



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE EXTRAORDINARY ENVIRONMENTAL AND LEISURE COMMITTEE MEETING HELD ON THURSDAY 2nd APRIL 2026

PRESENT:

Cllr. K. Batley (Chair); Cllrs. D. Dawes, R. Nash,
Mrs. J. Warr, M. White, and P. Woodall

IN ATTENDANCE:

Mr. M. Hirst (Deputy Clerk)
Mr. B. Handley (Events Duty Officer)

The Meeting opened at 10.31am

94. WELCOME BY CHAIR

The Chair welcomed everyone present and read the Council's opening statement with particular attention drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

95. APOLOGIES FOR ABSENCE AND THEIR APPROVAL, SUBJECT TO MEETING THE AGREED CRITERIA

Apologies for absence were received from Cllrs. Miss. C. Need, P. Ralph, M. Stanley and P. Wells. The Clerk recommended that the reasons given were acceptable, and the absences were unanimously **APPROVED** by Members.

96. DECLARATIONS OF INTEREST

The Chair addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- b) the nature of the Interest
- c) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- d) if it is a Disclosable Pecuniary or Other Registrable Interest and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

97. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no members of the public present, and the meeting was not, therefore, adjourned.

98. TO RESOLVE TO SUSPEND STANDING ORDERS (S.O. 7A) TO CONSIDER REVISITING THE PREVIOUS DECISION, OR MAKING FURTHER COMMENT, FOLLOWING FURTHER INFORMATION BECOMING AVAILABLE, IN RELATION TO THE INSTALLATION OF BUNTING TO LONDON ROAD PRECINCT AND HIGH STREET (MIN. 90 OF 23rd MARCH 2026 REFERS)

98.1 Members unanimously **RESOLVED** to suspend Standing Orders to allow for the Deputy Clerk to provide an update on the costs, and the feasibility and proposed timeline for the installation of bunting in the Town Centre.

98.2 In light of the new information received, Members **RESOLVED** to further consider their previous decision, and Standing Orders were therefore reinstated.

99. TO RECEIVE AN UPDATE IN RELATION TO THE INSTALLATION OF BUNTING TO LONDON ROAD PRECINCT AND HIGH STREET (MIN. 90 OF 23rd MARCH 2026 REFERS)

Following initial research by Officers, the Deputy Clerk presented Members with options for Pride bunting and sought clarity from Members as to exactly which style was being agreed and the timeframe for its display.

Additionally, since the previous meeting held on 30th March 2026, the multi-coloured bunting held in stock had been installed along the catenary wires in the London Road precinct.

However, a request had subsequently been received from Members to re-install the bunting in this location in a zig-zag configuration. Members were advised that to achieve this, more lengths of bunting than had been previously quoted would be required. Furthermore, the Clerk highlighted the issue that there were areas in the precinct where there were limited anchor points available to connect lengths of bunting to. These vast expanses had the potential to cause the bunting wire to sag and risked being caught by high-sided vehicles such as delivery lorries. To overcome this, Officers had identified buildings on which additional anchor points could be installed, subject to landlords' approval.

Having considered the new information that had been forthcoming, the following was **AGREED**: -

- that rainbow bunting be purchased for the criss-cross catenary wires above the junction of London Road and High Street, to be displayed throughout June to support nationwide Pride events, with multi-coloured bunting at this location either side of June.
- that the multi-coloured bunting previously installed in London Road be re-installed in a zig-zag configuration, and to task Officers to make all necessary arrangements so that this could be completed as soon as possible.

The Meeting closed at 11:03am