



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 11th OCTOBER 2022

PRESENT: Cllr. Mrs. J. Warr (Chairman), Cllrs: J. Barrett,
S. Goodheart, B. Waterhouse and P. Woodall

IN ATTENDANCE: Mrs. J. Davis (Assistant Clerk)

The Meeting opened at 4.07pm

41. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed all those present. The Council's opening statement was read, and particular attention was drawn to the evacuation procedure in the event of the fire alarm sounding and the Council's Standing Orders relating to public question time.

Apologies for absence had been received from Cllr. Mrs. Daniells, who had a prior engagement.

No apologies for absence were received from Cllrs. Cunard or Erskine.

42. DECLARATIONS OF INTEREST

The Chairman addressed those Members present to ask if they wished to confirm any declarations of Disclosable Pecuniary, Other Registrable and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary, Other Registrable or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary or Other Registrable Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time.

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary, Other Registrable or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

43. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 30th AUGUST 2022

The Committee **RESOLVED** to **AGREE** and approve the Minutes of the Meeting held on 30th August 2022 as an accurate record of the proceedings and the Chairman signed them.

44. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no members of the public seated in the public gallery, therefore, the meeting was not adjourned.

45. TO RATIFY DELEGATED DECISIONS INCLUDING RESPONSES MADE TO PLANNING APPLICATIONS ON LISTS DATED BETWEEN 26th AUGUST AND 9th SEPTEMBER 2022

The Assistant Clerk's report and Appendix detailing the relating applications was **NOTED**.

The Planning and Licensing Committee Meeting scheduled to be held on 20th September 2022 was postponed as a mark of respect following the death of Her Majesty Queen Elizabeth II. Members were instead canvassed for their opinion on the applications on the Lists dated between 26th August and 9th September 2022, and corresponding comments were submitted to Arun District Council by the Town Clerk under their Delegated Authority (appended to these Minutes as **Appendix 1**).

The responses made to Planning Applications on lists dated between 26th August and 9th September 2022 were **RATIFIED** by the Committee.

46. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 16th, 23rd AND 30th SEPTEMBER 2022

46.1 The Committee noted that there were no views from other Town Councillors to report.

46.2 The Committee noted that no representations had been received from members of the public, or neighbouring parishes, in respect of these applications.

46.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 2**).

47. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

There were no Licence applications to be considered.

48. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence previously circulated, and the following was brought to Members attention:

Additional correspondence included: -

48.1 Email from County Councillor Keir Greenway, seeking support from parish councils for proposed traffic calming measures on Chalcraft Lane and West Meads Drive.

48.2 ADC – Notification of Town and Parish Council Community Infrastructure Levy (CIL) Payments for October 2022.

The Meeting closed at 4.25pm

**PLANNING APPLICATIONS DUE TO BE CONSIDERED AT THE CANCELLED
PLANNING AND LICENSING COMMITTEE MEETING SCHEDULED TO TAKE PLACE ON 20th SEPTEMBER 2022 FOR
WHICH MEMBERS OF THE COMMITTEE WILL BE CANVASSED FOR THEIR OPINIONS AND CORRESPONDING
COMMENTS TO BE SUBMITTED BY THE TOWN CLERK UNDER HER DELEGATED AUTHORITY
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 26th AUGUST, 2nd AND 9th SEPTEMBER 2022)**

<p><u>BR/180/22/L</u> <u>16 Scott Street</u> Bognor Regis PO21 1UH</p>	<p>Listed building consent to strip off existing roof covering and replace with breathable felt and slates.</p>	<p>NO OBJECTION</p>
<p><u>BR/199/22/L</u> <u>Office Accommodation</u> 71 Upper Bognor Road University of Chichester Bognor Regis PO21 1HR</p>	<p>Listed building consent for a new single storey plant room to east elevation.</p>	<p>NO OBJECTION</p>
<p><u>BR/198/22/PL</u> <u>Office Accommodation</u> 71 Upper Bognor Road University of Chichester Bognor Regis PO21 1HR</p>	<p>New single storey plant room to east elevation. This application affects the setting of a Listed Building, may affect the character and appearance of the Upper Bognor Road & Mead Lane Conservation area and is in CIL Zone 4 (zero rated) as other development.</p>	<p>NO OBJECTION</p>
<p><u>BR/184/22/CLE</u> <u>110 Aldwick Road</u> Bognor Regis PO21 2PD</p>	<p>Lawful development certificate for the existing use of cottage as dwelling.</p>	<p>NO OBJECTION</p>
<p><u>BR/183/22/PL</u> <u>110 Aldwick Road</u> Bognor Regis PO21 2PD</p>	<p>Demolition of store building and replace with 1 No. 2 bed cottage. This application is in CIL Zone 4 and is CIL liable as new dwelling.</p>	<p>NO OBJECTION</p>

<p><u>BR/200/22/PL</u> <u>Butlin's</u> Upper Bognor Road Bognor Regis PO21 1JJ</p>	<p>Erection of a new Activity Centre, relocation of fairground rides (some under a new tensile enclosure) and all associated works. This application is in CIL Zone 4 (zero rated) as other development.</p>	<p>NO OBJECTION</p>
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**PLANNING APPLICATIONS CONSIDERED AT THE MEETING OF THE
PLANNING AND LICENSING COMMITTEE HELD ON 11th OCTOBER 2022
(AS ADVERTISED BY ARUN DISTRICT COUNCIL ON LISTS DATED 16th, 23rd AND 30th SEPTEMBER 2022)**

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p><u>BR/172/22/HH</u> 26 Gibson Way Bognor Regis PO21 1AW</p>	<p>Single storey rear extension</p>	<p>NO OBJECTION</p>
<p><u>BR/202/22/HH</u> 41 Marshall Avenue Bognor Regis PO21 2TL</p>	<p>Removal of existing conservatory and erection of single storey rear extension</p>	<p>NO OBJECTION</p>
<p><u>BR/213/22/HH</u> 32 Murina Avenue Bognor Regis PO21 2DA</p>	<p>Single storey rear extension with addition of balcony at first floor</p>	<p>NO OBJECTION</p>