



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING

HELD ON TUESDAY 21st SEPTEMBER 2021

PRESENT: Cllr Mrs. J. Warr (Chairman), Cllrs: J. Barrett, A. Cunard,
and Mrs. S. Daniells

IN ATTENDANCE: Mrs. S. Norman (Deputy Clerk)
No members of the public

The Meeting opened at 4.00pm

13. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed those present and went through the evacuation procedure in the event of a fire.

Apologies for absence had been received from Cllr. Mrs. Staniforth who had another meeting and Cllr. Woodall who confirmed after the Meeting that his absence was due to work commitments.

No apologies had been received from Cllr. Erskine.

14. DECLARATIONS OF INTEREST

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

As noted on the Agenda, Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to leave the room for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must leave the room for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question Time

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they

will leave the meeting and will neither take part in discussion, nor vote on the item.

As per the Agenda, it is each Member's own responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

Cllr. Cunard declared a Disclosable Pecuniary Interest in Agenda item 6, as the tenant of the Picturedrome Cinema and stated that he would leave the Meeting for this item

Cllr. Mrs. Daniells declared a Disclosable Pecuniary Interest in Agenda item 6, as an employee of the Picturedrome Cinema and stated that she would leave the Meeting for this item

15. TO APPROVE THE MINUTES OF THE PLANNING AND LICENSING COMMITTEE MEETING HELD ON 31st AUGUST 2021

The Committee **RESOLVED** to **AGREE** and approve the Minutes of the Meeting held on 31st August 2021 as an accurate record of the proceedings and the Chairman signed them.

16. ADJOURNMENT FOR PUBLIC QUESTION TIME AND STATEMENTS

There were no members of the public present.

17. TO CONSIDER PLANNING APPLICATIONS ON LISTS DATED 27th AUGUST, 3rd AND 10th SEPTEMBER 2021

17.1 The Committee noted that there were no views from other Town Councillors to report.

17.2 The Committee noted that no representations had been received from members of the public, or neighbouring parishes, in respect of these applications.

17.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

18. Members **RESOLVED** to vary the order of business and move item 6 to the end of the Agenda so that those declaring a Disclosable Pecuniary Interest could leave the Meeting without needing to return S.O. 10(a)(vi).

19. TO CONSIDER AND AGREE ANY RESPONSE TO THE WSCC CONSULTATION IN RELATION TO THE DRAFT WEST SUSSEX TRANSPORT PLAN 2022-2036

The Civic and Office Manager's report was **NOTED**.

Members discussed the questions included on the survey form and debated the transport issues that affected Bognor Regis. Members subsequently **AGREED** not to submit answers to the questions in the survey, but asked the Deputy Clerk to submit a response to detail the two areas of greatest concern to the Committee when considering future transport plans as follows: -

- i) A review of the train links between the south coast and London to accommodate changing lifestyles post pandemic, particularly the reduction in commuter journeys and also an apparent increase in journeys to London for pleasure and recreation;
- ii) Reconsideration of the "triangle" of train lines to improve connections between Barnham, Chichester and Bognor Regis.

20. TO RECEIVE DETAILS OF, AND CONSIDER ANY RESPONSE TO, ARUN DISTRICT COUNCIL'S REVIEW OF THE ARUN LOCAL PLAN DEVELOPMENT MANAGEMENT POLICIES

The Civic & Office Manager's report was **NOTED**.

Whilst the Committee acknowledged that the Town Council had also declared a "Climate Change Emergency", there was concern that further demands on developers to incorporate design standards to address the "Climate Change Emergency" would only further increase house prices, making them even more unaffordable for local people.

Members subsequently **AGREED** not to respond to the tick box questionnaire as circulated, but rather instructed the Deputy Clerk to relay to ADC the concerns of the Committee regarding the impact of any new requirements on affordable housing.

21. CORRESPONDENCE

The Committee noted receipt of correspondence previously circulated.

Cllrs. Cunard and Mrs. Daniells redeclared their Disclosable Pecuniary Interests and left the Meeting

22. TO CONSIDER PREMISES LICENCE APPLICATIONS INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

Members **NOTED** that with only Cllrs. Barrett and Mrs. Warr remaining, the Meeting was no longer quorate and therefore, the following item could not be discussed.

Licensing Act 2003

Premises: Picturedrome Dining Room, 1A Linden Road, Bognor Regis, PO21 2AL

Application Number: 115278

However, it was further **NOTED** that as Landlord of the property, it would be usual practice to submit "no comment" in response to the Premises Licence application and this decision could therefore be delegated to the Town Clerk.

The Meeting closed at 4.34pm

APPENDIX 1**PLANNING AND LICENSING COMMITTEE MEETING HELD ON 21st SEPTEMBER 2021**
REPRESENTATIONS ON PLANNING APPLICATIONS ON LIST DATED 27th AUGUST, 3rd AND 10th SEPTEMBER 2021

The Planning and Licensing Committee of Bognor Regis Town Council **RESOLVED** as follows:

<p><u>BR/199/21/HH</u> 38 Victoria Drive Bognor Regis PO21 2TE</p>	<p>Erection of 6-foot fence in front garden following the removal of existing hedge and wall and extend existing dropped kerb</p>	<p>NO OBJECTION</p>
<p><u>BR/203/21/T</u> Melanies Gardens Mead Lane Bognor Regis</p>	<p>Oak (T1) - Reduce crown by 1.5m back to previous pruning points and remove basal epicormic growth. To stop excessive overhang to neighbouring property and touching adjacent building</p>	<p>NO OBJECTION</p>
<p><u>BR/194/21/HH</u> 21 West Street Bognor Regis PO21 1XA</p>	<p>Erection of first floor home office above existing outbuilding. This application may affect the character and appearance of The Steyne, Bognor Conservation area. This application may affect the setting of a Listed Building</p>	<p>NO OBJECTION but with a suggestion that a condition is imposed to ensure that the outbuilding must stay incidental to the main dwelling and cannot be separated off.</p>
<p><u>BR/215/21/HH</u> 38 Southdown Road Bognor Regis PO21 2JR</p>	<p>Erection of single storey rear extension following the demolition of existing rear conservatory</p>	<p>NO OBJECTION</p>