

## Detailed Balance Sheet (Excluding Stock Movement)

Month No: 1 30th April 2017

<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>		
	<u>Fixed Assets</u>	Asset Value	Depreciation	Net Value
21	Vehicles & Equipment	174,781	149,965	24,816
41	Infrastructure Assets	225,841	195,846	29,995
61	Community Assets	69,774	2,986	66,788
	<b>Total Fixed Assets</b>	<b>470,396</b>	<b>348,797</b>	<b>121,599</b>
	<u>Other Assets</u>			
600	INVESTMENT BPCL	447,225		
	<b>Total Other Assets</b>		<b>447,225</b>	
	<u>Current Assets</u>			
101	Town Force Debtors	30,004		
103	Recoverable Expenses	12		
105	VAT CONTROL	3,913		
201	CO-OP CURRENT A/C	512,677		
205	BRTC MAYORS CHARITY	1,193		
210	PETTY CASH	300		
213	Float - Parking Discs	30		
232	Co-Op 12 mth Deposit	180,000		
241	CCLA PSDF General	365,000		
242	CCLA PSDF Picturedrome	789,100		
	<b>Total Current Assets</b>		<b>1,882,228</b>	
	<u>Current Liabilities</u>			
500	CREDITORS CONTROL	31,783		
516	SALARIES CONTROL	34,659		
525	CHILD CARE CONTROL	-1,332		
550	DEPOSITS - ALLOTMENT KEYS	500		
551	ALLOTMENT HOLDING DEPOSITS	3,680		
	<b>Total Current Liabilities</b>		<b>69,290</b>	
	<b>Net Current Assets</b>			<b>2,260,163</b>
	<b>Total Assets less Current Liabilities</b>			<b>2,381,762</b>
	<u>Long Term Liabilities</u>			
390	Deferred Grants Applied	125,115		
391	Deferred Grants W/Back	-88,691		
400	PWLB LOAN - BPCL	362,646		
401	PWLB LOAN - 2	816,980		
	<b>Total Long Term Liabilities</b>		<b>1,216,050</b>	
	<b>Total Assets less Total Liabilities</b>			<b>1,165,711</b>
	<u>Represented By :-</u>			
301	CURRENT YEAR FUND	324,718		
310	GENERAL RESERVE	199,890		
315	ROLLING CAPITAL PROG FUND	6,916		
316	Rolling Cap Fund -Picturedrome	1,386		
320	EMR Economic Development	298,000		
321	EMR CIVIC FUND	3,778		

**Detailed Balance Sheet (Excluding Stock Movement)**

Month No: 1      30th April 2017

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<u>A/c</u>	<u>Account Description</u>	<u>Actual</u>
322	EMR ELECTION FUND	15,747
323	EMR MILLENIUM FUND	655
326	EMR PROMOTION/PUBLICITY	6,039
330	EMR P&R PROJECTS	64,000
331	EMR E&L PROJECTS	3,119
333	EMR Grant Aid	5,360
334	EMTR TOURISM & EVENTS	713
335	EMR PARKING SCHEME	12,161
337	EMR SEIB / FLORAL DISPLAYS	2,400
339	EMR EVENTS SPONSORSHIP	2,522
340	EMR BRTC FUNDING OF SRB	965
341	EMR WSCC SRB CONTRIBUTION	500
342	EMR STREET SCENE	34,060
343	EMR DECKING AREAS	4,819
344	EMR Bognor Regis Brand	10,730
345	EMR Ward Alloc'n Orchard	131
349	EMR Website	1,201
350	EMR Training (Cllrs)	100
351	EMR Town Centre Dev't	769
357	EMR Heitage Vision Board	13,741
358	EMR Our Place	1,566
359	EMR WWI Project	2,865
360	EMR Youth Strategy	4,987
380	Capital Finance Reserve	70,573
381	Investments Finance Account	71,301
	<b>Total Equity</b>	<b>1,165,711</b>

