



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE MEETING OF BOGNOR REGIS TOWN COUNCIL

HELD ON MONDAY 4th MARCH 2024

PRESENT:

Mayor: Cllr. F. Oppler; Cllrs: J. Barrett, K. Batley, J. Brooks, D. Dawes, S. Goodheart, R. Nash, Miss. C. Needs, N. Smith, Mrs. J. Warr, P. Wells, P. Woodall and Mrs. G. Yeates

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. J. Davis (Assistant Clerk)
Mrs. R. Vervecken (Civic & Office Manager)
Ms. R. White (Bognor Regis Regeneration Board) (part of meeting)
Mr. R. Wolfströme (Design Consultant) (part of meeting)
4 members of the public (part of meeting)
1 member of the press

The Meeting opened at 6.33pm

162. WELCOME BY MAYOR

The Mayor welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

163. APOLOGIES FOR ABSENCE AND THEIR APPROVAL, SUBJECT TO MEETING THE AGREED CRITERIA

Apologies for absence were received from Cllrs. Ralph, Stanley and Waterhouse, with the Clerk recommending that the reasons given were acceptable. These absences were therefore **APPROVED** by Members.

164. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should redeclare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Wells declared an Ordinary Interest as a member of the Bognor Pier Trust C.I.C, and as a BID Levy payer in the Town

Ms. R. White and Mr. R. Wolfströme arrived at the Meeting

The Mayor made reference to the lengthy agenda to be considered by Members, which included three Motions and his intention to take all three Motions tonight, owing to the next meeting being the Annual Meeting which also has a full agenda.

165. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 2nd JANUARY 2024

The Minutes of the Council Meeting held on 2nd January 2024 were **APPROVED** by the Council as a correct record and were signed by the Chair.

166. REPORTS FROM WSCC COUNTY AND ADC DISTRICT COUNCILLORS (IF AVAILABLE)

The Town Clerk gave apologies for Cllr. McDougall, an ADC Councillor for Pevensey Ward, who could not attend owing to a meeting at Arun taking place at the same time, but confirmed that he had nothing to report.

Cllr. Patel, WSCC Councillor for Bognor Regis West and Aldwick, had forwarded the Town Clerk information regarding potholes in West Sussex, including details of work to take place in April, around Bognor Regis. The Town Clerk advised this information could be emailed to all Councillors.

Cllr. Nash, a dual-hatted Councillor, notified Members that Arun District Council had approved their budget for 2024/2025, at their last Full Council Meeting.

167. WRITTEN QUESTIONS FROM COUNCILLORS

There were no questions from Councillors.

168. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

The Chair adjourned the Meeting at 6.39pm

A member of the public conveyed their concerns regarding the flooding that had been experienced so severely around the Town over the past six months. He asked Members to consider writing a letter to Nick Gibb MP, seeking support and financial contributions from the government, to remedy these continuous flooding problems, which had particularly affected areas of the Riverside Caravan Park and businesses in Shripney Road.

Discussions turned to the proposed housing development at Chalcraft Lane, at which at least 2,500 houses are to be built, with the member of the public and Councillors expressing their concerns over the impact flooding would have on any new builds here as well as sewage and access issues.

The Chair confirmed the topic of flooding would be discussed later in the meeting, where these points would be considered.

The Chair reconvened the Meeting at 6.43pm

169. TO RECEIVE A PRESENTATION FROM REBECCA WHITE AND RICHARD WOLFSTRÖME ON THE BOGNOR REGIS WAYFINDING STRATEGY

The Chair welcomed Ms. R. White (Bognor Regis Regeneration Board) and Mr. R. Wolfströme (Design Consultant), to address Members.

Rebecca White reported on the extensive analysis the Regeneration Board had undertaken, on Bognor Regis as a whole, including the Town's current strengths and emerging opportunities, which could be further explored and enhanced, through a well-designed and delivered wayfinding experience. She spoke of the importance of ensuring students studying at the University are drawn to visit the Town, whilst here studying. Although well-known, Bognor Regis is not always perceived in the positive light it could be. Making it easier to 'join the dots' between key locations and routes to get there, would make it more consistent and appealing for visitors.

Recently, the Regeneration Board had been holding community workshops, giving people the opportunity to use branding ideas, as a guide for contributing their own creative vision for what the Wayfinding Strategy should look like. Getting people involved provides a sense of ownership in the community and would hopefully ensure residents embrace it.

