



BOGNOR REGIS TOWN COUNCIL

TOWN CLERK Glenna Frost, The Town Hall, Clarence Road,
Bognor Regis, West Sussex PO21 1LD
Telephone: 01243 867744
E-mail: bognortc@bognorregis.gov.uk

MINUTES OF THE MEETING OF BOGNOR REGIS TOWN COUNCIL

HELD ON MONDAY 4th SEPTEMBER 2023

PRESENT:

Cllrs: J. Barrett, K. Batley, J. Brooks, S. Goodheart, R. Nash, Miss. C. Needs, P. Ralph, N. Smith, Mrs. J. Warr, P. Wells, P. Woodall and Mrs. G. Yeates

IN ATTENDANCE:

Mrs. G. Frost (Town Clerk)
Mrs. J. Davis (Assistant Clerk)
Mrs. R. Vervecken (Civic & Office Manager)
AC Kraig Melville-Bellwood (Mayor's Cadet) (part of meeting)
CI Nick Bowman (Sussex Police) (part of meeting)
Inspector Damian Merrifield (Sussex Police) (part of meeting)
Cllr. K. Greenway (WSCC) (part of meeting)
3 members of the public

The Meeting opened at 6.34pm

65. WELCOME BY MAYOR AND APOLOGIES FOR ABSENCE

In the absence of the Mayor, the Deputy Mayor welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

As the Deputy Mayor was to act as Chair for the meeting, Members **AGREED** that Cllr. Wells should act as Vice-Chair for this meeting.

Apologies for absence were received from Cllrs. Dawes, Oppler, Stanley and Waterhouse with the Clerk recommending that the reasons given were acceptable. These absences were therefore **APPROVED** by Members.

66. DECLARATIONS OF INTEREST

Members and Officers are invited to make any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this agenda and are reminded that they should redeclare their Interest before consideration of the item or as soon as the Interest becomes apparent and if not previously included on their Register of Interests to notify the Monitoring Officer within 28 days.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chair reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Batley declared an Ordinary Interest in Agenda items 12 and 18 as an Arun District Councillor

Cllr. Brooks declared an Ordinary Interest in Agenda item 12, as an Arun District Councillor, as well as any discussion regarding the 2-hour free car parking scheme

Cllr. Goodheart declared an Ordinary Interest in Agenda items 12, 13, 15, 18 and 23

Cllr. Nash declared an Ordinary Interest in Agenda items 12 and 18 as an Arun District Councillor

Cllr. Mrs. Warr declared an Ordinary Interest in Agenda items 12 and 18 as an Arun District Councillor

Cllr. Wells declared an Ordinary Interest in any discussion relating to the Bognor Regis BID, as a levy payer. He also declared a Disclosable Pecuniary Interest in any discussion regarding the 2-hour free car parking discs, which he stated he would leave the room for

Cllr. Mrs. Yeates declared an Ordinary interest in Agenda items 12 and 18 as an Arun District Councillor

67. TO ADJOURN THE MEETING AND WELCOME A REPRESENTATIVE FROM SUSSEX POLICE TO PROVIDE A REPORT ON LOCAL POLICING (IF AVAILABLE)

The Chair adjourned the Meeting at 6.38pm, and welcomed CI Nick Bowman and Inspector Damian Merrifield from Sussex Police, to address Members

CI Nick Bowman thanked Members for the invitation to attend, to give an update on policing within the Bognor Regis area. Prior to the meeting, he had provided a summary sheet of crime recorded in the Town over the summer months, compared to the same time period in 2022, which had been circulated to Members. He was pleased to report that overall, there had been less crime reported in Bognor Regis this year than last. Whilst these statistics were important, CI Bowman acknowledged that just as much importance should be placed on the community feeling safe. Whilst the number of crimes may appear lower, Sussex Police have still faced a very busy summer, with a high demand for general police services, being just as prevalent. Within Bognor Regis, services are available 24 hours a day, 365 days a year, encompassing a local policing team, and emergency response team.

Whilst noting that the number of drug offences had risen slightly, Sussex Police have had success within the Town by way of drug raids on known cannabis sites.

Other problem areas in the Town included the Railway Station concourse, where various groups still meet and cause anti-social behaviour. The Police are working with the Town's Business Wardens and British Transport Police on tackling the known groups causing issues in this area. The Town Centre remains a hot-spot for crime, with shoplifting and criminal damage to shops still being seen on a regular basis. Sussex Police are working with the Bognor Regis BID, who secured £28,000 worth of funding to address Town Centre issues. Additionally, Sussex Police has paid police officers to work on 'days off', to enable an increased police presence in the Town.

