



BOGNOR REGIS TOWN COUNCIL

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MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE

HELD ON TUESDAY 12th JANUARY 2021

PRESENT ONLINE: Cllr. S. Goodheart (Chairman), Cllrs: J. Barrett, Mrs. S. Daniells, Ms. A. Sharples and Mrs. J. Warr

IN ATTENDANCE ONLINE: Mrs. J. Davis (Civic & Office Manager and Meeting Host)
Mrs. S. Norman (Deputy Clerk)
No members of the public attended via Zoom
9 members of the public watching via Facebook
(at start of meeting)

The Meeting opened at 4.05pm

333. CHAIRMAN'S ANNOUNCEMENTS AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the Online Meeting being held in accordance with The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 and reminded Members that the Meeting was being recorded by Bognor Regis Town Council, streamed live on Facebook and may also be recorded or filmed by any member of the public.

The Chairman advised that in the event of any loss of internet coverage or power cuts, steps would be taken to recover the connection. However, if connection could not be re-established the meeting would stand adjourned at the point of loss of connection to be reconvened and continued at a publicised time in the future.

Finally, Members were reminded of the protocol for the Online Meeting, details of which had been circulated to all previously.

Apologies for absence had been received from Cllr. Erskine due to work commitments and Cllr. Smith for personal reasons.

334. DECLARATIONS OF INTEREST

The Chairman addressed each participating Member in alphabetical order to ask if they wished to confirm any declarations of Disclosable Pecuniary and/or Ordinary Interests that they may have in relation to items on this Agenda.

Members were informed that should they be required to temporarily leave the Meeting for any Interest, they would be contacted by telephone and invited to re-join the meeting at the appropriate time.

Members and Officers should make their declaration by stating:

- a) the item they have the Interest in
- b) whether it is a Disclosable Pecuniary or Ordinary Interest
- c) the nature of the Interest
- d) if it is an Ordinary Interest whether they intend to temporarily leave the meeting for the discussion and vote
- e) if it is a Disclosable Pecuniary Interest, and therefore must temporarily leave the meeting for the discussion and vote, whether they will be exercising their right to speak on this matter under Public Question

They then need to re-declare their Interest and the nature of the Interest at the commencement of the item or when the Interest becomes apparent. They should request that it be recorded in the Minutes that they will leave the meeting and will neither take part in discussion, nor vote on the item.

Members were reminded that it is their responsibility to notify the Monitoring Officer of all Disclosable Pecuniary Interests or Ordinary Interests notifiable under the Council's Code of Conduct, not already recorded on their Register of Interests Form, within 28 days.

The Chairman reminded Members to declare their Interests as any arise or again at the relative point in the meeting if they have already.

There were no declarations of Interest

335. TO APPROVE THE MINUTES OF THE ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 22nd DECEMBER 2020

Members were asked if there were any objections to the Minutes of the last Online Committee Meeting, held on the 22nd December 2020. It was noted that the Minutes had been forwarded to the Chairman and once agreed and duly signed, would be returned to the Town Clerk.

There being no objections, the Committee **APPROVED** the Minutes of the Online Meeting held on 22nd December 2020 as an accurate record of the proceedings and the Chairman duly signed them.

336. ADJOURNMENT FOR THE CHAIRMAN TO READ PUBLIC QUESTIONS AND STATEMENTS SUBMITTED IN ACCORDANCE WITH THE REQUIREMENTS

There were no public questions or statements.

337. TO RECEIVE THE CLERK'S REPORT

There was nothing to report.

338. TO RATIFY ANY PAVEMENT LICENCE APPLICATION REPRESENTATIONS SUBMITTED BY THE TOWN CLERK IN ACCORDANCE WITH THE DELEGATED AUTHORITY AND PROCESS

There had been no notification of any Pavement Licence Applications, in relation to Bognor Regis, being submitted to Arun District Council.

