

## Detailed Balance Sheet (Excluding Stock Movement)

Month No: 4 31st July 2018

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
21	Vehicles & Equipment	204,180	174,589	29,591
41	Infrastructure Assets	230,079	210,033	20,046
61	Community Assets	69,774	3,812	65,962
	<b>Total Fixed Assets</b>	<b>504,033</b>	<b>388,434</b>	<b>115,599</b>
	<u>Other Assets</u>			
600	INVESTMENT BPCL	447,225		
	<b>Total Other Assets</b>		<b>447,225</b>	
	<u>Current Assets</u>			
91	Capital Work in Progress	672,769		
101	Town Force Debtors	16,532		
103	Recoverable Expenses	-114		
105	VAT CONTROL	75,663		
111	PREPAID EXPENSES	1,253		
201	CO-OP CURRENT A/C	27,553		
210	PETTY CASH	300		
213	Float - Parking Discs	30		
241	CCLA PSDF General	764,000		
	<b>Total Current Assets</b>		<b>1,557,985</b>	
	<u>Current Liabilities</u>			
500	CREDITORS CONTROL	8,330		
516	SALARIES CONTROL	39,260		
525	CHILD CARE CONTROL	-243		
550	DEPOSITS - ALLOTMENT KEYS	500		
551	ALLOTMENT HOLDING DEPOSITS	4,280		
560	INCOME IN ADVANCE	1,286		
570	RETENTIONS PAYABLE	23,313		
	<b>Total Current Liabilities</b>		<b>76,726</b>	
	<b>Net Current Assets</b>			<b>1,928,485</b>
	<b>Total Assets less Current Liabilities</b>			<b>2,044,084</b>
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	127,604		
391	Deferred Grants W/Back	-93,453		
400	PWLB LOAN - BPCL	348,806		
401	PWLB LOAN - 2	783,109		
402	PWLB LOAN - 507281	100,000		
	<b>Total Long Term Liabilities</b>		<b>1,266,067</b>	
	<b>Total Assets less Total Liabilities</b>			<b>778,017</b>
	<u>Represented By :-</u>			
301	CURRENT YEAR FUND	103,801		
310	GENERAL RESERVE	290,499		
315	ROLLING CAPITAL PROG FUND	37,750		
320	EMR Economic Development	298,000		

## Detailed Balance Sheet (Excluding Stock Movement)

Month No: 4 31st July 2018

---

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>
321	EMR CIVIC FUND	3,778
322	EMR ELECTION FUND	15,747
323	EMR MILLENIUM FUND	655
326	EMR PROMOTION/PUBLICITY	6,029
331	EMR E&L PROJECTS	2,969
333	EMR Grant Aid	1,360
334	EMTR TOURISM & EVENTS	1,257
335	EMR PARKING SCHEME	12,161
337	EMR SEIB / FLORAL DISPLAYS	3,179
339	EMR EVENTS SPONSORSHIP	1,922
340	EMR BRTC FUNDING OF SRB	965
341	EMR WSCC SRB CONTRIBUTION	500
342	EMR STREET SCENE	33,757
343	EMR DECKING AREAS	4,379
344	EMR Bognor Regis Brand	9,163
345	EMR Ward Alloc'n Orchard	305
346	EMR Ward Alloc'n Marine	400
347	EMR Ward Alloc'n Hotham	0
349	EMR Website	839
350	EMR Training (Cllrs)	1,785
357	EMR Heitage Vision Board	13,741
358	EMR Our Place	1,774
359	EMR WWI Project	1,851
361	EMR Training (Staff)	1,948
362	EMR Town Crier	1,377
380	Capital Finance Reserve	-165,301
381	Investments Finance Account	91,427

---

**Total Equity**

---

**778,017**

---

**Bank Reconciliation Statement as at: 31/07/2018 for Cash Book 1 CO-OP CURRENT A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-Op P S R Account	31/07/2018	213	88,980.17
Co-Op Current Account	31/07/2018	74	2,500.00
			91,480.17