Graffiti continues to be a particular problem, with CI Bowman commenting on the fantastic work Town Force do in removing this. Electric bikes and scooters were also mentioned as causing increasing problems nationally, including here in Sussex. It was confirmed that whilst e-bikes are illegal to use on roads and in public parks and footpaths, they are not illegal to purchase. There has been an increasing number of incidents of near misses involving e-bikes and e-scooters, with the perpetrators being hard to catch due to the speed they are often travelling, whilst also having no number plate to aid reporting.

CI Bowman informed Members that he is retiring in a couple of weeks time, and whilst a replacement has not yet been established, he emphasised that Inspector Merrifield, would remain a vital contact on policing issues in Bognor Regis.

Following the briefing, Members were invited to ask questions of the Sussex Police representatives in attendance.

Q. A Member asked what the crime detection rates were for the various crimes reported in Bognor Regis, with nationally these seeming fairly low?

A. CI Bowman advised he didn't have those figures readily available at the meeting, but did clarify that the national statistics are reflected within Sussex too. He agreed these are not where they should be, but did reassure Members that every effort is being made to keep residents safe and to always seek a 'positive solution'.

Q. Another Member questioned whether the crime rates, particularly for theft, were accurate, as he felt a lot of crimes were probably not reported. As a business owner in the Town Centre, he asked the Sussex Police representatives to do more to catch the culprits of the graffiti seen throughout the Town, agreeing Town Force do a great job of removing it, but stating more needed to be done to stop those responsible. He further commented on the different responses given upon reporting a crime to Sussex Police, depending on who you speak to at the control centre, and cited this was a training issue. The Councillor's last comments focused around the seemingly large number of police officers, new to the role, who are dismissed for making 'mistakes' and questioned whether the response to these cases is sometimes too strong.

A. With thirty years of experience, the Sussex Police representative emphasised that trust is such an important part of the role, with many national cases of police officers who have committed terrible crimes, tarnishing people's opinions of police officers in general. He clarified that there is a robust system in place, to deal with any offences or mistakes made by officers, with recent changes made in the system to monitor standards. With the Professional Standards Department looking regularly at any cases brought to their attention, CI Bowman expressed his confidence in the system and the fairness and impartiality of those who are assessing.

Q. Comment was made that many of the figures in the crime analysis provided, were going in the right direction. A Member expressed disappointment that a few years ago, Sussex Police seemingly did not have much control over policing the concourse area of the Railway Station, due to this being managed by the British Transport Police, who were stretched thinly. He was pleased to note that more partnership working was now taking place between the two forces, and in particular, in noting that plans are in place for another 'day of action' at the concourse soon.

A. The Councillor was thanked for his positive comments. CI Bowman admitted the huge challenge faced at the concourse, particularly with the work completed here to make it a more attractive meeting place, which unfortunately also makes it a meeting place for groups wanting to commit anti-social behaviour. PCSO Harsley is working hard to enforce the drinking ban in the area, with as much police presence as possible, and Sussex Police are continually monitoring the situation.

Cllr. Brooks left the Meeting

A Member concurred that uniformed police presence is vital here in deterring crimes. He spoke of the benefits of having a 'regular' police officer who in getting their presence seen in and around the Town, being known to shopkeepers and those around the Station, could provide real reassurance and a reliable and trusted tool for reporting crimes and providing a link between communities and

Sussex Police. He agreed with earlier comments relating to the police needing to be seen to do more about prosecuting those continually graffitiing around Town.

Cllr. Brooks returned to the Meeting

The Chair thanked the Sussex Police representatives for answering Members' questions and reconvened the Meeting at 7.07pm

68. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 10th JULY 2023

The Minutes of the Council Meeting held on 10th July 2023 were unanimously **APPROVED** by the Council as a correct record and were signed by the Chair.

69. REPORTS FROM WSCC COUNTY AND ADC DISTRICT COUNCILLORS (IF AVAILABLE)

The Town Clerk verbally reported that Cllr. Patel, WSCC Councillor for Bognor Regis West and Aldwick, had advised he had nothing to report, except the recent Highways update, which had been circulated to all Members.

The Town Clerk further reported no update had been provided by Cllr. McDougall, an ADC Councillor for Pevensey Ward, due to no meetings having taken place at ADC, through August.

