



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE EXTRAORDINARY ENVIRONMENTAL AND LEISURE COMMITTEE MEETING HELD ON MONDAY 9th JUNE 2025

PRESENT:

Cllr. K. Batley (Chair), Cllrs: D. Dawes, Miss. C. Needs, M. Stanley, Mrs. J. Warr (until Min. 20), P. Wells and M. White.

IN ATTENDANCE:

Mr. M. McLaughlin (Committee Clerk)

The Meeting opened at 6.31pm

16. WELCOME BY CHAIR

The Chair welcomed everyone present and read the Council's opening statement with particular attention drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

17. APOLOGIES FOR ABSENCE AND THEIR APPROVAL, SUBJECT TO MEETING THE AGREED CRITERIA

Apologies for absence were received from Cllrs. R. Nash and P. Ralph, with the Clerk recommending that the reasons given were acceptable, these absences were **APPROVED** by Members.

No apologies for absence had been received from Cllr. P. Woodall. This absence could not, therefore, be approved.

18. DECLARATIONS OF INTEREST

The Chair addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote

- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

19. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no members of the public present, and the meeting was not, therefore, adjourned.

20. TO CONSIDER AND AGREE LIGHTING DISPLAY PROPOSALS FOR CHRISTMAS 2025

The Committee Clerk presented the various display options and key features at key locations, together with an update on Queensway quotations, and illuminations timeline, including: -

- Motif crossings – York Road, High Street and London Road
- 3D features – Railway Station Square
- Christmas trees - decorations
- Column motifs and alternative wraps – Aldwick Road and Queensway.

Members, in consideration and discussion, asked various questions of the display options, and tasked the Clerk to enquire with and report back from the Christmas Illuminations contractor.

Members were asked to inform the Clerk of their preferred option(s) for each display, on or by Friday 20th June 2025. Also, to express any interest in becoming a member of a proposed Christmas Illuminations Working Group. A report will be brought back to Members at the next scheduled meeting of the Environmental and Leisure Committee on 14th July 2025.

The Meeting closed at 8.10pm