



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

MEETING OF THE PROMOTION & PUBLICITY COMMITTEE

I hereby give you Notice that a Meeting of the Promotion & Publicity Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **TUESDAY 20th OCTOBER 2009.**

All Members of the Promotion & Publicity Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

CLERK TO THE COUNCIL

DATED THIS 14th DAY OF OCTOBER 2009

AGENDA AND BUSINESS

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve Minutes of Meeting held on 28th July 2009, previously circulated
4. Adjournment for public question time
5. Matters Arising from the Minutes which are not separate Agenda Items
6. Consideration of the Committee Budget for 2010/11
7. Update on the production of the 2010 Visitor Guide
8. Consideration of advertising on litter bins
9. Establishment of links with the town businesses
10. Update on the Highway permission and planning application for the gateway sign
11. Consideration of WSCC response to the proposed design of the Town Boundary signs
12. Date of next meeting – Tuesday 12th January 2010