



BOGNOR REGIS TOWN COUNCIL

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Dear Sir/Madam

MEETING OF THE SANDS OF TIME SEASIDE FESTIVAL 2007 COMMITTEE

I hereby give you Notice that a Meeting of the Sands of Time Seaside Festival 2007 Committee of the Bognor Regis Town Council will be held at *The Town Hall, Clarence Road, Bognor Regis* at **6.00pm** on **MONDAY 30th APRIL 2007.**

All Members of the Sands of Time Seaside Festival 2007 Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted, as set out hereunder. An opportunity will be afforded to Members of the Public to put Questions to the Committee during an adjournment shortly after the meeting has commenced. (Note: Members of the public will be asked to provide their names and addresses and are encouraged to put questions in advance, in writing. Priority will be given to written questions. Questions should be restricted to the functions of this Committee)

CLERK TO THE COUNCIL

DATED this 23rd DAY OF APRIL 2007

AGENDA AND BUSINESS

1. Welcome by the Chairman
2. Apologies for Absence
3. Declarations of Interest
4. Adjournment for public question time
5. To approve Minutes of Meeting held on 15th November 2006, previously circulated
6. Ratify the Notes of the non-quorate Meetings held on 13th December 2006, 17th January, 21st February and 21st March 2007, previously circulated
7. To approve expenditure of £334.94 to purchase a gazebo
8. Proposals for the 2007 event
 - 8.1 Overall programme
 - 8.2 Entertainment
 - 8.3 Sandcastle competition
 - 8.4 Classic Vehicle Cavalcade
 - 8.5 Children's Activities – agreement of expenditure
 - 8.6 History Exhibition
 - 8.7 Craft Fair or alternative
 - 8.8 Donkey Rides
 - 8.9 Other Activities
9. To select Security Firm for the event (3 quotes received)
10. To book workshop leaders and approve the expenditure for purchasing equipment and supplies
11. To approve booking of a children's theatre show called Rainbow Fish
12. Publicity and Marketing: To agree the design and printing of the brochure
13. Additional funding sources
14. Draft budget approval
15. Correspondence
16. Date of next meeting – 23rd May 2007