**Unpresented Cheques (Minus)****Amount**

23/07/2018 107137	J Cheesmur & Sons Ltd	53,625.00
25/07/2018 107138	Baquus Group Ltd	864.00
27/07/2018 4963	Arun District Council	3,724.86
27/07/2018 4964	Advance Guarding Ltd	154.44
27/07/2018 4965	Altitude Events Limited	768.00
27/07/2018 4966	W.P.S.Insurance Brokers & Risk	53.00
27/07/2018 4968	Biffa Municipal Limited	128.56
27/07/2018 4969	Brandon Hire PLC	148.51
27/07/2018 4970	Edmundson Electrical Ltd.	38.16
27/07/2018 4971	Sussex Engine Supplies Ltd	12.00
27/07/2018 4972	Fenton I.T Ltd	18.00
27/07/2018 4973	Ferring Nurseries	8,364.41
27/07/2018 4974	George Rose Office Products Lt	122.75
27/07/2018 4975	Greenwood Group	90.86
27/07/2018 4976	A G Beaumont	300.00
27/07/2018 4977	Jewson Limited	220.94
27/07/2018 4978	N Burrell	600.00
27/07/2018 4979	Simon Pike	250.00
27/07/2018 4980	DCK Accounting Solutions Ltd	372.00
27/07/2018 4981	Sylvia Rota	80.00
27/07/2018 4982	Trade UK - A/c 633164001602799	37.98
27/07/2018 4983	Seaco Screenprint & Signs Ltd	561.00
27/07/2018 4984	SignPost Solutions Ltd	40.50
27/07/2018 4985	Site Supply Solutions Ltd	205.67
27/07/2018 4986	St John Ambulance	132.48
27/07/2018 4987	Stubbs Copse Woodyard	144.60
27/07/2018 4988	Sussex Clubs for Young People	90.00
27/07/2018 4989	Toolstation Limited	43.50
27/07/2018 4990	Wolseley UK Limited	4.07
27/07/2018 4991	West Sussex County Council	40,256.21
27/07/2018 4992	Arundel Trophies & Engravers	28.00
30/07/2018 107139	S Norman/Cash	175.00
31/07/2018 107140	Mrs J Smith	100.00
31/07/2018 107141	M A Grainger	48.00
09/03/2018 4797	Kate Henwood Photography	125.00
09/03/2018 4805	Sussex Clubs for Young People	2,000.00

113,927.50

-22,447.33

**Bank Reconciliation Statement as at: 31/07/2018 for Cash Book 1 CO-OP CURRENT A/C**

---

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
<u>Receipts not Banked/Cleared (Plus)</u>			
31/07/2018		50,000.00	
			50,000.00
			<u>27,552.67</u>
		<b>Balance per Cash Book is :-</b>	<b>27,552.67</b>
		<b>Difference is :-</b>	<b>0.00</b>