339. TO CONSIDER PLANNING APPLICATIONS ON LISTS 18th AND 23rd DECEMBER 2020

339.1 The Committee noted that there were no views from other Town Councillors to report.

339.2 The Committee noted that no representations had been received from members of the public, or from neighbouring parishes, in respect of these applications.

339.3 The Committee, having considered the applications, **RESOLVED** that its representations be forwarded to ADC (Appended to these Minutes as **Appendix 1**).

340. TO CONSIDER COMMENTING ON ANY SIGNIFICANT PLANNING APPLICATIONS OUTSIDE THE WARDS OF BOGNOR REGIS, THAT MAY IMPACT ON THE INFRASTRUCTURE OF BOGNOR REGIS ON LISTS DATED 18th AND 23rd DECEMBER 2020

The Civic & Office Manager's report was **NOTED**.

Following a vote, Members agreed to consider planning application BE/148/20/OUT (Nursery Fields, Land to the North of Chalcraft Lane, West Bersted).

Having considered planning application BE/148/20/OUT, the Committee **RESOLVED** to **OBJECT** on the material planning grounds of;

- a. Traffic generation - increased traffic movements arising from the proposed development on roads known already for their congestion;
- b. Layout and density of buildings - that being over development on land that is prone to flooding.

Members also **AGREED** that an item be included on the next Committee Agenda to enable Members to agree whether a letter should be sent to Bersted Parish Council to express the concerns raised in objection to the application and in support of the Parish Council.

341. TO CONSIDER PREMISES LICENCE APPLICATIONS, INCLUDING ANY VARIATIONS AND ANY OTHER LICENCE APPLICATIONS

There had been no Premises Licence applications received.

342. TO NOTE THE PREVIOUSLY CIRCULATED 'FORD MASTERPLAN CONSULTATION' LAUNCHED BY ARUN DISTRICT COUNCIL AND TO CONSIDER ANY COMMENTS IN RESPONSE BY THE DEADLINE OF 5PM ON 14th JANUARY 2021

The Civic & Office Manager's report, including the previously circulated ADC consultation titled 'Ford Masterplan', was **NOTED**.

Following discussion, it was **AGREED** that Members would submit comments on the Consultation individually. Members were reminded that the deadline for response was 14th January 2021.

343. CORRESPONDENCE

The Committee **NOTED** receipt of correspondence previously circulated and the following was brought to Members attention:

Additional correspondence included: -

343.1 WSCC - Public Notice advising that Silverston Avenue, in Aldwick, will be temporarily closed from the junctions with Kings Parade to Marine Drive West from the 25th of January for up to 5 days. It is estimated to be completed on 25th January and is required for the safety of the public and workforce while West Sussex County Council undertake carriageway patching works. The restriction will be in place off peak only from 9.30am until 4pm.

343.2 CPRE - Campaigns Update, January 2021.

The Meeting closed at 4.42pm

| <u>APPENDIX 1</u> <u>ONLINE MEETING OF THE PLANNING AND LICENSING COMMITTEE HELD ON 12th JANUARY 2021</u> <u>REPRESENTATIONS ON PLANNING APPLICATIONS ON LISTS DATED 18th AND 23rd DECEMBER 2020</u> | | |
|--|--|---------------------|
| BR/289/20/PL 39 Bedford Street Bognor Regis PO21 1SH | Continuance of use without compliance with conditions 3-disposal of litter, 4-Construction Management Plan & 5-noise control imposed under BR/2/20/PL | NO OBJECTION |
| BR/291/20/CLE 48 Applegate Way Bognor Regis PO21 5GB | Lawful development certificate for an existing conservatory | NO OBJECTION |
| BR/294/20/HH 33 Marshall Avenue Bognor Regis PO21 2TL | Erection of single storey side extension | NO OBJECTION |
| BR/295/20/HH 188 Aldwick Road Bognor Regis PO21 5UQ | 2 storey front extension, part 2 storey part single storey side extension, single storey rear extension & conversion of roofspace to habitable use (alternative following BR/84/20/HH) | NO OBJECTION |