Cllr. Greenway, WSCC Councillor for Bersted, addressed Members from the public gallery. He advised of a recent meeting he'd attended with Stagecoach, following reported reliability issues with the service of late, in particular in relation to the 700 route. He had been assured during this honest meeting, that there had been problems with recruitment and that these are now being resolved, which should improve services soon.

With winter approaching, Cllr. Greenway, as part of his role, has been reporting road defects which need to be rectified in the coming months, in readiness for colder weather.

He was pleased to report on his involvement in some positive art projects, as part of the Bognor Regis Youth & Community Centre. The spray paint art forms taught were enjoyed by all, and hopefully will act as a deterrent to graffitiing. Cllr. Greenway thanked the Town Council for their contribution toward this art project.

WSCC and ADC had recently passed a Motion to support the registering of publicly available defibrillators in the area, with the machine at Durban Road now also registered and accessible to use.

Cllr. Wells thanked Cllr. Greenway and queried whether there was any update available on Hawthorn Road and in particular the crossroads there. Cllr. Greenway confirmed he had understood this area would be part of the roadworks programme this year, but unfortunately it is not. He confirmed he will make enquiries and report back.

70. WRITTEN QUESTIONS FROM COUNCILLORS

There were no questions from Councillors.

71. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS***The Chair adjourned the Meeting at 7.14pm***

A member of the public asked the Sussex Police representatives who would be liable should an e-scooter pull out suddenly in front of a car, causing an accident. Inspector Damian Merrifield confirmed that as riders of e-scooters (and e-bikes) don't have licenses or therefore insurance, it would be the duty of the driver to stop, and to report any incidents to their insurers. He stated that dashcams, which are becoming increasingly common, are very useful for providing evidence of who is at fault and implored all those present to continue to report any anti-social driving (including of e-scooters and e-bikes), through 'Operation Crackdown'. Whilst understanding the frustration that, due to a number of factors explained earlier in the meeting, it is difficult to catch and prosecute e-scooter and e-bike users, any evidence reported and details taken can help to build a case to catch those responsible, maybe not immediately, but in time.

The member of the public went on to express his concerns at hearing reports of members of staff working in Town Centre shops being followed, abused and feeling unsafe in their working environment. He spoke of recent crimes including the theft of a mobility scooter, youths climbing on roofs, and vandalism of a grave and the lack of respect those committing these crimes clearly have. Upon speaking to PCSO Harsley, it was made apparent to him that whilst funding is now available to pay officers to work on their 'days off', many are too exhausted to take this up and as such, policing presence on the streets remains low. CI Bowman recognised the incidents raised and stressed the importance of witnesses reporting these as they see them. He offered assurances that every call taken is assessed on an individual basis and all viable lines of enquiry are followed, to catch perpetrators.

Another member of the public spoke on Agenda item 12, asking Members to debate the Motion as a matter of urgency. He also asked Councillors to consider holding Council Meetings on a more regular, monthly basis, to speed up certain decision-making processes. The Vice-Chair confirmed Members would discuss Agenda item 12 at the appropriate time of the meeting. Further to comments on more regularly held Council Meetings, the Vice-Chair advised of the upcoming 'Bognor Regis Vision' Meeting, at which any variations to Council business may be considered by Members.

The importance of discussing Agenda item 12 was raised by another member of the public, who expressed his disbelief that Bognor Regis does not have a multi-functional community centre readily available.

Finally, representatives from Sussex Police were asked whether they supported organisations and charities providing more activities, particularly through school holidays, to 'divert' young people from committing anti-social behavior, through

lack of things to keep them entertained. CI Bowman confirmed Sussex Police would, of course, welcome any groups providing such services as a useful deterrent tool.

The Chair thanked the members of the public for their questions and reconvened the Meeting at 7.29pm

72. TO CONSIDER ANY WRITTEN DISPENSATION REQUESTS RECEIVED FROM TOWN COUNCILLORS

There were no written dispensation requests received from Town Councillors.

73. TO RECEIVE AND CONSIDER REPORTS, MINUTES AND RECOMMENDATIONS OF COMMITTEES (OTHER THAN ANY SPECIFIC ITEMS ON THIS AGENDA)

74. Policy and Resources Committee Meeting of 31st July and the Extraordinary Meeting of 21st August 2023

In the absence of the Chair, Cllr. Waterhouse, the Vice-Chair of the Committee, Cllr. Wells, reported.

