



# BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

## MEETING OF THE SANDS OF TIME SEASIDE FESTIVAL 2007 COMMITTEE

I hereby give you Notice that a Meeting of the Sands of Time Seaside Festival 2007 Committee of the Bognor Regis Town Council will be held at *The Town Hall, Clarence Road, Bognor Regis* at **6.00pm** on **WEDNESDAY 23<sup>rd</sup> MAY 2007**.

All Members of the Sands of Time Seaside Festival 2007 Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to Members of the Public to put Questions to the Committee during an adjournment shortly after the meeting has commenced. (Note: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee)

**CLERK TO THE COUNCIL**

**DATED this 16<sup>th</sup> DAY OF MAY 2007**

## AGENDA AND BUSINESS

1. To note the appointment of Chairman and Vice-Chairman as agreed at the Annual Meeting
2. Chairman's Announcements and Apologies for Absence
3. Declarations of Interest
4. Adjournment for public question time
5. To approve Minutes of Meeting held on 15<sup>th</sup> November 2006, previously circulated
6. Ratify the Notes of the non-quorate Meetings held on 13<sup>th</sup> December 2006, 17<sup>th</sup> January, 21<sup>st</sup> February, 21<sup>st</sup> March and 30<sup>th</sup> April 2007, previously circulated
7. Consideration of co-opted members
8. To approve expenditure for a small gazebo to be used as Control Point
9. Plans for 2007 event
  - 9.1 Overall programme
  - 9.2 Entertainment
  - 9.3 Sandcastle competition
  - 9.4 Classic Vehicle Cavalcade
  - 9.5 Children's Activities
  - 9.6 History Exhibition
  - 9.7 Craft Fair
  - 9.8 Donkey Rides
  - 9.9 Other Activities
10. To book workshop leaders and approve the expenditure for purchasing equipment and supplies
11. Publicity and Marketing
12. Awards for All Funding
13. Budget Approval
14. Correspondence
15. Date of next meeting – 18 June 2007