



# **BOGNOR REGIS TOWN COUNCIL**

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Dear Sir/Madam

## **MEETING OF THE PROMOTION & PUBLICITY COMMITTEE**

I hereby give you Notice that a Meeting of the Promotion & Publicity Committee of the Bognor Regis Town Council will be held at The Town Hall, Clarence Road, Bognor Regis at **6.30pm** on **WEDNESDAY 3<sup>rd</sup> FEBRUARY 2010.**

All Members of the Promotion & Publicity Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to **Members of the Public** to put **Questions** to the Committee during an adjournment shortly after the meeting has commenced. (NOTE: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee.)

**CLERK TO THE COUNCIL**

**DATED THIS 26<sup>th</sup> DAY OF JANUARY 2010**

### **AGENDA AND BUSINESS**

1. Chairman's Announcements and Apologies for Absence
2. Declarations of Interest
3. To approve Minutes of Meeting held on 20<sup>th</sup> October 2009, previously circulated
4. Adjournment for public question time
5. Highways Manager Richard Bennett in attendance re. Highway permission and planning application for the gateway sign
6. Matters Arising from the Minutes which are not separate Agenda Items
7. Update on the production of the 2010 Visitor Guide – members input
8. Contents and distribution of the 2010 Newsletter
9. The Marketing Logo project
10. Update on advertising on litter bins
11. Approval of Chairman's approach to town businesses
12. Approval of informal members meetings between official committee meetings
13. Consideration of MoT response to the proposed design of the Town Boundary signs (email attached to agenda)
14. Production of town map for notice board in London Road Car Park
15. Date of next meeting – Tuesday 6<sup>th</sup> April 2010