## Receipts for Month 4

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>32,652.89</b>					<b>32,652.89</b>	
Banked on : <b>03/07/2018</b>		<b>15.00</b>						
	Richards	5.00			1056	301	5.00	Richards
	Richards	5.00			1056	301	5.00	Richards
	Bentley	5.00			1056	301	5.00	Bentley
Banked on : <b>03/07/2018</b>		<b>45.00</b>						
	Robertson	5.00			1056	301	5.00	Robertson
	Graves	5.00			1056	301	5.00	Graves
	Cooper	5.00			1056	301	5.00	Cooper
	Butler/Smailes	10.00			1056	301	10.00	Butler/Smailes
	Newlan	5.00			1056	301	5.00	Newlan
	Waite & Ness	10.00			1056	301	10.00	Waite & Ness
	Armstead	5.00			1056	301	5.00	Armstead
Banked on : <b>03/07/2018</b>		<b>44.67</b>						
Plot 5C	L Myatt	44.67			551		40.00	L Myatt
					1010	402	4.67	L Myatt
Banked on : <b>03/07/2018</b>		<b>46.67</b>						
Plot 20B	C Willson	46.67			551		40.00	C Willson
					1010	402	6.67	C Willson
Banked on : <b>03/07/2018</b>		<b>154.65</b>						
	Sales Recpts Page 1362	154.65	154.65		101			Sales Recpts Page 1362
Banked on : <b>03/07/2018</b>		<b>419.86</b>						
	CCLA	419.86			1096	101	393.65	PSDF Interest No 1 Acct
					1096	101	26.21	PSDF Interest No 4 Acct
Banked on : <b>05/07/2018</b>		<b>50,000.00</b>						
	CCLA	50,000.00			241		50,000.00	Tfr from No 1 A/c
Banked on : <b>09/07/2018</b>		<b>60.18</b>						
MTE1047	Highfield Fish Bar	60.18	60.18		101			Highfield Fish Bar
Banked on : <b>09/07/2018</b>		<b>344.29</b>						
MTE1059	Capital Compactors	344.29	344.29		101			Capital Compactors
Banked on : <b>11/07/2018</b>		<b>11.00</b>						
	DTT Y Graves	11.00			4051	101	6.00	DTT Y Graves
					1056	301	5.00	DTT Y Graves
Banked on : <b>11/07/2018</b>		<b>50.00</b>						
	D Burrell - Donation	50.00			1056	301	50.00	D Burrell - Donation
Banked on : <b>12/07/2018</b>		<b>61.20</b>						
MTE1048	Highfield Launderette	61.20	61.20		101			Highfield Launderette
Banked on : <b>13/07/2018</b>		<b>24.00</b>						
MTE1075	St Marys RC Primary School	24.00	24.00		101			St Marys RC Primary School
Banked on : <b>13/07/2018</b>		<b>270.00</b>						

Date: 09/08/2018

## Bognor Regis Town Council

Page No: 916

Time: 15:43

## Cash Book 1

User : RLB

## CO-OP CURRENT A/C

For Month No : 4

## Receipts for Month 4

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
MTE1046	A C Letting	270.00	270.00		101			A C Letting
	Banked on : 18/07/2018	<b>202.50</b>						
MTE 1065	K Welling	202.50	202.50		101			K Welling
	Banked on : 20/07/2018	<b>501.24</b>						
	Sales Recpts Page 1364	501.24	501.24		101			Sales Recpts Page 1364
	Banked on : 20/07/2018	<b>80.00</b>						
	DTT P Butler	5.00			1056	301	5.00	DTT P Butler
	DTT Additional Cars	15.00			1056	301	15.00	DTT Additional Cars
	DTT Donation Coles Rides	60.00			1056	301	60.00	DTT Donation Coles Rides
	Banked on : 20/07/2018	<b>135.00</b>						
	DTT M Chapman	5.00			1056	301	5.00	DTT M Chapman
	DTT Bognor CAN	10.00			1056	301	10.00	DTT Bognor CAN
	Coles Fun Fair	120.00			1040	306	120.00	Coles Fun Fair (2017)
	Banked on : 20/07/2018	<b>45.00</b>						
Plot 13D	T Podsiadlo Plot 13D	45.00			1010	402	5.00	T Podsiadlo Plot 13D
					551		40.00	T Podsiadlo Plot 13D
	Banked on : 20/07/2018	<b>43.25</b>						
Plot 63	J Bertha Plot 63	43.25			1010	402	3.25	J Bertha Plot 63
					551		40.00	J Bertha Plot 63
	Banked on : 20/07/2018	<b>10.00</b>						
TF823	J Grainger	10.00	10.00		101			J Grainger
	Banked on : 20/07/2018	<b>52.80</b>						
TF1482	S Bersted School	52.80	52.80		101			S Bersted School
	Banked on : 20/07/2018	<b>374.40</b>						
MTE1020	Platinum Care	374.40	374.40		101			Platinum Care
	Banked on : 21/07/2018	<b>85.80</b>						
TF1483	A Cunard	85.80	85.80		101			A Cunard
	Banked on : 23/07/2018	<b>172.50</b>						
MTE1030	Posh Paws Nails	172.50	172.50		101			Posh Paws Nails
	Banked on : 24/07/2018	<b>180.00</b>						
TF1472	N L Autos	180.00	180.00		101			N L Autos
	Banked on : 27/07/2018	<b>64.80</b>						
MTE1079	F & G Transport	64.80	64.80		101			F & G Transport
	Banked on : 27/07/2018	<b>227.88</b>						
TF1484	Arun DC	227.88	227.88		101			Arun DC
	Banked on : 30/07/2018	<b>20,000.00</b>						
CHAPS	PSDF No 1 Account	20,000.00			241		20,000.00	PSDF No 1 Account