Materials used for the totems will be robust and built in and around those existing, to provide clear signage and 'breadcrumbs' around the Town. WSCC, Bognor Regis BID and the University of Chichester, have already agreed to support the Strategy.

Members conveyed their thanks for the presentation.

170. TO CONSIDER ADOPTION OF THE WAYFINDING STRATEGY OR NEXT STEPS, DEFERRED FROM EXTRAORDINARY COUNCIL MEETING HELD 12th APRIL 2023 – MIN. 185 REFERS

Some Councillors voiced reservations in supporting the Strategy without first being able to ask more specific questions, particularly regarding any financial commitment which may be required of the Town Council, upon adoption, or staff resources this may then demand.

Following discussion, Members **AGREED** to **REFER** consideration of adoption of the Wayfinding Strategy, to the next Policy and Resources Committee Meeting to be held on 25th March 2024. It was further **AGREED** that Members should provide, in writing, any specific questions for Rebecca White and Richard Wolfströme as soon as possible to the Town Clerk, to enable answers to be collated and circulated to all Councillors, prior to consideration of adoption at the Policy and Resources Committee Meeting.

Ms. R. White and Mr. R. Wolfströme left the Meeting

171. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS

There were no written dispensation requests received from Town Councillors.

172. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)

173. Policy and Resources Extraordinary Committee Meeting of 8th January and the Meeting of 29th January 2024

In the absence of the Chair, the Vice-Chair of the Committee, Cllr. Wells, reported.

173.1 Min. 119 refers - Recommendation to approve the 2024/2025 Annual Audit Plan

Members unanimously **RESOLVED** to **APPROVE** the formal adoption of the 2024/2025 Annual Audit Plan.

173.2 Min. 120 refers - Recommendation to approve the Overall Summary and Action Plan of the Annual Assessment/Review of Risks for 2023/2024

Members unanimously **RESOLVED** to **APPROVE** the Overall Summary and Action Plan of the Annual Assessment/Review of Risks for 2023/2024. The Action Plan will be signed by the Mayor, as Chair of the Council, and by the Town Clerk.

174. Planning and Licensing Committee Meetings of 9th January, 30th January and 20th February 2024

The Chair of the Committee, Cllr. Mrs. Warr, reported. There were no recommendations to Council.

175. Environmental and Leisure (formerly Events, Promotion and Leisure) Committee Meeting of 15th January 2024

The Chair of the Committee, Cllr. Batley reported. There were no recommendations to Council.

176. TO FORMALLY RECEIVE THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY

The Council unanimously **RESOLVED** to 'formally receive the reports, Minutes and recommendations of the Committee, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

177. TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN DECEMBER 2023 AND JANUARY 2024 AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS (FEBRUARY NOT YET AVAILABLE) AND OUTTURN AND APPROVAL OF THE CONTENTS AND THEIR PUBLICATION

The Council unanimously **RESOLVED** 'to note the payments and transfers made in December 2023 and January 2024 and to note the balances, bank reconciliations and financial reports (February not yet available) and outturn and approval of the contents and their publication'.

178. ANNUAL REVIEW OF THE COUNCIL'S INTERNAL CONTROL PROCEDURES AND PRACTICES

The Town Clerk's report, including her verbal report and relating appendix was **NOTED**.

Following a review, Members unanimously **RESOLVED** that the Town Council’s internal control procedure and practices are adequate and operating effectively.

179. TO CONSIDER NOMINATIONS FOR DEPUTY MAYOR 2024/25 AND MAKE RECOMMENDATION TO THE ANNUAL TOWN COUNCIL MEETING 2024

The Town Clerk’s report was **NOTED**.

A Member called for a recorded vote.

Cllr. Mrs. Yeates was nominated by Cllr. Wells and seconded by Cllr. Batley.

Cllr. Dawes was nominated by Cllr. Woodall and seconded by Cllr. Brooks. Cllr. Dawes thanked his colleagues for the nomination but confirmed that having only been a Councillor for less than a year, he did not wish to be considered for the role, at this time.

Following the earlier request for a recorded vote, the voting was as follows:

FOR	AGAINST	ABSTENTION
Cllr. Barrett		Cllr. Woodall
Cllr. Batley		Cllr. Mrs. Yeates
Cllr. Brooks		
Cllr. Dawes		
Cllr. Goodheart		
Cllr. Nash		
Cllr. Miss. Needs		
Cllr. Oppler		
Cllr. Smith		
Cllr. Warr		
Cllr. Wells		

Following the vote, Members **RESOLVED** to **RECOMMEND** to the Annual Town Council Meeting for 2024, that Cllr. Mrs. Yeates be elected to the office of Deputy Mayor for 2024/25.

180. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. D. DAWES, SECONDED BY CLLR. MISS. C. NEEDS

The Town Clerk’s report was **NOTED**.

"Pride can be defined as: "A feeling that you respect yourself and deserve to be respected by other people". I feel that pride is important and is missing from our town. Our town cannot fight for itself and we, as the communities elected representatives, should be standing up for the town and shouting about what needs doing, we should be rattling cages and getting done what should just be done.

The home of BRTC is the Town Hall and should ALWAYS be so (funds allowing) and whilst we are here, we should ensure that the building looks its best.

I would like to ask all Cllrs in unison to call on Arun District Council to attend to the appearance of a community centered historic, Listed Building (the Town Hall) and give the town back some pride.

The current state of the exterior of the building is appalling and if you look at the appearance of our twin towns Town Halls you will no doubt be as embarrassed as I am and, on that point, even the plaques marking our twinning are in a terrible state and the upkeep of these I believe is down to the Town Council. The best way for me to point out some of what needs doing is to list it. Please see this detail in the attached report.

PRIDE... is what we need to show in our town and at the moment we do not. Please can we come together and unite in asking ADC to look into giving Bognor Regis Town Hall some pride back, because if you go and take a look a look at the Civic Centre or Littlehampton Town Hall (which I know is not ADC's) you will see that we should hang our heads.

I would propose that Town Force quote for the work that is required, and we submit a proposal to ADC. I would also suggest looking at the responsibilities held under Listed Building status as to what HAS to be done in order to comply. Can we do this?"

Cllr. Dawes spoke on his Motion, which was seconded by Cllr. Miss. Needs. Referencing the Wayfinding Strategy currently being considered for the Town, he spoke of the perception new visitors would have of the Town Hall, when passing through Clarence Road, in its current 'unloved' condition. Comparing the Town Hall to the Arun Civic Centre and Littlehampton Town Council offices, Cllr. Dawes detailed the list he'd provided as part of his Motion, of the improvements needed to be made, to get the Town Hall to a reputable state, particularly as a building of historical and cultural importance to the Town.

Following the Mayor's earlier decision that this matter should be debated, Members concurred with the sentiments expressed by Cllr. Dawes, and discussed the 'lesser' improvements which could be made at a relatively low expense.

A dual-hatted Councillor reminded Members that if ownership of the Town Hall does come back to Bognor Regis Town Council, there may be grants that can be applied for, to enable remedial and repair work. He stated the importance of getting an agreement with Arun District Council, as current owners of the building, to investigate what could be done in the interim.

With much support offered for the Motion, it was **AGREED** Members should email any additional repairs needed to the exterior of the building, (which are not already on the list detailed in the Motion), to the Town Clerk by Monday 11th March. A letter requesting consideration of these identified works to improve the overall appearance of this important community building will then be sent to Arun District Council, as the owners of the Town Hall.

181. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. D. DAWES, SECONDED BY CLLR. P. WOODALL

The Town Clerk's report was **NOTED**.

"I have spoken to all of the businesses in the Arcade, and they are overwhelmingly disappointed with the condition of the pedestrian area which forms the main corridor from the seafront to the main town area. This is a matter of pride for the town as this is how many visitors to Bognor Regis see us for the first time. Our biggest attraction is the beach, prom and seafront and many refer to it as "The jewel in our crown" so imagine seeing that and then calling into the main shopping area and having to walk through what I can only describe as "Crap Alley". This pedestrian area is constantly filthy, covered in bird excrement, litter, dirty windows on empty unkempt units and not, according to the businesses, cleaned how it should be by the 'in-house' maintenance operative... they are tired of the state of the place, and we should be addressing this and helping them however we can.

I am asking that we, as a united council, approach ADC and ask them to remedy the situation and ensure cleanliness moving forward as it is unacceptable and embarrassing that one of our town's main thoroughfares is presented in this way. I understand that there are repairs to the upper floors underway but that should not be detrimental to the daily appearance of the public facing areas when such little attention is needed to create a cleaner environment. Let's do this for the pride of the town?"

Cllr. Dawes spoke on his Motion, which was seconded by Cllr. Woodall. Through recent engagement with tenants and businesses in the Arcade, Cllr. Dawes expressed the overall feeling of helplessness and frustration at the current state of this important thoroughfare to the Town. With leaks within some of the buildings, a questionable cleaning regime and the unsightly appearance of the scaffolding, it was his opinion that some action needed to be taken to improve the situation here.

