



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE EXTRAORDINARY POLICY AND RESOURCES COMMITTEE MEETING

HELD ON MONDAY 31st OCTOBER 2022

PRESENT: Cllrs: J. Barrett, A. Cunard S. Daniells, J. Erskine,
S. Goodheart, M. Stanley and Mrs. J. Warr

IN ATTENDANCE: Mrs. J. Davis (Assistant Clerk)
Mrs. R. Vervecken (Civic & Office Manager)
Cllrs. J. Brooks and P. Woodall in the public gallery
1 member of the public

The Meeting opened at 6.40pm

74. WELCOME BY CHAIRMAN AND APOLOGIES FOR ABSENCE

In the absence of the Chairman of the Committee, Cllr. Waterhouse, the Vice-Chairman, Cllr. Erskine, took the Chair. Cllr. Cunard was nominated and seconded, to fill the role of Vice-Chairman for this Meeting.

The Chairman welcomed everyone present and read the Council's opening statement, with particular attention drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence were received from Cllr. Smith, due to personal reasons, and from Cllr. Waterhouse who was unwell.

75. DECLARATIONS OF INTEREST

The Chairman addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and

vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Barrett declared an Ordinary Interest in Agenda item 4 for any discussion relating to 4Sight Vision Support and Bognor Regis Foodbank, as his chosen Mayoral charities

Cllr. Cunard declared an Ordinary Interest in Agenda item 4 for any discussion relating to Arun Arts, as a voting member, and the Bognor Regis Twinning Association, as a member

Cllr. Mrs. Daniells declared an Ordinary Interest in Agenda item 4 for any discussion relating to Arun Arts, as a member, and the Bognor Regis Twinning Association, as a member and President of the Association

Cllr. Erskine declared an Ordinary Interest in Agenda item 4 for any discussion relating to the Regis School of Music and the West Sussex Guitar Club, which are both run by family members

Cllr. Goodheart declared an Ordinary Interest in Agenda item 4 for any discussion relating to the Bognor Regis Twinning Association and the Bognor Coastal Arts Trail

Cllr. Stanley declared an Ordinary Interest in Agenda item 4 for any discussion relating to Bognor Community Cleans CIC and the Bognor Regis Carnival Association, as he has volunteered for both organisations within the past twelve months

Cllr. Mrs. Warr declared an Ordinary Interest in Agenda item 4 for any discussion relating to the Bognor Regis Seafront Lights, as a member

76. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS***The Chairman adjourned the Meeting at 6.47pm***

A member of the public expressed disappointment that the ice rink, being temporarily installed in the Town over the Christmas period, will not be in its usual location on the Place St Maur but at the London Road Lorry Park. The member of the public felt that this was a big loss to the Town Centre during the festive period and will affect many businesses who benefit from its usual presence in a more central location.

Members shared in the disappointment of the ice rink not being on Place St Maur this year, particularly as assurances had been given by Officers at Arun that following the refurbishment of the site, it would still be a suitable location for the ice rink.

A Councillor seated in the public gallery expressed concern that many organisations who had been successful in their previous application for Grant Aid funding, and who were subsequently appointed a Town Council representative, had not invited their nominated Representative to their meetings. He therefore asked that the requirement to invite Town Council appointed Representatives to meetings once again be made clear to recipients of Grant Aid 2023.

The Assistant Clerk assured the Councillor that plans were in place to make certain that this condition would be pivotal in the organisations, to whom this applied, receiving their grant. Town Council Representatives are to be appointed at the Policy and Resources Committee Meeting to be held 21st November 2022 and organisations subsequently advised of the contact details for their appointed Representative. Before Grant Aid monies are released to organisations in April 2023, a review will be carried out to establish whether an organisation has been inviting their appointed Representative to meetings. If they have not, then the organisation will be asked to provide a satisfactory explanation or be at risk of having the award withdrawn.

The Chairman reconvened the Meeting at 7.05pm**77. CONSIDERATION OF GRANT AID FUNDING 2023**

Members noted that owing to many planned events for 2021 not taking place because of the presence of Covid-19, the demand for Grant Aid funding had been significantly lower last year than normal. As had therefore been expected, the number of applicants seeking Grant Aid for 2023 seemed dramatically higher in comparison to 2022. With the amount of funding requested totaling £94,401.62, this was more than double the Grant Aid Budget available to be awarded.