74.1. Min. 36 - Recommendation that an amendment should be made to Standing Order 3j in relation to Councillors standing when speaking, to reflect that Councillors are no longer required to do so

The Town Clerk's report was **NOTED**.

Members unanimously **RESOLVED** to **AGREE** the recommendation from the Policy and Resources Committee, that Standing Order 3j be amended to reflect that Councillors are no longer required to stand when speaking. It was further **RESOLVED** to **AGREE** the amended wording of Standing Order 3j to reflect this change as detailed in the report.

75. Community Engagement and Environment Committee Meeting of 7th August 2023

The Chair of the Committee, Cllr. Barrett, reported. There were no recommendations to Council.

76. Planning and Licensing Committee Meetings of 18th July, 8th and 29th August 2023

The Chair of the Committee, Cllr. Mrs. Warr reported. There were no recommendations to Council.

77. Events, Promotion and Leisure Committee Meeting of 17th July 2023

The Chair of the Committee, Cllr. Batley reported. There were no recommendations to Council.

A Member made reference to a site meeting at the Promenade Bandstand, earlier in the day, and thanked all those that had arranged it.

78. TO FORMALLY RECEIVE THE MINUTES, REPORTS AND RECOMMENDATIONS OF THE COMMITTEES, AND REFER ANY SUGGESTED AMENDMENTS DECIDED UPON DURING THE MEETING BACK TO THE RELEVANT COMMITTEE, AND RATIFY ANY COMMITTEE ACTIONS AS MAY BE NECESSARY

The Council unanimously **RESOLVED** to 'formally receive the reports, Minutes and recommendations of the Committee, and refer any suggested amendments decided upon at this meeting back to the relevant Committee'.

79. TO NOTE THE LIST OF PAYMENTS AND TRANSFERS MADE IN JUNE AND JULY 2023 AND TO NOTE THE BALANCES, BANK RECONCILIATIONS AND FINANCIAL REPORTS (AUGUST NOT YET AVAILABLE) AND OUTTURN AND APPROVAL OF THE CONTENTS AND THEIR PUBLICATION

The Council unanimously **RESOLVED** 'to note the payments and transfers made in June and July 2023 and to note the balances, bank reconciliations and financial reports (August not yet available) and outturn and approval of the contents and their publication'.

80. NOTICE OF MOTION (S.O.9.0) PROPOSED BY CLLR. S. GOODHEART

The Town Clerk's report was **NOTED**.

"That this Council: -

"calls on Arun District Council to reconsider their position on the future use of the Brewers Fayre Site. On 19th June, Arun's Economy Committee agreed: "That officers investigate a feasibility study into Option 1, to include both the shorter term and the longer-term options discussed. As well as arranging a site visit for members. Officers are also instructed to hold urgent discussions with Arun Arts."

This will lead to lost time as the officers confirmed at the time that the site would remain empty in the meantime and that conversations with interested parties cannot commence. Further delay would likely impact next summer's offering from the Brewers Fayre site.

- ***This council therefore agrees to write to the Chair of the Economy Committee, Cllr Roger Nash and the Leader of Arun District Council, Cllr Matt Stanley to ask them to convene an urgent meeting of the Economy Committee to reconsider their position and open up discussions with interested parties, including commercial operators. This letter will be copied to all Arun District Councillors.***
- ***This Motion also requires that within the letter to Arun District Council, it includes that the council requests a meaningful opportunity to review and be consulted on any future plans.***

- ***This council wants to express it's views to ADC about the future use of the old Brewer's Fayre site, by supporting the site be used as a multi-use facility using the entire building.***
- ***This Motion also calls on Arun District Council to provide an update on the Bognor Regis Regeneration Masterplan and on an update as to when this council and residents will be consulted."***

Cllr. Goodheart spoke on his Motion, which was seconded by Cllr. Brooks.

Cllr. Batley left the Meeting

Members discussed the importance of having time for meaningful discussion on this Motion.

Cllr. Batley returned to the Meeting

With many items on the Agenda for this meeting, and new information on the building coming to the attention of dual-hatted Councillors, during the Meeting, Members present unanimously **AGREED** to call an Extraordinary Council meeting, in the next few weeks, to allow for any new information to be digested and this Motion to be discussed exclusively, for any decision by Members.

