



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 14th MARCH 2023

PRESENT:

Cllr. Mrs. J. Warr (Chairman), Cllrs: J. Barrett,
S. Goodheart, B. Waterhouse and P. Woodall

IN ATTENDANCE:

Mrs. J. Davis (Assistant Clerk)
2 members of the public in the gallery

The Meeting opened at 4.04pm

101. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence had been received from Cllr. Mrs. Daniells, who was on annual leave. No apologies for absence were received from Cllrs. Cunard and Erskine.

102. DECLARATIONS OF INTEREST

The Chairman addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent.

They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

103. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 21st FEBRUARY 2023

The Committee **RESOLVED** to **AGREE** and approve the Minutes of the Meeting held on 21st February 2023 as an accurate record of the proceedings and the Chairman signed them.

104. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

The Chairman adjourned the Meeting at 4.05pm

The applicants for planning application BR/25/23/HH, seated in the public gallery, spoke in support of their proposals and explained the rationale behind their plans.

The Chairman reconvened the Meeting at 4.19pm

105. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 17th AND 24th FEBRUARY, AND 3rd MARCH 2023

105.1 The Committee noted that there were no views from other Town Councillors to report.

105.2 The Committee noted that no representations had been received from members of the public, or neighbouring parishes, in respect of these applications.

105.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

106. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

There were no Premises Licence applications to be considered.

107. TO RATIFY DECISION TO SUBMIT COMMENTS IN RESPONSE TO THE NPPF REVIEW CONSULTATION, IN COLLABORATION WITH WSALC

As a part of the government's consultation on the review of the National Planning Policy Framework (NPPF), Members were canvassed via email for their opinion in relation to working in collaboration with West Sussex Association of Local Councils (WSALC) on submitting comments in response to the consultation.

With the majority of Members having agreed by email to include the Town Council's name in the WSALC submission, this decision was subsequently **RATIFIED**.

108. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence previously circulated.

The Meeting closed at 5.02pm

**PLANNING APPLICATIONS CONSIDERED AT THE MEETING OF THE
PLANNING AND LICENSING COMMITTEE HELD ON 14th MARCH 2023
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 17th AND 24th FEBRUARY , AND 3rd MARCH
2023)**

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p><u>BR/28/23/PL</u> <u>The William Hardwicke</u> 12 High Street Bognor Regis PO21 1SR</p>	<p>Proposed alterations to the external customer seating areas at the front and rear of the premises to extend the rear pergola shelter, remove timber pergolas to the front, provide new fixed seating, new paved surfaces and new festoon lighting and support posts. This application may affect the setting of a Listed Building and is in CIL Zone 4 (zero rated) as other development</p>	<p>NO OBJECTION</p>
<p><u>BR/29/23/L</u> <u>The William Hardwicke</u> 12 High Street Bognor Regis PO21 1SR</p>	<p>Listed building consent for proposed alterations to the external customer seating areas at the front and rear of the premises to extend the rear pergola shelter, remove timber pergolas to the front, provide new fixed seating, new paved surfaces and new festoon lighting and support posts</p>	<p>NO OBJECTION</p>
<p><u>BR/282/22/CLE</u> <u>110 Aldwick Road</u> Bognor Regis PO21 2PD</p>	<p>Lawful development certificate for existing 2 No. bedsits and cottage in use since 1990</p>	<p>NO OBJECTION</p>
<p><u>BR/32/23/HH</u> <u>1C Marine Parade</u> Bognor Regis PO21 2LT</p>	<p>Single storey rear extension and internal alterations. (This application may affect the character and appearance of the Aldwick Road, Bognor Conservation Area.)</p>	<p>NO OBJECTION</p>

<p><u>BR/12/23/PL</u> <u>Cordell House Rest Home</u> 120 Victoria Drive Bognor Regis PO21 2EJ</p>	<p>Change of use of a C2 Residential care home into an 8 No bed C4 House in Multiple Occupation (resubmission following BR/37/22/PL). This application is in CIL Zone 4 (Zero Rated) as other development</p>	<p>OBJECTION Members are concerned that these proposals will result in an increase in pressure for on-street parking spaces which will be harmful to the amenity of existing local residents in the area. Such amenity issues have involved anti-social blocking of driveways and overspill parking on roads.</p> <p>Allowing for the proposed change of use would result in an intensification of use, that adversely affects the character of the area, which would affect public and neighbouring amenities, and would result in the generation of excessive parking demands which would harm nearby public amenity; contrary to Policies H SP4 and QE SP1 of the Local Plan. Criterion (b) of Policy H SP4 requires HMOs to not contribute to the generation of excessive parking demands and requires that capacity is provided for, or exists to cater for any demand likely to be generated.</p> <p>Whilst it is noted that the Highway Authority consider there to be ample parking spaces within surrounding streets, this is not what residents of those streets are reporting to the Town Council.</p>
<p><u>BR/25/23/HH</u> <u>38 Bassett Road</u> Bognor Regis PO21 2JH</p>	<p>Roof extension to create 2 additional annex and alterations to fenestration/openings</p>	<p>NO OBJECTION</p>

<p><u>BR/27/23/HH</u> <u>15 Annandale Avenue</u> Bognor Regis PO21 2ES</p>	<p>Proposed single storey rear extension and alterations</p>	<p>NO OBJECTION</p>
<p><u>BR/22/23/PL</u> <u>15 and 17 Longford Road</u> Bognor Regis PO21 1AA</p>	<p>Change of use from residential to Residential Parenting Assessment Centre, single storey rear extension (No. 15 only), loft space to be converted into office space and access point adjoining the two properties</p>	<p>NO OBJECTION</p>
<p><u>BR/37/23/HH</u> <u>88 Chichester Road</u> Bognor Regis PO21 2AD</p>	<p>Enlargement of existing first floor rear dormer projection</p>	<p>NO OBJECTION</p>