Continued on Page 917

Date: 09/08/2018

**Bognor Regis Town Council**

Page No: 917

Time: 15:43

**Cash Book 1**

User : RLB

**CO-OP CURRENT A/C**

For Month No : 4

**Receipts for Month 4**

**Nominal Ledger Analysis**

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked on : <b>30/07/2018</b>	<b>24,600.00</b>						
CHAPS	PSDF No 4 Account	24,600.00			242		24,600.00	PSDF No 4 Account
	Banked on : <b>31/07/2018</b>	<b>50,000.00</b>						
CHAPS	PSDF No 1 Account	50,000.00			241		50,000.00	PSDF No 1 Account
<b>Total Receipts for Month</b>		148,321.69	2,786.24	0.00			145,535.45	
<b>Cash Book Totals</b>		<u>180,974.58</u>	<u>2,786.24</u>	<u>0.00</u>			<u>178,188.34</u>	

Date: 09/08/2018

**Bognor Regis Town Council**

Page No: 918

Time: 15:43

**Cash Book 1**

User : RLB

**CO-OP CURRENT A/C**

For Month No : 4

**Payments for Month 4****Nominal Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
02/07/2018	Amazon UK	DDR	13.94		1.33	4746	301	12.61	Amazon UK
03/07/2018	Arun District Council	4946	271.50	271.50		500			8133136167/12762/ Banners
03/07/2018	Biffa Municipal Limited	4947	128.56	128.56		500			ARUN06652/12765/ Municipa
03/07/2018	Chichester Enterprises Ltd	4948	4,500.00	4,500.00		500			6009498/12769/May - July 18
03/07/2018	Edmundson Electrical Ltd.	4949	35.49	35.49		500			521- 173326/12770/Edmu Ele
03/07/2018	Evans Halshaw Ford	4950	24,411.66	24,411.66		500			61455/12786/Evans Halshaw Ford
03/07/2018	Jewson Limited	4951	10.80	10.80		500			3605/0176970/1277 Limi
03/07/2018	Wider Plan Ltd	4952	253.20	253.20		500			4317203/12787/Wid Plan Ltd
03/07/2018	Local Community Solutions	4953	3,230.60	3,230.60		500			1129/12776/LCS exp 0.5 days
03/07/2018	Leaderboard Ltd	4954	500.00	500.00		500			LDB0246/12775/Lea Ltd
03/07/2018	Southern Monitoring Services L	4955	84.00	84.00		500			AI077850/12783/So Monito
03/07/2018	Ostrich Media Management Ltd	4956	274.00	274.00		500			1426/12777/Ostrich Media Manag
03/07/2018	DCK Accounting Solutions Ltd	4957	1,164.74	1,164.74		500			TPC8121/12780/DC Accounting S
03/07/2018	Trade UK - A/c	4958	12.99	12.99		500			0893274666/12785/ UK - A/
03/07/2018	SSE	4959	938.90	938.90		500			1/2018- 19/12782/SSE Jan - Jun
03/07/2018	D J Lewis (UK) Ltd	4960	1,288.08	1,288.08		500			DJ/SNN/014/12781/ Frames
03/07/2018	Sussex Screen Printing Limited	4961	219.60	219.60		500			2872/12784/Sussex Screen Print
03/07/2018	S J Berry	4962	210.00	210.00		500			1478/12763/S J Berry
03/07/2018	Mrs T Smith	107133	177.00			4207	102	177.00	Town Criers Expenses
05/07/2018	Adobe Systems	DDR	25.28			4054	101	25.28	Adobe Systems
05/07/2018	Regis School	107134	500.00			4217	208	500.00	W/All'n Hotham for Recycling B
05/07/2018	FP Mailing	DDR	130.00	130.00		500			19533612/12811/FP Mailing
05/07/2018	Co-Op Bank	CHS	30.00			4051	101	30.00	Fee Sweep
06/07/2018	Co-Op Bank Ltd	UNP	6.00			4051	101	6.00	Unpaid chq in fee
10/07/2018	Co-Op Bank Ltd	CHS	5.00			4051	101	5.00	Unpaid chq fee
10/07/2018	W.P.S.Insurance Brokers & Risk	DDR1	656.72	656.72		500			Purchase Ledger
11/07/2018	FP Mailing	DDR2	130.00	130.00		500			19530012/12772/FP Mailing
12/07/2018	Vodafone Ltd	DDR3	190.34	190.34		500			12759/Vodafone