Cllr. Nash, as an Arun District Councillor, informed Members of a tour of the Brewer's Fayre site being undertaken by the regeneration consultant, Neil Taylor, next Monday 11th September at 5pm, and the Town Clerk offered to contact ADC to ask if Town Councillor's could take part in the visit, to aid any upcoming discussions.

81. TO NOTE THE DETAILS OF A WORKSHOP, ORGANISED BY THE BOGNOR REGIS REGENERATION BOARD, IN RELATION TO THE WAYFINDING STRATEGY

The Town Clerk's report was **NOTED**.

Members present **NOTED** that a Wayfinding Design Workshop had been arranged by the Bognor Regis Regeneration Board, to take place at 6pm on Monday 9th October 2023, at The_Track, Bognor Regis Railway Station, in relation to the Wayfinding Strategy.

82. TO RECONSIDER WHETHER THE TOWN COUNCIL SHOULD BE A BID LEVY PAYER (MIN. 11.3 REFERS)

The Town Clerk's report was **NOTED**.

Cllr. Wells redeclared an Ordinary Interest in this item, as a BID levy payer

Discussion took place about the benefits of becoming a BID levy payer, with some differing opinions expressed, and comments made as to the good work of the BID, particularly in relation to anti-social behaviour with which they were making great strides.

Members **RESOLVED** that the Town Council apply to become a 'Class B' member of the Bognor Regis BID (appointment of which is at discretion of the BID Board of Directors), with a commitment to positively supporting and representing the BID company and its aims, and to pay the voluntary membership fee of £100 plus VAT per annum.

83. TO NOTE THE DETAILS OF A MEMBERS BRIEFING IN RELATION TO THE BRTC VISION

The Town Clerk's report was **NOTED**.

Members present **NOTED** that a Members Briefing had been arranged to take place at 6.30pm on Wednesday 6th September 2023, in the Council Chamber, where Dr. Cooper will present the Vision to Councillors.

84. PLANNING AND LICENSING COMMITTEE – TO CONSIDER ANY APPOINTMENTS TO FILL THE CURRENT VACANCIES – DEFERRED FROM PREVIOUS MEETING (MIN. 53 REFERS)

The Town Clerk's report was **NOTED**.

Further to no new nominations being forthcoming, Members **AGREED** to **DEFER** any further appointments to this Committee until such time as a representative may come forward.

85. TO CONSIDER THE APPOINTMENT OF A REPRESENTATIVE TO THE NETWORK FOR NEIGHBOURHOOD PLANNING AND TO CONSIDER ANY ADDITIONAL APPOINTMENTS OF REPRESENTATIVES TO 'OUTSIDE' BODIES – DEFERRED FROM PREVIOUS MEETING (MIN. 54 REFERS)

The Town Clerk's report was **NOTED**.

85.1 Network for Neighbourhood Planning

Members **AGREED** to **REFER** the appointment of a representative to the Network for Neighbourhood Planning to the next Planning and Licensing Committee Meeting, for decision.

85.2 Arun Partnership Advisory Board Early Help (Arun Supporting Families Locality Group)

Following a request from a Member for the email previously circulated, containing information on the role of this group, to be resent to Councillors for consideration, Members **AGREED** to **DEFER** this appointment to the Council Meeting in October.

85.3 Arun District Association of Local Councils

Following a vote, it was **RESOLVED** to appoint Cllr. Mrs. Yeates as the second Representative to the Arun District Association of Local Councils.

85.4 Bognor Regis Heritage & Arts Partnership Board

Cllr. Wells continued to ask that consideration of his appointment as a Reserve Representative be **DEFERRED**, along with the appointment of second Reserve Representative to the Council Meeting in October.

Cllr. Goodheart declared an Ordinary Interest as a member of the Bognor Regis Heritage & Arts Partnership Board

Cllr. Wells declared an Ordinary Interest as a member of the Bognor Regis Heritage & Arts Partnership Board through the Bognor Pier Trust C.I.C.

85.5 West Sussex ALC Ltd.

Members **AGREED** to **DEFER** appointment of a Reserve Representative to WSALC, to the Council Meeting in October.

It was **AGREED** that an email would be sent to Members reminding them of the remaining vacancies.

86. TO CONSIDER THE MEMBERSHIP OF A WORKING PARTY, APPOINTED AT THE LAST MEETING, TO DISCUSS THE FUTURE OF BOGNOR REGIS TOWN HALL - DEFERRED FROM PREVIOUS MEETING (MIN. 57 REFERS)

The Town Clerk's report was **NOTED**.