In line with the Mayor's earlier decision this matter was debated. The Arcade was purchased by Arun District Council some years ago and has continued to be 'problematic'. Some Councillors questioned why it'd taken until recently for important works/improvements to the building to be made. A dual-hatted Councillor confirmed that the District Council are aware of the continued reported problems here, which unfortunately, keep unfolding. It was further reported that £8 million will be spent to refurbish the upper floor, creating 32

accommodation units. Whilst Members noted this, they were keen to see Arun taking accountability for the current problems and conditions for the tenants, including the balustrade at the southern end, which despite having been reported as a concern in October 2023, collapsed just two weeks ago.

Members spoke of fond memories of the Arcade, which used to be a vibrant part of the Town Centre, with repairs and improvements to the building needed years ago to have insured its upkeep. Whilst conceding that the condition is not necessarily the fault of the current Arun District Council administration, it

was felt that more needed to be done to liaise with, reassure and support the tenants.

Members therefore unanimously **AGREED** to write a letter to Arun District Council asking them to address the appearance of, and conditions within the Arcade, for the benefit of businesses and tenants, as well as the visitors and residents who use this as a thoroughfare to the Town.

182. NOTICE OF MOTION (S.O. 9.0) PROPOSED BY CLLR. P. WELLS, SECONDED BY CLLR. B. WATERHOUSE

The Town Clerk's report was **NOTED**.

"Bognor Regis Town Council requests Arun District Council to invite representation from BRTC on to Aruns Flood Forum.

Tescos and Durban Road along with other areas in the Town Council wards have also been affected by the recent flooding experienced since October 2023 and the Town Council should be present to represent the views of local residents and businesses.

The Motion also requests the Town Council sends a letter to Central Government highlighting the severe impact the recent flooding events have made on Bognor Regis and the wider area including impact on people's homes, businesses and infrastructure and calls for additional funding to be allocated to the various agencies to undertake any works required to mitigate further flooding events in the area."

Cllr. Wells spoke on his Motion, which was seconded by Cllr. Waterhouse. Having experienced particularly high rainfall, flooding problems had come to the forefront in Bognor Regis, over the past six months. With insufficient infrastructure and measures not being in place to cope with the heavy rainfall, Cllr. Wells stressed the importance of applying continued pressure on the relevant agencies to ensure something is done to remedy the situation, which has only worsened. He raised concerns that the Town Council were not invited to attend the recent Arun Flood Forum, and this feeling of a closed environment was shared with local businesses and residents, who are all looking for answers.

Although the subject matter for this Motion falls within the province of the Planning and Licensing Committee, the Mayor deemed that this should be discussed this evening. The sentiments expressed were echoed by Members,

with dual-hatted Councillors, who are seated on the Arun Flood Forum agreeing the Town Council should have been invited to attend. Members discussed the need for central government support to ensure proper measures can be put in place, with the Rife continually rising and no dredging being undertaken or scheduled by the Environment Agency, who have had a 50% cut in funding since 2010.

A few Councillors conceded there was little money for such measures, but that pressure did need to be applied to central government, for the sakes of the businesses and residents who are constantly being affected. Cllr. Wells stated that upon discussions with businesses at Shripney Road, some were looking at relocating, due to the financial impact of the flooding. If businesses do start moving out of this area, this could have a huge impact on the Town's economy.

Discussions turned to the new homes being built at Chalcraft Lane, as referenced under public question time, with an Arun District Councillor confirming the District Council have written to the Secretary of State for Levelling Up, Housing and Communities, expressing huge concerns with building homes in such a high-risk flood area.

Members therefore **AGREED** to send two letters, one to Arun District Council, formally requesting a seat on the Arun Flood Forum, and one to Nick Gibb MP, highlighting the severe impact the recent flooding of homes and businesses in Bognor Regis has had, stating the need for a Moratorium on new builds in this area, and further requesting that additional funding be allocated to the various agencies to undertake any works required to mitigate further flooding events in the Bognor Regis area.

183. TO PASS THE NECESSARY RESOLUTION, REQUIRED TO OPEN A CORPORATE ACCOUNT WITH BOOM COMMUNITY BANK, TO BE SIGNED BY THE TWO AGREED SIGNATORIES SUBJECT TO THE OUTCOME OF DUE DILIGENCE CHECKS – MIN. 147 REFERS

The Town Clerk's report detailing the following resolution was **NOTED**.

