



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 6th JUNE 2023

PRESENT:

Cllr. Mrs. J. Warr (Chairman), Cllrs: J. Barrett, S. Goodheart, Miss. C. Needs, P. Ralph, B. Waterhouse and Mrs. G. Yeates

IN ATTENDANCE:

Mrs. J. Davis (Assistant Clerk)
Mr. M. Hall (Projects Officer)
Mrs. S. Miah (Committee Administrator)

The Meeting opened at 4.00pm

12. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

No apologies for absence were received from Cllr. Woodall.

13. DECLARATIONS OF INTEREST

The Chairman addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest

- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent.

They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

14. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 23rd MAY 2023

The Committee **RESOLVED** to **AGREE** and approve the Minutes of the Meeting held on 23rd May 2023 as an accurate record of the proceedings and the Chairman signed them.

15. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no questions or statements from those seated in the public gallery, therefore, the meeting was not adjourned.

16. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 19th AND 26th MAY 2023

16.1 The Committee noted that there were no views from other Town Councillors to report.

16.2 The Committee noted that no representations had been received from members of the public, or neighbouring parishes, in respect of these applications.

16.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

17. TO RATIFY ANY PAVEMENT LICENCE APPLICATION REPRESENTATIONS SUBMITTED BY THE TOWN CLERK IN ACCORDANCE WITH THE DELEGATED AUTHORITY AND PROCESS

There were no Pavement Licence application representations to be ratified.

18. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

There were no Premises Licence applications to be considered.

19. CORRESPONDENCE

The following correspondence was brought to Members attention and was **NOTED**: -

- 19.1** ADC – Notification that planning application BR/64/23/PL (Town Hall, Clarence Road, PO21 1LD), in regard to a defibrillator, is expected to be determined by ADC's Planning Committee on 7th June 2023. Due to the applicant being Arun District Council, the planning department is unable to make a decision on this application using delegated powers.
- 19.2** WSCC – Notification of works to be carried out during Phase 2 of the Bus Stop Improvements Plan. At this current stage, general arrangement designs are in the process of being created of which a further consultation will be held at a later date.

The Meeting closed at 4.16pm

**PLANNING APPLICATIONS CONSIDERED AT THE MEETING OF THE
PLANNING AND LICENSING COMMITTEE HELD ON 6th JUNE 2023
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 19th AND 26th MAY 2023)**

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p><u>BR/90/23/PL</u> <u>21 Whitfield Close</u> <u>Bognor Regis</u> <u>PO22 8DY</u></p>	<p>Variation of conditions 2 and 3 imposed under BR/73/17/HH relating to approved plans and materials</p>	<p>NO OBJECTION</p>
<p><u>BR/106/23/A</u> <u>The William Hardwick</u> 12 High Street Bognor Regis PO21 1RJ</p>	<p>Installation of 1 x externally illuminated hanging sign, 1 x aluminium car park sign, 1 x externally illuminated fascia sign, 4 x amenity signs, 1 x chalkboard and 1 x coffee bar lettering and associated lighting</p>	<p>NO OBJECTION</p>
<p><u>BR/109/23/PL</u> <u>The Regis School Campus</u> Westloats Lane Bognor Regis PO21 5LH</p>	<p>Refurbishment of a 3G Football Turf Pitch (3G FTP) and associated features including replacement of artificial grass pitch surface (3G football turf), replacement 4.5m high ball stop fencing with entrance gates forming an enclosure around the facility, new 1.2m high pitch barriers with entrance gates to the Southern side of the 3G football turf surfaced pitch, new 2.6m high maintenance equipment storage container within the facility enclosure, replacement 15m high floodlight masts (6no.) with LED floodlights (14no.) around the facility perimeter, replacement hardstanding areas around the facility perimeter for player/pedestrian circulation and viewing, portable goals storage, as well as vehicular access. This application is in CIL Zone 4 (zero rated) as other development</p>	<p>NO OBJECTION</p>