With no formal approach having yet been made by Arun District Council, Members unanimously **AGREED** to **DEFER** this item to the Council Meeting in October, at which time, it was hoped more information may be available.

87. MAYOR'S REPORT AND DUTIES UNDERTAKEN

The report on the Mayor's activities was **NOTED**.

88. TOWN CRIER'S REPORT AND DUTIES UNDERTAKEN

The report on the Town Crier's activities was **NOTED**.

89. REPORTS FROM REPRESENTATIVES TO OTHER ORGANISATIONS

Members **NOTED** that reports had been received from the following representatives to other organisations and had been emailed to all Councillors.

89.1 Cllr. Smith - Bognor Regis Heritage & Arts Partnership Board; Bognor Regis Regeneration Board.

89.2 Cllr. Woodall - BRTC/ADC Liaison Meetings; Bognor Regis Carnival Association; Grandad's Front Room; Southdowns Music Festival.

89.3 Cllr. Mrs. Yeates - Bognor Regis Heritage & Arts Partnership Board; Bognor Regis Foodbank.

Verbal Reports:

89.4 Cllr. Batley - BRTC/ADC Liaison Meetings; The 39 Club; Bognor Regis Foodbank; UK Harvest.

Cllr. Batley advised that the 39 Club are currently awaiting the signing of the lease for the building, by WSCC. Activities for young people are starting this week and some sports equipment has kindly been donated to the Club, which will help with this. A beam in the annex of the building is in need of repair, and with there being no funds allocated for this, the Club are having to look at other funding options.

After attending a recent meeting, Cllr. Batley reported to Members the lack of stock currently on the shelves at the Bognor Regis Foodbank. They are desperate for lots of items, particularly those with long shelf life. Cllr. Batley confirmed he would provide the list of requirements with officers, for sharing via social media and other channels. Cllr. Batley, as representative, will be attending a meeting of the Trustees on 7th September and encouraged Members to visit the Foodbank for an Opening Evening on Tuesday 19th September, to find out more about the work being undertaken and how to help.

89.5 Cllr. Goodheart - Arun District Association Local Councils (ADALC); Bognor Regis Town Centre Forum Group (Reserve); Bognor Regis Heritage & Arts Partnership Board; Bognor Regis Regeneration Board (2nd Reserve); Bognor Regis Twinning Association; West Sussex ALC LTD; Bognor Regis Carnival Association; Grandad's Front Room (Reserve); Southdowns Music Festival; UK Harvest (Reserve).

Cllr. Goodheart commented positively on a recent meeting attended of the Southdowns Music Festival, whose dedicated volunteers were working hard to put on another successful event later this month.

89.6 Cllr. Wells - Bognor Regis Town Centre Forum Group; Bognor Regis Youth & Community Centre; Rampion 2 Community (Coastal Liaison Project) (Reserve); BRTC/ADC Liaison Meetings; Sussex Police Focus Group.

Cllr. Wells informed those present that he had attended his first meeting of Bognor Regis Youth and Community Centre, who had been moving forward with projects and lots of activities this summer.

90. TO RECEIVE CORRESPONDENCE

The Committee **NOTED** receipt of correspondence as detailed in the list.

91. PICTUREDROME SITE UPDATE INCLUDING: DIRECTOR'S REPORT, ANY URGENT ACTIONS TAKEN FOR RATIFICATION

The Town Clerk's report was **NOTED**.

Members were pleased to receive answers from the Operations Manager and tenant, on questions in relation to the ongoing works, which the Town Clerk had circulated to all Members, along with a list of dates for expected completion.

Regarding a tour of the building, as had been requested at the last meeting (Min. 64.1 refers), the Town Clerk suggested Tuesday 17th and Thursday 19th October as viable dates for this. These dates will be emailed to Councillors, who will be asked to confirm which date and time they would like to attend.

Cllr. Nash confirmed he had recently visited the Picturedrome and was extremely impressed with the improvements made, urging any Councillor who could go on the tour, to do so.

91.1 Director's report, any urgent actions taken for ratification

The previously circulated Director's report was **NOTED**, with the actions taken, and expenditure **RATIFIED**.

91.2 To note receipt of £14,500 Management fee from The Bognor Pier Company Ltd. (second quarter payment for 2023)

Receipt of the £14,500 Management fee from The Bognor Pier Company Ltd. (second quarter payment for 2023) was **NOTED**.

The Meeting closed at 8.15pm