"To West Sussex and Surrey Credit Union Limited (trading as Boom Community Bank): We confirm that at a properly convened meeting, it was Resolved:

- 1. We wish to open an account with Boom Community Bank and, in doing so, agree to abide by the social objects, rules, policies, and procedures of the Credit Union.*
- 2. The individuals representing the organisation consent to furnish the necessary personal details and identification documents in accordance with the Credit Union's requirements. They also acknowledge and authorise the processing and retention of their information for the sole purpose of opening and managing the account.*
- 3. Boom Community Bank will rely on the appointed representatives unless it receives written confirmation of changes to representatives.*

4. *To provide Boom Community Bank with the organisation's governing documents in accordance with the Credit Union's requirements."*

A Councillor asked the Town Clerk for a progress update on the due diligence checks being undertaken. The Town Clerk advised that useful feedback had been received from Adur District Council and Worthing Borough Council on the progress of the scheme in their area, with a letter currently awaited from the Town Council's accountant regarding his review of their financial accounts and his efforts on obtaining the credit checks.

Members **RESOLVED** to **AGREE** that the Resolution, to open a Corporate Account with Boom Community Bank, be passed and subsequently certified by the two appointed signatories, Cllrs. Smith and Wells, as a true copy of the Resolution passed at the Full Council Meeting held on 4th March 2024.

A Councillor requested, assuming the due diligence checks were okay, can the Town Clerk provide Councillors with a report on the plans for publicising and marketing the Boom Community Bank Scheme, to the public, which was essential to its success.

184. TO CONSIDER A REQUEST FOR THE TOWN COUNCIL TO SEEK FUNDING FOR THE PROVISION OF AN EMERGENCY BLEED CONTROL KIT IN THE TOWN

The Town Clerk's report was **NOTED**.

Members unanimously **AGREED** that the Town Council should seek funding for the provision of an Emergency Bleed Control Kit in the Town. Members further **AGREED** to give Delegated Authority to Officers to investigate potential locations, and any planning requirement including any associated budget.

185. TO AGREE A CHANGE TO THE A.N. OTHER SEAT ALLOCATION IN RELATION TO THE ENVIRONMENTAL AND LEISURE COMMITTEE FOR THE REMAINDER OF THE MUNICIPAL YEAR

The Town Clerk's report was **NOTED**.

Members unanimously **AGREED** that Cllr. Dawes be allocated the one A.N. Others seat on the Environmental and Leisure Committee, to replace Cllr. Woodall, for the remainder of the Municipal year.

The Town Clerk confirmed that Cllr. Dawes would also therefore have a seat on the Allotments Sub-Committee.

186. TO CONSIDER THE MEMBERSHIP OF A WORKING PARTY, APPOINTED AT THE JULY COUNCIL MEETING, TO DISCUSS THE FUTURE OF BOGNOR REGIS TOWN HALL (IF FURTHER INFORMATION IS AVAILABLE) – DEFFERED FROM PREVIOUS MEETING – MIN. 118 REFERS

The Town Clerk's report was **NOTED**.

With no further information or contact received from Arun District Council, Members **AGREED** to **DEFER** consideration of the membership of a Working Party, to discuss the future of Bognor Regis Town Hall, until such time that further information has been received from Arun District Council.

187. TO RESOLVE THAT THE TOWN CLERK, AS THE PROPER OFFICER, EXECUTE THE LEGAL DEEDS ONCE FINALISED REGARDING THE LEASING OF FOUR AREAS OF ADC LAND TO HOUSE THE BIKE REPAIR STATIONS, ON BEHALF OF THE TOWN COUNCIL, IN LINE WITH THE TOWN COUNCIL’S STANDING ORDERS S.O. 23a REFERS

The Town Clerk’s report was **NOTED**.

A Member asked for clarification as to which areas of land were being referred to. The Town Clerk confirmed she would email Members to advise of the locations.

Members unanimously **RESOLVED** to allow the Town Clerk, as the Proper Officer, the authority to execute legal deeds regarding the leasing of four areas of ADC land to house the Bike Repair Stations, on behalf of the Town Council, and as per the Town Council’s Standing Orders.

188. CONSIDERATION OF DATES OF FUTURE ONLINE COMMUNITY OPEN FORUMS AND COUNCILLOR DROP-IN SURGERIES

The Town Clerk’s report was **NOTED**.