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**Bank Reconciliation Statement as at: 30/04/2017 for Cash Book 1 CO-OP CURRENT A/C**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Co-Op P S R Account	30/04/2017	198	528,362.14
Co-Op Current Account	30/04/2017	3	2,500.00
			<u>530,862.14</u>
<b><u>Unpresented Cheques (Minus)</u></b>			<b><u>Amount</u></b>
01/04/2017 106955	BognorRegis Local History Soc.	1,500.00	
01/04/2017 106964	International Bognor Birdman	4,500.00	
01/04/2017 106970	West End Shops & Traders	500.00	
01/04/2017 109671	West Sussex Guitar club	500.00	
11/04/2017 106977	ADC	702.00	
20/04/2017 4397	Acorn Fencing	163.45	
20/04/2017 4398	Arun District Council	4,002.28	
20/04/2017 4405	Fenton I.T Ltd	939.59	
20/04/2017 4406	Fix A Door Limited	429.60	
20/04/2017 4407	George Rose Office Products Lt	128.03	
20/04/2017 4411	S M Mayes	189.00	
20/04/2017 4415	West Sussex ALC Limited	2,759.04	
20/04/2017 4417	Seaco Screenprint & Signs Ltd	211.80	
20/04/2017 4418	South East Publishing	238.80	
20/04/2017 4419	Stubbs Copse Woodyard	167.85	
20/04/2017 4420	Top Level Designs	110.40	
20/04/2017 4422	Vivid Surveyors Ltd	787.50	
21/04/2017 106981	Reflex International	106.92	
01/03/2017 106937	Ms Dove	10.00	
30/03/2017 4393	South East Publishing	238.80	
			<u>18,185.06</u>
			512,677.08
<b><u>Receipts not Banked/Cleared (Plus)</u></b>			<b><u>0.00</u></b>
			<u>512,677.08</u>
	<b>Balance per Cash Book is :-</b>		<b>512,677.08</b>
	<b>Difference is :-</b>		<b>0.00</b>

Date: 12/05/2017

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## Cash Book 1

User : JAM

## CO-OP CURRENT A/C

For Month No : 1

## Receipts for Month 1

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>		<b>177,225.13</b>					<b>177,225.13</b>	
Banked on :	<b>03/04/2017</b>	<b>212.73</b>						
	Sales Recpts Page 1240	212.73	212.73		101			Sales Recpts Page 1240
Banked on :	<b>03/04/2017</b>	<b>378.48</b>						
	Sales Recpts Page 1241	378.48	378.48		101			Sales Recpts Page 1241
Banked on :	<b>04/04/2017</b>	<b>64.22</b>						
	PSDF No 1 Interest	64.22			1096	101	64.22	PSDF No 1 Interest
Banked on :	<b>04/04/2017</b>	<b>168.93</b>						
	PSDF Screen 4 Interest	168.93			1096	101	168.93	PSDF Screen 4 Interest
Banked on :	<b>05/04/2017</b>	<b>230.88</b>						
	Sales Recpts Page 1253	230.88	230.88		101			Sales Recpts Page 1253
Banked on :	<b>07/04/2017</b>	<b>419,937.00</b>						
	ADC - Precept 1st Instalment	419,937.00			1076	101	419,937.00	ADC - Precept 1st Instalment
Banked on :	<b>07/04/2017</b>	<b>1,200.00</b>						
	Sales Recpts Page 1242	1,200.00	1,200.00		101			Sales Recpts Page 1242
Banked on :	<b>12/04/2017</b>	<b>61.20</b>						
	Sales Recpts Page 1243	61.20	61.20		101			Sales Recpts Page 1243
Banked on :	<b>12/04/2017</b>	<b>60.18</b>						
	Sales Recpts Page 1252	60.18	60.18		101			Sales Recpts Page 1252
Banked on :	<b>12/04/2017</b>	<b>70.00</b>						
	Drive through Time Income	70.00		10.00	1056	301	4.17	DTTE - M. Warren
					1056	301	4.17	DTTE - T. Gunn
					1056	301	5.00	DTT Charity - P. Summerfield
					1056	301	5.00	DTT Charity - T. Gore
					1056	301	4.17	DTTE - B. Thomas
					1056	301	4.17	DTTE - G. Clark
					1056	301	4.17	DTTE - D. Bratley
					1056	301	4.17	DTTE - J. Ryder
					1056	301	4.17	DTTE - M. Keates
					1056	301	4.17	DTTE - R. Leggett
					1056	301	4.16	DTTE - E. Leggett
					1056	301	4.16	DTTE - A. Ball
					1056	301	4.16	DTTE - J. Jeyes
					1056	301	4.16	DTTE - G. Shadbolt
Banked on :	<b>13/04/2017</b>	<b>314.40</b>						
	Sales Recpts Page 1244	314.40	314.40		101			Sales Recpts Page 1244
Banked on :	<b>18/04/2017</b>	<b>374.85</b>						
	Sales Recpts Page 1245	374.85	374.85		101			Sales Recpts Page 1245
Banked on :	<b>18/04/2017</b>	<b>457.60</b>						
	Sales Recpts Page 1246	457.60	457.60		101			Sales Recpts Page 1246

