



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE EXTRAORDINARY MEETING OF THE ALLOTMENTS SUB-COMMITTEE HELD ON WEDNESDAY 16th AUGUST 2023

PRESENT: Cllr. P. Woodall (Chairman), Cllrs: Miss. C. Needs, P. Ralph, Mrs. J. Warr and P. Wells

IN ATTENDANCE: Mrs. L. Russell, Mr. M. Bicknell and
Mr. C. Penfold (Tenants Representatives)
Mr. S. Davis (Allotments & In Bloom Officer)

The Meeting opened at 5.00pm

15. CHAIRMAN'S ANNOUNCEMENT AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and read the Council's Opening Statement.

Apologies for absence were received from Cllrs. K. Batley, J. Brooks, R. Nash and M. Stanley with the Clerk recommending that the reasons given were acceptable. These absences were **APPROVED** by Members.

16. DECLARATIONS OF INTEREST

The Chairman addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, they must temporarily leave the meeting for the discussion and vote.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Woodall declared an Ordinary Interest in that he has a relative who is a Bognor Regis Town Council Allotment tenant and would therefore preclude himself from voting on the Annual Review of Rental Charges (Agenda item 3 refers)

There were no other declarations of Interest at this time

17. FURTHER CONSIDERATION OF THE ANNUAL REVIEW OF RENTAL CHARGES DEFERRED FROM THE LAST MEETING – MIN. 9 REFERS

Cllr. Woodall redeclared his Ordinary Interest owing to a relative being a tenant and suggested that the Vice-Chairman take this item

Cllr. Wells took the Chair.

The report from the Sub-Committee Clerk was **NOTED**.

The Vice-Chairman invited comments from those present and a discussion took place covering the Council's duty to provide allotments together with its duty to provide value for money to the residents of Bognor Regis.

Following the discussion, it was proposed and seconded that the rents be increased by 10%.

Members **RESOLVED** to increase the rents for 2023/2024 with a 10% increase applicable to all plots.

The Meeting closed at 5.31pm