Members **AGREED** that community engagement events be organised as follows: -

- 25th April 2024 (9.30am-11.30am) – Councillor Drop-In Surgery (London Road Precinct)
- 31st July 2024 (12.30pm-2.30pm) – Councillor Drop-In Surgery (Hampshire Avenue)
- 29th October 2024 (6.30pm-7.30pm) – Online Community Open Forum (Zoom/Facebook)
- 30th January 2025 (6.30pm-7.30pm) – Online Community Open Forum (Zoom/Facebook)

189. REGENERATION INCLUDING TO NOTE THE PUBLICATION OF THE MINUTES OF THE BOGNOR REGIS REGENERATION BOARD AGM HELD ON 13th SEPTEMBER 2023 (PREVIOUSLY CIRCULATED TO ALL COUNCILLORS) (DEFERRED FROM LAST MEETING - MIN. 153 REFERS) AND THE MINUTES OF THE MEETING HELD ON 24th JANUARY 2024 (IF AVAILABLE)

Members **NOTED** the Minutes of the Bognor Regis Regeneration Board AGM held on 13th September 2023, previously circulated.

It was further **NOTED** that the Minutes from the meeting held on 24th January 2024 had not been released. However, as soon as these are available a link to the Bognor Regis Regeneration Board website will be circulated to Members and the Minutes will be noted at the next meeting.

190. MAYOR'S REPORT AND DUTIES UNDERTAKEN

The report on the Mayor's activities was **NOTED**.

191. TOWN CRIER'S REPORT AND DUTIES UNDERTAKEN

The report on the Town Crier's activities was **NOTED**.

192. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS

Members **NOTED** that reports had been received from the following representatives to other organisations and had been emailed to all Councillors.

192.1 Cllr. Batley - BRTC/ADC Liaison Meetings; The 39 Club; Bognor Regis Foodbank; UK Harvest.

Further to his written report, Cllr. Batley advised Members there was to be a meeting of the new Trustees of the Bognor Regis Foodbank, who he will be invited to meet shortly.

192.2 Cllr. Woodall - Arun Supporting Families Locality Group; BRTC/ADC Liaison Meetings; Bognor Regis Carnival Association; Grandad's Front Room; Southdowns Music Festival.

Verbal Reports:

192.3 Cllr. Wells - Bognor Regis Town Centre Forum Group; Bognor Regis Youth and Community Centre; Rampion 2 Community (Coastal Liaison Project); BRTC/ADC Liaison Meetings; Sussex Police Focus Group.

Cllr. Wells apologised for not submitting his written report in time for circulation. He confirmed that he had attended a meeting of the Bognor Regis Youth and Community Centre last week, and would provide an update to Councillors, in due course.

193. TO RECEIVE A REPORT FROM OFFICERS FOLLOWING ANY ATTENDANCE AT THE MONTHLY ARUN PARISH MEETING WITH THE NEIGHBOURHOOD POLICING TEAM (IF AVAILABLE)

As there had not been a meeting, no report was available.

194. TO RECEIVE CORRESPONDENCE

The Committee **NOTED** receipt of correspondence as detailed in the list.

195. PICTUREDROME SITE UPDATE INCLUDING: DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION; AGM OF THE BOGNOR PIER COMPANY LTD. – TO ADOPT THE ACCOUNTS YEAR ENDED 31st DECEMBER 2023 AND TO NOTE THE DIRECTOR'S REPORT (IF AVAILABLE); TO NOTE RECEIPT OF £9,000 MANAGEMENT FEE FROM THE BOGNOR PIER COMPANY LTD. (THIRD QUARTER PAYMENT FOR 2023)

195.1 Director's report, any urgent actions taken for ratification

The previously circulated Director's report was **NOTED**, with the actions taken, and expenditure **RATIFIED**.

195.2 AGM of the Bognor Pier Company Ltd. – to adopt the account Year Ended 31st December 2023 and to note the Director's report (if available)

Members **RESOLVED** to **ADOPT** the accounts for Year Ended 31st December 2023 and **NOTED** the Director's report.

195.3 To note receipt of £9,000 Management fee from the Bognor Pier Company Ltd. (third quarter payment for 2023)

Members **NOTED** receipt of £9,000 Management fee from the Bognor Pier Company Ltd. (third quarter payment for 2023).

195.4 Several Councillors had questions regarding the ongoing works. To allow the Group Operations Manager the opportunity to provide answers and any further updates, it was **AGREED** the Town Clerk should request a meeting, with the Operator/Group Operations Manager, to which all Councillors would be invited to attend. Potential dates will be circulated in due course.

The Meeting closed at 8.25pm