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## Cash Book 1

User : JAM

## CO-OP CURRENT A/C

For Month No : 1

## Receipts for Month 1

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked on : <b>20/04/2017</b>		<b>10.00</b>						
	Sales Recpts Page 1247	10.00	10.00		101			Sales Recpts Page 1247
Banked on : <b>21/04/2017</b>		<b>165.00</b>						
	Sales Recpts Page 1248	165.00	165.00		101			Sales Recpts Page 1248
Banked on : <b>27/04/2017</b>		<b>180.00</b>						
	Sales Recpts Page 1249	180.00	180.00		101			Sales Recpts Page 1249
Banked on : <b>28/04/2017</b>		<b>7,032.17</b>						
	HMRC VAT Repay	7,032.17			105		7,032.17	HMRC VAT Repay
Banked on : <b>28/04/2017</b>		<b>180.00</b>						
	Sales Recpts Page 1250	180.00	180.00		101			Sales Recpts Page 1250
Banked on : <b>28/04/2017</b>		<b>1,514.68</b>						
	Sales Recpts Page 1251	1,514.68	1,514.68		101			Sales Recpts Page 1251
<b>Total Receipts for Month</b>		<b>432,612.32</b>	<b>5,340.00</b>	<b>10.00</b>			<b>427,262.32</b>	
<b>Cash Book Totals</b>		<u><b>609,837.45</b></u>	<u><b>5,340.00</b></u>	<u><b>10.00</b></u>			<u><b>604,487.45</b></u>	