Continued on Page 919



Date: 09/08/2018

**Bognor Regis Town Council**

Page No: 919

Time: 15:43

**Cash Book 1**

User : RLB

**CO-OP CURRENT A/C**

For Month No : 4

**Payments for Month 4****Nominal Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
13/07/2018	Worldline IT Services UK Ltd	DDR4	455.30	455.30		500			07920015990 30638088/12773/P 782 UYJ
19/07/2018	Beacons & Lightbars	CARD	250.80		41.80	4043	105	209.00	Lightbar for new vehicle
23/07/2018	Information Commissioner	107136	60.00			4024	101	60.00	Information Commissioner
23/07/2018	J Cheesmur & Sons Ltd	107137	53,625.00	53,625.00		500			166698/12809/J Cheesmur Cert12
25/07/2018	Baqus Group Ltd	107138	864.00	864.00		500			Purchase Ledger
25/07/2018	Arun District Council	DDa	684.00	684.00		500			Purchase Ledger
27/07/2018	Arun District Council	4963	3,724.86	3,724.86		500			8133140225/12789/ Pom Tree
27/07/2018	Advance Guarding Ltd	4964	154.44	154.44		500			806010/12788/Adva Guarding
27/07/2018	Altitude Events Limited	4965	768.00	768.00		500			INV- 2989/12802/Mobile Lase Hir
27/07/2018	W.P.S.Insurance Brokers & Risk	4966	53.00	53.00		500			32883015/12833/W. Veh
27/07/2018	Baqus Group Ltd	4967	864.00	864.00		500			28385/12790/Baqus Group Ltd
27/07/2018	Biffa Municipal Limited	4968	128.56	128.56		500			ARUN06718/12806/ Municipa
27/07/2018	Brandon Hire PLC	4969	148.51	148.51		500			87143830/12807/Br Fencing
27/07/2018	Edmundson Electrical Ltd.	4970	38.16	38.16		500			521- 173921/12810/Edmu Ele
27/07/2018	Sussex Engine Supplies Ltd	4971	12.00	12.00		500			BNV264102/12839/
27/07/2018	Fenton I.T Ltd	4972	18.00	18.00		500			6954/12812/Fenton I.T Ltd
27/07/2018	Ferring Nurseries	4973	8,364.41	8,364.41		500			16541/12836/Ferrin Nurseries
27/07/2018	George Rose Office Products Lt	4974	122.75	122.75		500			SI348243/12813/Ge Rose Off
27/07/2018	Greenwood Group	4975	90.86	90.86		500			1234978/12816/Gre Group
27/07/2018	A G Beaumont	4976	300.00	300.00		500			08/07/18/12805/A G Beaumont
27/07/2018	Jewson Limited	4977	220.94	220.94		500			3605/0177540/1281 Limi
27/07/2018	N Burrell	4978	600.00	600.00		500			BGNRDRIVE2018/12 Burrell
27/07/2018	Simon Pike	4979	250.00	250.00		500			7144/12825/Simon Pike
27/07/2018	DCK Accounting Solutions Ltd	4980	372.00	372.00		500			TPC8142/12822/DC - cheques
27/07/2018	Sylvia Rota	4981	80.00	80.00		500			08/07/18/12823/Syl Rota

