deal that would provide garlands for 15 crossings. All of the garlands will have 3 snowflakes or stars, one large in the middle and 2 smaller at either side. For the lower level crossings they would have 3 small motifs. The other crossings at the top end of London Road and Station Road icicle displays in warm white would be used.

In order to secure the deal offered, it would be necessary to have a 3 year hire arrangement at £10,000 per year. However, due to the issues that have previously been identified, the Contractor offered a Break Clause after one year if an unreasonable level of failure occurred. However, he would need to order all of the scheme as specified as soon as possible in order for the lights to be available on time.

Discussion took place on the proposal and also on the use of computer controlled digital displays as suggested by a Member previously. The Contractor expressed his concern if the Sub-Committee were to pursue this option. He agreed that the equipment was available but pointed out that even large places such as Convent Garden do not use this technology and there was a reason for that. Following the discussion, it was suggested that perhaps a digital bauble could be sourced by the Member concerned and he could work with the Contractor to try out the display to see how it worked. This was **AGREED**.

The following scheme was proposed: 15 crossings all with two swags, 8 to be with warm white lights and 7 with red lights. All crossings will have one big snowflake (central) and 2 smaller snowflakes one at each end, except the lower level crossings that have three snowflakes of the smaller size (there are 4 of these crossings, including York Road). Swags with warm white lights will have red snowflakes and red lights will have warm white snowflakes. Station Road and the top end of London Road will have warm white icicles. Members **RESOLVED** to accept the proposal and they further **RESOLVED** that they wished to enter into a 3 year contract, with a Break Clause after one year. This would use the entire available budget for lighting provision.

Other issues discussed included the possibility of lighting the new trees in the Precinct in some way. This may need to be done overhead from our power, at it is not yet known whether power will be available as part of the Public Realm work being done. It was suggested that the William Hardwicke be approached again about sponsoring a tree outside of their premises and that the Head of Street Scene & Leisure Services should speak to the Public Realm Project Group about the possibility of a hole for a Christmas tree being created when the Sun Sculpture is finally removed.

44. **CORRESPONDENCE**

There was no correspondence to report.

45. DATE OF NEXT MEETING

As the issue of the lights had now been agreed, it was suggested that the next meeting should be held in early September. The Head of Street Scene & Leisure Services will circulate dates.

The meeting closed at 7.32 p.m.