



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE EXTRAORDINARY MEETING OF THE POLICY AND RESOURCES COMMITTEE HELD ON WEDNESDAY 19th APRIL 2023

PRESENT: Cllr. B. Waterhouse (Chairman); Cllrs: J. Barrett and Mrs. J. Warr

IN ATTENDANCE: Mrs. G. Frost (Town Clerk)
Mrs. J. Davis (Assistant Clerk)
Cllr. J. Brooks in the public gallery

The Meeting opened at 6.01pm

165. WELCOME BY CHAIRMAN AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone present and read the Council's opening statement with particular attention drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence were received from Cllrs. Mrs. S. Daniells and S. Goodheart, who were on annual leave, and Cllr. W. Smith owing to family matters. No apologies for absence were received from Cllrs. Cunard, Erskine and Stanley.

166. DECLARATIONS OF INTEREST

The Chairman addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and

vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

167. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no questions or statements from those seated in the public gallery, therefore, the meeting was not adjourned.

168. TO CONSIDER THE APPLICATIONS RECEIVED IN LINE WITH THE CRITERIA AND CONDITIONS SET BY THE COMMITTEE IN RELATION TO ADC MATCH-FUNDING FOR EVENTS SUPPORTED BY THE TOWN COUNCIL'S GRANT AID PROCESS – MIN. 155 REFERS

Following the Policy and Resources Committee Meeting held on 27th March 2023, the Town Clerk wrote to the two organisations that had been identified by Members, as being potential recipients of a share of the £12.5K match-funding that had become available, detailing the agreed criteria to be met, for the organisations to be considered.

With a closing date of Monday 17th April, the two organisations had submitted their applications, with proposals for new elements which, with additional funding, could enhance their events for 2023. The applications were tabled for Members consideration at the meeting.

Following some discussion, Members unanimously **AGREED** the two organisations would receive a share of the £12.5K match-funding, as detailed below and subject to certain conditions: -

Bognor Regis Carnival Association -

Members unanimously **AGREED** that £1,380 should be awarded to the Carnival Association for the provision of new elements to the existing event, subject to the following conditions: -

- That should the event for which the Grant Aid has been awarded as detailed in their application not proceed, the grant must be returned to the Town Council.

Southdowns Music Festival -

Members unanimously **AGREED** that £3,000 should be awarded to Southdowns Music Festival for the provision of the two additional events, namely the 'Up & Coming' Music Stage and Southdowns Beer & Cider Festival as identified within their application, subject to the following conditions: -

- That should the event for which the Grant Aid has been awarded as detailed in their application not proceed, the grant must be returned to the Town Council.

Members noted that any remaining funds from ADC match-funding will be placed in Earmarked Reserves, to be utilised in the next financial year, as detailed in the report.

169. TO RESOLVE TO MOVE TO CONFIDENTIAL BUSINESS (S.O. 3d) - (STAFFING)

The Committee **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw (S.O. 3d) - (staffing).

170. TO NOTE THE SMALL SCHEDULED BODIES POOLING AGREEMENT VARIATION LETTER AND TO RATIFY ITS COMPLETION AND SUBMISSION TO WEST SUSSEX COUNTY COUNCIL

The Assistant Clerk's confidential report, and the related appendix, were **NOTED** and Members **RATIFIED** its completion and submission to West Sussex County Council.

The Meeting closed at 6.13pm