Continued on Page 920

Date: 09/08/2018

## Bognor Regis Town Council

Page No: 920

Time: 15:43

## Cash Book 1

User : RLB

## CO-OP CURRENT A/C

For Month No : 4

## Payments for Month 4

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
27/07/2018	Trade UK - A/c	4982	37.98	37.98		500			0899541585/12838/ UK - A/
27/07/2018	Seaco Screenprint & Signs Ltd	4983	561.00	561.00		500			6431/12791/In Bloom Winner Sig
27/07/2018	SignPost Solutions Ltd	4984	40.50	40.50		500			247115/12824/Sign Solution
27/07/2018	Site Supply Solutions Ltd	4985	205.67	205.67		500			428344/12826/Site Supply Solut
27/07/2018	St John Ambulance	4986	132.48	132.48		500			SP18010675/12827/ John Ambul
27/07/2018	Stubbs Copse Woodyard	4987	144.60	144.60		500			SIN0095649/12797/ Copse
27/07/2018	Sussex Clubs for Young People	4988	90.00	90.00		500			CG149/12828/Suss Clubs for Y
27/07/2018	Toolstation Limited	4989	43.50	43.50		500			OO6936877197/128 Paint
27/07/2018	Wolseley UK Limited	4990	4.07	4.07		500			53356493/12832/W UK Lim
27/07/2018	West Sussex County Council	4991	40,256.21	40,256.21		500			8001310819/12831/ Sussex C
27/07/2018	Arundel Trophies & Engravers	4992	28.00	28.00		500			53/12804/Arundel Trophies & En
27/07/2018	Baqus Group Ltd	4967CANC	-864.00	-864.00		500			Baqus Group Ltd- Chq Cancelled
27/07/2018	BNP Paribas	Std Ord	438.00		73.00	4041	101	365.00	Photocopier rental
30/07/2018	S Norman/Cash	107139	175.00			4737	301	175.00	Cash re Malcolm the Magician
30/07/2018	Argos	CARD	64.99		10.83	4044	105	54.16	Argos-Tabletop Fridge
30/07/2018	Castle Water Ltd	DDb	20.96	20.96		500			72956/12767/Castle Water Ltd
30/07/2018	Castle Water Ltd	DDc	32.45	32.45		500			72704/12766/Castle Water Ltd
31/07/2018	Mrs J Smith	107140	100.00			4207	102	100.00	Jane Smith Expenses 5Jul- 26Aug
31/07/2018	M A Grainger	107141	48.00	48.00		500			12856/Remove honey bee nest
31/07/2018	Portsmouth Communications Ltd	DDd	214.51	214.51		500			12867/Phone Chgs Jun18
<b>Total Payments for Month</b>			153,421.91	151,575.90	126.96			1,719.05	
<b>Balance Carried Fwd</b>			27,552.67						
<b>Cash Book Totals</b>			<u>180,974.58</u>	<u>151,575.90</u>	<u>126.96</u>			<u>29,271.72</u>	