



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 30th AUGUST 2022

PRESENT: Cllr. Mrs. J. Warr (Chairman), Cllrs: J. Barrett and Mrs. S. Daniells

IN ATTENDANCE: Mrs. J. Davis (Assistant Clerk)
Cllr. K. Greenway (WSSC) (part of meeting)
1 member of the public (part of meeting)

The Meeting opened at 4pm

33. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence had been received from Cllr. Goodheart, who was on annual leave, Cllr. Waterhouse, owing to an appointment, and Cllrs. Stanley and Woodall, who were working.

No apologies for absence were received from Cllrs. Cunard or Erskine.

34. DECLARATIONS OF INTEREST

The Chairman addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote

- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

35. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 9th AUGUST 2022

As a result of her being absent from the meeting held on 9th August 2022, Cllr. Mrs. Daniells abstained from voting.

As the meeting was therefore not quorate for this item, it was agreed to defer the approving of the Minutes of the Planning and Licensing Committee Meeting held on 9th August 2022 until the next meeting.

36. TO RECEIVE A PRESENTATION FROM WEST SUSSEX COUNTY COUNCILLOR, KEIR GREENWAY, IN REALTION TO MOBILE SPEED INDICATOR DEVICES AND TO CONSIDER ANY FURTHER ACTION IN LIGHT OF THE INFORMATION RECEIVED

The Chairman adjourned the Meeting at 4.01pm and invited Cllr. Greenway to address those present

Cllr. Greenway spoke about the benefits of mobile speed indicator devices, which he considered to be a cost-effective way of impacting speed. The devices can also gather traffic flow data that has the potential to be used to present evidence to planners, WSCC and the police.

It was reported, by Cllr. Greenway, that some local parish councils had either already invested in their own devices or were including the future provision of these devices in their forthcoming budgets. Having been contacted by several local residents who complained about speeding in and around the Town, of which West Meads Drive was a particular concern, Cllr. Greenway was imploring town and parish councils to consider investing in their own devices.

A Member expressed concern about the additional work that collecting and reporting data would create, and the time taken to relocate the mobile devices on a regular basis, when Town Council staff are already overstretched.

The Chairman asked Cllr. Greenway whether there was anything that WSCC could do to combat the issue of speeding, since the responsibility for highways falls within their remit. Cllr. Greenway responded by saying that he was exploring other avenues to address the issue which included liaison with the Highways Manager at WSCC.

With Members receptive to the idea of the Town Council investing in a mobile speed indicator device, in principle, and having discussed other ways in which speeding might be tackled, the following was **AGREED**:

- That the issue of speeding in and around the Town be raised by the Town Council's Officer Representative at the next Sussex Police Arun Parish Meeting;
- That a letter be written to WSCC Highways, asking them to consider the installation of speed cushions on West Meads Drive to combat the problem of speeding;
- That a site visit be arranged with the relevant Officer at WSCC, to identify any suitable locations within Bognor Regis for a mobile speed indicator device to be installed, with a report brought back to the Committee at a future meeting.

37. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

A member of the public, who lives on West Meads Drive, spoke of his own experience with speeding drivers outside of his house. He also reported excessive levels of noise created by speeding and the revving of engines and the impact that this was having on his wellbeing.

The Chairman thanked both Cllr. Greenway and the member of the public for their participation and reconvened the Meeting at 4.25pm

38. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 5th, 12th AND 19th AUGUST 2022

- 38.1** The Committee noted that there were no views from other Town Councillors to report.
- 38.2** The Committee noted that no representations had been received from members of the public, or neighbouring parishes, in respect of these applications.
- 38.3** The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

39. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

There were no Licence applications to be considered.

40. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence previously circulated.

The Meeting closed at 4.43pm

APPENDIX 1**PLANNING AND LICENSING COMMITTEE MEETING HELD ON 30th AUGUST 2022**
REPRESENTATIONS ON PLANNING APPLICATIONS ON LISTS DATED 5th, 12th AND 19th AUGUST 2022

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p><u>BR/174/22/PL</u> <u>7A Canada Grove</u> Bognor Regis PO21 1DW</p>	<p>Subdivision of existing first-floor flat into two self-contained residential units. This site is in CIL Zone 4 and is Zero Rated as other development.</p>	<p>NO OBJECTION</p>
<p><u>BR/171/22/HH</u> <u>42 Elmwood Avenue</u> Bognor Regis PO22 8DD</p>	<p>Single storey side extension following demolition of existing detached garage.</p>	<p>NO OBJECTION</p>
<p><u>BR/285/22/PL</u> <u>283-285a Chichester Road</u> Bognor Regis PO21 5AH</p>	<p>Removal of conditions 10 - screening to be installed on each balcony, 18 - obscure glazing of bathroom & toilet windows, 19 - WC window on eastern elevation and 22 - permitted development rights and Variation of conditions 2 - approved plans, 9 - materials & finishes and 13 - covered & secure cycle parking spaces following grant of BR/324/17/PL.</p>	<p>NO OBJECTION</p>
<p><u>BR/188/22/HH</u> <u>29 Burnham Avenue</u> Bognor Regis PO21 2JT</p>	<p>Removal of existing boundary fence and erection of new boundary wall.</p>	<p>NO OBJECTION</p>