



# **BOGNOR REGIS TOWN COUNCIL**

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## **MINUTES OF THE ONLINE EXTRAORDINARY MEETING OF BOGNOR REGIS TOWN COUNCIL**

**HELD ON THURSDAY 15<sup>th</sup> OCTOBER 2020**

### **PRESENT ONLINE:**

Town Mayor: Cllr. P. Woodall; Cllrs: J. Barrett, J. Brooks, J. Erskine, S. Goodheart, Miss. C. Needs, Ms. A. Sharples, W. Smith, M. Stanley and Mrs. J. Warr

### **IN ATTENDANCE ONLINE:**

Mrs. S. Norman (Deputy Clerk)  
Mrs. J. Davis (Civic & Office Manager)  
6 members of the public viewing via Facebook (part of the meeting)

***The Meeting opened at 1.00pm***

### **285. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE**

The Chairman, welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council, streamed live on Facebook and may also be recorded or filmed by any member of the public until such point that the meeting goes into Confidential Business.

The Chairman advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the meeting would stand adjourned at the point of loss of connection, to be reconvened and continued at a publicised time in the future.

Finally, Members were reminded of the protocol for the Online Meeting, details of which had been circulated to all previously.

Apologies for absence were received from Cllrs. Batley and Mrs. Erskine due to work commitments, Cllr. Mrs. Staniforth due to a prior engagement and Cllrs. Jones due to another meeting.

No apologies were received from Cllrs. Cunard or Mrs. Daniells.

Members noted that the Town Clerk would be unable to attend the Meeting due to connectivity issues in the Town Hall and the Deputy Clerk would be attending in her place.

**286. DECLARATIONS OF INTEREST**

Members and Officers were reminded to make any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members and Officers should declare an Interest by stating: -

- a) the item they have an Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

In accordance with good practice, individual forms were available to those Councillors present in order that they could personally record their Interest - both Disclosable Pecuniary and Ordinary. These forms should be returned to the Committee Clerk at the end of the meeting to enable all declarations of Interest to be accurately recorded in the Minutes. Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

***There were no declarations of Interest***

**287. ADJOURNMENT FOR THE MAYOR TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS**

There were no questions received from members of the public.

**288. TO RESOLVE TO MOVE TO CONFIDENTIAL BUSINESS (S.O. 3.D) - (CONTRACTUAL)**

The Council **RESOLVED** that in view of the confidential nature of the business about to be transacted it is advisable in the public interest that the public be temporarily excluded and they are instructed to withdraw,

with broadcasting live to Zoom and social media streaming also terminated (S.O. 3.d) - Agenda item 5 (contractual).

**289. TO RECEIVE AN UPDATE ON 1B LINDEN ROAD AND AGREE ANY NECESSARY ACTION - MIN. 284.3 REFERS**

The previously circulated confidential Director's Report was **NOTED**.

Having discussed the matter, including the proposal from the prospective tenant together with the previously negotiated clauses as detailed in the confidential report, Members **RESOLVED** to amend the Heads of Terms accordingly. Members further **RESOLVED** that further liaison be undertaken with the prospective tenant and subject to a final agreement being reached, that the solicitor should be instructed to continue preparation of the Lease in accordance with new agreed Heads of Terms.

***The Meeting closed at 1.41pm***