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Cash Book 1

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CO-OP CURRENT A/C

For Month No : 1

**Payments for Month 1****Nominal Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
01/04/2017	Arctic Fox Explorer Scouts	106951	1,000.00			4750	107	1,000.00	Arctic Fox Explorer Scouts
01/04/2017	A&C Citizens Advice Bureau	106952	3,000.00			4750	107	3,000.00	A&C Citizens Advice Bureau
01/04/2017	Bognor Regis Carnival Assoc.	106953	4,000.00			4750	107	4,000.00	Bognor Regis Carnival Assoc.
01/04/2017	Bognor Regis Kite Festival	106954	2,000.00			4750	107	2,000.00	Bognor Regis Kite Festival
01/04/2017	BognorRegis Local History Soc.	106955	1,500.00			4750	107	1,500.00	BognorRegis Local History Soc.
01/04/2017	Bognor Police Sec N'Hood Watch	1069563	150.00			4750	107	150.00	Bognor Police Sec N'Hood Watch
01/04/2017	Bognor Regis Seafront lights	106957	8,100.00			4750	107	8,100.00	Bognor Regis Seafront lights
01/04/2017	Bognor Regis Shopmobility	106958	500.00			4750	107	500.00	Bognor Regis Shopmobility
01/04/2017	Bognor Regis Stroke Support	106959	100.00			4750	107	100.00	Bognor Regis Stroke Support
01/04/2017	Family Support Work	106960	500.00			4750	107	500.00	Family Support Work
01/04/2017	Girlguiding Bognor Regis	106961	500.00			4750	107	500.00	Girlguiding Bognor Regis
01/04/2017	Girlguiding Bognor Regis South	106962	200.00			4750	107	200.00	Girlguiding Bognor Regis South
01/04/2017	Home Start Arun	106963	250.00			4750	107	250.00	Home Start Arun
01/04/2017	International Bognor Birdman	106964	4,500.00			4750	107	4,500.00	International Bognor Birdman
01/04/2017	Regis School of Music	106965	1,200.00			4750	107	1,200.00	Regis School of Music
01/04/2017	Rox in the Park	106966	500.00			4750	107	500.00	Rox in the Park
01/04/2017	Rox Music & Arts Charity	106967	5,000.00			4750	107	5,000.00	Rox Music & Arts Charity
01/04/2017	Sammy Community Transport	106968	1,000.00			4750	107	1,000.00	Sammy Community Transport
01/04/2017	Southdowns Folk Festival	106969	5,000.00			4750	107	5,000.00	Southdowns Folk Festival
01/04/2017	West End Shops & Traders	106970	500.00			4750	107	500.00	West End Shops & Traders
01/04/2017	West Sussex Guitar club	109671	500.00			4750	107	500.00	West Sussex Guitar club
01/04/2017	60 Minutes of Classical Music	106972	2,000.00			4750	107	2,000.00	60 Minutes of Classical Music
03/04/2017	SLCC Subs S.Norman	106974	250.00			4024	101	250.00	SLCC Subs S.Norman
03/04/2017	Supercover Insurance	Std Ord	29.68			4021	110	4.24	Phone Insurance
						4021	105	16.96	Phone Insurance
						4021	202	8.48	Phone Insurance
03/04/2017	UK Point of Sale Group Ltd	DC	33.17	33.17		500			11830/Snap Frame/A Board Cover
03/04/2017	Parcel2go.com Ltd	DC2	37.39	37.39		500			11829/Parcel 2 Go Postage

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**Cash Book 1**

User : JAM

**CO-OP CURRENT A/C**

For Month No : 1

**Payments for Month 1****Nominal Ledger**

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/04/2017	Wider Plan Ltd	106975	187.56	187.56		500			11828/Childcare
05/04/2017	Fee Sweep Charge	CHG	30.00			4051	101	30.00	Fee Sweep Charge
06/04/2017	Malcolm Daniels	106976	50.00			4737	301	50.00	Malcolm Daniels Bubble Deposit
10/04/2017	BNP Paribas	Std Ord	598.80		99.80	4041	101	499.00	Photocopier rental
10/04/2017	W.P.S.Insurance Brokers & Risk	DDR	671.36	671.36		500			Purchase Ledger
11/04/2017	ADC	106977	702.00		117.00	4010	101	292.50	ADC Parking Permit SH
						4010	101	292.50	ADC Parking Permit RV
12/04/2017	Growtrain Limited	106978	456.00	456.00		500			11788/Chainsaw Maint + cutting
13/04/2017	ADC	106979	2,000.00			4706	108	2,000.00	ADC - CCTV Partnership
13/04/2017	Adobe Acrobat	DC	11.11			4054	101	11.11	Adobe Acrobat
13/04/2017	Adobe Acrobat	DC	11.11			4054	101	11.11	Adobe Acrobat
13/04/2017	Worldline IT Services UK Ltd	DDR2	401.70	401.70		500			11786/Fuel for March
13/04/2017	Plusnet PLC	DDR3	14.40	14.40		500			11822/Broadband
18/04/2017	Vodafone Ltd	DDR4	168.00	168.00		500			11776/mobile 07920015990
19/04/2017	Curtain Fabric Store	DC	388.56		64.76	4207	102	323.80	Fabric Store - Purple Fabric
20/04/2017	Acorn Fencing	4397	163.45	163.45		500			11778/Southern Cross planter
20/04/2017	Arun District Council	4398	4,002.28	4,002.28		500			11807/Annual rent 1st Qtr
20/04/2017	Bradley Electrical 2004 Ltd	4399	234.00	234.00		500			11782/Electrical condition rep
20/04/2017	Fonejunkie.com Ltd	4400	255.02	255.02		500			11781/Lights for new van
20/04/2017	Brandon Hire PLC	4401	121.36	121.36		500			11809/Safety boots
20/04/2017	Aceville Publication Ltd	4402	126.00	126.00		500			11805/DTT 1/4 page advert
20/04/2017	Convenient Hire Ltd	4403	228.00	228.00		500			11811/Portable toilets
20/04/2017	J. P. McDougall & Co Ltd	4404	41.22	41.22		500			11812/Graffiti paint
20/04/2017	Fenton I.T Ltd	4405	939.59	939.59		500			11784/Keyboard + DVI cable
20/04/2017	Fix A Door Limited	4406	429.60	429.60		500			11814/Service Shutter
20/04/2017	George Rose Office Products Lt	4407	128.03	128.03		500			11817/Various stationery
20/04/2017	Grant Associates (Chichester)	4408	600.00	600.00		500			11787/Inv 13 Picturedrome
20/04/2017	S M Mayes	4411	189.00	189.00		500			11790/Cherry picker service
20/04/2017	Southern Monitoring Services L	4412	72.00	72.00		500			11799/March monitoring
20/04/2017	Johnston Publishing Ltd	4413	156.00	156.00		500			11789/TF Seasonal Worker

