



# BOGNOR REGIS TOWN COUNCIL

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## **MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING**

**HELD ON TUESDAY 27<sup>th</sup> AUGUST 2024**

**PRESENT:** Cllr. Mrs. J. Warr (Chair), Cllrs: J. Barrett, D. Dawes,  
S. Goodheart and Mrs. G. Yeates

**IN ATTENDANCE:** Mrs. J. Davis (Assistant Clerk)

*The Meeting opened at 4.02pm*

### **62. WELCOME BY CHAIR**

The Chair welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

### **63. APOLOGIES FOR ABSENCE AND THEIR APPROVAL, SUBJECT TO MEETING THE AGREED CRITERIA**

Apologies for absence were received from Cllrs. Ralph, Waterhouse and Woodall with the Clerk recommending that the reasons given were acceptable. These absences were **APPROVED** by Members.

### **64. DECLARATIONS OF INTEREST**

The Chair addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore, must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent.

They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

**65. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 6<sup>th</sup> AUGUST 2024**

The Committee **RESOLVED** to **AGREE** and approve the Minutes of the meeting held on 6<sup>th</sup> August 2024 as an accurate record of the proceedings and the Chair signed them.

**66. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS**

There were no members of the public seated in the public gallery, therefore, the meeting was not adjourned.

**67. CLERK'S REPORT FROM PREVIOUS MINUTES**

There was nothing to report.

**68. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 2<sup>nd</sup>, 9<sup>th</sup> AND 16<sup>th</sup> AUGUST 2024**

**68.1** The Committee noted that there were no views from other Town Councillors to report.

**68.2** The Committee noted that no representations had been received from members of the public, or neighbouring parishes, in respect of these applications.

**68.3** The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

**69. TO CONSIDER ANY PAVEMENT LICENCE APPLICATIONS INCLUDING: - BONITO LOUNGE 1 LONDON ROAD, BOGNOR REGIS, WEST SUSSEX, PO21 1PQ AND GREGGS UNIT 2, 2B, LONDON ROAD, BOGNOR REGIS, WEST SUSSEX, PO21 1PY**

**69.1 Business and Planning Act 2020  
Premises: Bonito Lounge, 1 London Road, Bognor Regis, West Sussex, PO21 1PQ**

**Licence Number: 120061**

The Committee noted the application received for a Pavement Licence for 14 tables with 56 chairs to be placed on the pavement directly outside the premises Monday to Sunday, 9am - 9pm.

There was concern expressed about the amount of street furniture already in situ on the High Street side of the premises which included four concrete blocks, three banner-arm columns, two benches, a mature tree, a bike rack and a large Belly bin. Members felt that the presence of so many tables and chairs outside of Bonito Lounge, on High Street, exacerbated the limited amount of pavement for pedestrians, particularly for those using mobility scooters or buggies, and could force them to use the road instead.

Whilst Members **RESOLVED** to raise **NO OBJECTION** to the Pavement Licence being granted, they would like to request that the applicant remove or relocate at least two of the tables and chairs from the High Street side for the safety of pedestrians. Furthermore, during events such as Carnival or the Christmas Switch-On, where large crowds gather to spectate, Members request that the applicant consider the impact of chairs and tables on High Street in reducing the flow of movement for pedestrians during the events.

**69.2 Business and Planning Act 2020**

**Premises: Greggs, 2b London Road, Bognor Regis, West Sussex, PO21 1PY**

**Licence Number: 120062**

The Committee noted the application received for a Pavement Licence for 3 tables with 9 chairs to be placed on the pavement directly outside the premises Monday to Saturday, 7am - 8pm, and Sunday, 8am - 5.30pm.

Members **RESOLVED** to raise **NO OBJECTION** to the Pavement Licence being granted for the reasons outlined in the application.

**70. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS**

There had been no Premises Licence applications, including any Variations or other Licence applications, received.

**71. TO CONSIDER A REQUEST FROM THE TOWN FORCE MANAGER FOR CIL FUNDING TO COVER COSTS ASSOCIATED WITH GREEN INFRASTRUCTURE IMPROVEMENT WORKS IN BOGNOR REGIS**

The Assistant Clerk's report was **NOTED**.

Following a discussion about whether the boats on the Squareabout could be replaced, rather than repaired, a query about the Bognor Regis in Bloom Working Group already funding replacement planting on roundabouts, and the possibility of the labour costs quoted in the report being offset through

a community service initiative, Members **RESOLVED** to **DEFER** consideration of the funding until such time that arrangements had been made for them to meet with the Town Force Manager and Senior Town Force Member to discuss the proposals further.

**72. CORRESPONDENCE**

The Committee **NOTED** receipt of correspondence previously circulated.

***The Meeting closed at 4.37pm***

**PLANNING APPLICATIONS CONSIDERED AT THE MEETING OF THE  
PLANNING AND LICENSING COMMITTEE HELD ON 27<sup>th</sup> AUGUST 2024  
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 2<sup>nd</sup>, 9<sup>th</sup> AND 16<sup>th</sup> AUGUST 2024)**

*Please Note: there were no planning applications for Bognor Regis on List dated 9<sup>th</sup> August 2024*

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p><b><u>BR/66/24/PL</u></b>  <u>Flat 1</u>  <u>4 Nelson Road</u>          Bognor Regis          PO21 2RY</p>	<p>Part-retrospective application for the erection of a single storey front/side extension, following demolition of detached garage</p>	<p><b>OBJECTION</b> Members consider the extension to be in breach of the Arun Design Guide owing to its proximity with the boundary line, and feel that the proposal causes adverse harm by way of lost external amenity. Members are also aware that the previous application on this site (BR/166/23/PL) for the retention of the extension had been refused by the Local Planning Authority.</p>
<p><b><u>BR/141/24/T</u></b>  <u>9 Pevensey Road</u>          Bognor Regis          PO21 5NZ</p>	<p>1 No. Oak (T1) height reduction to leave a height of 9m</p>	<p><b>NO OBJECTION</b> subject to the approval of the ADC Arboriculturist. It is recommended, if approved, that no work should be carried out if any birds or bats are nesting.</p>