Before moving to review the applications, Members were reminded that as noted in the Grant Aid Guidelines/Criteria, the Bognor Regis Town Council Vision is to develop Bognor Regis to become more powerful and enterprising, working with others in partnership to boost the local economy, build civic pride and create a happier Bognor Regis.

In support of this Vision, the Town Council has agreed the following strategy and priority headings for 2019-2024 and Grant Aid applicants were therefore asked to show how their application would meet one or more of these: -

- Build on the success of Bognor Regis
- Manage and reduce the environmental impact of Bognor Regis
- Work to enable residents and community groups to live well and enjoy and take pride in our Town
- Promote arts and culture to make Bognor Regis a great place to live, work, study and visit.

Members considered each application for Grant Aid, with regard given to the criteria set and the document checklist, which detailed what documents had been supplied with each application.

- 78.** Members **RESOLVED** to **APPROVE** an extension to the Meeting of 15 minutes as per S.O. 3(aa).

Having carried out an initial review of all the Grant Aid 2023 applications, Members then revisited each application before then reaffirming their decisions.

- 79.** Members **RESOLVED** to **APPROVE** an extension to the Meeting of a further and final 15 minutes as per S.O. 3(aa).
- 80.** Members **RESOLVED** to **APPROVE** the Grant Aid 2023 awards as summarised to Members by the Civic & Office Manager, and as attached to the Minutes as **Appendix 1**. Specific conditions were imposed for some grants as detailed (appended to file Minutes).

Cllrs. Barrett and Mrs. Warr left the meeting

N.B. In line with the Council's current policy, as a condition of funding the Council may appoint a non-participating observer as a representative to any organisations receiving Grant Aid at the Committee's discretion. These appointments will be considered at the Policy and Resources Committee Meeting in November 2022

Members **AGREED** to **RECOMMEND** to Council that any unspent monies from the Grant Aid 2023 Budget is returned to General Reserves at the end of the financial year.

The Meeting closed at 9.12pm

Applicant		Amount requested Grant Aid 2023	P&R decision for Grant Aid 2023	Comments
1	4 Sight Vision Support	£6,481.80	£0.00	
2	60 Minutes of Classical Music	£2,800.00	£1,000.00	
3	Arun Arts Ltd	£12,000.00	£6,000.00	Conditional
4	Bognor and Arun Chess Club	£500.00	£250.00	Conditional
5	Bognor Coastal Arts Trail	£7,525.00	£1,000.00	Conditional
6	Bognor Community Cleans CIC	£330.48	£330.48	
7	Bognor Regis Armed Forces Day	£1,500.00	£1,500.00	
8	Bognor Regis Carnival Association	£4,500.00	£4,500.00	Conditional
9	Bognor Regis Foodbank	£10,561.02	£10,000.00	Conditional
10	Bognor Regis Shopmobility	£5,000.00	£1,800.00	
11	Bognor Regis Twinning Association	£700.00	£350.00	
12	Chichester Information Shop for Young People	£1,806.00	£0.00	
13	Family Support Work	£1,500.00	£750.00	
14	Girlguiding Bognor Regis Division	£500.00	£500.00	
15	Girlguiding Bognor Regis South District	£200.00	£200.00	
16	Grandads Front Room CIC	£8,663.82	£8,663.82	Conditional
17	Making Theatre Gaining Skills	£6,000.00	£0.00	
18	My Sisters' House CIO	£928.00	£0.00	
19	Read Easy Chichester & Arun	£1,000.00	£500.00	
20	Regis School of Music CIO	£2,700.00	£2,700.00	
21	Southdowns Music Festival	£12,000.00	£3,000.00	Conditional
22	St. Mary's Parochial Church Council Food Table	£300.00	£0.00	
23	St. Wilfrid's Hospice (South Coast) Ltd	£1,000.00	£0.00	
24	The Salvation Army	£1,000.00	£0.00	
25	UK Harvest	£3,605.50	£1,500.00	Conditional
26	West Sussex Guitar Club	£1,000.00	£1,000.00	
27	West Sussex Mediation Service	£300.00	£0.00	
Total Amount Awarded			£45,544.30	
			£455.70	(unallocated)