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## Cash Book 1

User : JAM

## CO-OP CURRENT A/C

For Month No : 1

## Payments for Month 1

## Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
20/04/2017	DCK Beavers Ltd	4414	1,051.34	1,051.34		500			11791/March contract accountin
20/04/2017	West Sussex ALC Limited	4415	2,759.04	2,759.04		500			11826/NALC,WSAL subs
20/04/2017	Trade UK - A/c	4416	490.02	490.02		500			11795/Toilet seat Mos PC
20/04/2017	Seaco Screenprint & Signs Ltd	4417	211.80	211.80		500			11792/In Bloom sign
20/04/2017	South East Publishing	4418	238.80	238.80		500			11798/TF Member
20/04/2017	Stubbs Copse Woodyard	4419	167.85	167.85		500			11800/3 x m3 Green Waste
20/04/2017	Top Level Designs	4420	110.40	110.40		500			11823/Posters
20/04/2017	Vision ICT Ltd	4421	414.00	414.00		500			11824/Website host June to Ma
20/04/2017	Vivid Surveyors Ltd	4422	787.50	787.50		500			11825/Part Wall
20/04/2017	West Sussex County Council	4423	33,643.83	33,643.83		500			11827/March Salaries
20/04/2017	M. Usher	106980	150.00			4203	102	150.00	M. Usher - Expenses
21/04/2017	Reflex International	106981	106.92	106.92		500			11831/Embr'dered Jacket& Shirt
21/04/2017	British Telecommunications PLC	DDR5	170.40	170.40		500			11810/Broadband
25/04/2017	Derby Cloth	DC	81.95		13.66	4207	102	68.29	Derby Cloth - Satin Dupion
25/04/2017	FP Mailing	DDR6	130.00	130.00		500			11616/POSTAGE DOWNLOAD
25/04/2017	Arun District Council	DDR7	664.50	664.50		500			Purchase Ledger
28/04/2017	Portsmouth Communications Ltd	DDR8	231.41	231.41		500			11849/Telephony March
28/04/2017	Castle Water Ltd	DDR9	24.22	24.22		500			11750/Supply 01/09/16-07/03/17
<b>Total Payments for Month</b>			97,160.37	50,857.16	295.22			46,007.99	
<b>Balance Carried Fwd</b>			512,677.08						
<b>Cash Book Totals</b>			<u>609,837.45</u>	<u>50,857.16</u>	<u>295.22</u>			<u>558,685.07</u>	